

Manti City Council Public Hearing and Regular Meeting

MINUTES

JUNE 17, 2025
6:30 PM

MANTI CITY BUILDING
50 SOUTH MAIN STREET

MEETING CALLED BY	Mayor Alfred C. Bigelow
TYPE OF MEETING	Regular Council Meeting
ATTENDEES	Councilmembers: Mary Pipes, Jennifer Christiansen, Mary Wintch, Jeff Killian an AJ Mower City Manager: Kent Barton City Recorder: JoAnn Otten
ABSENT	
WELCOME	Mayor Bigelow
PLEDGE OF ALLEGIANCE	Led by Councilmember Pipes

Public Hearing

ITEM 1	Invite public comment concerning proposed transfers from enterprise funds to general fund in the FY 2025 - 2026 proposed budget.
<p>Mayor Bigelow said that for many years, Manti City has transferred some of the profit monies from the enterprise or utility funds to the general fund. Many cities have used this practice in lieu of increasing property taxes and franchise taxes – especially cities where there are high concentrations of “tax exempt” property, such as we have in our community. The transfers from the enterprise funds create a fairer source of revenue for all users of city services, as increasing property taxes alone would disproportionately affect non-exempt taxpayers.</p> <p>Many cities in our state including Provo, Ogden, Logan, Bountiful, Orem, Murray, Spanish Fork, Salem, Nephi, St. George, Cedar City, Richfield, Washington and a host of others transfer enterprise funds to their general fund.</p> <p>As required by Utah state code §10-6-1365.5, a city that is proposing to transfer funds from an enterprise fund to another fund for a purpose not directly related to the</p>	

goods or services provided by the enterprise fund must provide notice of the transfers to the users of the enterprise fund. The City must also hold a public hearing on the transfers prior to adoption or the amendment of the City's budget. Each household in the City received a notice of the hearing, it was also published in the local paper.

For the current year we are proposing \$250,000 be transferred to the General Fund from the Electric Fund.

Mayor Bigelow then invited any who desire to come forward, state their name and make comment.

As there were no comments, Mayor Bigelow closed the hearing.

ITEM 2	Invite public comment concerning proposed FY 2025 – 2026 budget.
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Mayor Bigelow said that over the past several months we have worked on a new budget for the upcoming fiscal year beginning July 1st. Our City Manager presented a tentative or draft budget to the Council on May 7th. Since that time, we have made some changes and modifications.

The General Fund budget totals just over \$3.766 million, which represents an increase of 14% over the current year's budget. The final proposed budget has been available for viewing at the city office, or online since June 4th.

Mayor Bigelow then invited any who desire to come forward, state their name and make comment.

As there were no comments, Mayor Bigelow closed the hearing.

ITEM 3	Invite public comment concerning proposed adjustments to the FY 2024 – 25 budget.
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Mayor Bigelow said that each year in June, prior to completion of our current budget year, we are required by state law to open and adjust our current year budget, to allow for any unforeseen expenses or revenues which have occurred since the budget was adopted last year.

A copy of the summarized adjusted budget has been available at the city office and on the city website for public viewing since June 4th.

Mayor Bigelow then invited any who desire to come forward, state their name and make comment.

As there were no comments, Mayor Bigelow closed the hearing.

ITEM 4

Invite public comment concerning compensation for executive municipal officers.

Utah State law requires all local governments to hold a public hearing prior to adjusting salaries of executive municipal officers.

This year's budget represents a salary increase of 6% for executive municipal officers, which include the Mayor and Council, our City Manager, the Public Works Director and Sports and Recreation Director. The budget reflects a 12% increase for the Electrical Department Manager.

Mayor Bigelow then invited any who desire to come forward, state their name and make comment.

Heather Weiss – 435 East 100 South

Ms. Weiss said she supported the salary increase for executive municipal officers.

As there were no other comments, Mayor Bigelow closed the hearing.

Regular Meeting

ITEM 5

Chance and Jennifer Lund, 4th committee co-chairs – report on plans for the community 4th of July celebration.

Chairman Chans Lund introduced Co-Chair Matt Gardner and then presented a power point presentation outlining the Fourth of July events planned for the celebration.

He said that finding volunteers to help has been a challenge this year and proposed a volunteer pool using QR codes to make it easier for volunteer sign-up in the future. He stated that the success of the Fourth of July depends a lot on volunteers.

