

**MAYOR**

ROGER BOURKE

**TOWN COUNCIL**CAROLYN ANCTIL  
JOHN BYRNE  
DAN SCHILLING  
ELISE MORGAN**TOWN OF ALTA**P.O. BOX 8016  
ALTA, UTAH 84092  
  
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## Alta Town Council Meeting Packet

### July 9, 2025

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**AGENDA**  
**ALTA TOWN COUNCIL MEETING AND PUBLIC HEARING**  
**JULY 9, 2025 AT 4:00PM**  
**ALTA COMMUNITY CENTER**  
**ALTA, UTAH**

We encourage you to join us in person. This will be a hybrid meeting with virtual meeting instructions on our website: <https://townofalta.utah.gov/>

Public comment - please note, each person will be able to speak for up to 3 minutes for each agenda item.

Written public input can be submitted here: <https://townofalta.utah.gov/public-comment-form/>

To make a public comment virtually we recommend you notify  
 Brooke Boone via email ([brooke@townofalta.utah.gov](mailto:brooke@townofalta.utah.gov)) in advance of the meeting.

**Public Hearing**

1	Call the meeting to order	4:00	-	4:00
2	Accept public comment on the proposed amended FY26 Sewer Fund budget	4:00	-	4:05
3	Motion to Adjourn			4:05

**Meeting Agenda**

1	Call the meeting to order	4:05	-	4:10
2	Citizen Input	4:10	-	4:15
3	Snowbird Ski Area Update, Dave Fields	4:15	-	4:25
4	Alta Ski Area Update, Mike Maughan	4:25	-	4:35
5	Utah Local Governments Trust, Josh McKell	4:35	-	4:55
6	Questions regarding Departmental Reports	4:55	-	5:00
7	Approval of: April 24, 2025 Special Town Council Meeting, June 4, 2025 Special Town Council Meeting, June 18, 2025 Town Council Meeting Minutes, and the June Staff and Finance Reports	5:00	-	5:05
8	Mayor's Report	5:05	-	5:15
9	Discussion and possible action to adopt Resolution 2025-R-18 Admitting the City of Holladay as a Member of the Central Wasatch Commission	5:15	-	5:20
10	Discussion and possible action to adopt Resolution 2025-R-19 Amending the FY26 Sewer Fund Budget	5:20	-	5:25

11	Discussion and possible action to adopt Resolution 2025-R-20 repealing and replacing the Capital Projects Plan	5:25	-	5:30
12	Update on Our Lady of the Snows	5:30	-	5:35
13	Presentation and Discussion of Water and Sewer and Facilities Planning and Update on Approach to Strategic Planning	5:35	-	5:55
14	New Business	5:55	-	6:00
15	Motion to Adjourn	6:00		

**Notice Provisions:**

- Motions relating to any of the foregoing including final action may be taken at the meeting.
- One or more members of the Town Council may attend by electronic means, including telephonically. Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the ALTA COMMUNITY CENTER, 10361 EAST HWY 210, ALTA, UTAH
- Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days' notice. For assistance, please call the Alta Town Office at 801-363-5105
- By motion of the Alta Town Council, pursuant to Title 52, Chapter 4 of the Utah Code, the Town Council may vote to hold a closed meeting for any of the purposes identified.

**Alta Town Council****Staff Report****To:** Town Council**From:** Chris Cawley, Town Manager, Molly Austin, Assistant Town Manager**Re:** July 2025 Department Report**Date:** July 2, 2025**Attachments:**

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**Construction Projects in Alta**

The Town is working with Alta Ski Area on various components of the ski area's major construction projects taking place this summer including the construction of the Albion Day Lodge Expansion and Cold Storage Building and the Supreme Lift realignment. The Town granted an exception to the Town of Alta Noise Ordinance to Alta Ski Area for limited, specific construction activities emitting noise occurring outside the regular hours permitted in the Noise Ordinance per the exception process provided in Town Code Section 5-3B-3 EXCEPTIONS. The Town appreciates the ski area's efforts to minimize impacts to public health and safety as it pursues tight timelines to conclude or pause these projects at an appropriate point prior to winter.

**Strategic Planning**

Staff and council members discussed the Town's need to make decisions about major capital projects and how to fund them in the June meeting. Staff proposed a series of special meetings in the upcoming late summer, fall, and winter to discuss these topics, and the council provided staff direction to start by scheduling two, three-hour meetings to focus on funding mechanisms and facilities projects. Staff will be prepared to discuss a refined approach to a special meeting series in the July council meeting.

**Water and Sewer Master Plan and Facilities Master Plan**

As of the publication of the July 9 meeting agenda and packet staff is still receiving updated and hopefully final versions of our planning documents. Chris will send them out when they can be reviewed and summarized in presentations for the council meeting, hopefully on Thursday July 3. The council has reviewed and discussed much of the substance of these documents in previous meetings and we will focus on new information and changes to existing recommendations in the July meeting.

## **Crosstow Waterline Project**

All project supplies have been ordered, and many are on-site in Alta. Alta Ski Area has assembled much of the pipeline itself and staged the fused pipe sections in the crosstow corridor. Excavation off the trench is anticipated to begin at any time.

## **Alta Planning Commission: Next Meeting July 15th**

The Alta Planning Commission did not meet in June. The next meeting is scheduled for July 15<sup>th</sup>.

### **Building Permit Fee Update**

We are moving ahead with a small project to update our building department fees. The current schedule has not been updated for many years, and our review will ensure that it aligns with industry standards and appropriately reflects the time and resources required to perform plan reviews and inspections. We've asked WC3 to provide recommendations based on the most recent International Code Council (ICC) Building Valuation Data (BVD) table and IRC Appendix AL. This approach is widely used and provides a standardized, transparent framework for calculating building permit fees based on project scope and valuation.

In addition to valuation-based changes to our building permit fees, we will also be reviewing and updating hourly fees and flat-rate fees for common, lower-complexity permit types, such as mechanical equipment replacements, roofing permits, other project types eligible for "over the counter" permits that do not require plan review, etc. to ensure consistency and adequate cost recovery.

We'll update the council as we move forward. For any fee schedule update to be implemented, the council needs to approve it in an open meeting.

## **Emergency Management – NIMS Training for Elected Officials**

We have scheduled representatives from SLCoEM to present a condensed version of "G402 – NIMS for Senior and Elected Officials" on Wednesday, September 10 @ 2:00 PM (as a work session to precede the regular meeting). This training will discuss roles, cover what the Incident Command System (ICS) looks like for a jurisdiction, and give context to how we would interact with the Emergency Operations Center (EOC), followed by a 30-minute interactive game.

## **Cyber Security and Awareness – KnowBe4**

We have onboarded with a cyber security awareness and training vendor called [KnowBe4](#) (KB4). Access to this program is made available to us at no cost through the State of Utah Cyber Center. It is not a legislative requirement, but we are enrolling all users with a Town of Alta email address as we believe it is in the best interest of the Town as a measure to protect against the rise in cyber threats.

Through this partnership, all users with a TOA email address will be enrolled in the training program that will consist of monthly trainings (approximately 6 - 12 minutes each month) as

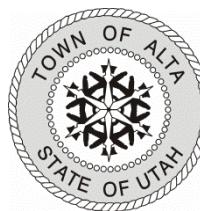
well as a quarterly phishing campaign. Please keep an eye out in your email from the Utah Cyber Center and/or KnowBe4 – these are legitimate emails with links to the online training.

The first assigned training was a “Security Awareness Proficiency Assessment” to gauge our specific vulnerabilities as an organization. So far, 79% of users have completed the assessment with an average organization rating of 70% - so we have some room for improvement! The second training was assigned on July 1 “A Guide to Dealing with Password Breaches” and is more representative of the types of training we will receive moving forward.

This endeavor will strive to ensure our employees are empowered with the knowledge they need to protect our organization from cyber threats, such as scams and phishing, and to bolster our overall security hygiene. *A successful information security awareness program is essential to ensure your employees are empowered with the knowledge they need to protect your organization. While employees are your most important asset, they are at the same time your weakest link and your last line of defense. One of the best ways to make sure your employees will not make costly errors regarding information security is to institute company- wide security awareness training initiatives.*

### **Managed IT Services**

The Town of Alta currently contracts with Executech to manage our IT services and needs. In May, Executech alerted us that they are transferring all their clients to a new service model by July 1, 2025. While the new model has some clear benefits, it does come with a cost increase of about 45% (approximately \$7,500/year). Due to this unexpected jump in price, we are preparing to issue an RFP to evaluate our options. We hope to publish the RFP in July and review proposals at the beginning of August.

**Staff Report For:****July 9, 2025****To:** Town Council**From:** Jen Clancy, Town Clerk & Brooke Boone, Deputy Town Clerk**Date Written:** July 2, 2025

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**Town Clerk – Jen****Municipal Election 2025**

The Town will hold its municipal election on November 4, 2025, for the officers of Mayor and two at-large Town Council seats. Election information, including voter registration details and candidate information is available on the Town website.

Declared Candidates:

*Mayor (four-year term):*

John Byrne

Roger Bourke

*Council Seats At-Large (four-year terms - 2 seats):*

Carolyn Anctil

Paul T. Moxley

Craig Heimark

**Budget Updates****FY 2025 Budget**

We are wrapping up year-end expenses and closing out the year. I'll start working on audit preparations with Steve Rowley soon. There will be expenses and revenue attributed to FY25 trickling in over the next month or so.

**FY 2026 Budget**

We are now officially in FY26 and are preparing for truth in taxation public hearing on August 13, 2025 at 6pm.

**Water Fund**

New water rates went into effect July 1, 2025

**Sewer Fund**

New sewer rates went into effect July 1, 2025.

There is a sewer fund budget amendment on the agenda

### **Our Lady of the Snows**

Progress continues on the OLS acquisition and more details will be provided in the meeting.

- The Town took ownership of Our Lady of the Snows on 6/30.
- We are close to having a 2 year lease agreement signed with ACE and an agreement for them to manage other rentals.
- Radon mitigation was scheduled for 7/8, then we will be testing for effectiveness.

[Deputy Town Clerk – Brooke](#)

### **General Information**

Brooke learned a lot of information regarding business licensing from the UBLA conference and will be utilizing this knowledge for our business licensing procedures.

### **Dog License Reporting**

Temporary dog licenses issued with a start date between 6/18/2025 - 7/9/2025

- Case Watson (4 days) 6/26/2025
- Lisa Winston (14 days) 7/27/2025
- Adam Herbets (5 days) 7/3/25
- Richard Atkinson (4 days) 7/3/25
- Katie Burns (8 days) 7/7/25

### **Alta Justice Court**

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
  - The next court date will be July 17, 2025
- Continued training for Court Clerk Certification

# Department Incident Activity Report

Date Reported: **06/01/2025 - 06/30/2025** | Show Subclasses: **True**

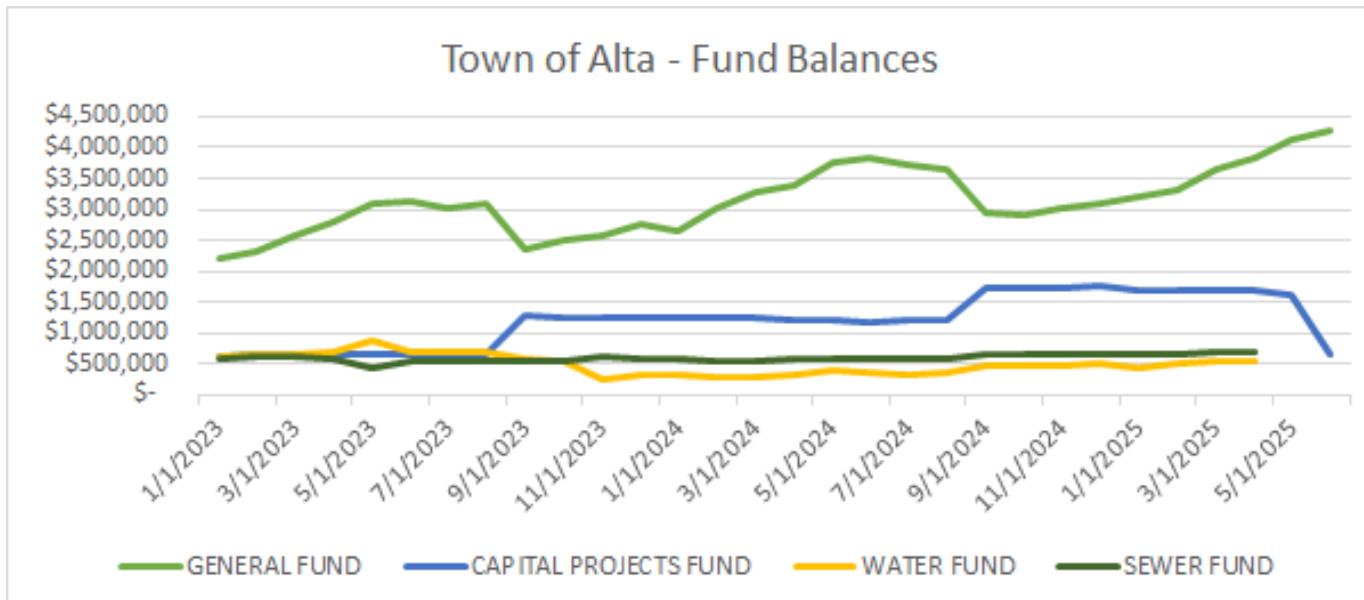
**ALTA MARSHAL'S OFFICE**  
 PO BOX 8016  
 ALTA, UT 84092  
 801.742.3522  
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
<b>AGENCY ASSIST</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
Assist Other Agency	1	0	1	0	0	0	0	0.0
<b>ALARM</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
Burglary Alarm	1	0	1	0	0	0	0	0.0
<b>ANIMAL PROBLEM</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
Dead Animal	1	0	1	0	0	0	0	0.0
<b>FOREST SERVICE</b>	<b>15</b>	0	<b>15</b>	0	0	0	<b>0</b>	<b>0.0</b>
PATROL	15	0	15	0	0	0	0	0.0
<b>MEDICAL</b>	<b>2</b>	0	<b>2</b>	0	0	0	<b>0</b>	<b>0.0</b>
Diabetic Problem	1	0	1	0	0	0	0	0.0
<b>EMERGENCY</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
<b>MENTAL SUBJECT</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
Mental Subject	1	0	1	0	0	0	0	0.0
<b>ORDINANCE VIOLATION</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
Ordinance Violation	1	0	1	0	0	0	0	0.0
<b>PROPERTY</b>	<b>4</b>	0	<b>4</b>	0	0	0	<b>0</b>	<b>0.0</b>
Found Property	4	0	4	0	0	0	0	0.0
<b>SEARCH/RESCUE</b>	<b>2</b>	0	<b>2</b>	0	0	0	<b>0</b>	<b>0.0</b>
Search/Rescue, Assist Other Agency	1	0	1	0	0	0	0	0.0
Search/Rescue, Mountain	1	0	1	0	0	0	0	0.0
<b>TRAFFIC VIOLATION</b>	<b>13</b>	0	<b>13</b>	<b>4</b>	0	0	<b>4</b>	<b>30.8</b>
Traffic Violation	13	0	13	4	0	0	4	30.8
<b>TRAFFIC ACCIDENT</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
Traffic Accident, Vehicle Damage	1	0	1	0	0	0	0	0.0
<b>WATERSHED OFFENSE</b>	<b>1</b>	0	<b>1</b>	0	0	0	<b>0</b>	<b>0.0</b>
ANIMALS	1	0	1	0	0	0	0	0.0
<b>Event Totals</b>	<b>43</b>	<b>0</b>	<b>43</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>9.3</b>

Town of Alta  
Bank Account Balance Summary

Account Info		4/30/2025	5/31/2025	6/30/2025
<b>GENERAL FUND</b>				
01-11610	PTIF - General Fund	\$ 3,504,263	\$ 3,719,574	\$ 4,013,334
10-12640	PTIF - B&C Road Funds (restricted)	\$ 78,507	\$ 81,684	\$ 81,684
10-12690	PTIF - Impact Fee (restricted)	\$ 23,831	\$ 23,921	\$ 23,921
10-12700	PTIF - Beer Fund (restricted)	\$ 32,336	\$ 32,459	\$ 28,190
10-12710	PTIF - Post-Employment (restricted)	\$ 114,942	\$ 115,379	\$ 115,379
01-11110	KeyBank	\$ 91,991	\$ 148,403	\$ 11,721
01-11215	Keybank PO	\$ 810	\$ 910	\$ 605
<b>Total Fund Balance</b>		<b>\$ 3,846,678</b>	<b>\$ 4,122,328</b>	<b>\$ 4,274,834</b>
<b>CAPITAL PROJECTS FUND</b>				
45-12100	PTIF (restricted)	\$ 1,703,285	\$ 1,608,002	\$ 664,769
<b>Total Fund Balance</b>		<b>\$ 1,703,285</b>	<b>\$ 1,608,002</b>	<b>\$ 664,769</b>
<b>WATER FUND</b>				
51-11140	PTIF (restricted)	\$ 536,916	\$ 566,392	\$ 470,308
<b>Total Fund Balance</b>		<b>\$ 536,916</b>	<b>\$ 566,392</b>	<b>\$ 470,308</b>
<b>SEWER FUND</b>				
52-11130	PTIF (restricted)	\$ 702,151	\$ 660,049	\$ 681,991
<b>Total Fund Balance</b>		<b>\$ 702,151</b>	<b>\$ 660,049</b>	<b>\$ 681,991</b>

\* 6/30/2025 Balances don't include interest.



