

John Hancock Charter School

Board Meeting Minutes

Date: Tuesday, June 24, 2025

Time: 7:04 PM

Location: Virtual Meeting

1. Call to Order and Roll Call

Chair Kim Frank called the meeting to order at 7:04 PM.

Board Members Present:

- Kim Frank (Chair)
- Julie Adamic (Executive Director)
- Craig Frank
- Jolene Romero
- Kyle Tippetts
- Wendy Morgan ("Bad Mamma Jamma")
- Megan Johnson
- Joe Spencer

A quorum was present.

2. Approval of Minutes

Motion: Wendy Morgan moved to approve the May 14, 2025 meeting minutes.

Second: Jolene Romero

Vote: Unanimously approved.

3. Executive Report

Julie Adamic reported enrollment was approximately 1,115 students. The enrollment target is 1,045. No public comments were submitted.

4. Finance Committee Report

Craig Frank reported financials as of May 31:

- **Checking:** \$1,150,071.20
- **Zion Savings:** \$242.84
- **PTIF:** \$1,003,602.65
- **Days Cash on Hand:** 68.9

A final state allotment (~\$700,000) and \$50,000 in remaining grant funds are expected.

5. FY26 Budget Approval

Budget based on 1,045 students. Net revenue of \$200,000 projected.

Motion: Joe Spencer

Second: Wendy Morgan

Vote: Unanimously approved

6. FY25 Fraud Risk Assessment

Assessment completed. JHCS remains in the low-risk category. Training information will be shared with board members.

Motion: Kyle Tippetts

Second: Wendy Morgan

Vote: Unanimously approved

7. TSSA Framework Approval

Julie presented the 2025 framework focused on increasing math and ELA scores.

Motion: Megan Johnson

Second: Joe Spencer

Vote: Unanimously approved

8. Revised Admission and Enrollment Policy

Policy updated for year-round enrollment, toilet training expectations, and homeschool coordination.

Motion: Jolene Romero

Second: Wendy Morgan

Vote: Unanimously approved

9. Board of Directors Code of Ethical Conduct

Second reading. Reinforces professionalism and legal compliance.

Motion: Wendy Morgan

Second: Jolene Romero

Vote: Unanimously approved

10. Conflict of Interest and Federal Awards Policy

First reading. Ensures compliance with federal grant requirements.

No vote taken.

11. Facilities Usage Policy

Tabled for further work with the facilities department.

12. Paid Professional Hours for Educators

Second reading. Enables stipends for teachers completing professional learning outside school hours.

Motion: Kyle Tippetts

Second: Joe Spencer

Vote: Unanimously approved

13. Safe Schools Discipline & Emergency Safety Interventions

Second reading. Updates to align with state law.

Motion: Jolene Romero

Second: Wendy Morgan

Vote: Unanimously approved

14. SHINE Policy

Designates stipends for high-need roles (SPED, secondary math/science, computer science).

Motion: Megan Johnson

Second: Joe Spencer

Vote: Unanimously approved

15. Transportation Program Proposal

Approved for one-year pilot at Eagle Mountain campus.

Motion: Wendy Morgan

Second: Kyle Tippetts

Vote: Unanimously approved

Chair Kim Frank appointed an Ad Hoc Transportation Committee: Kim Frank, Megan Johnson, Jolene Romero, with input from Julie and David.

16. Fee Schedule and Waiver Policy

Includes:

- Busing: \$25/month per student
- Lagoon: \$50
- Aftercare: \$15–20/day
- Social Leadership and Friendship Days: Optional

Motion: Kyle Tippetts

Second: Wendy Morgan

Vote: Unanimously approved

17. Board Member Compensation

Board approved a \$200/month stipend for members with 3+ years of service.

- Stipend will be distributed via 1099-NEC
- Members may apply funds toward insurance premiums
- Craig to amend budget to reflect \$14,400 line item

Motion: Wendy Morgan

Second: Jolene Romero

Vote: Unanimously approved

18. Geological Survey Request

Discussion held on proposed geothermal survey. Decision postponed pending contractor Sheldon's feedback. Survey will only proceed with his approval.

No vote taken.

19. Early Learning Plan Approval (2025–26)

Plan pre-approved by the State. Includes:

- ELA: CKLA + 95% Group interventions
- Math: Savvas Envision + Ready Set Math
- Targets:
 - Kindergarten composite math score: +11 points
 - 2nd grade computation growth: 4–6%

Motion: Megan Johnson

Second: Joe Spencer

Vote: Unanimously approved

20. Early Learning Goal Outcomes (2024–25)

Julie Adamic presented 2024–25 outcomes:

- 2nd grade math composite scores increased from 18 to 37
 - Oral reading fluency improved across all 5 classrooms
 - Growth ranged from 3.96 to 7.92 points
 - RISE scores (language) pending; expected by October
- Board praised the academic team's work and requested that Julie share their gratitude.
-

21. Adjournment

No executive session held.

Motion to Adjourn: Wendy Morgan

Second: Jolene Romero

Vote: Unanimously approved

Meeting Adjourned: 8:31 PM