Councilmember Pipes asked Mr. Lund to set up a time to be on "Table Talk" at KMTI Radio.

Mr. Lund said he would like to recognize local businesses that donate to the celebration, and some discussion ensued.

CONCLUSION

The Mayor and Council thanked the Lund's and Gardner's for all their work in making the Fourth of July celebration happen again in 2025.

ITEM 6

Discussion and consideration to accept proposed transfers from electric enterprise fund to the general fund as detailed in the proposed FY 2025 - 2026 proposed budget.

Mayor Bigelow asked if there was any discussion regarding the transfer of electric enterprise funds to the general fund.

Seeing none he called for a motion to transfer \$250,000 from the Electric Enterprise Fund to the General Fund in the proposed FY 2025-2026.

ACTION TAKEN

Councilmember Mary Wintch moved to transfer \$250,000 from the Electric Enterprise Fund to the General Fund in the proposed FY 2025-2026, seconded by Councilmember AJ Mower. Councilmembers voting "aye": Mary Wintch, AJ Mower, Jeff Killian, Jennifer Christiansen and Mary Pipes. Councilmembers voting "nay": none.

ITEM 7

Discussion and consideration to adopt proposed FY 2025 - 2026 budget.

Mayor Bigelow asked if there was any discussion regarding the proposed 2025-2026 budget. Seeing none he called for a motion to adopt the proposed FY 2025-2026 budget.

ACTION TAKEN

Councilmember Mary Pipes moved to adopt the proposed FY 2025-2026 budget, seconded by Councilmember Jennifer Christiansen. Councilmembers voting "aye": Mary Pipes, Jennifer Christiansen, Jeff Killian, Mary Wintch and AJ Mower. Councilmembers /voting "nay": none.

ITEM 8

Discussion and consideration to open, adjust and finalize the current year budget (FY 2024 - 2025) as proposed.

Mayor Bigelow asked if there was any discussion regarding adjusting the current year budget.

Councilmember Killian asked what the need to adjust the budget was and City Manager Barton said that the purchase of the metal building and the reroofing of the city building had not been included in the budget.

Mayor Bigelow then called for a motion to open and adjust the current year budget.

ACTION TAKEN

Councilmember Jeff Killian moved to open, adjust and finalize the 2024-2025 budget, seconded Councilmember AJ Mower. Councilmembers voting “aye”: Jeff Killian, AJ Mower, Mary Pipes, Jennifer Christiansen and Mary Wintch. Councilmembers voting “nay”: none.

ITEM 9

Consideration of Resolution #2025-4 to accept updated consolidated fee schedule.

Mayor Bigelow asked if there was any discussion regarding Resolution #2025, updated consolidated fee schedule.

Some discussion ensued after which Mayor Bigelow called for a motion.

ACTION TAKEN

Councilmember Mary Wintch moved to adopt Resolution #2025-4, updated Consolidated Fee Schedule, seconded by Councilmember Jeff Killian. Councilmembers voting “aye”: Mary Wintch, Jeff Killian, AJ Mower, Mary Pipes and Jennifer Christiansen. Councilmembers voting “nay”: none

ITEM 10

Discussion concerning proposed restriping for the reduction of lanes on Main Street.

Mayor Bigelow said that Manti’s Main Street is part of Highway 89 and is owned and governed by the State of Utah. Utah’s Department of Transportation (UDOT), for the Southern Utah Region, proposed changing the current design of Manti’s Main Street from a four- lane road to a three-lane design with the three-lanes having the center lane serve as a left turn lane.

A public hearing was held in early June where this plan was presented to the Mayor and Council as well as the public. Most of the residents spoke against making changes to the current design.

The City Council then discussed the matter noting that the Sheriff's office, the Manti Fire Department and the Manti Ambulance Association recommended that there should not be change in Main Street design.

Additional discussion ensued.

ACTION TAKEN

After reviewing the facts and comments from the public, the City Council determined to retain the existing four-lane design of Main Street.

ITEM 11

Fraud Risk Policy Assessment.

Mayor Bigelow said that each year the city is required to submit a Fraud Risk Assessment to the State of Utah. It is also required that the assessment is reviewed by the City Council.