TOWN OF ALTA  
COMBINED CASH INVESTMENT  
JUNE 30, 2025

**COMBINED CASH ACCOUNTS**

01-11110	CASH IN CHKG-KEY BANK-COMBINED	( 120,949.52)
01-11113	XPRESS DEPOSIT ACCOUNT	5,913.31
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	605.12
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	4,013,333.82
01-11710	CASH CLEARING -AR	( 165.31)
01-11730	CASH CLEARING -UTILITIES	( 9,361.56)
		<hr/>
	TOTAL COMBINED CASH	3,889,691.67
01-10100	TOTAL ALLOCA TO OTHER FUNDS	( 3,889,691.67)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/>

**CASH ALLOCATION RECONCILIATION**

10	ALLOCATION TO GENERAL FUND	3,916,623.77
45	ALLOCATION TO CAPITAL PROJECT FUND	( 15,923.97)
51	ALLOCATION TO WATER FUND	( 33,481.91)
52	ALLOCATION TO SEWER FUND	22,473.78
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,889,691.67
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	( 3,889,691.67)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
		<hr/>

TOWN OF ALTA  
BALANCE SHEET  
JUNE 30, 2025

GENERAL FUND

**ASSETS**

10-10100	CASH - COMBINED FUND	3,916,623.77
10-12640	CASH IN PTIF - C ROAD FUND	81,683.53
10-12690	IMPACT FEE FUND PTIF	23,921.19
10-12700	BEER TAX FUNDS PTIF	28,190.46
10-12710	POST EMPLOYMENT BENEFIT PTIF	115,378.63
10-13110	ACCOUNTS RECEIVABLE	4,236.85
10-13200	DUE FROM OTHER GOVERNMENTS	91,178.45
10-13510	TAXES RECEIVABLE - CURRENT	3,475.13
10-13700	PROP TAX RECEIVABLE - CURRENT	405,963.00
10-14210	DUE FROM OTHER FUNDS	296,970.00

TOTAL ASSETS

4,967,621.01

**LIABILITIES AND EQUITY**

**LIABILITIES**

10-21310	ACCOUNTS PAYABLE	( 33,253.02)
10-21500	WAGES PAYABLE	16,177.77
10-22200	RETIREMENT PAYABLE	8,839.77
10-22210	FICA PAYABLE	1,823.92
10-22220	FEDERAL WITHHOLDING PAYABLE	2,464.17
10-22230	STATE WITHHOLDING PAYABLE	1,002.18
10-22500	HEALTH & DENTAL INS PAYABLE	3.69
10-22550	DEPENDANT CARE WITHHOLDING	( 2,115.41)
10-22555	FLEX/CAFETERIA WITHHOLDING	142.37
10-22560	DEPENDENT DAY CARE	2,115.41
10-22600	REVEGETATION DEPOSITS	21,760.00
10-22700	DEFERRED REVENUE/PROPERTY TAX	405,950.77
10-22725	EMPLOYEE 401K WITHHOLDING	( 1,640.04)
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	( 418.96)
10-22770	URS EMP MANDATORY CONTRIBUTION	( 168.58)

TOTAL LIABILITIES

422,684.04

**FUND EQUITY**

10-27515	NONSPENDABLE	14,371.00
10-27550	C-ROAD FUND RESERVE	10,154.12
10-27570	RESERVE-POST EMPLOYMENT	30,000.00
10-27640	ASSIGNED FUND BALANCE	37,948.00

UNAPPROPRIATED FUND BALANCE:

10-29800	BALANCE - BEGINNING OF YEAR	3,413,205.14
	REVENUE OVER EXPENDITURES - YTD	1,039,258.71

BALANCE - CURRENT DATE

4,452,463.85

TOTAL FUND EQUITY

4,544,936.97

TOTAL LIABILITIES AND EQUITY

4,967,621.01

TOWN OF ALTA  
BALANCE SHEET  
JUNE 30, 2025

CAPITAL PROJECT FUND

ASSETS

45-10100 CASH - COMBINED FUND	( 15,923.97)
45-12100 RESTRICT CASH-CAPITAL IMPROVE	664,768.75

TOTAL ASSETS

648,844.78

LIABILITIES AND EQUITY

LIABILITIES

45-21310 ACCOUNTS PAYABLE	( 880,000.00)
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TOTAL LIABILITIES

( 880,000.00)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

45-29800 BEGINNING OF YEAR	1,710,589.93
REVENUE OVER EXPENDITURES - YTD	( 181,745.15)

BALANCE - CURRENT DATE

1,528,844.78

TOTAL FUND EQUITY

1,528,844.78

TOTAL LIABILITIES AND EQUITY

648,844.78

TOWN OF ALTA  
BALANCE SHEET  
JUNE 30, 2025

WATER FUND

**ASSETS**

51-10100	CASH - COMBINED FUND	(	33,481.91)
51-11140	PTIF CAPITAL ACQUISTION-WATER		470,307.62
51-13110	ACCOUNTS RECEIVABLE		95,625.38
51-16310	WATER DISTRIBUTION SYSTEM		2,496,283.74
51-16320	CONSTRUCTION IN PROCESS		25,269.07
51-16510	MACHINERY AND EQUIPMENT		24,897.82
51-17500	ACCUMULATED DEPRECIATION	(	1,324,105.87)
	TOTAL ASSETS		1,754,795.85

**LIABILITIES AND EQUITY**

**LIABILITIES**

51-21310	ACCOUNTS PAYABLE	(	200.00)
51-22620	DU TO OTHER FUNDS - LONGTERM		296,970.00

TOTAL LIABILITIES 296,770.00

**FUND EQUITY**

51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00
UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION		292,560.79
	REVENUE OVER EXPENDITURES - YTD		96,968.06
	BALANCE - CURRENT DATE		389,528.85
	TOTAL FUND EQUITY		1,458,025.85
	TOTAL LIABILITIES AND EQUITY		1,754,795.85

TOWN OF ALTA  
BALANCE SHEET  
JUNE 30, 2025

SEWER FUND

ASSETS

52-10100 CASH - COMBINED FUND	22,473.78
52-11130 PTIF CASH RESTRICTED	681,991.08
52-13110 ACCOUNTS RECEIVABLE	55,641.32
52-16310 SEWER SYSTEM	848,217.93
52-17500 ACCUMULATED DEPRECIATION	( 699,350.86)

TOTAL ASSETS

908,973.25

LIABILITIES AND EQUITY

LIABILITIES

52-21310 ACCOUNTS PAYABLE	( 200.00)
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TOTAL LIABILITIES

( 200.00)

FUND EQUITY

52-26520 NET INVESTMENT/CAPITAL ASSESTS	290,453.00
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UNAPPROPRIATED FUND BALANCE:

52-29800 UNRESTRICTED NET POSITION	495,702.51
REVENUE OVER EXPENDITURES - YTD	123,017.74

BALANCE - CURRENT DATE

618,720.25

TOTAL FUND EQUITY

909,173.25

TOTAL LIABILITIES AND EQUITY

908,973.25

Account Number	Account Title	2023-24	2024-25	2024-25	
		Prior Year YTD Actual	Previous Year YTD Actual	Approved Budget	
		6/30/2024	6/30/2025	6/30/2025	
<b>COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer</b>					
<b>REVENUE</b>					
Property Tax		432,188	439,122	429,327	
Sales Tax		2,225,214	2,208,694	2,070,376	
Other Taxes: Municipal Energy, Tele		112,274	98,565	94,072	
Town Services:					
Permits, Licensing, Fines, Impact Fees, Shuttle		376,461	435,720	427,211	
Sewer		219,894	289,478	261,859	
Water		370,914	431,056	389,241	
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UD)		114,458	111,487	108,985	
Misc Revenue		258,413	216,081	290,016	
	<b>Total Revenue</b>	<b>4,109,815</b>	<b>4,230,204</b>	<b>4,071,087</b>	
<b>EXPENSES</b>					
Alta Justice Court, Code Enforcement		24,332	33,192	42,647	
Economic Development				400	
Government Administration					
Financial Preparation		8,669	106,402	127,386	
General Operations		0	239,887	278,465	
Town Services & Programs		20,849	147,322	177,078	
Land Use Planning, Building Inspections, Zoning		86,947	256,611	296,707	
Post Office		38,654	44,372	48,056	
Public Safety					
Employees: Salaries and Benefits		1,104,587	1,086,276	1,268,193	
Equipment: Resources to Complete Work		130,143	132,244	240,600	
Recycling		23,974	22,738	31,500	
Sewer		188,398	156,460	236,320	
Town Council: Salaries, Training, Admin		24,670	74,367	87,105	
Transportation		259,322	265,205	297,750	
Water		220,827	187,475	346,155	
Misc. Expenses		-473	0	1,200	
	<b>Total Expenses (w/o CapEx Projects)</b>	<b>2,130,898</b>	<b>2,752,551</b>	<b>3,479,561</b>	
Capital Improvement Projects		206,245	408,147	883,814	
	<b>Total Expenses</b>	<b>2,337,143</b>	<b>3,160,699</b>	<b>4,363,375</b>	
<b>COMBINED BUDGET SUMMARY</b>					
Net Difference		<b>1,978,917</b>	<b>1,477,653</b>	<b>591,526</b>	
<b>NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Ze</b>		<b>1,232,679</b>	<b>1,069,505</b>	<b>0</b>	

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year YTD Actual	Previous Year YTD Actual	Approved Budget
<b>GENERAL FUND REVENUE</b>		6/30/2024	6/30/2025	6/30/2025
<b>TAXES</b>				
10-31-100	CURRENT YEAR PROPERTY TAXES	431,740	405,451	403,391
10-31-101	TAX INCREMENT - CRA	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	447	33,671	25,936
10-31-300	SALES AND USE TAXES	2,225,214	2,208,694	2,070,376
10-31-310	4th .25 TAX	55,803	46,897	45,197
10-31-400	ENERGY SALES AND USE TAX	106,681	92,429	88,104
10-31-410	TELEPHONE USE TAX	5,593	6,137	5,968
Total TAXES:		2,825,478	2,793,280	2,638,972
<b>LICENSES AND PERMITS</b>				
10-32-100	BUSINESS LICENSES AND PERMITS	19,546	19,830	19,830
10-32-150	LIQUOR LICENSES	5,550	6,575	6,575
10-32-210	BUILDING PERMITS	67,581	130,815	126,844
10-32-220	PARKING PERMITS	14,375	16,768	16,744
10-32-250	ANIMAL LICENSES	13,300	13,085	12,600
Total LICENSES AND PERMITS:		120,351	187,073	182,593
<b>INTERGOVERNMENTAL REVENUE</b>				
10-33-100	WFRC MATCHING GRANT	0	0	0
10-33-200	SALT LAKE CITY	0	0	0
10-33-275	SLC TRAILS	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMEN	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	0	0
10-33-375	COUNTY - ZAP	0	0	0
10-33-400	STATE GRANTS	5,700	9,000	9,000
10-33-450	FEDERAL GRANTS	0	0	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	14,551	15,801	15,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,554	6,938	6,938
10-33-600	SISK	3,000	3,000	3,000
10-33-650	POST OFFICE	21,850	21,850	21,850
10-33-700	UDOT	8,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		58,655	64,590	63,788

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
		6/30/2024	6/30/2025	6/30/2025
<b>CHARGES FOR SERVICES</b>				
10-34-240	REVEGETATION BONDS	0	0	0
10-34-430	PLAN CHECK FEES	42,915	100,992	98,532
10-34-550	PLANNING COMM REVIEW FEES	300	426	426
10-34-600	GLASS RECYCLING	0	0	0
10-34-760	FACILITY CENTER USE FEES	450	0	0
10-34-761	OLS USE FEES			0
10-34-810	IMPACT FEES	0	0	0
Total CHARGES FOR SERVICES:		43,665	101,418	98,958
<b>FINES AND FORFEITURES</b>				
10-35-100	COURT FINES	14,186	17,328	15,758
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0
Total FINES AND FORFEITURES:		14,186	17,328	15,758
<b>MISCELLANEOUS REVENUE</b>				
10-36-100	INTEREST EARNINGS	149,399	140,459	145,000
10-36-300	OTHER FINANCING SOURCES	0	0	61,400
10-36-400	SALE OF FIXED ASSETS	34,418	0	0
10-36-620	MISCELLANEOUS	4,464	4,363	4,363
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	6	8,000
10-36-800	DONATIONS	0	150	150
10-36-810	METERING	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0
10-36-830	TOWN SHUTTLE	198,259	129,902	129,902
10-36-900	SUNDRY REVENUES	1,920	1,314	1,314
10-36-910	SALES TAX	658	0	0
Total MISCELLANEOUS REVENUE:		397,119	276,194	350,129
<b>TRANSFERS INTO GENERAL FUND</b>				
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0
10-39-250	USE OF RESERVED FUNDS	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	0	0
<b>GENERAL FUND Revenue Total:</b>		<b>3,459,454</b>	<b>3,439,881</b>	<b>3,350,198</b>
<b>GENERAL FUND Transfer IN Total:</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>CASH AVAILABLE FOR GENERAL FUN</b>		<b>3,459,454</b>	<b>3,439,881</b>	<b>3,350,198</b>

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
<b>GENERAL FUND EXPENSES</b>		6/30/2024	6/30/2025	6/30/2025
<b>LEGISLATIVE</b>				
10-41-110	SALARIES - MAYOR AND COUNCIL	18,000	17,600	18,000
10-41-120	REMUNERATION	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	0	100
10-41-131	EMPLOYER TAXES	1,431	1,391	1,500
10-41-230	TRAVEL	658	732	1,000
10-41-280	TELECOM	0	0	0
10-41-330	EDUCATION AND TRAINING	1,010	660	2,000
10-41-620	MISCELLANEOUS	38	10	350
Total LEGISLATIVE:		21,136	20,392	22,950
<b>COURT</b>				
10-42-110	SALARIES AND WAGES	16,966	18,058	18,423
10-42-130	EMPLOYEE BENEFITS	0	180	225
10-42-131	EMPLOYER TAXES	1,325	724	1,409
10-42-133	URS CONTRIBUTIONS		6,330	10,000
10-42-230	TRAVEL	222	503	750
10-42-240	OFFICE SUPPLIES AND EXPENSE	21	120	500
10-42-280	TELEPHONE	0	240	240
10-42-310	PROFESSIONAL & TECHNICAL	0	0	350
10-42-330	EDUCATION & TRAINING	250	250	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,500
10-42-481	VICTIM REPARATION SURCHARGE	4,799	6,437	6,250
10-42-620	MISCELLANEOUS SERVICES	748	349	500
Total COURT:		24,332	33,192	42,647
<b>ADMINISTRATIVE</b>				
10-43-110	SALARIES AND WAGES	246,886	301,504	337,433
10-43-111	PERFORMANCE BONUS	4,556	5,072	5,072
10-43-130	EMPLOYEE BENEFITS	1,772	1,647	2,120
10-43-131	EMPLOYER TAXES	20,046	24,047	26,874
10-43-132	INSUR BENEFITS	26,032	56,915	71,000
10-43-133	URS CONTRIBUTIONS	42,011	51,401	59,719
10-43-140	TERMINATION BENEFITS	6,482	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	5,469	4,272	5,500
10-43-220	PUBLIC NOTICES	1,033	0	1,500
10-43-230	TRAVEL	838	1,144	2,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,375	3,317	4,000
10-43-245	IT SUPPLIES & MAINT	16,534	18,444	25,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	450	485	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	2,979	5,000

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
		6/30/2024	6/30/2025	6/30/2025
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0
10-43-270	UTILITIES	0	0	0
10-43-280	TELEPHONE	4,435	5,328	5,200
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	4,404	434	5,000
10-43-315	PROF CONSULTANT SERVICES	58,775	5,070	5,500
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	5,058	4,596	10,000
10-43-325	PROF SERVICES - LEGAL	42,333	59,177	60,000
10-43-330	EDUCATION & TRAINING	2,381	2,425	4,000
10-43-350	ELECTIONS	2,500	0	0
10-43-440	BANK CHARGES	3,611	5,852	6,000
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	4,299	3,412	3,412
10-43-515	WORKERS COMPENSATION INS	1,654	897	2,400
10-43-610	MISCELLANEOUS SUPPLIES	1,574	158	1,000
10-43-620	MISCELLANEOUS SERVICES	3,128	3,763	5,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total ADMINISTRATIVE:		509,639	562,337	657,730
<b>MUNICIPAL BUILDINGS</b>				
10-45-110	SALARIES AND WAGES	15,972	20,074	22,210
10-45-111	PERFORMANCE BONUS	130	444	444
10-45-130	EMPLOYEE BENEFITS	130	110	212
10-45-131	EMPLOYER TAXES	1,260	1,578	1,718
10-45-132	INSUR BENEFITS	0	0	0
10-45-133	URS CONTRIBUTIONS	0	0	0
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	987	0	1,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	5,713	9,330	11,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0
10-45-270	UTILITIES	6,124	5,108	6,500
10-45-510	INSURANCE AND SURETY BONDS	1,141	1,098	1,098
10-45-610	MISCELLANEOUS SUPPLIES	442	62	500
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0
Total MUNICIPAL BUILDINGS:		31,900	37,804	44,682

