

## **MSA Meeting Minutes**

**May 20, 2025**

**Board members in Attendance:** Mindy Carruth, Shandice Johnson, Alyssa Giles, Joe Purdy, Mishon Wall, Steve Southwick, Heather Valerga

**Others present:** Brian Cates, Kelsi Bailey, Carlos VacaGuzman

**Called to Order:** 11:06 AM

**Public Comment:** None

**Motion to approve April minutes:** Mindy, Heather seconds, passes unanimously

### **Financial Review: Brian Cates**

- Continually working on next year's budget, which will be approved in the June meeting
- PTIF still performing well
- Enrollment 464 as of end of April
- Forecasting a good increase in total revenue for next year
- Increase in salaries budgeted both to increase salaries offered and hire more positions

### **Executive Director's Report: Kelsi Bailey**

- Cam has been working with Joe Purdy on crosswalk; Saratoga Springs will not be putting in sidewalks, which means no school zone and no crosswalk. Looking into what else we are able to do. Kelsi will arrange a time to meet with Cam and Joe for further discussion.
- Update on expanding space over library: will post for 10 days for builders to bid on the project. Still expecting to have work done by beginning of August
- Will be installing electronic door locks on inside doors in June
- 4 additional security cameras will be installed in June as well
- Focusing on providing staff professional development over the summer through Alliance training, grade-level training, and various conferences
- Staff party at Fat Cats on May 30th
- Will be offering summer camps. Hoping to bring in some money from camps and provide enriching experiences for students
- May Faire had a successful turnout; raised \$7,000 vs \$1700 last year. Money will go to staff party and to fund Class Wallet

- Kinder Open House was well attended and productive. More communication will be sent out in the next month.
- Enrollment: strong wait lists in lower grades, smaller lists in upper grades; target is 513
- Working closely with Brian on next year's budget; hoping to raise teacher salaries
- Have hired a new SPED teacher for next year
- Offering teachers stipends to work on curriculum mapping in June; would like to include new hires over the summer to help them get familiar with the curriculum. Hoping this will build community among the teachers. Discussed the goals and process of curriculum mapping.
- Completed Acadience testing and finishing up RISE with students who were absent; RISE results will take some time to become available, Acadience data is available now
- Wrapping up contract meetings with teachers

#### **Board Action Items:**

**Motion to approve Carlos VacaGuzman as a member of the board** by Alyssa, Mindy seconds, passes unanimously. Carlos will take Alyssa's place on the board.

**Motion for Alyssa to be made a community member of the board** by Shandice, Steve seconds, passes unanimously.

**Check-In for completing Open and Public Meetings Act Board Training:** Mindy yes, Alyssa yes, Steve yes, Shandice yes, Andrew yes, Heather yes, Richard yes, Joe yes, Mishon yes

#### **Other Business:**

- Shandice reviewed updated organization of the board's Google Drive and discussed the uses for the private Drive vs. the public Drive.
- Discussed a goal to have the agenda and any needed documentation by Thursday prior to the meeting.
- Discussed moving from Zoom to Google Meet. Public can still join and it will not impose time limits.
- Discussed making a formal statement of policy that comments calling out specific staff members or students are not allowed; explored what enforcement would look like. Discussed making more effort to publicize the meetings in advance.

**Motion to close meeting to discuss an individual's character, competence, and mental health:** Mishon yes, Joe yes, Alyssa yes, Mindy yes, Heather yes, Steve yes, Skylar yes

Meeting closed at 12:07

Closed meeting ended at 12:14 PM, no action taken

Mindy motions to close the meeting, Joe seconds, passes unanimously

**Adjourned:** 12:15 PM