City Manager Barton reported that this year Manti City scored a 335 out of 395, which is higher than the 305 from the previous year. He said that the score would raise with the adoption of formal written policies, which are under development.

ACTION TAKEN

Councilmember Jeff Killian moved to accept the Fraud Risk Policy Assessment as presented, seconded by Councilmember Mary Pipes. Councilmembers voting "aye": Jeff Killian, Mary Pipes, Jennifer Christiansen, AJ Mower and Mary Wintch. Councilmembers voting "nay": none.

ITEM 12

Planning Commission appointment.

Mayor Bigelow reported that Mr. David Tibbs had resigned from the Planning Commission and expressed his thanks for his time and talents that had benefited Manti City.

He then reported that Richard Gardner has accepted the invitation to serve on the Planning Commission for a 5-year term beginning immediately and called for a motion to make this appointment.

ACTION TAKEN

Councilmember Jeff Killian moved to appoint Richard Gardner as a Planning Commission member for a 5-year term, seconded by Councilmember AJ Mower. Councilmembers voting "aye": Jeff Killian, AJ Mower, Mary Wintch, Jennifer Christiansen and Mary Pipes. Councilmembers voting "nay": none.

ITEM 13	Miss Manti Director appointment.
<p>Mayor Bigelow said that Kaylie Bailey has accepted an invitation to serve as the new Miss Manti Pageant Director. He also thanked the previous Miss Manti Director Breanne Keisel for her several years of service. He then called for a motion for this appointment.</p>	
ACTION TAKEN	
<p>Councilmember Mary Pipes moved to appoint Kaylie Bailey as the Miss Manti Pageant Director, seconded by Councilmember Jennifer Christiansen. Councilmembers voting "aye": Mary Pipes, Jennifer Christiansen, Jeff Killian, Mary Wintch and AJ Mower. Councilmembers voting "nay": none.</p>	

ITEM 14	Financial report - review of May 2025 statements.
<p>City Manager Barton presented the May 2025 Financial Statement, which is attached to and made part of the minutes.</p> <p>He reported that 92% of the budget year is complete with total budgeted revenues realized at 88.7% and total budgeted expenses coming in at 85.8%. He then reviewed the Enterprise and Special Revenue Funds with water revenue at 103.6% of budget and expenses at 54.6%, sewer department budgeted revenues at 90.8% and expenses at 71.8% and electric fund budgeted revenues at 91.4% and expenses 84.8%.</p> <p>Some discussion after which Mayor Bigelow thanked City Manager Barton.</p>	

ITEM 15	Continuing business.
<p>Review yard setbacks in the residential zones.</p> <p>City Manager said that the Planning Commission held a public hearing on Tuesday, June 10th. The City Manager had explained the staff recommendation to reduce the residential yard setbacks in the R-2 and R-3 zones. He said that there is existing precedent for the recommended setbacks, being that they are the same setbacks that were allowed in the Temple View Estates, which were negotiated through a Development Agreement. He also noted that the proposed setbacks are the same that are currently allowed in Ephraim City's R-1 zone.</p> <p>A public hearing has been noticed for the July 2nd Council Meeting to take comment from the public on the proposal.</p>	

In addition to the yard setbacks for the primary dwelling, the Planning Commission recommended that the Council look at revising the Accessory Dwelling Unit (ADU) ordinance and consider reducing the side yard setback for ADU's from 10-feet to 8-feet, to correspond with the revised setbacks proposed for the R-2 and R-3 zones. If the Council decides to take this discussion up, it will need to be a separate set of hearings and legislation and ADU's are governed under a separate ordinance.

The City Council felt the side yard setback for ADU's should stay the 10-feet.

Request to ease square footage and 2nd floor restrictions in "Accessory Dwelling Unit" code (17.40.040).

Planning Commission reviewing.

Historic Preservation Commission.

None

Short-term rental ordinance.

The Planning Commission has forwarded a recommendation to the City Council and a public hearing will be scheduled.

Inland Port Project.

None.

ITEM 16	Councilmembers reports.
<u>Council member Mower</u> <ul style="list-style-type: none">• None	
<u>Councilmember Wintch</u> <ul style="list-style-type: none">• Attended a Rural Housing meeting via zoom and reported that they continue to try and come up with ideas to ease the housing issue in Utah.	
<u>Councilmember Killian</u> <ul style="list-style-type: none">• Expressed concern that the state legislature has created part of the housing problems in Utah.• Congratulated Mayor Bigelow on a successful mayoral term and congratulated Councilmember Wintch on her candidacy for Mayor, being the only declared candidate.	