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
		6/30/2024	6/30/2025	6/30/2025
<b>NON-DEPARTMENTAL</b>				
10-50-330	TOWN EVENTS	1,207	1,227	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PRC	0	0	400
10-50-610	MISCELLANEOUS SUPPLIES	-473	0	1,200
10-50-620	AUDIT	10,000	10,000	10,000
10-50-640	MISC SERVICES	0	15	1,000
10-50-650	INSURANCE CLAIMS	0	0	0
10-50-910	SALES TAX RECEIVED	657	9	250
Total NON-DEPARTMENTAL:		26,391	26,251	31,850
<b>TRANSPORTATION</b>				
10-51-325	PROF & TECH SERVICES - LEGAL	265	316	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0
10-51-635	MEDIAN	0	0	250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0
10-51-638	TRAFFIC MANAGEMENT	62	995	10,000
10-51-640	MISCELLANEOUS	1,575	0	5,000
10-51-645	ALTA RESORT SHUTTLE	225,089	247,758	252,000
10-51-700	PARKING PERMITS	6,573	4,953	5,000
10-51-810	METERING	0	0	0
Total TRANSPORTATION:		233,563	254,022	273,250
<b>CIVIL CODE ENFORCEMENT - new</b>				
10-52-240	OFFICE SUPPLIES AND EXPENSE - new	0	0	0
10-52-310	PROFESSIONAL & TECHNICAL - new	0	0	0
10-52-640	MISCELLANEOUS - new	0	0	0
Total CIVIL CODE ENFORCEMENT:		0	0	0

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
		6/30/2024	6/30/2025	6/30/2025
<b>PLANNING AND ZONING</b>				
10-53-120	COMMISSION REMUNERATION	2,325	900	2,100
10-53-131	EMPLOYER TAXES			
10-53-220	PUBLIC NOTICES	0	63	250
10-53-230	TRAVEL	23	0	250
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150
10-53-310	PROFESSIONAL & TECHNICAL	0	40,075	40,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	30,021	38,905	42,000
10-53-330	EDUCATION AND TRAINING	0	75	75
10-53-510	INSURANCE & SURETY BONDS	3,534	2,810	2,810
10-53-610	MISCELLANEOUS SUPPLIES	18	10	300
10-53-620	MISCELLANEOUS SERVICES	48	0	300
Total PLANNING AND ZOING:		35,968	82,838	88,235
<b>POLICE DEPARTMENT</b>				
10-54-110	SALARIES AND WAGES	661,188	746,169	887,750
10-54-111	PERFORMANCE BONUS	12,054	11,293	11,293
10-54-112	WAGE CORRECTION (FY24)	135,686	0	0
10-54-130	EMPLOYEE BENEFITS	2,956	2,395	5,000
10-54-131	EMPLOYER TAXES	61,562	57,969	70,150
10-54-132	INSUR BENEFITS	123,540	126,428	145,000
10-54-133	URS CONTRIBUTIONS	107,602	142,023	145,000
10-54-135	MENTAL HEALTH RESOURCES		0	4,000
10-54-140	TERMINATION BENEFITS	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	9,723	13,307	17,000
10-54-230	TRAVEL	90	586	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	359	698	1,500
10-54-245	IT SUPPLIES AND MAINT	13,625	12,744	20,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	-224	2,628	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	24,611	15,882	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	25,860	23,499	30,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0
10-54-270	UTILITIES	9,198	7,431	10,000
10-54-280	TELEPHONE	9,892	9,818	14,750
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	2,000
10-54-325	PROF & TECH SERVICES - LEGAL	3,939	1,770	10,000
10-54-330	EDUCATION AND TRAINING	4,855	4,126	12,500
10-54-470	UNIFORMS	3,023	2,375	4,650
10-54-480	SPECIAL DEPARTMENT SUPPLIES	1,931	13,492	19,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500
10-54-510	INSURANCE AND SURETY BONDS	12,147	15,146	15,200
10-54-515	WORKERS COMPENSATION INS	3,308	1,794	4,000

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
		6/30/2024	6/30/2025	6/30/2025
10-54-610	MISCELLANEOUS SUPPLIES	988	2,353	41,000
10-54-620	MISCELLANEOUS SERVICES	6,818	4,595	4,500
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
10-54-810	METERING	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0
Total POLICE DEPARTMENT:		1,234,731	1,218,520	1,508,793
<b>ECONOMIC DEVELOPMENT</b>				
10-55-230	TRAVEL	0	0	0
10-55-310	ACVB CONTRIBUTION	0	0	0
10-55-480	ACVB Matching Grant Funds	0	0	0
Total ECONOMIC DEVELOPMENT:		0	0	0
<b>POST OFFICE</b>				
10-56-110	SALARIES AND WAGES	26,941	31,535	32,600
10-56-111	PERFORMANCE BONUS	930	861	861
10-56-130	EMPLOYEE BENEFITS	230	200	300
10-56-131	EMPLOYER TAXES	2,218	2,563	2,625
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0
10-56-230	TRAVEL	0	0	100
10-56-240	OFFICE SUPPLIES & EXPENSE	397	498	550
10-56-245	IT SUPPLIES AND MAINT	18	215	400
10-56-250	EQUIP/SUPPLIES AND MNTNCE	888	1,313	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	2,167	1,873	2,500
10-56-270	UTILITIES	2,290	1,852	2,500
10-56-280	TELEPHONE	1,337	1,300	1,500
10-56-440	BANK CHARGES - Alta CPO Acct	0	20	20
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100
10-56-510	INSURANCE & SURETY BONDS	712	681	700
10-56-515	WORKERS COMPENSATION INS	306	166	300
10-56-620	MISCELLANEOUS SERVICES	0	0	200
10-56-630	OVERAGE & SHORT	0	0	0
10-56-635	POST OFFICE INVENTORY	220	1,296	1,300
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total POST OFFICE:		38,654	44,372	48,056
<b>FIRE PROTECTION</b>				
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0
Total FIRE PROTECTION:		0	0	0

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		Prior Year YTD Actual	Previous Year YTD Actual	Approved Budget	
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<b>BUILDING INSPECTION</b>					
10-58-110	SALARIES AND WAGES	0	0	0	
10-58-120	PLAN CHECKS	4,762	43,436	52,000	
10-58-130	EMPLOYEE BENEFITS	0	0	0	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	400	
10-58-230	TRAVEL	0	21	0	
10-58-280	TELEPHONE	0	0	0	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	30,343	11,195	20,000	
10-58-325	PROF SERVICES - LEGAL	0	294	600	
10-58-330	EDUCATION AND TRAINING	0	0	0	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	
10-58-481	BUILDING PERMIT - SURCHARGES	115	751	1,000	
10-58-510	INSURANCE & SURETY BONDS	757	1,124	1,124	
Total BUILDING INSPECTION:		35,979	56,821	75,124	
<b>STREETS - C ROADS</b>					
10-60-110	SALARIES AND WAGES	0	0	0	
10-60-130	EMPLOYEE BENEFITS	0	0	0	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	
10-60-260	BLDGs/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	
10-60-310	PROFESS/TECHNICAL SERVICES	25,759	11,182	16,500	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	
Total STREETS - C ROADS:		25,759	11,182	24,500	
<b>RECYCLING</b>					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	
10-62-230	TRAVEL	0	0	0	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	
10-62-260	BLDGs/GROUNDS-SUPPLIES/MNTNCE	1,453	1,328	1,500	
10-62-310	CONTRACT SERVICES cardboard	22,520	21,410	30,000	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	
Total RECYCLING:		23,974	22,738	31,500	

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		YTD Actual	YTD Actual	Budget
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<b>GIS</b>				
10-66-110	SALARIES AND WAGES	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	0
10-66-330	EDUCATION AND TRAINING	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
<b>Total GIS:</b>		0	0	0
<b>SUMMER PROGRAM</b>				
10-70-110	SALARIES AND WAGES	1,721	314	2,500
10-70-111	PERFORMANCE BONUS	0	0	150
10-70-130	EMPLOYEE BENEFITS	20	40	70
10-70-131	EMPLOYER TAXES	175	23	200
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,700	2,919	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	715	0	1,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	4,152	4,294	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0
10-70-320	USFS RANGER	0	24,000	24,000
10-70-470	TRAILS	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	37	0	100
10-70-510	INSURANCE AND SURETY BONDS	398	1,149	1,149
10-70-515	WORKERS COMPENSATION INS	0	0	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
<b>Total SUMMER PROGRAM:</b>		10,919	32,739	40,569
<b>IMPACT FEE</b>				
10-72-110	SALARIES AND WAGES	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0
10-72-280	TELEPHONE	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
<b>Total IMPACT:</b>		0	0	0

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
		6/30/2024	6/30/2025	6/30/2025
<b>LIBRARY - COMMUNITY CENTER</b>				
10-75-110	SALARIES AND WAGES	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,195	769	1,500
10-75-270	UTILITIES	3,158	3,455	3,600
10-75-280	TELEPHONE	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,369	1,183	1,500
10-75-620	MISCELLANEOUS SERVICES	0	0	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total LIBRARY - COMMUNITY CENTER:		8,722	5,407	7,200
<b>OUR LADY OF THE SNOWS - COMMUNITY CENTER</b>				
10-76-110	SALARIES AND WAGES	0	0	0
10-76-130	EMPLOYEE BENEFITS	0	0	0
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	0	0
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0
10-76-270	UTILITIES	0	0	0
10-76-280	TELEPHONE	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-76-510	INSURANCE & SURETY BONDS	0	0	0
10-76-620	MISCELLANEOUS SERVICES	0	0	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		0	0	0
<b>COMMUNITY DEVELOPMENT</b>				
10-78-110	SALARIES AND WAGES	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
<b>TRANSFERS OUT OF GENERAL FUND</b>				
10-90-510	TRANSFER TO WATER FUND	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	522,000	0	453,112
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		522,000	0	453,112
<b>GENERAL FUND Expenditure Total:</b>		<b>2,261,666</b>	<b>2,408,617</b>	<b>2,897,086</b>
<b>GENERAL FUND TRANSFER OUT Total</b>		<b>522,000</b>	<b>0</b>	<b>453,112</b>
<b>GENERAL FUND BUDGET</b>		<b>2,783,666</b>	<b>2,408,617</b>	<b>3,350,198</b>
<b>GENERAL FUND SUMMARY</b>				
<b>GENERAL FUND Revenue &amp; Transfer IN Total:</b>		<b>3,459,454</b>	<b>3,439,881</b>	<b>3,350,198</b>
<b>GENERAL FUND Expenditure &amp; Transfer OUT Total:</b>		<b>2,783,666</b>	<b>2,408,617</b>	<b>3,350,198</b>
<b>Net Total GENERAL FUND:</b>		<b>675,788</b>	<b>1,031,265</b>	<b>0</b>

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year YTD Actual	Previous Year YTD Actual	Approved Budget
<b>CAPITAL PROJECT FUND REVENUE</b>		6/30/2024	6/30/2025	6/30/2025
	<b>INTERGOVERNMENTAL REVENUE</b>			
45-33-400	STATE GRANT	0	0	0
	Total INTERGOVERNMENTAL REVENUE:	0	0	0
	<b>MISCELLANEOUS REVENUE</b>			
45-36-100	INTEREST	59,553	69,789	69,789
	Total MISCELLANEOUS REVENUE:	59,553	69,789	69,789
	<b>TRANSFERS INTO CAPITAL PROJECT FUND</b>			
45-39-100	TRANSFER FROM GENERAL FUND	522,000	0	453,112
45-39-250	USE OF RESERVED FUNDS	0	0	0
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	522,000	0	453,112
	<b>CAPITAL PROJECT FUND EXPENSE</b>			
	<b>MUNICIPAL BUILDINGS</b>			
45-45-740	TOWN OFFICE	0	8,270	8,270
45-45-750	COMMUNITY CENTERS	0	170,953	225,000
	Total EXPENDITURE:	0	179,223	233,270
	<b>POLICE DEPT</b>			
45-54-741	BUILDINGS	29,820	0	0
45-54-742	VEHICLES	57,568	58,264	60,000
45-54-743	EQUIPMENT	110,416	59	38,000
	Total EXPENDITURE:	197,805	58,323	98,000
	<b>OTHER EXPENDITURES</b>			
45-70-740	SUMMER PROGRAM	0	0	0
45-70-741	UTILITY IMPROVEMENTS	0	13,988	15,000
	Total EXPENDITURE:	0	13,988	15,000
	<b>TRANSFERS OUT OF CAPITAL PROJECTS FUND</b>			
45-90-200	CONTRIB TO FUND BALANCE	0	0	176,631
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	0	0	176,631
	<b>CAPITAL PROJECT FUND Revenue &amp; Transfer Total:</b>	<b>581,553</b>	<b>69,789</b>	<b>522,901</b>
	<b>CAPITAL PROJECT FUND Expenditure Total:</b>	<b>197,805</b>	<b>251,534</b>	<b>522,901</b>
	<b>Net Total CAPITAL PROJECT FUND:</b>	<b>383,748</b>	<b>-181,745</b>	<b>0</b>

Account Number	Account Title	2023-24	2024-25	2024-25	
		Prior Year	Previous Year	Approved	
		YTD Actual	YTD Actual	Budget	
WATER FUND REVENUE		6/30/2024	6/30/2025	6/30/2025	
<b>CHARGES FOR SERVICES</b>					
51-34-100	WATER SALES	289,554	374,157	330,036	
51-34-101	WATER SALES - OVERAGE	57,501	33,207	32,208	
51-34-102	WATER SALES - OTHER	0	1,694	5,000	
51-34-200	CONNECTION FEES	0	1,560	1,560	
Total CHARGES FOR SERVICES:		347,055	410,619	368,804	
<b>MISCELLANEOUS REVENUE</b>					
51-36-100	INTEREST EARNINGS	23,859	20,437	20,437	
51-36-200	BOND PROCEEDS	0	0	0	
51-36-300	OTHER FINANCING SOURCES	0	0	0	
51-36-800	DONATIONS	0	0	0	
51-36-810	IMPACT FEES	0	0	0	
51-36-820	AMERICAN RECOVERY ACT	0	0	0	
51-36-900	MISCELLANEOUS	0	0	0	
Total MISCELLANEOUS REVENUE:		23,859	20,437	20,437	
<b>TRANSFERS INTO WATER FUND</b>					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	468,919	
Total TRANSFERS INTO WATER FUND:		0	0	468,919	
<b>WATER FUND EXPENDITURES</b>					
51-40-110	SALARIES AND WAGES	9,755	15,320	15,320	
51-40-111	PERFORMANCE BONUS	0	0	0	
51-40-130	EMPLOYEE BENEFITS	0	0	0	
51-40-131	EMPLOYER TAXES	746	896	896	
51-40-132	INSUR BENEFITS	1,206	1,708	1,708	
51-40-133	URS CONTRIBUTIONS	1,802	2,434	2,434	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	442	655	700	
51-40-230	TRAVEL	0	0	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	2,700	1,553	2,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	9,843	4,384	6,300	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	956	12,774	17,500	
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	
51-40-270	UTILITIES	15,899	15,636	17,850	
51-40-280	TELEPHONE	2,397	1,507	2,520	
51-40-305	WATER COSTS	9,652	9,538	9,000	
51-40-310	PROFESS/TECHNICAL SERVICES	37,175	35,085	50,000	
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
		6/30/2024	6/30/2025	6/30/2025
51-40-320	ENGINEERING/WATER PROJECTS	4,534	22,405	22,877
51-40-325	PROF & TECH SERVICES - LEGAL	588	4,058	3,150
51-40-330	EDUCATION AND TRAINING	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	530
51-40-490	WATER TESTS	6,146	5,674	12,600
51-40-495	WATER TREATMENT SUPPLIES	41,585	46,863	49,200
51-40-510	INSURANCE AND SURETY BONDS	4,961	5,245	5,245
51-40-515	WORKERS COMPENSATION INS	551	299	500
51-40-610	MISCELLANEOUS SUPPLIES	0	0	525
51-40-620	MISCELLANEOUS SERVICES	1,250	1,441	3,000
51-40-630	BAD DEBT EXPENSE	0	0	0
51-40-650	DEPRECIATION	68,639	0	60,900
51-40-740	CAPITAL OUTLAY	8,440	146,613	445,000
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	61,400
51-40-820	DEBT SERVICE - INTEREST	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	0	67,005
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0
Total EXPENDITURES:		229,267	334,088	858,160
WATER FUND Revenue & Transfer Total:		370,914	431,056	858,160
WATER FUND Expenditure Total:		229,267	334,088	858,160
Net Total WATER FUND:		141,647	96,968	0

