

MSA Meeting Minutes

June 17, 2025

Board members in Attendance: Mindy Carruth, Shandice Johnson, Alyssa Giles, Joe Purdy, Mishon Wall, Steve Southwick, Heather Valerga, Carlos VacaGuzman, Skylar De Jong, Andy Watanabe.

Others present: Brian Cates, Kelsi Bailey

Called to Order: 12:39pm

Public Comment: None

Motion to approve May minutes: Joe, Heather second, passes unanimously.

Financial Review: Brian Cates

- NO change in PTIF, rates holding steady.
- 92% through fiscal year, operating margin 4.2%
- Cash balance is good
- Enrollment 460 at end of May
- Receiving funding for title 1
- Working on increases for faculty salaries- discussed needs further
- Discussed the risk of decreasing margins
- Motion to approve 2025 financial budget: Steven, Skylar second, passes unanimously
- Motion to approve 2026 financial budget: Richard, Mishon second passes unanimously

Executive Director's Report Kelsi Bailey:

- Operational updates; redo rooms to meet waldorf, student safety, develop space for intervention and development. Renovating space above library, completed RFT, working with build zoom. Last week of design stage and moving to contracted bids, should have bids within the next 2 weeks. Room done by august but some weekend work may be necessary during the fall.
- Safety grant for internal locks, completed this week. Cameras will be installed this week for more visibility,
- Need for after school/weekend gardening and farming hours
- Student and staff engagement, discussed fat cats faculty night.

- Discussed summer training for this summer; waldorf essential training july 9-11, waldorf grade level training july 14-18.
- All grade level positions filled and contracts signed (10 of 13 grade level teachers returning)
- Engage with community and environment through summer camps, needed to cancel camps. Variety of camps offered, need to send out survey to determine why.
- Discussed current enrollment
- Filled all SPED positions, added instructional coach to focus on upper grades and math instructional support.
- Filled assessment and intervention position.
- Curriculum mapping- working on scope and sequence. Goals: aligning waldorf and state standards. Want to keep from being silos and make sure integration can occur. Increase vertical and horizontal alignment. High participation in curriculum mapping.
- Working on schedule, will now have RTI schedule.
- Current challenges; wrapping up hiring (aides), time

Board Action Items:

-Sign-off of annual budget training, Steve June 16, Shandice June 16, Andy June 14, Heather June 12, Richard June 10, Joe June 10, Skylar June 17, Mishon June 16, Carlos June 16.

-Discussed audit committee.

Audit committee: Steve, Skylar, Carlos

Community member assisting: Mindy

-Review of fraud risk assessment, scored 375/395, this number indicates low fraud risk. Signed and on file.

-Policy audit and adaptation, have everything covered other than instructional material policy.

Motion to approve the msa instructional material selection and reconsideration policy Heather, second Skylar, passes unanimously.

Motion to include utah admin code for time and effort and attendance policy. Joe, second skylar, passed unanimously.

-Briefly went over board member roles; Shandice as council chair, heather as vice chair, steve as treasurer, with andy, richard, skylar, joe, mishon, and carlos. Ad hoc Mindy and Allyssa. Action item: update website.

Other Business:

Motion to close meeting to discuss an individual's character, competence, and mental health.

Motion to move to closed meeting, andrew yes, heather yes, richard yes, joe yes, mishon yes, carlos yes.

Meeting closed at 1:51

Adjourned: 2:05pm

Motion by: Heather

Seconded by: Mishon