Councilmember Christiansen

- Attended a State Preservation Historic Office conference held at Wasatch Academy.

Councilmember Mary Pipes

- Reminded all of the Fourth of July parade.
- Reported there are trees on Main Street that are dying and requested an Arborist look at them.

ITEM 17

Public comment - two minutes per each comment.

Heather Weiss – 435 East 100 South

Ms. Weiss said that when the state passed the seatbelt law, if you were pulled over and not wearing a seatbelt then you received a ticket.

She also said that when she drives through Fountain Green, she knows that there will be a police officer patrolling, so she slows down. She feels that if the public is notified that they need to slow down on Manti Main Street through flyers being sent out and an increase in police presence or a stoplight/crosswalk would help.

Mike Weiss – 435 East 100 South

Mr. Weiss said he did not have a chance to look at the new budget prior to the meeting but right now the links are not showing the correct budget.

He also thanked the Mayor and Council for leaving Highway 89 as it is.

ITEM 18

Mayor Chuck Bigelow.

Mayor Bigelow reported on the following items:

- Reported on the UAAMP conference in New Orleans.
- Councilmember Pipes attended the Sanpete County Commissioners meeting, and they reported on the Ag Park Project near Nephi that is property acquired by R6.
- Senator Lee has a proposed bill that will sell off public lands. The information on social media is not accurate and encouraged the public to contact Senator Lee's office or any of your representatives with questions.

- Attended UMPA Board meeting where an agreement was entered into with Central Utah District for a power opportunity to explore.
- UMPA has entered into an agreement with UAAMPS for a power plant in Idaho that is being pursued.
- National League of Cities and Towns conference is scheduled for November 19-22, 2025, in Salt Lake City. The Utah League of Cities and Towns conference is September 30 – October 2, 2025. Mayor suggested the City Council choose one conference to attend.

ITEM 19	Consideration of approval for minutes of the last council meeting (June 3rd public hearing and council meeting.
Mayor directed Councilmembers to draft minutes of the regular council meeting of June 3, 2025. After brief discussion, he called for a motion to accept the minutes as presented.	
ACTION TAKEN	
Councilmember Mary Wintch made the motion to accept the minutes of the June 3, 2025, regular council meeting, seconded by Councilmember Jennifer Christiansen. Councilmembers voting “aye”: Mary Wintch, Jennifer Christiansen, Mary Pipes, Jeff Killian and AJ Mower. Councilmembers voting “nay”: none.	

ITEM 19	City Manager Kent Barton.
City Manager Barton reported on the following items:	
<ul style="list-style-type: none"> • The grant received from the Office of Energy Development had previously been placed on hold, but the funds are now available. The Electric Department will do the installation of the lights. • The Manti Mountain ATV Ride is scheduled for July 8th and 9th with approximately 100 participants. • The Airport Executive Board continues to work on an Interlocal Agreement, which would include Manti, Ephraim and Sanpete County. • Has been working with an arborist to repair the trees on Main Street. • Showed an image of the Dollar General Store and some discussion ensued. • Has one item for closed session dealing with property negotiations. 	
ACTION TAKEN	
Councilmember AJ Mower moved to adjourn from regular session into closed session to discuss property negotiations, seconded by Councilmember Mary Pipes.	

Councilmembers voting "aye": AJ Mower, Mary Pipes Jeff Killian, Mary Wintch and Jennifer Christiansen. Councilmembers voting "nay": none.

Adjourned from closed session into regular session.

Councilmember AJ Mower moved to pay the bills and adjourn the meeting, seconded by Councilmember Mary Pipes. Councilmembers voting "aye": AJ Mower, Mary Pipes, Jeff Killian, Jennifer Christiansen and Mary Wintch. Councilmembers voting "nay": none.

ADJOURNED	8:20 P.M.
NEXT MEETING DATE	Regular Council Meeting – July 2, 2025

General Account

LewAnn Jorgensen	\$ 100.00
Utah Local Governments Trust	1,479.29
TK Elevators	3,307.77
Cache Valley Bank	3,711.63


Alfred Bigelow, Mayor


JoAnn Otten, City Recorder