Account Number	Account Title	2023-24	2024-25	2024-25	
		Prior Year	Previous Year	Approved Budget	
		YTD Actual	YTD Actual	6/30/2025	
SEWER FUND REVENUE		6/30/2024	6/30/2025	6/30/2025	
<b>CHARGES FOR SERVICES</b>					
52-34-100	SEWER SERVICES	188,910	258,596	230,977	
52-34-200	CONNECTION FEES	0	2,340	2,340	
Total CHARGES FOR SERVICES:		188,910	260,936	233,317	
<b>MISCELLANEOUS REVENUE</b>					
52-36-100	INTEREST EARNINGS	30,984	28,542	28,542	
52-36-300	OTHER FINANCING SOURCES	0	0	0	
52-36-900	MISCELLANEOUS	0	0	0	
Total MISCELLANEOUS REVENUE:		30,984	28,542	28,542	
<b>TRANSFERS INTO SEWER FUND</b>					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0	
Total TRANSFERS INTO SEWER FUND:		0	0	0	

Account Number	Account Title	2023-24	2024-25	2024-25
		Prior Year	Previous Year	Approved
		YTD Actual	YTD Actual	Budget
<b>SEWER FUND EXPENDITURES</b>		6/30/2024	6/30/2025	6/30/2025
52-40-110	SALARIES AND WAGES	8,132	13,534	13,534
52-40-111	PERFORMANCE BONUS	0	0	0
52-40-130	EMPLOYEE BENEFITS	0	10	200
52-40-131	EMPLOYER TAXES	622	1,035	1,053
52-40-132	INSUR BENEFITS	1,005	1,504	1,504
52-40-133	URS CONTRIBUTIONS	1,502	2,151	2,151
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	2,700	1,553	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0
52-40-305	DISPOSAL COSTS	156,802	124,730	175,500
52-40-310	PROFESS/TECHNICAL SERVICES	2,243	8,320	9,000
52-40-320	ENGINEERING/SEWER PROJECTS			
52-40-325	PROF & TECH SERVICES - LEGAL	0	0	1,156
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	3,282	2,609	2,609
52-40-515	WORKERS COMPENSATION INS	306	166	500
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300
52-40-620	MISCELLANEOUS SERVICES	599	847	2,300
52-40-630	BAD DEBT EXPENSE	0	0	0
52-40-650	DEPRECIATION	11,205	0	23,763
52-40-740	CAPITAL OUTLAY	0	10,000	10,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	15,539
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0
<b>Total EXPENDITURES:</b>		188,398	166,460	261,859
<b>SEWER FUND Revenue &amp; Transfers Total:</b>		<b>219,894</b>	<b>289,478</b>	<b>261,859</b>
<b>SEWER FUND Expenditure Total:</b>		<b>188,398</b>	<b>166,460</b>	<b>261,859</b>
<b>Net Total SEWER FUND:</b>		<b>31,496</b>	<b>123,018</b>	<b>0</b>
<b>NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero</b>		<b>1,232,679</b>	<b>1,069,505</b>	<b>0</b>

## Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	\$ 346,270	\$ 1,100,500	\$ 80,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 330,000	\$ 182,000	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 386,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,490,500	\$ 648,000	\$ 3,070,000	\$ 3,625,000	\$ 3,405,000	\$ 1,588,000	\$ 40,000	\$ 9,146,959

ACCOUNT BALANCES	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	\$ 1,194,072	\$ 664,769							
Water	\$ 316,966	\$ 470,308							
Sewer	\$ 583,860	\$ 681,991							

## FY 2025 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 6/30/2025	Budget	Status
Town Website	\$ 8,270	\$ 8,270	complete
Facilities Master Plan	\$ 69,557	\$ 75,000	95% complete
Our Lady of the Snows	\$ 101,396	\$ 150,000	completed
Marshals Office Security Cameras	\$ -	\$ 0	moving to FY26
New AMO Truck - 5th officer	\$ 58,216	\$ 60,000	received, finalizing setup
AMO Mobile Data Terminals	\$ -	\$ 25,000	ongoing
Speed Trailer #3	\$ 59	\$ 13,000	ordered
Master Water and Sewer Plan (1/3)	\$ 13,988	\$ 15,000	95% complete
<b>Total</b>	<b>\$ 251,487</b>	<b>\$ 333,270</b>	

Water Fund - Projects	YTD: 6/30/2025	Budget	Status
Engineering	\$ 22,405	\$ 22,877	done
Cross Tow Water Line	\$ 127,861	\$ 400,000	ongoing
Water System Study Update	\$ 14,922	\$ 25,000	95% complete
Remote Water Meter Reading	\$ 3,829	\$ 20,000	ongoing
<b>Total</b>	<b>\$ 169,018</b>	<b>\$ 467,877</b>	

Sewer Fund - Projects	YTD: 6/30/2025	Budget	Status
Sewer Study	\$ 10,000	\$ 10,000	95% complete
<b>Total</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	

\* Any items in red are proposed, not approved.

**Capital Projects Fund Plan**

Fund Balance: June 30, 2025

\* 6/30/2025 Balances don't include interest

\$ 664,769

Fund Balance		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	
As of July 1 (start) of the fiscal year		1,188,590	1,434,320	526,320	612,110	6,780,473	3,930,473	1,080,473	1,230,473	
Projected Year-End Balance		1,434,320	526,320	612,110	6,780,473	3,930,473	1,080,473	1,230,473	1,380,473	
GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget
45-45-740	Town Website	8,270	8,270							
45-45-750	Replace a Building	-				3,000,000	3,000,000	3,000,000		
45-45-750	Facilities Master Plan	69,557	75,000							
45-45-750	Facilities Planning Phase 2	-		25,000						
45-45-750	Our Lady of the Snows Center (inc earnest \$ and closing costs)	101,396	150,000	900,000						
45-45-750	OLS repairs (patio, stairs, windows)				100,000					
45-45-750	Tom Moore Historic Structure	-		25,000						
45-54-741	Marshals Office Security Cameras	-		13,000						
45-54-742	New AMO Truck	58,216	60,000	2,500						
45-54-743	AMO Mobile Data Terminals	-	25,000							
45-54-743	Alta Central Dispatch Console	-		15,000						
45-54-743	Upgrade Centracom Phase 2	-			30,000					
45-54-743	Speed Trailer #3	59	13,000							
45-70-740	Trailhead-Style Public Restroom 24/7*			20,000	50,000					
45-70-741	Master Water and Sewer Plan (1/3 cost)	13,988	15,000							
Total Projects		251,487	346,270	1,100,500	80,000	3,000,000	3,000,000	3,000,000	-	-
Budgeted Total 2025 - 2032									10,526,770	

\* Any items in red are proposed, not approved.

\* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

**Water Fund Projects**

Fund Balance: June 30, 2025

**\* 6/30/2025** Balances don't include interest  
\$ 470,308

<b>Fund Balance</b>		<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>	<b>FY 2032</b>	<b>Future / Unknown date</b>	
As of July 1 (start) of the fiscal year		355,616	(103,803)	146,197	302,047	608,532	573,516	899,947	77,872		
Projected Year-End Balance		(103,803)	146,197	302,047	608,532	573,516	899,947	77,872	428,440		
GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	22,405	22,877	40,000		40,000		40,000		40,000	
51-40-740	Water System Study Update	14,922	25,000								
51-40-740	Remote Water Meter Reading	3,829	20,000	40,000							
51-40-740	Cross Tow Water Line	127,861	400,000	250,000							
51-40-740	Lower Alta Distribution Line				182,000						
51-40-740	AC Pipeline Replacement - SR210						391,000				
51-40-740	Alta Storage Tank								1,200,000		
51-40-740	Ongoing Pipeline Replacement										3,753,959
Total Projects		169,018	467,877	330,000	182,000	40,000	391,000	40,000	1,200,000	40,000	3,753,959

\* Any items in red are proposed, not approved

**Sewer Fund Projects**

Fund Balance: June 30, 2025

\$

681,991

\* 6/30/2025 Balances don't include interest

Fund Balance		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date		
GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date	
52-40-320	Engineering			45,000		30,000	30,000	30,000				
52-40-740	Sewer Line Extention (to ASL Cold Storage)			15,000								
52-40-740	Sewer Study	10,000	10,000									
52-40-740	Sewer Line Replacment #1 GMD				386,000							
52-40-740	Sewer Line Replacment #2						204,000					
52-40-740	Sewer Line Replacment #3a							33,000				
52-40-740	Sewer Line Replacment #3b							302,000				
52-40-740	Sewer Line Replacment #3c								388,000			
52-40-740	Ongoing Sewer Replacement										4,535,000	
52-40-740	West Grizzley Sewer Extension										858,000	
		Total Projects	10,000	10,000	60,000	386,000	30,000	234,000	365,000	388,000	-	5,393,000

\* Any items in red are proposed, not approved.

**MINUTES**  
**ALTA TOWN COUNCIL SPECIAL MEETING**  
**Wednesday, April 24, 2025, 4:00 PM**

Alta Community Center, 10351 E. Highway 210, Alta, Utah

**PRESENT:** Mayor Roger Bourke (attended virtually)  
Councilmember Carolyn Anctil  
Councilmember John Byrne  
Councilmember Elise Morgan  
Councilmember Dan Schilling

**STAFF PRESENT:** Chris Cawley, Town Manager  
Mike Morey, Town Marshal  
Jen Clancy, Town Clerk  
Molly Austin, Assistant Town Manager  
Brooke Boone, Deputy Town Clerk

**ALSO PRESENT:** Cameron Platt, Legal Counsel (attended virtually)

**Not Present:** Craig Heimark, Treasurer

**1. CALL THE MEETING TO ORDER**

Mayor Bourke called the Special Alta Town Council Meeting of April 24, 2025 to order. Mayor Bourke stated that the purpose of this meeting was to receive additional public input and facilitate discussion regarding the Town of Alta's potential purchase of the Our Lady of the Snows (OLS) property. The meeting was described as a continuation of a prior session held the previous week. Mayor Bourke addressed concerns expressed by some community members about potential bias or lack of commitment by the council to act in the town's best interest. Bourke emphasized that council members are residents of Alta and are responsible for representing the broader interests of the community, even when opinions differ among individuals or groups.

To respond to concerns regarding future management and use of the OLS facility, particularly regarding its use by the Alta Community Enrichment (ACE) organization, Bourke reported having sent a letter to Alta Community Enrichment and Sara Gibbs. The letter outlined the town's proposed commitments, which included:

- Offering a long-term lease to ACE,
- Granting ACE the right of first refusal if the town sells OLS,
- Providing notice to the diocese to allow continued use and reservations,
- Committing to honor existing reservations,
- Ensuring OLS remains an inclusive, multi-use facility shaped by public input,

- Preventing control by any single private entity,
- Establishing a shared use agreement for arts, culture, stewardship, education, and recreation, and
- Offering a near-term lease through the end of the calendar year to maintain uninterrupted programming.

Before public comment began, Dan Schilling requested that council members be given the opportunity to speak, as was done at the prior meeting. Mayor Bourke agreed and proceeded to invite each council member to speak.

Carolyn Anctil declined to make a statement at that time.

Schilling offered remarks, explaining that during the previous meeting, he had refrained from commenting in order to focus on listening to community input. Schilling acknowledged receiving extensive feedback, both during and after that meeting, and wanted to now share his perspective. Schilling recognized Anctil for expressing her views at the prior meeting under difficult circumstances, describing the act as courageous. Schilling then categorized the public concerns received into four main themes: (1) frustration over the Town's historical inaction on a community center, (2) concerns that recent action is too sudden or fast-moving, (3) objections to the use of taxpayer funds for the purchase, and (4) support for or concern about ACE. Schilling noted that the Town of Alta has long pursued the idea of a community center, but previous plans were prohibitively expensive. Schilling contrasted those plans with the current opportunity to acquire OLS, which he described as a cost-effective alternative that could serve as a community center for all. He pointed out that acquiring OLS could allow the Town to shift focus and resources to other priorities, such as Alta Central, which might benefit from shared funding opportunities, including potential partnerships with UDOT. Schilling emphasized that while OLS would primarily serve ACE in the near term, it should remain a space for the broader community. Schilling acknowledged recent missteps in communication and engagement, assigning the Town a grade of "C" or "C minus" for its handling of the issue, and expressed a desire to move forward positively in partnership with ACE.

Elise Morgan indicated she didn't have any comments.

John Byrne responded to Schilling's comments, expressing appreciation for the strategic thinking about future facilities and associated financial implications. Byrne shared concerns raised during a recent budget meeting, particularly around upcoming tax discussions and revenue sources. While supportive of regular truth-in-taxation processes, Byrne stated opposition to increasing the resort transient room tax, suggesting that local lodges are already facing a sufficient financial burden. Byrne emphasized concerns about the town's spending habits, noting that while funds had previously been available, the town may now be entering a period of tighter financial conditions. A key concern raised was the long-term fiscal impact of constructing a new building, particularly the potential for such a project to be funded solely through property taxes, which Byrne considered unsustainable for a \$6–7 million facility. Regarding the potential purchase of OLS, Byrne referred to the staff report and pointed out that it lacked a con noting that the town would not need to spend \$1 million if ACE were to purchase the building instead. Byrne stated that while this factor was not a deal breaker, it should be included in the

discussion as a downside to the town proceeding with the purchase. Byrne stressed that spending the \$1 million on OLS could limit the town's future financial flexibility, especially if the town later faces significant property tax increases to fund a new facility like Alta Central.

## **2. PUBLIC COMMENT RELATING TO THE TOWN'S POTENTIAL PURCHASE OF OUR LADY OF THE SNOWS CENTER**

Mayor Bourke invited public comment, encouraging civility and efficiency, and asking speakers to limit remarks to three minutes and avoid repetition.

Gerry Oyama raised a question about the implications of the OLS property being located on U.S. Forest Service land and the limitations imposed by that arrangement. Oyama asked for clarification on what uses are permitted under the current lease or use agreement. Cawley explained that the Forest Service restricts uses of the land to community- or church-related purposes, explicitly prohibiting residential housing, commercial businesses, restaurants, and coffee shops. Oyama then referenced a comment by Schilling in a prior meeting, noting the potential to petition the Forest Service for fee simple ownership of the land. Oyama questioned whether this could open the door for a future town council to sell the property for private development if it were no longer bound by Forest Service restrictions. Oyama expressed concern about the long-term risk of such a shift in policy or purpose.

Schilling acknowledged the possibility but stated he found it unlikely, noting that no past council had taken such action and that the community's values would discourage that outcome. Schilling emphasized that acquiring the property would offer the town long-term flexibility while providing a cost-effective solution for a community center. Schilling imagined the property serving the town in a variety of public capacities over the next 50 years, but reiterated that he could not envision a scenario in which the town would sell it for private gain. Oyama clarified that while Schilling had referred to the property as a good investment, Oyama wanted to stress that the community did not view it as a financial asset to be leveraged or resold.

Cawley elaborated on a previous example where the town received Forest Service land through an act of Congress. Cawley explained that such transfers include significant restrictions, including prohibitions on commercial use, which are typically embedded in legislation or deed terms. This, Cawley noted, would likely apply to any similar future conveyance of the OLS land.

Byrne added a caution that even without a sale, fee simple ownership could allow a future council to repurpose the building for uses other than ACE. Byrne described this as a more realistic concern than resale, particularly from ACE's perspective. Byrne emphasized that the greatest protection for ACE's continued use may lie in the continued Forest Service oversight of land use restrictions.

Andrew Gardner expressed concerns about potential future uses of the OLS building if the Town were to purchase it. Gardner recalled prior discussions suggesting that the building could temporarily house town offices during reconstruction of the existing town building, or that it might be used to expand public restroom facilities. Gardner questioned how ACE could continue to operate effectively in the space if such uses were implemented, especially if a significant portion of the open floor area were repurposed. Gardner referenced a previous comment from Schilling about people's aversion to using outhouses and noted that individuals unwilling to use outdoor facilities may also be reluctant to walk

to the town center. Gardner emphasized his own support for outhouse use but raised the question of whether ACE would have sufficient space to meet its needs under town ownership if other community functions were introduced into the building.

Evan Tobin reiterated his previous comments in support of ACE owning the OLS building. Tobin confirmed that he had submitted three documents for the record: (1) ACE's original proposal to the Town requesting funding and formal recognition as the Alta Arts Council; (2) the 1997 resolution passed by the Town Council establishing the Alta Arts Council, doing business as Alta Community Enrichment; and (3) ACE's 1999 IRS determination letter confirming its 501(c)(3) nonprofit status. Tobin highlighted that ACE's nonprofit designation allows it to secure a wide range of funding through grants, corporate sponsorships, and tax-deductible private donations which the Town would not be eligible to receive directly. Tobin emphasized that large contributions (such as a hypothetical \$1 million donation) would only be tax-deductible if made to ACE, not the Town. Tobin concluded by underscoring ACE's history as a responsible steward of the building and urged the Council to allow ACE to purchase and maintain the facility, as the organization remains the official arts council of the Town of Alta.

Jerry Wile, speaking via Zoom, referenced his participation at the previous meeting and sought clarification on the Town's intentions if it were to purchase the OLS building. Wile stated his understanding that the Town sees value in acquiring the building for use as a community center but does not appear to have a clear or specific plan for how it would be used in that capacity. Wile noted that the potential for a long-term lease to ACE had been mentioned but that the duration, terms, and scope of ACE's operational autonomy under such a lease had not been clearly articulated. Wile asked the Council to provide more detail and transparency on what would happen next if the Town moved forward with the purchase.

