

Preliminary Municipality Board of Echo Canyon, Utah

Ordinance No. 2025-O-02

DATE: June 12, 2025

AN ORDINANCE OF THE PRELIMINARY MUNICIPALITY BOARD OF ECHO CANYON, UTAH, ADMINISTRATIVE CODE

RECITALS

WHEREAS, the Echo Canyon, Utah (“**Echo Canyon**”) is a preliminary municipality and political subdivision of the state of Utah; and

WHEREAS, Echo Canyon was incorporated as a preliminary municipality pursuant to Utah Code Title 10, Chapter 2a, Part 5 on June 9, 2025; and

WHEREAS, on June 12, 2025, after providing notice of the public meeting pursuant to Utah Code Title 52, Chapter 4, the Preliminary Municipality Board of Echo Canyon (“**Board**”) met, in part, to establish an administrative Code; and

WHEREAS, the Board finds it is necessary to adopt an Administrative Code for Echo Canyon.

NOW, THEREFORE, BE IT ORDAINED by the Board, effective immediately upon posting as required by law:

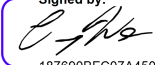
- 1- That the attached Echo Canyon Administrative Code attached hereto be and hereby are adopted.
- 2- That staff, including professional staff such as municipal counsel, is authorized to carry out the appropriate and necessary administrative functions in accordance with this Ordinance.

ADOPTED AND APPROVED, AND ORDAINED at a duly called meeting of the Board of the Preliminary Municipality of Echo Canyon on this 12th day of June 2025.

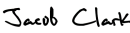
[execution on following page]

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Signed by:
By: 
187690BFC07A450...
Craig Weston, Chair

ATTEST

Signed by:

B46E488CF6A34EE...
Clerk/Recorder

VOTING:

Craig Weston	Chairman of the Board	voting	aye
Thomas Gottlieb	Board Member	voting	aye
Trent Arnold	Board Member	voting	aye
Jonathan Hoffman	Board Member	voting	aye
(n/a)	Grand County Board Member	voting	absent

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EXHIBIT A

ECHO CANYON HEALTH AND SAFETY CODE ORDINANCE

ADOPTED JUNE 12, 2025 BY THE PRELIMINARY MUNICIPALITY BOARD OF ECHO CANYON

TITLE 1: ADMINISTRATIVE CODE

01.02.001: Purpose and Intent

The purpose and intent of the Administrative Code is to incorporate relevant chapters of State law as well as to set forth Echo Canyon personnel policies.

01.02.005: Adoption of Municipal Officers' and Employees' Ethics Act

Utah Code Annotated §10-3-13 et. al. is hereby incorporated herein, and all employees, officers, and officials of the municipality shall comply with its duties and obligations.

01.02.010: Governmental Immunity Act of Utah

The municipality is a governmental entity under Utah Code Annotated §63G-7-1 et. al. All suits and claims against the municipality shall be subject to its requirements.

01.02.015: Personnel Policies

1. **Equal Opportunity Employer.** The municipality is an Equal Opportunity Employer and shall not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.
2. **Harassment.** The municipality has a zero-tolerance policy for workplace harassment, which includes any unwelcome behavior—whether verbal, physical, visual, or digital—that creates a hostile, intimidating, or offensive work environment.
3. **Compliance.** Each officer and employee of the municipality shall perform all duties required by State law, Echo Canyon ordinances, and such other duties as may be required. This obligation to perform such other duties as assigned is supplemental to the list of duties specifically listed in this Chapter.
4. **Penalties.** Any employee, officer, or official violating the provisions of this Chapter may be disciplined, reprimanded, suspended, or removed from office as provided by

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law. The provisions of this Chapter, however, are directory and are to promote the orderly functioning of the municipality only, and are not intended to hold the municipality or its personnel to a higher duty than otherwise required by law or to subject the municipality or its personnel to criminal sanctions or civil liability.

5. Volunteers and Independent Contractors. Volunteers and independent contractors shall not be employees of the municipality and shall not represent themselves as employees of the municipality.
6. Salaries. All salaries of the elective and appointive officers of the municipality and the other employees of the municipality shall be fixed by motion or resolution of the municipality's legislative body as in accordance with existing law.