### **3. DISCUSSION AND POSSIBLE ACTION WITH ACE REGARDING OLS**

Sarah Snedaker, current president of the Alta Community Enrichment (ACE) Board of Directors, spoke on behalf of the ACE board and addressed both the Town Council and the broader community. Snedaker acknowledged the emotionally charged nature of the discussion surrounding the potential sale of the OLS building and emphasized that the situation stemmed from a shared passion for the space. Snedaker noted the different operational speeds of ACE and the Town, with ACE having acted quickly to secure a long-term home and avoid undesirable outcomes, while the Town moved more slowly due to the nature of government processes. Snedaker attributed some of the recent tension to this dynamic and emphasized that ACE's intent was never to create division, but to pursue clarity and ensure the organization's continued ability to serve the community.

Snedaker stated that in the past week, ACE had gained clarity on the Town's intent regarding the OLS building. Snedaker expressed confidence that ACE's goals and the Town's vision for the property could coexist. Snedaker said the organization supports a long-term master lease agreement with the Town, under which ACE would operate OLS as a community center guided by public input and policy. Snedaker affirmed that if the Town moved forward with purchasing the building, ACE would support

that decision and work in partnership with the Town to ensure the facility serves both ACE's mission and the broader Alta and Little Cottonwood Canyon communities.

The Town Council engaged in a thorough discussion regarding the proposed purchase of the Our Lady of the Snows (OLS) building from the diocese and the associated 30-year lease with ACE.

Schilling emphasized support for providing ACE with as much control as possible to operate the building effectively. Schilling stressed that while operational responsibility could be delegated to ACE, the town should maintain responsibility for building maintenance costs, reflecting standard municipal duties. Schilling expressed confidence in the town's capacity for long-term planning and financial management, believing that this project was an opportunity to strengthen community collaboration with ACE.

Byrne highlighted that although town staff could be tasked with managing the building, it was not the best use of their limited time and resources, especially with upcoming major projects like designing a new town building. Byrne favored entrusting ACE with operational control through the proposed long-term lease, arguing this would free staff to focus on higher priority tasks.

Anctil raised concerns about the 30-year lease term, noting it was a significant commitment. Anctil questioned the implications if ACE's mission or the community's needs changed over such a lengthy period. Anctil suggested including lease provisions to ensure the building remained accessible as a community center, such as requiring ACE to hold a minimum number of public events monthly. She expressed the need for more time to carefully consider the lease's long-term effects.

Jerry Wile, a former committee member on previous community center planning, pointed out that past discussions over six months never seriously addressed building maintenance responsibilities. He described maintenance as "uncharted territory," emphasizing that the current situation involved a building much smaller than previously envisioned community center plans.

Morgan and Cawley provided historical context, explaining that the town had undergone significant changes in its management of building maintenance. Previously, staffing shortages and limited budgets constrained maintenance efforts. However, recent years saw the creation of a town manager position and a shift toward proactive, multi-year budgeting and planning for capital improvements and maintenance. Cawley noted that one reason the Town has not invested in maintenance at the current community center building is that it has been discussing a replacement for that building for over 20 years, and it has also generally considered Alta Central to be not worth investing in due to its' age. Cawley thanked the Council for supporting planning and investment in the Town's facilities.

Mayor Bourke invited members of the public to speak again. Public comments strongly favored ACE's role in managing the building, recognizing ACE's significant financial contribution toward the purchase and operational responsibilities. Commenters, including Christopher Barnes and Creighton Hart, encouraged the town to accept the "gift" ACE was offering, arguing it would relieve the town of a maintenance burden and ensure the building continued serving community purposes. Paul Lippert, with decades of experience managing the property under the diocese, cautioned against making assumptions about maintenance and operational needs without full information.

Council members debated the necessity of a formal, detailed plan for building operations if the town purchased the OLS building. Byrne stated unwillingness to support the purchase without a plan clearly involving ACE in building management. Byrne expressed preference for ACE ownership but indicated he could support a long-term lease arrangement that gave ACE control over the building. Schilling countered that sufficient planning was already in place conceptually, with the details to be finalized after purchase. Schilling expressed faith in the town's ability to manage and plan through collaboration.

The council acknowledged the overwhelming public support for ACE controlling the building, whether by ownership or lease. Anctil clarified that all public comments supported ACE's involvement, even if some opposed the town purchasing the building. Byrne agreed that a small number of dissenting comments existed but emphasized that the majority supported ACE's role.

Mayor Bourke asked the council if they were ready to make a decision on the purchase. Anctil and Morgan confirmed their readiness.

**4. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE A REAL ESTATE CONTRACT FOR THE PURCHASE OF OUR LADY OF THE SNOWS CENTER**

**MOTION:** Dan Schilling motioned to authorize a Real Estate Contract for the purchase of Our Lady of the Snows Center. Elise Morgan seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – no, Mayor Bourke – yes, Councilmember Morgan – yes, Councilmember Schilling – yes. The motion passed with 4 votes in favor and one vote against the motion.

**RESULT: APPROVED (4 yes: 1 no)**

**5. MOTION TO ADJOURN**

**MOTION:** Elise Morgan motioned to adjourn, and Carolyn Anctil seconded.

**VOTE:** All in favor. The meeting was unanimously adjourned.

**RESULT: APPROVED**

Passed this 9<sup>th</sup> day of July, 2025

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Jen Clancy, Town Clerk

**MAYOR**

ROGER BOURKE

**TOWN COUNCIL**

CAROLYN ANCTIL  
JOHN BYRNE  
ELISE MORGAN  
DAN SCHILLING



**TOWN OF ALTA**

P.O. BOX 8016  
ALTA, UTAH 84092

TEL (801) 363-5105  
(801) 742-3522  
FAX (801) 742-1006  
TTY 711

**April 24, 2025 – Special Town Council**

Public Comment and Discussion related to the Town's potential purchase of Our Lady of the Snows Center

**Written Public Comments** to be included in the Meeting Minutes

*(presented in the order in which they were received, from April 20 – April 23. Any comments received after April 24 will be posted with the next meeting)*

Name	Page Number
Robert Reinfurt	2-3
Jim Williams	4-5
Evan Tobin	6-16

**From:** [burst@emailmeform.com](mailto:burst@emailmeform.com) on behalf of [EmailMeForm](#)  
**To:** [Jen Clancy](#); [Brooke Boone](#)  
**Subject:** Feedback via the Submit a Public Comment [#64]  
**Date:** Sunday, April 20, 2025 12:06:51 PM

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*For best security and privacy of your information, we recommend viewing this entry in the Data Manager*

**Name\*:** Robert Reinfurt

**Phone:** [REDACTED]

**Address:** [REDACTED]

United States

**Email:** [REDACTED]

**Town  
Affiliation:** Other

**Comment  
Subject\*:** ACE/OLS comment

Over the past 25 years, I have called Alta my home. Although I no longer work or reside in the town, I consider myself part of the year-round community.

As a small town with limited resources and a large seasonal swing, ACE offers a much needed sense of community, support and culture to Alta. ACE is the cornerstone of this community and without their long term commitment to growing and nurturing Alta, it would be just another ski town that cycles through seasonal employees with little value placed on its' workforce. No other business or entity in the town creates this environment for its residents. In a way, ACE is the soul of Alta and without it, that 'magic' will slowly fade.

**Comment\*:** Unlike other clubs or organizations, the curation at ACE is ever-evolving, incredibly inclusive and wonderfully diverse. ACE truly offers something for everyone, serving old time locals, first year employees and even tourists. ACE bridges the gap between all stakeholders and has built something real, tangible and lasting. This process that has taken decades to cultivate and has frankly kept people in the town that would have otherwise moved on after the lifts stop spinning. The effort Sara and her

crew put into this a well-thought-out labor of love, always puts community first.

I can see many ways to handle the sale of OLS to benefit ACE and the shared interest of the town in serving the community. Either way, I think ACE needs to keep its home at OLS.

In the end, whoever ends up with ownership of the building whether that is ACE or the town, in event of a sale, either entity should have first right of refusal in order to keep OLS a place where the community comes first.

**Supporting Document (if applicable):**

**Is this comment to be included in the minutes for the next Town Council meeting?:** Yes

**From:** [burst@emailmeform.com](mailto:burst@emailmeform.com) on behalf of [EmailMeForm](#)  
**To:** [Jen Clancy](#); [Brooke Boone](#)  
**Subject:** Feedback via the Submit a Public Comment [#65]  
**Date:** Tuesday, April 22, 2025 9:03:26 PM

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*For best security and privacy of your information, we recommend viewing this entry in the Data Manager*

**Name\*:** Jim Williams

**Phone:** [REDACTED]

**Address:** [REDACTED]

United States

**Email:** [REDACTED]

**Town  
Affiliation:** Resident

**Comment  
Subject\*:** OLS / Community Center

To the esteemed Alta Town Council,

As a concerned resident, I am writing to express my thoughts regarding the recent FKKR home inspection report on town-owned buildings and the town's possible decision to purchase the Our Lady of the Snows structure. The findings that three of our existing structures require significant attention – ranging from necessary / mandatory repairs and upgrades to complete demolition, including our current community center – are deeply troubling. It seems prudent that the town prioritize the maintenance and upkeep of the properties it already owns. Not the purchase of a 30 year old structure atop a leased piece of ground that was designed to hold church services.

Furthermore, reflecting on my 32 years of caring for, living in, and around Alta, I must acknowledge that I have never attended a single social community event held at the town's community center, not one. It appears that our community naturally gravitates towards the Alta Community Enrichment (ACE) and its robust calendar of over 100 annual events for social engagement. Conversely, the town is primarily looked to for essential services such as fire, police, planning, building permits, sound control, and general administrative matters. The town is not the go to for a good time with my family nor a hub for social activities with friends.

**Comment\*:**

Therefore, the prospect of the town purchasing the Our Lady of the Snows (OLS) structure and then potentially leasing it back to ACE at its current below market / reduced rate raises several questions. Does the town possess the financial capacity to undertake such a purchase, especially when coupled with the need to construct a new community center? Moreover, the FKKR report suggests the necessity of addressing the disrepair of our existing buildings. Considering this, and the apparent need for a dedicated space for our police department, wouldn't it be a more fiscally responsible approach to reconstruct the current building as recommended? This could / would / should provide a proper facility for police operations / police housing, emergency / fire services, the post office, and perhaps something like a modest reading room/quiet space to make phone calls, plug in an electric vehicle, hold council meetings, public restrooms that are built to accommodate (like urinals and stalls)—fulfilling essential community needs. Let ACE continue its excellent work in providing social and recreational opportunities. Allow the ego to fade away and the kindness to show towards a pillar of our community. It's ok to change one's mind for the long term lasting relationship for the betterment of the community. To relieve the fear of what if.... Perhaps we could have a deed restriction that would allow for the Town to receive the building as a gift from ACE in the case of dissolving the non-profit? Much like George Watson deeding 1800 acres to the Forest Service to allow for a ski area to be developed.

Again, it appears that the town's resources would be better allocated to managing and improving the buildings we already possess. Therefore, I respectfully urge the town to reconsider the acquisition of OLS and allow ACE to proceed with its potential purchase independently. There seems to be little direct value for the town in entering the entertainment or venue management business, particularly given our lack of community-led events and dedicated programming.

Let us instead focus on more pressing matters, such as the decisions surrounding Patsey Marley and other critical town business. Prioritizing the maintenance and potential reconstruction of our existing infrastructure appears to be a more judicious use of our town's financial resources.

Thank you for your time and consideration of these concerns.

Sincerely,

A Concerned Resident of Alta

Jim Williams

**Supporting Document (if applicable):**

**Is this comment to be included in the minutes for the next Town Council meeting?:** Yes

**From:** [burst@emailmeform.com](mailto:burst@emailmeform.com) on behalf of [EmailMeForm](#)  
**To:** [Jen Clancy](#); [Brooke Boone](#)  
**Subject:** Feedback via the Submit a Public Comment [#66]  
**Date:** Wednesday, April 23, 2025 1:43:12 PM

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*For best security and privacy of your information, we recommend viewing this entry in the Data Manager*

**Name\*:** Evan Tobin

**Phone:** [REDACTED]

**Address:** [REDACTED] le

[REDACTED]  
United States

**Email:** [REDACTED]

**Town  
Affiliation:** Other

**Comment  
Subject\*:** funding and tax implications

Dear Mayor Bourke and the Alta Town Council,

I have attached the original proposal made by ACE to the Alta Town Council back in 1997 to establish a dual status relationship with the Town of Alta to allow the organization the broadest base for funding support.

This proposal showed the foresight, planning and financial responsibility ACE has always exhibited. ACE has been an integral part of the Town of ALTA for more than half of the Town's 55 year life.

The Town recognized in the attached proclamation, on 3/13/97, that 501(c)3 status allowed the community the benefits of not only allowing donors to contribute to the community with tax deductible benefits, it also allowed ACE to apply for a wide range of grants which ACE has done over the years including NEA grants, Foundation grants and ZAP grants.

ACE followed through on the plan and on May 27, 1999 received the attached determination of 501(c)3 exemption.

Our Lady of the Snows, Alta's community center and ACE's home for the

last 30 years, if owned by ACE, will continue to enjoy the widest range of tax sheltered giving opportunities and grant possibilities that would not be available if the Town of Alta buys the building.

**Comment\*:**

If the Town buys the building they will be saddled with the maintenance and upkeep of the building and will not be able to solicit tax sheltered contributions from donors. Alta has other budget issues which should take priority, including building maintenance projects and facilities requirements.

ACE was designated the Alta Arts Council in 1997 in preparation for adding this valuable resource to our community. Please help the vision of Bill Lennon become a reality which will ever memorialize his love of this community and hopefully can even be named "The Bill Lennon Memorial ACE Community Center or something like that!"

I implore the Town Council to withdraw it's letter of intent to purchase OLS from the diocese and instead endorse ACE's letter of intent by reminding the Diocese that ACE is the Alta Arts Council and therefore an integral part of the Town.

Thank you for your time, please reflect on the attached documents and act in the best interests of the town and the community.

Sincerely,

Evan Tobin

**Supporting Document (if applicable):**

[ACE funding-arts council proposal-resolution and 501c3 determination.pdf \(see below\)](#)

**Is this comment to be included in the minutes for the next Town Council meeting?:**

Yes

## ALTA COMMUNITY ENRICHMENT

The creation and administration of **Alta Community Enrichment** has been a collective effort by the local citizens of Alta. After a successful season of programming, ACE is proceeding with the best interest of its community in an effort to secure funding support for future programming. ACE is grateful for the support received this season from Local Businesses, Artists, Volunteers, The Town of Alta, Friends of Alta and Patrons.

The immediate goal of the organization is to proceed with nonprofit incorporation and 501 (c) 3 application. Additionally, a request is made here for dual-status relationship with the Town of Alta to allow the organization the broadest base for funding support solicitation. This relationship will provide ACE the ability to seek support through County Grants, Foundation Grants, State Arts Grants, Corporate Sponsorship and Community Development Block Grants.

### Proposal

*Alta Community Enrichment is requesting the Town Council to recognize ACE as the designated Arts Council and provide development funds. A designated Arts Council insures a quality of life to the Community of Alta.*

### ACE Development Funding Request:

Legal Services	\$400.00
Nonprofit Corporation Filing Fees	\$250.00
Operating Expenses	
Phone, Office Supplies, Postage,	
Committee educational materials, Marketing	\$550.00
<b>TOTAL</b>	<b>\$1,200.00</b>

### Board of Trustees

Beth O'Reilly      Bill Lennon      Mimi Levitt      Connie Marshall  
Betsy Wolf      Piper Lever      Jen Colby      Sandra Conger      Brenda Price

### Board Committees

Finance Chair	Connie Marshall
Fund Raising Chair	Brenda Price
Program Chair	Sandra Conger
Volunteer Chair	Diane Stahly
Production Chair	Bill Lennon
Marketing Chair	Jen Colby
Maintenance Chair	Kathleen Grisley

## ALTA COMMUNITY ENRICHMENT

### Programs 1996-97

#### Live Music

Katie Kuhn and Andy Rising

Piano Cello Recital Benefit for The Nature Conservancy

Mad Reverend Rain

Popular Salt Lake Rock Group

Alta Lodge Jam Session

Alta Lodge Artists share their musical talents

#### Special Events

Margo Rabb, Davis Wilson, Katie Kuhn and Talented Local Appearances

An Evening of Stories, Poetry and Music

Disco Dance

Benefit for Utah Against Hunger

ACE Welcome Night

A Special Showing of Margie of the Wasatch

Wilderness Forum

Utah Environmental Groups Present; Issues in the Utah Environment

Stories Under A Night's Sky

Stories Presented by Storyteller Lelicia Pizzino

#### Art Programs Co-Sponsored with The Town of Alta

Beginning Drawing Workshop presented by local artist Allyn Hart

Watercolor Demo and Workshop presented by local artist Willamarie Huelscamp

Christmas Crafts Workshop presented by Sandra Conger

Valentine Crafts Workshop presented by Piper Lever

Photography Workshop and Slide Show presented by Artist David Stoecklein

#### Educational and Instructional Programs

Rocky Mountain Rescue Slide Presentation with Knee Lecture and Video

Presented by local Educators Barb Altum and Gracie Seidlitz

Yoga/Stretch Sports Workshop

Presented by visiting Professional Roz Newmark

Avalanche Instructional Workshop Co-Sponsored with The Town of Alta

Presented by local Avalanche Professional David Madera

### **Photo/Slide Shows and Exhibits**

Betty Boehm and Ross McCracken

Local Artists Present a slide show; WildColors in the Landscape

Craig Dillon

Local Photographer Presents a slide show; Winter Sports

Julie Faure and Leraine

Local Artists Present a slide show; Western China and Vietnam

Jayne Belnap

Visiting Scientist Presents a slide show; Desert Soils

Jeremy Hoorigan

Visiting Scientist Presents a slide show; Siberia

Jeff and Paul

Local Artists Present a slide show; Extreme Skiing in the Wasatch

Preston Gaylord

Local Artist Presents a slide show; Impressions of the World

Jean and Chris

Local Artists Present a slide show; New Zealand

### **Community Interest Groups**

Saturday Night Movies

Book Group

Stretch Classes

Spanish Conversation Group

Tai-Chi Study Group

### **Fund Raising Activities**

Local Art Sale and Exhibit

Raffle Sales and Give Away

Gear Swap

End of Season Concert and Dance

### **ACE Programs 1997-98**

Concert Series

Educational Programs

Lecture Series

Community Social Events

Special Events

### **ACE Funding Support 1997-98**

Annual Fund Raiser

Utah State Arts Grant

Salt Lake County Arts Grant

Foundation Grants

Private Donor Support

The Town of Alta

Friends of Alta

Alta Business Support

### **ACE Program Vision 1998-2002**

Art Exhibitions

Regional Cooperative Arts Programming

2002 Olympic Arts and Cultural Participation

## TOWN OF ALTA

RESOLUTION NO. 1997-R-2

## RESOLUTION CREATING AN ALTA ARTS COUNCIL

WHEREAS, THE TOWN COUNCIL FINDS THAT THE WELFARE OF THE TOWN WOULD BE ENHANCED; THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

1. Arts Council Created. There is hereby established an Alta Arts Council (d.b.a. Alta Community Enrichment) with the membership, powers and duties as herein set forth.
2. Arts Council. The council shall be administered by a board of trustees; consisting of between three and twelve members with staggered terms. All trustees shall be voting members.
3. Trustees. Trustees will be nominated and elected by the ACE Executive Committee and will serve three-year terms without pay.
4. Objectives and Purposes of the Arts Council. The purpose of this organization is to create opportunities for individual and group participation in community entertainment, education, arts and special events. An initial objective is to incorporate as a non-profit organization and apply for 501(c)3 status in order to qualify for a broader funding base.
5. Powers and Duties. The arts council shall report to the Alta Town Council at least twice a year regarding matters concerning the cultural welfare of the community and inform them of current and proposed new programs.
6. Meetings and Rules. Meetings of the arts council will be held on an as yet to be determined schedule. Meetings shall be held in conformance with the Utah Open and Public Meetings Act of 1977 and shall be conducted according to the latest edition of ROBERT'S RULES OF ORDER.
7. Amendments to Resolution. This resolution may be amended at any time by a resolution of the Alta Town Council.

ADOPTED this Thirteenth day of March 1997.

Alma H. Zandt  
MAYOR

ATTEST:

Kathleen D. Rich

INTERNAL REVENUE SERVICE  
 DISTRICT DIRECTOR  
 P. O. BOX 2508  
 CINCINNATI, OH 45201

Date: MAY 27 1990

ALTA COMMUNITY ENRICHMENT  
 C/O PIPER LEVER  
 10201 EAST U 210  
 ALTA SL, UT 84092

DEPARTMENT OF THE TREASURY

Employer Identification Number:  
 84-1393405

DLN:

318106180

Contact Person:  
 D. A. DOWNING

Contact Telephone Number:  
 (513) 241-5199

Accounting Period Ending:  
 June 30

Foundation Status Classification:  
 509(a)(1)

Advance Ruling Period Begins:  
 May 23, 1997

Advance Ruling Period Ends:  
 June 30, 2001

Addendum Applies:  
 Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

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ALTA COMMUNITY ENRICHMENT

will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for

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ALTA COMMUNITY ENRICHMENT

the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day for each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

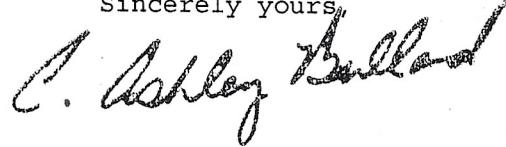
Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

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ALTA COMMUNITY ENRICHMENT

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director

Enclosure(s):  
Addendum  
Form 872-C

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ALTA COMMUNITY ENRICHMENT

This determination letter supersedes our determination letter of October, 1997, in which you were held to be exempt under section 501(c) (4) of the Code.

Letter 1045 (DO/CG)

**MINUTES**  
**ALTA TOWN COUNCIL SPECIAL MEETING**  
**June 4, 2025, 9:00 PM**

Alta Community Center, 10351 E. Highway 210, Alta, Utah

**PRESENT:** Mayor Roger Bourke (attended virtually)  
Councilmember Carolyn Anctil  
Councilmember John Byrne (attended virtually)  
Councilmember Elise Morgan (attended virtually)  
Councilmember Dan Schilling

**STAFF PRESENT:** Chris Cawley, Town Manager  
Mike Morey, Town Marshal  
Jen Clancy, Town Clerk  
Molly Austin, Assistant Town Manager

**ALSO PRESENT:** Cameron Platt, Legal Counsel (attended virtually)  
Craig Heimark, Treasurer  
Sara Gibbs, Executive Director of ACE  
Aubrey Burnett, ACE Board Member

**Not Present:** Brooke Boone, Deputy Town Clerk

**1. CALL THE MEETING TO ORDER**

Mayor Bourke called the special meeting of June 4, 2025 to order.

**2. PUBLIC COMMENT TO RECEIVE INPUT ON THE LEASE AGREEMENT GUIDELINES WITH ALTA COMMUNITY ENRICHMENT FOR OUR LADY OF THE SNOWS CENTER**

No public comment was received at this time. See comment from Megan Oliver later in the meeting.

**3. DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF AND LEGAL COUNSEL TO PROCEED IN DRAFTING AND EXECUTING A LEASE AGREEMENT WITH ALTA COMMUNITY ENRICHMENT FOR OUR LADY OF THE SNOWS CENTER THAT FOLLOWS THE LEASE AGREEMENT GUIDELINES AS APPROVED BY COUNCIL**

Chris Cawley opened the discussion with an overview of proposed lease terms for ACE (Alta Community Enrichment) to occupy the Our Lady of the Snows (OLS) building as its primary base for events. Cawley noted that the proposal was developed based on prior meetings with ACE representatives and incorporated public input regarding the future of OLS. Key guiding principles included maintaining OLS as a community center accessible to the public, providing ACE with a stable long-term home, and ensuring cost coverage for both the Town and ACE.

The proposal outlined a two-year lease term as an initial step, with annual check-ins and the possibility of a longer-term agreement in the future. Cawley proposed starting the rent at ACE's current rate, with a 5% annual increase cap. A contingency clause would generally tie ACE's occupancy to its continued provision of accessible arts, culture, education, and wellness programming, although without specific reference to ACE's mission or bylaws, given the difficulty of amending such documents.

Cawley also proposed that ACE manage all bookings through an online platform and operate under a non-discrimination policy to ensure equal access and transparency. ACE would maintain its current scheduling patterns, retain flexibility for additional events, and continue to host approximately 175 events per year. The Town would assume responsibility for building maintenance, utility costs, and periodic cleaning, while ACE would maintain cleanliness between events.

The revenue-sharing model was described as tiered where ACE would first cover its booking-related costs, then contribute to covering the Town's costs, with further revenue shared after both parties' costs were met. Cawley also mentioned including a right of first offer for ACE in the event of a future sale of the building.

Regarding lease termination, Clancy stated that legal counsel had recommended a standard 90-day termination notice for a two-year lease and a potential one-year notice for future long-term leases. Cameron Platt clarified that the 90-day term was simply a proposal appropriate for the lease length and noted a distinction between termination for cause (30-day notice) and termination without cause (90-day notice). Schilling raised concerns about fairness in the proposed termination terms, arguing that the Town should not be able to terminate the lease without cause during the agreed-upon term. Cawley acknowledged that the termination proposal was introduced without adequate discussion and suggested revisiting the issue within the working group.

Byrne supported the two-year lease term, noting that many provisions originally considered for a longer lease became less relevant with the shorter duration. Byrne emphasized the value of flexibility in the early phase and expressed discomfort with the word "ensure" regarding ACE's responsibilities. Byrne said he favored the trial approach as it relieved pressure to perfect the agreement upfront.

Mayor Bourke likened the lease to a "trial marriage" intended to evolve into a longer-term relationship, emphasizing the need for both sides to learn how to "live together."

Schilling objected to including a clause allowing the Town to terminate the lease within the two-year term, saying it created an imbalance and undermined the spirit of partnership. Platt, who drafted the termination language based on standard commercial leases, acknowledged the concern and agreed to revise it to avoid putting ACE at a disadvantage. Morgan also supported removing the early termination clause, citing fairness and the need for stability, especially given the short lease term.

Cawley reiterated that public input showed strong community support for ACE and that the lease should reflect that priority. Cawley recalled previous council discussions about the town's use of the building, including potential future needs like relocating the post office. However, Cawley agreed these considerations were more relevant for a long-term lease and not urgent during the initial two-year term. Schilling emphasized the importance of giving ACE stability and space to fulfill its mission during

the lease period. Schilling also noted that the Town should use this time to reflect on its own evolving needs now that it owns the community center, having secured a long-term facility.

Mayor Bourke said the trial period would help both parties identify what works and make changes as needed. Schilling added that the town must also adjust its broader strategy during this time.

Sara Gibbs (ACE Executive Director) shared that the two-year lease was her suggestion, introduced during a meeting with Clancy and Cawley. Gibbs explained the need to test the arrangement before committing long-term, especially to ensure it worked for ACE, the Town, and their respective employees. Gibbs expressed confidence in ACE's financial readiness and operational capacity to manage the building and community bookings, which she said would relieve the Town's burden while keeping the facility accessible to the community. Gibbs stressed ACE's commitment to inclusion and clarified that the organization's mission remains aligned with community needs, including mental health and well-being. She reassured the council that ACE's future was not dependent on any one individual, referencing a strong leadership succession plan.

Anctil asked if it was an appropriate time to raise questions. Clancy responded by encouraging the Mayor to invite each council member to share comments or questions. Before doing so, Mayor Bourke asked if the meeting included time for public comment. Clancy confirmed it did.

Public comment followed from Megan Oliver, employee of ACE, who joined via Zoom. Oliver stated her support for the proposed lease, emphasizing the spirit of teamwork and her ongoing coordination with Gibbs. Oliver noted that if ACE were to take on responsibility for booking, she would be confident in managing that role and was excited at the prospect.

Morgan praised the draft lease agreement, noting its thoroughness and professionalism compared to past agreements. Morgan expressed confidence in the collaborative work done by Town staff and ACE and was especially reassured to hear that the two-year lease term had been proposed by Gibbs, a concern she had also heard in the community. Morgan stated her only concern had been related to termination, which had already been addressed, and expressed hope that the agreement could evolve into a longer-term arrangement after the initial term.

Byrne then shared feedback, supporting the two-year term as a more relaxed trial period. Byrne raised concern about the phrase "content neutral," questioning its meaning and legal implications. Cawley explained that the term applied to potential aesthetic changes within the building, not events or programming, using the example of wall murals. Anctil suggested "culturally appropriate" as a better alternative, and Platt provided legal context, stating the government cannot restrict content based on viewpoint but can regulate expression based on time, place, and manner. Gibbs confirmed that the content reference related specifically to decorations in public spaces like bathrooms and the vestibule, not to the nature of events.

Byrne also objected to the word "ensure" in a clause stating ACE would "ensure" the facility was ready for events, noting that it implied too much liability for circumstances often outside ACE's control. Byrne recommended using language such as "endeavor" or another softer alternative. Cawley and Gibbs agreed that the expectation was essentially a broom-swept and trash-free space. Byrne emphasized

that failure to meet such a standard, especially under unpredictable circumstances like a blizzard, should not automatically constitute a lease violation.

Byrne raised a question about the fee structure. Byrne noted the confusion created by listing a \$150 nightly charge for Little Cottonwood Canyon nonprofits, while ACE would pay a \$4,000 flat annual rent. Byrne clarified that ACE should not be subject to nightly charges, and the fee schedule should clearly differentiate between ACE and other users. Clancy explained that the only number the Town would officially adopt on its fee schedule would be ACE's rent; the remainder of the fee structure was ACE's internal policy, included only for the Council's understanding. Anctil requested that the Town not be charged for using the building, noting that the original draft had proposed a charge. Gibbs shared that she had previously been instructed to charge the Town but had never felt entirely comfortable with it. Clancy added that earlier discussions about ACE taking on more responsibility had evolved, and the current arrangement better balanced responsibilities between ACE and the Town.

Byrne stressing the importance of a printed and consistent fee schedule to prevent any potential claims of discrimination, especially if different groups with varying affiliations or viewpoints were renting the space. Byrne supported including ACE's rent on the Town's fee schedule while leaving other rental details to ACE's discretion.

Craig Heimark addressed the council by expressing strong support for the trial period provided by the short-term lease, stating that a future long-term lease should include clearer articulation of intent behind specific provisions. Heimark used the example of the revenue-sharing model, which initially seemed confusing but made sense once the rationale was explained that ACE would first recoup its booking-related administrative costs, followed by the Town recovering its operating costs, and finally a revenue split that incentivizes ACE's performance. Heimark suggested including such intent language explicitly in a future long-term lease to enhance clarity and transparency. Heimark also supported tiered pricing that favors nonprofits over for-profit events, noting this reflects ACE's values and the Town's priorities.

Byrne inquired whether the proposed \$150 nonprofit rate was consistent with recent charges. Gibbs confirmed that it aligned with current practices and was developed in consultation with prior staff. Gibbs clarified that nonprofits from Alta or Little Cottonwood Canyon would pay \$150, while those from outside the area would pay \$800, and noted that local nonprofit use has been very infrequent.

Anctil highlighted that ACE should be in charge of the fee structure and the Town should not micromanage. Anctil added that while ACE has discretion, it would be appropriate for the Town to intervene only if fees became unreasonable. Gibbs humorously noted that if her replacement were "evil Sara" and implemented outrageous fees, the Town should certainly step in.

Anctil further emphasized that the building should remain a community space, with free use for town council meetings and staff retreats, and that this spirit should be reflected in the lease's intent. Clancy asked Platt about how such intent language is typically included. Platt recommended placing it in the preamble or directly within applicable lease sections.

Schilling voiced strong support for the lease and ACE's mission, praising the arrangement's flexibility and projected stability. He suggested the Town also consider ways to honor the building's historical significance—perhaps through a plaque or similar recognition. Gibbs responded that she had ideas for doing so but had held off in case she would not be able to follow through. Schilling expressed excitement for her plans.

Anctil echoed appreciation for ACE's work and said the lease gives ACE the chance to truly make the space its own. Anctil relayed feedback from the community that questioned ACE's status in the building and concerns over Town spending. Anctil praised the continuation of the current Lady of the Snows arrangement and supported a simplified fiscal structure, suggesting that all rental revenues be split 65/35 from the outset, rather than through a more complex tiered approach. Anctil argued that the public would better accept the cost of the building if they understood that rental revenues would offset operating costs. Anctil emphasized that while ACE should be free to decorate the building, such aesthetic improvements should not be billed to the Town. Lastly, Anctil asked ACE to launch a proactive social media campaign acknowledging the collaborative effort behind the lease and expressing excitement for its new role in the building. Gibbs confirmed she had a plan in place, contingent on this meeting's outcome.

Mayor Bourke recommended avoiding the urge to resolve every detail now, noting that the trial period would allow issues to surface and be addressed later. Mayor Bourke proposed creating a "squawk list" of feedback and fixes to review and refine over time. Bourke praised the current cooperative spirit, especially considering how strained things felt six weeks prior, and commended everyone involved for reaching a collaborative solution. Byrne clarified that the tiered revenue model had initially been developed to help ACE justify hiring additional help for expanded responsibilities. He acknowledged it could be simplified if the Council preferred.

Clancy summarized key areas for refinement, noting general consensus around them: revising or clarifying language such as "content neutral," avoiding overly strict terms like "ensure," incorporating a statement of intent, and clearly stating which party bears costs for decorating. Clancy agreed the three-tiered revenue structure had added complexity and welcomed further suggestions or direction from the Council. Clancy affirmed that the team's goal is to balance clarity, fairness, and comfort for both parties.

Morgan expressed support for the proposed tiered structure, noting that the short-term nature of the lease would allow for adjustments based on real-world experience. Morgan asked whether staff needed a formal vote from the council to move forward. Clancy confirmed that the council could direct staff and legal counsel to proceed with drafting and executing the lease in accordance with the proposed guidelines. This would delegate the remaining work to staff and avoid the need for a future council vote unless desired.

Cawley emphasized that having ACE manage bookings was preferable not only because it avoided creating a new town program but also because ACE's broader reach and existing relationships with community groups positioned them to revitalize the facility and increase its use over time.

Byrne agreed that staff should be given broad discretion to move forward, especially given the short-term nature of the lease.

**MOTION:** Dan Schilling motioned direct staff and legal counsel to proceed in drafting and executing a lease agreement with Alta Community Enrichment for Our Lady of the Snows Center that follows the lease guidelines presented to the council. Elise Morgan seconded.

**VOTE:** All in favor. The motion passed unanimously.

**RESULT: APPROVED**

4. **MOTION TO ADJOURN**

**MOTION:** Elise Morgan motioned to adjourn, and Dan Schilling seconded.

**VOTE:** All in favor. The meeting was unanimously adjourned.

**RESULT: APPROVED**

Passed this 9<sup>th</sup> day of July, 2025

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Jen Clancy, Town Clerk

**MINUTES**  
**ALTA TOWN COUNCIL MEETING AND PUBLIC HEARINGS**  
**Wednesday, June 18, 2025, 4:00 PM**  
**Alta Community Center, 10351 E. Highway 210, Alta, Utah**

**PRESENT:** Mayor Roger Bourke  
Councilmember Carolyn Anctil (attended virtually)  
Councilmember John Byrne (attended virtually)  
Councilmember Elise Morgan  
Councilmember Dan Schilling

**STAFF PRESENT:** Chris Cawley, Town Manager  
Mike Morey, Town Marshal  
Jen Clancy, Town Clerk  
Brooke Boone, Deputy Town Clerk  
Craig Heimark, Treasurer

**ALSO PRESENT:** Cameron Platt, Legal Counsel

**NOT PRESENT:** Molly Austin, Assistant Town Manager

**PUBLIC HEARING 1**

**1. CALL THE PUBLIC HEARING TO ORDER**

00:00:00

Mayor Bourke called the public hearing to order.

**2. PUBLIC HEARING TO RECEIVE COMMENT REGARDING THE PROPOSED FY 2025 YEAR-END BUDGET AMENDMENTS**

No public comment received.

**3. MOTION TO ADJOURN**

**MOTION:** Dan Schilling motioned to adjourn, and Elise Morgan seconded.

**VOTE:** All were in favor. The public hearing was unanimously adjourned.

**RESULT: APPROVED**

**PUBLIC HEARING 2**

1. **CALL THE PUBLIC HEARING TO ORDER**

00:05:25

Mayor Bourke called the public hearing to order.

2. **PUBLIC HEARING TO RECEIVE COMMENT REGARDING THE PROPOSED FY 2026 BUDGETS FOR THE CAPITAL PROJECT, WATER, AND SEWER FUND**

No public comments received.

3. **MOTION TO ADJOURN**

**MOTION:** Elise Morgan motioned to adjourn, and Dan Schilling seconded.

**VOTE:** All were in favor. The public hearing was unanimously adjourned.

**RESULT: APPROVED**

**PUBLIC HEARING 3**

1. **CALL THE PUBLIC HEARING TO ORDER**

00:10:30

Mayor Bourke called the public hearing to order.

2. **PUBLIC HEARING TO RECEIVE COMMENT REGARDING THE ALTA SPECIAL SERVICE DISTRICT BUDGET**

No public comments received.

3. **MOTION TO ADJOURN**

**MOTION:** Dan Schilling motioned to adjourn, and Elise Morgan seconded.

**VOTE:** All were in favor. The public hearing was unanimously adjourned.

**RESULT: APPROVED**

**PUBLIC HEARING 4**

1. **CALL THE PUBLIC HEARING TO ORDER**

00:15:35

Mayor Bourke called the public hearing to order.

2. **PUBLIC HEARING TO RECEIVE COMMENT REGARDING ORDINANCE 2025-O-2 SETTING THE COMPENSATION OF ELECTIVE AND STATUTORY OFFICERS**

No public comments received.

3. **MOTION TO ADJOURN**

**MOTION:** Elise Morgan motioned to adjourn, and Dan Schilling seconded.

**VOTE:** All were in favor. The public hearing was unanimously adjourned.

**RESULT: APPROVED**

**ALTA TOWN COUNCIL MEETING**

1. **CALL THE MEETING TO ORDER**

00:20:25

Mayor Bourke called the June 18, 2025 Alta Town Council meeting to order.

2. **CITIZEN INPUT**

00:21:00

Mark Haik referenced the previous council meeting's discussion regarding extending sewer service to properties in the West Grizzly area. Haik noted that Councilmember Anctil had questioned whether such an extension would set a precedent for residents in Albion Basin to request similar services. According to Haik, Chris Cawley and Mayor Bourke had responded that West Grizzly properties were uniquely eligible for municipal services because they are within town boundaries and covered under the 1976 agreement. Haik asserted that properties in the Cecret Lake area are also within the 1976 agreement and questioned whether those property owners would similarly qualify for municipal services. Haik urged the council and staff to review relevant water contracts and Division of Water Rights filings and to hold a public discussion about service eligibility and policy implications. Haik characterized the extension of sewer service to West Grizzly as a potential shift in town policy. Haik referenced past denials of sewer extensions into the basin despite offers from private parties, including Haik's father and the Knowltions, to fund the infrastructure. Haik asked the council to consider whether those past denials were appropriate or whether current actions reflect a change in direction. Haik also raised concerns about the sewer line installed for Alf's, describing it as a private extension. Haik noted there was uncertainty at the time regarding whether the original Alf's building was within the 1976 boundary, due to the lack of a field survey. Haik recommended the town review those past determinations and consider the option of condemning and taking public ownership of the sewer line and then requiring Albion Basin property owners to connect to it.

Margaret Bourke commended the council and staff for their diligent and timely work over the past several months, particularly under tight deadlines related to projects and the upcoming June 30 fiscal year-end. Bourke then raised concern about a proposed federal reconciliation bill that includes a provision introduced by Senator Mike Lee to sell off public lands managed by the U.S. Forest Service and Bureau of Land Management. Bourke noted that the proposal targets 6 million acres of Forest Service land in Utah, potentially including significant portions of Albion Basin. Bourke encouraged the town council to formally oppose the provision, citing its potential negative impacts on the town's economy, natural resources, and ecosystem. Bourke acknowledged that the council could not act on the matter at the current meeting but submitted a draft resolution for future consideration and offered to provide a digital copy to the clerk.

### 3. ALTA SKI AREA UPDATE, MIKE MAUGHAN

00:28:20

Mike Maughan reported on a wide range of summer construction and operations activities at Alta Ski Area and coordination efforts with the Town. Maughan emphasized the goal of keeping the public informed via weekly updates on [alta.com](http://alta.com) and an opt-in email list.

Major Project Updates:

- Crosstow Project (Waterline & Pipe Fusing): Fusing work expected to finish by the week of July 7, followed by digging starting from the west end of the rope tow.
- Albion Day Lodge: This is a two-year project, working on excavations.
- Old Storage Equipment Building: Maughan believes sewer re-route approved; footings expected to be poured next week. Soil nail wall work underway; excavation and shoring to begin next week.
- Summer Road: Scheduled grading and magnesium chloride application on June 26. The road will be closed that day, and contractors have been informed. Target opening day is July 11<sup>th</sup>.
- Summer Booth: The booth will be open 7am to 8pm daily.
- Campground Opening: The target opening date is also July 11 and the closing date is September 1. Folks with reservations have been notified it is a construction zone. Campsite 2 was especially impacted with tree removal since it's in the lift alignment. They are offering full refunds.
- Supreme Lift Replacement: The old lift mostly removed, trees have been cut, and new footings underway. Two large cranes will be used to move and re-set terminals. The initial smaller crane expected to drive up the summer road on June 25 and then the second larger one around July 9<sup>th</sup>.
- Trail Access: Trail between Alf's and the bend parking lot will remain closed this summer. Barb's Trail is open, though users should be cautious due to nearby construction.

- Tom Moore Mine/UDOT Culvert Project: Includes installation of water supply lines for the ski area. Paving scheduled for June 27, with additional paving on South Flagstaff planned for June 30.

#### Community & Visitor Engagement:

- Updates shared via website and email lists.
- Summer events include the Wasatch Run Series (July 9, August 5), Wildflower Festival (July 20), and Cirque Series (August 23).

#### Ski Season & Sales Updates:

- Season pass sales are consistent with last year. Mountain Collective sales are slightly up; Ikon is flat.
- Alta's 2025/26 season opening date is Nov. 21, with a target closing date of April 26.

Maughan noted disappointment with Representative Bennion's proposed traction law, which appears to allow enforcement only under specific forecasts, rather than for the full winter season as hoped.

#### 4. UPDATE ON OUR LADY OF THE SNOWS

00:43:00

Jen Clancy reported that the closing for the Our Lady of the Snows (OLS) building remains on track for June 30. A recent inspection revealed unexpected issues, including radon levels and the roof needing to be replaced sooner than expected. The Catholic Church has agreed to reduce the purchase price by \$20,000, which should allow the cash flow to cover the mitigation costs. An addendum formalizing this agreement is in progress. Clancy also noted ongoing work to finalize a lease agreement with ACE, following council discussion at a June 4 special meeting. Clancy and Chris Cawley met with Forest representatives and were assured the special use permit transfer process would not delay operations. The Diocese will need to revoke its current permit, and the Town will submit a supplemental application. The Forest Service indicated that events and lease activities can proceed uninterrupted during the permitting application process.

#### 5. QUESTIONS REGARDING DEPARTMENTAL REPORTS

00:47:00

Mayor Bourke raised a question about safety protocols in light of recent national news involving threats to elected officials and their staff. He directed the inquiry to Marshal Morey. Morey acknowledged the growing conflict and polarization seen nationally and locally, including issues like immigration, Israel, the gondola proposal, and the Town's acquisition of the OLS building. Morey outlined a spectrum of public dissent from benign written comments, to peaceful protests, to threats and unplanned attacks. Morey emphasized that while Alta remains a low-risk area, the broader law enforcement community is on alert. Morey noted that some organized groups have recently scaled back demonstrations in the wake of events in Salt Lake City. Law enforcement agencies are sharing

real-time intelligence, and no current threats to Alta have been identified. Morey advised elected officials to develop personal safety plans when attending events, particularly those involving contentious issues. Morey offered to meet with council members individually or as a group to further discuss safety practices and suggested involving Councilmember Schilling in such discussions.

John Byrne sought clarification on a sentence that was cut off in Cawley's departmental report regarding the Facilities Master Plan prepared by FFKR. Cawley confirmed that the sentence was inadvertently left incomplete. Cawley reported the Facilities Master Plan, including a historic structure report on the Tom Moore building, is nearly complete and expected by the end of June. A presentation is anticipated at the July council meeting. Cawley also mentioned that he has been working with Zions Bank Public Finance on draft recommendations for funding options, including general obligation bonds for borrowing \$1M–\$10M and associated tax impacts. This material will accompany the facilities plan as a comprehensive document, addressing condition assessments, space planning, narrative next steps, and capital financing options. Additionally, Cawley noted that the utilities planning project is also nearing completion and is expected to be ready shortly after the facilities plan, potentially for discussion in the July meeting as well.

## **6. APPROVAL OF MAY 14, 2025 ALTA TOWN COUNCIL MEETING MINUTES, MAY STAFF AND FINANCE REPORTS**

00:57:00

Mayor Bourke

**MOTION:** Elise Morgan motioned to approve the May 14, 2025 town council meeting minutes, and May staff and finance reports. Dan Schilling seconded.

**VOTE:** All were in favor. The motion passed unanimously.

**RESULT: APPROVED**

## **7. MAYORS REPORT**

00:57:30

Mayor Bourke highlighted several updates and events:

- Canyon Cleanup Day (June 10): The event had a strong turnout. Breakfast was served indoors at OLS. Mayor Bourke noted a significant amount of trash collected and praised the Canyon Cleanup t-shirt design by Deputy Town Clerk Brooke Boone, which was well-received by participants.
- UTA Board Meeting (June 11): Mayor Bourke attended and shared transit data:
  - Route 994 (Historic Sandy to Alta) saw 122,000 riders this season, down 15%.
  - New northern routes (CS1 and CS2) added 43,000 riders.

- Mayor Bourke advocated for more Alta Express bus service and suggested measuring unmet demand, acknowledging the difficulty of quantifying people who would ride if more service were available.
- Mayor Bourke also promoted Oktoberfest bus service to Snowbird to help reduce canyon congestion.
- OLS Purchase Update: The inspection revealed a high radon level—about 15 times the World Health Organization's safe threshold. The Mayor explained the source of radon (natural radioactive decay in granite) and noted it's harmful and must be mitigated. Mayor Bourke gave a brief educational tangent on geology, radioactivity, and Earth's magnetosphere.
- Local Ranger: Mayor Bourke informed the council that the Forest Service would be providing a local ranger for the summer, with support from Alta Ski Lifts, Friends of Alta, and the Town.
- Upcoming Events: Various ACE and Alta Environmental Center events are scheduled, contributing to a busy summer season.

Mayor Bourke congratulated the Town Manager and Deputy Town Manager, both of whom are getting married this week (to other partners), with weddings just a day apart.

Next Council Meeting: Scheduled for Wednesday, July 9, at 4:00 p.m.

## 8. NEW BUSINESS

01:03:30

No new business.

## 9. DISCUSSION ABOUT UPCOMING STRATEGIC PLANNING NEEDS

01:04:00

Cawley provided a report focusing on the Town's ongoing capital planning efforts and proposed steps for continued strategic development. Cawley noted that final reports on facilities and utilities (water and sewer) planning are expected soon, which will guide decisions about project priorities, sequencing, and funding. Cawley credited past council retreats for laying the groundwork for current progress, particularly in areas like sustaining the Marshal's Office, capital improvement planning, and long-range financial strategy. Updates included the use of compensation benchmarking, joining the URS public safety retirement system, and ongoing recruitment for additional law enforcement staff.

Cawley proposed a series of three special council meetings or retreats over the next several months to dig deeper into facilities planning, infrastructure, staffing, and budget forecasting. Cawley emphasized the importance of engaging the public in conversations about funding future capital needs, noting that the financial realities could be challenging. Finally, Cawley revisited the mission and values draft discussed at the January retreat. While the mission statement received positive feedback, the accompanying values were seen as too generic. Staff plans to bring back a refined version for council input, possibly through a dedicated work session in July or August.

Council members discussed planning upcoming work sessions on facilities and funding. Elise Morgan asked whether the first two meetings, focused on facilities and utilities would be full or half-day sessions. Cawley suggested three-hour meetings, possibly from 9 a.m. to noon, which was generally agreed upon. Dan Schilling and Mayor Bourke commented on the significant progress the council had made in recent years in planning and strategic development, attributing it to a cohesive team effort. Byrne emphasized that while project scoping had advanced, there had been limited focused discussion on how to fund the identified needs.

Byrne suggested a dedicated early session on funding, ideally before the election in order to begin exploring the financial implications and get community input. Craig Heimark initially advocated for addressing funding after scoping the building project but agreed the funding conversation was critical. Heimark added that clear scoping could lead to more practical proposals, especially given the unexpectedly high estimates for water and sewer replacement. Byrne continued to emphasize the importance of understanding the impact of funding options, like general obligation bonds on both residents and businesses. Byrne noted the town's limited borrowing capacity and potential strain on credit ratings if multiple large projects were financed simultaneously. Cawley added that water and sewer system upgrades might have even greater financial impact than facility improvements.

In conclusion, there was consensus around holding two separate three-hour meetings, one focused on funding and one on facilities before the election on November 4th. This schedule would allow time for council and community input while enabling more informed decisions later in the year.

**10. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-11 ADOPTING THE FINAL FY 2025 BUDGETS**

01:27:15

**MOTION:** Elise Morgan motioned to approve Resolution 2025-R-11, with an amendment to the Capital Projects Fund to set the Marshal's Office vehicle purchase at \$60,000, and a corresponding adjustment to the Contribution to Fund Balance to \$176,631. Dan Schilling seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2025-R-11 was unanimously approved.

**RESULT: APPROVED**

**11. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-12 ADOPTING THE PROPOSED FY 2026 BUDGETS FOR THE CAPITAL PROJECTS, WATER, AND SEWER FUNDS**

01:29:30

**MOTION:** Dan Schilling motioned to approve Resolution 2025-R-12. Elise Morgan seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2025-R-12 was unanimously approved.

**RESULT: APPROVED**

**12. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-13 ADOPTING THE ALTA SPECIAL SERVICE DISTRICT BUDGET AND CERTIFIED TAX RATE**

01:31:40

Byrne offered that as the council begins to explore funding strategies, it may become apparent that certain components of the overall funding package could be best addressed through special tax rates or service districts. Byrne recommended that the council remain open to these mechanisms as potential tools in the broader funding plan.

**MOTION:** Dan Schilling motioned to approve Resolution 2025-R-13. Roger Bourke seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2025-R-13 was unanimously approved.

**RESULT: APPROVED**

**13. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 2025-O-2 SETTING THE COMPENSATION OF ELECTIVE AND STATUTORY OFFICERS**

01:33:00

Mayor Bourke noted that while the proposed ordinance included salary increases for elected officials, he opposed those raises, especially in the context of a tax increase. Mayor Bourke stated that although the raises represented less than one-tenth of a percent of the overall budget, it would be poor policy to raise elected officials' compensation during a time of increasing taxes. Mayor Bourke recommended eliminating those raises while retaining the staff increases and other statutory adjustments. Cawley inquired whether planning commission members would still receive raises. Bourke and Anctil both expressed that they didn't feel either council or planning commission members serve for financial compensation, and removing the raises would not demoralize them. Councilmembers supported the recommendation, noting it was a responsible gesture and a message of fiscal restraint to the public.

**MOTION:** Elise Morgan motioned to adopt Ordinance 2025-O-2 removing raises for the Town Councilmembers, Mayor, and Planning Commission Members. Dan Schilling seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Ordinance 2025-O-2 was unanimously approved.

**RESULT: APPROVED****14. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-14 PERTAINING TO WATER RATES**

01:40:20

**MOTION:** Dan Schilling motioned to adopt Resolution 2025-R-14. Elise Morgan seconded.**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2025-R-14 was unanimously approved.**RESULT: APPROVED****15. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-15 PERTAINING TO SEWER RATES**

01:41:30

**MOTION:** Dan Schilling motioned to adopt Resolution 2025-R-15. Elise Morgan seconded.**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2025-R-15 was unanimously approved.**RESULT: APPROVED****16. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-16 ADOPTING THE CAPITAL PROJECTS PLAN**

01:42:20

**MOTION:** Elise Morgan motioned to adopt Resolution 2025-R-16 including amending the Alta Marshal Office truck purchase to \$60,000. Dan Schilling seconded.**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2025-R-16 was unanimously approved.**RESULT: APPROVED****17. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-17 REPEALING AND REPLACING THE FEE SCHEDULE**

01:43:50

**MOTION:** Dan Schilling motioned to adopt Resolution 2025-R-17. Elise Morgan seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2025-R-17 was unanimously approved.

**RESULT: APPROVED**

18. **MOTION TO ADJOURN**

01:45:20

**MOTION:** Dan Schilling motioned to adjourn, and Elise Morgan seconded.

**VOTE:** All in favor. The meeting was unanimously adjourned.

**RESULT: APPROVED**

Passed this 9<sup>th</sup> day of July, 2025

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Jen Clancy, Town Clerk

Policy Period: 7/1/2025 – 6/30/2026

ALTA TOWN

2025 INSURANCE RENEWAL

UTAH LOCAL GOVERNMENTS TRUST

# NEW FOR 2025

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- Bonds
- Trust Integrity Promise
- Reminder: Schedule Assets



# WORKERS COMPENSATION

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# MANUAL PREMIUM

**Payroll x Rate(s) = Base Premium**



# EMOD IMPACT

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## SURCHARGE

1.0



## DISCOUNT



# **LOSS LIMITS & SPLIT POINTS**

---

- **Primary Losses** = claims dollars <\$14,000
- **Excess Losses** = claims dollars >\$14,000
- **Accident Limitation** = \$118,500
- **Medical Only Claims** = reduced by 70%



# EMOD COMPASS

Year	Total Losses	Adjusted Losses	Claims
2024	\$0	\$0	0
2023	\$0	\$0	0
2022	\$0	\$0	0
2021	\$0	\$0	0
2020	\$226	\$62	1



# FACTORS

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- **Emod** = .87 (-1%)
- **Estimated Payroll** = \$1,306,139 (+12%)
- **NCCI Rates** = 10% increase overall



# EMOD IMPACT

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**-\$608**



# PREMIUM

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**WC = \$3,922**  
**(up from \$3,176)**

*This proposal is for illustration purposes only. Coverage and limits governed by policy terms and conditions, subject to underwriting and loss verification.*



# GENERAL & AUTO LIABILITY

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# FACTORS

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- General Liability Emod = 0.95 (0%)
- Auto Liability Emod = 0.98 (0%)
- Audited Payroll = \$1,091,350 (+13%)



# \$0 DEDUCTIBLE

**GL = \$17,851**

(down from \$20,072)

**AL = \$3,555**

(down from \$4,416)



# AUTO PHYSICAL DAMAGE

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# AUTO PHYSICAL DAMAGE FACTORS

Comprehensive Emod: 0.96 (-1%)

Collision Emod: 0.96 (0%)

Vehicle Count: 10 (+1)



# PREMIUM

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**Auto PD = \$4,765**  
(up from \$4,080)



# PROPERTY

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# PROPERTY FACTORS

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Emod: 0.93 (-1%)

Total Insured Value: \$4,030,257 (+2%)

Underwriting Costs: 60% of Premium



# OUR LADY OF THE SNOWS - COMMUNITY BUILDING

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Insured Value: \$1,000,000 (to be appraised)

Contents Value: \$30,000

Building Premium: \$1,402.89

Contents Premium: \$49.08

Total Premium: \$1,451.97



# PREMIUM

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**Property = \$6,364**  
**(up from \$5,125)**

*This proposal is for illustration purposes only. Coverage and limits governed by policy terms and conditions, subject to underwriting and loss verification.*



# CYBER, POLLUTION, CRIME

## **Cyber** (1st and 3rd party coverage)

- \$2M limit; various sub-limits; excess options available
- \$25,000 deductible
- \$0 premium

## **Pollution** (1st and 3rd party coverage)

- \$2M limit; various sub-limits; excess options available
- \$25,000 deductible
- \$0 premium

## **Crime**

- Satisfies state bonding requirement for public treasurers
- \$5M limit
- \$25,000 deductible
- \$0 premium



# PREMIUM SUMMARY

LINE	2024	2025	CHANGE
LIABILITY	\$20,072	\$17,581	
PROPERTY	\$5,125	\$6,364	
AUTO PD	\$4,080	\$4,765	
AUTO LIABILITY	\$4,416	\$3,555	(2%)
WORKERS COMP	\$3,176	\$3,922	
<b>TOTAL</b>	<b>\$36,869</b>	<b>\$36,187</b>	

*This proposal is for illustration purposes only. Coverage and limits governed by policy terms and conditions, subject to underwriting and loss verification.*



# WE'VE GOT YOUR BACK!

UTAH LOCAL GOVERNMENTS TRUST

## Town of Alta

## RESOLUTION No. 2025-R-18

A RESOLUTION ADMITTING THE CITY OF HOLLADAY  
AS A MEMBER OF THE CENTRAL WASATCH COMMISSION

**WHEREAS**, the Central Wasatch Commission (the “*CWC*”) is an interlocal entity that was formed effective 29 June 2017 pursuant to the “Central Wasatch Commission Interlocal Agreement” (the “*Original ILA*”), as amended (the “*Amendment*”) pursuant to Resolution 2020-14 of the CWC’s governing body (the “*Board*”) and subsequent approval of the legislative bodies of the CWC’s members (the *Original ILA*, as amended by the *Amendment*, is the “*ILA*”); and

**WHEREAS**, the current members (“*Members*”) of the CWC include Town of Alta, Town of Brighton, city of Cottonwood Heights, City of Millcreek, Park City, Salt Lake City, Sandy City and Summit County; and

**WHEREAS**, Article V.A. of the *ILA* allows additional Members to join the CWC pursuant to the process provided in Article V.A.(2) of the *ILA*, which requires (a) approval by majority vote of all of the commissioners then serving on the CWC Board, (b) approval by the legislative body of each of the then-current Members, and (c) compliance with all the other requirements specified in said Article V.A. (the “*Admission Requirements*”); and

**WHEREAS**, on 23 June 2025, pursuant to an application for CWC membership previously submitted by the City of Holladay (“*Holladay*”), the *Board* enacted its Resolution 2025-17 inviting Holladay to become a Member of the CWC subject to approval by the legislative body of each of the current Members and compliance with all the other *Admission Requirements*; and

**WHEREAS**, Town of Alta (the “*Town*”), is a Member of the CWC; and

**WHEREAS**, the Alta Town council (the “*Council*”) met in regular session on July 9, 2025 to consider, among other things, approving the admission of Holladay as a CWC Member as provided above; and

**WHEREAS**, after careful consideration, the *Council* has determined that it is in the best interests of the health, safety and welfare of the Town of Alta residents to so approve Holladay’s admission as an additional Member of the CWC as proposed by the *Board*;

**NOW, THEREFORE, BE IT RESOLVED** by the Town of Alta, Town Council that the *Council* hereby approves Holladay’s admission as an additional Member of the CWC conditioned (a) approval by the governing body of each of the other Members, and (b) compliance with all the other *Admission Requirements*.

This Resolution, assigned no. 2025-R-18, shall take effect immediately upon passage.

**PASSED AND APPROVED** effective July 9, 2025.

**COUNCIL:**

By \_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Town Clerk

**VOTING:**

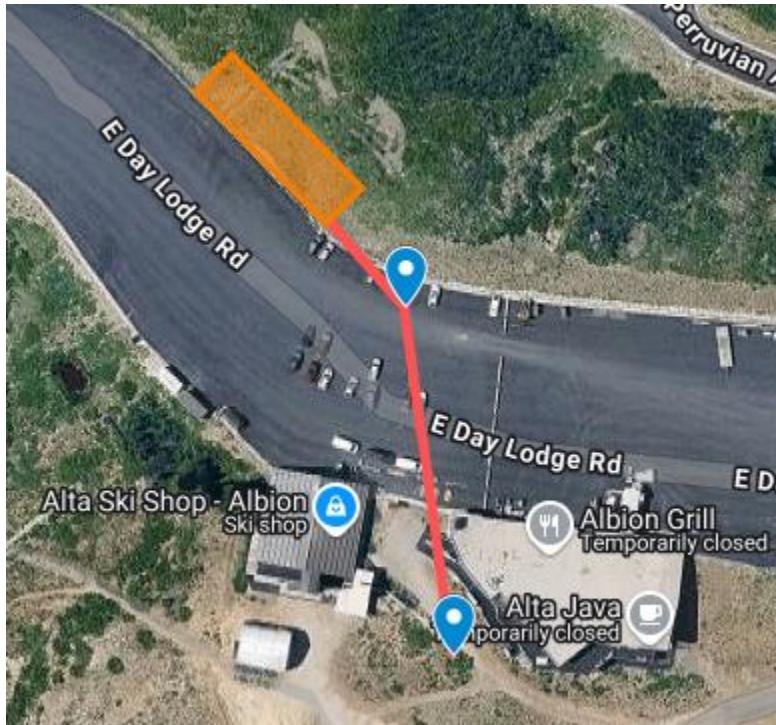
Mayor Bourke	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Councilmember Anctil	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Councilmember Byrne	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Councilmember Morgan	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Councilmember Schilling	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**DEPOSITED** in the office of the Clerk this 9 day of July 2025.

**RECORDED** this 9 day of July 2025.

**Alta Town Council****Staff Report****To:** Town Council**From:** Chris Cawley, Town Manager**Re:** Proposed Amendment to FY 26 Sewer Fund Budget Re: Upsize ASL Sewer Lateral to Cold Storage**Date:** July 1, 2025**Attachments:****Proposed Sewer Project**

The Town of Alta and Alta Ski Area are discussing the possibility of working together to install a lateral pipeline from the Town of Alta sewer mainline to Alta Ski Area's cold storage building that could be included in a possible future extension of Town of Alta sewer service to the Emma Heights or West Grizzly neighborhood. The scope of the project is roughly as follows:



- Engineering: \$10k-\$13k
- Cost to upsize lateral pipeline to 8": \$5,000
- Manhole: \$6,000

Approximate Cold Storage Footprint in ORANGE

Approximate 340-foot alignment in RED

Manholes marked with BLUE POINTS

The Town is considering the project because Alta Ski Area is already excavating a trench to run a sewer lateral to the Cold Storage Building. This would bring a connection to the

Town's sewer mainline about 340 feet closer to Emma Heights, which is roughly 900' away from the sewer main line near the Albion Day Lodge. Since Alta Ski Area is offering to augment their project at a minimal additional cost to the Town, without passing along costs to excavate, backfill, and repave the Albion Parking Lot, completing the scope of work described above would significantly reduce the cost of a possible future extension of sewer service to Emma Heights. The cost to connect the Emma Heights homes to the sewer may exceed \$900,000, so completing 1/3 of the alignment for \$22,000 is clearly a good deal.

We are also considering the project because our water system and sewer system operators have expressed concern routinely over the years that sewage holding tanks at the 3 existing homes in Emma Heights are close enough to the Bay City Tunnel that leaks or accidents involving sewage pump trucks could contaminate the Town's water source. The homes are within the Bay City Tunnel's designated source protection area.

### **Proposed Amendment to FY 26 Sewer Fund Budget**

Staff discussed this project with the council at the May 2025 town council meeting and council members expressed support for the concept. However, we did not expressly include funds for the project in the Town's FY 26 budget or otherwise formally take action to approve the project. The FY 26 sewer fund budget does include \$30,000 in the budget for engineering, but those funds are intended for engineering to replace the sewer line under Wildcat Parking Lot. And the budget doesn't include any money for capital outlay or materials. Hence, the proposed amendment moves an additional \$15,000 into 52-40-325 for engineering expenses on this project, as well as an additional \$15,000 into 52-40-740 Capital Outlay. The Sewer Fund PTIF Account balance on June 30 was \$681,991, not including interest earned in June, which was not reported as of this report.

### **Town of Alta Policy on Water and Sewer Service Expansions**

In the June council meeting, a public comment was made regarding the Town's long-standing policy regarding the expansion of its water and sewer systems. It is true that the Town's 2005 General Plan says, in section 3.11 Public Utilities: *the town's water and sewer systems are generally of adequate size and arrangement to meet current and anticipated needs consistent with the land use policies of this plan as stated in chapter 4. No further extensions of either system are recommended.*

While eventually extending the sewer to Emma Heights would conflict with this recommendation in the General Plan, municipal general plans are not binding under state law and the council can adopt rules and regulations or conduct projects that do not comply with the general plan. The council may or may not wish to revisit this policy

at any time. However, completing the proposed scope of work now does not constitute a complete extension to Emma Heights, nor does it suggest the Town would fund the entire project in the event it eventually decides to complete the alignment in the future.

**TOWN OF ALTA****RESOLUTION 2025-R-19****A RESOLUTION AMENDING THE  
2025-2026 SEWER FUND BUDGET FOR THE TOWN OF ALTA**

**WHEREAS**, the Town Council finds it necessary to amend the sewer fund budget for the fiscal year 2025-2026,

**WHEREAS**, the Town Council finds that there are projected revenues sufficient to meet all departmental expenditures, and

**WHEREAS**, the Town Council desires to appropriate such revenues for those uses.

**NOW THEREFORE BE IT RESOLVED** that in conformity with Chapter 5 Title 10 of Utah Code Annotated, the Sewer Fund budget for the Town of Alta for fiscal year 2025-2026 is amended as follows: Exhibit A.

**ADOPTED THIS 9<sup>th</sup> day of July, 2025.**

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Roger Bourke, Mayor

ATTEST:

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Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	<hr/>	Councilmember Anctil	<hr/>
Councilmember Byrne	<hr/>	Councilmember Morgan	<hr/>
Councilmember Schilling	<hr/>		

Account Number	Account Title	2024-25 Prvious Year YTD Actual	2025-26 Tentative Budget	2025-26 Approved Budget	2025-26 Proposed Budget	2025-26 NOTES Budget Amendment
		6/30/2025	6/30/2026	6/30/2026	6/30/2026	6/30/2026
	<b>SEWER FUND REVENUE</b>					
	<b>CHARGES FOR SERVICES</b>					
52-34-100	SEWER SERVICES	258,596	278,000	297,948	297,948	30% increase
52-34-200	CONNECTION FEES	2,340	0	0	0	
	Total CHARGES FOR SERVICES:	260,936	278,000	297,948	297,948	0
	<b>MISCELLANEOUS REVENUE</b>					
52-36-100	INTEREST EARNINGS	28,542	15,000	15,000	15,000	
52-36-300	OTHER FINANCING SOURCES	0	0	0	0	
52-36-900	MISCELLANEOUS	0	0	0	0	
	Total MISCELLANEOUS REVENUE:	28,542	15,000	15,000	15,000	0
	<b>TRANSFERS INTO SEWER FUND</b>					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0	30,000	
	Total TRANSFERS INTO SEWER FUND:	0	0	0	30,000	0
	<b>SEWER FUND EXPENDITURES</b>					
52-40-110	SALARIES AND WAGES	13,534	15,500	15,500	15,500	
52-40-111	PERFORMANCE BONUS	0	0	0	0	doing away with
52-40-130	EMPLOYEE BENEFITS	10	200	200	200	
52-40-131	EMPLOYER TAXES	1,035	1,185	1,185	1,185	
52-40-132	INSUR BENEFITS	1,504	1,100	1,100	1,100	
52-40-133	URS CONTRIBUTIONS	2,151	2,500	2,500	2,500	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	120	120	120	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	2,400	2,400	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	230	230	230	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0	
52-40-305	DISPOSAL COSTS	124,730	195,000	220,000	220,000	had \$195, need \$220K
52-40-310	PROFESS/TECHNICAL SERVICES	9,035	7,500	9,000	9,000	vendor cost increases
52-40-320	ENGINEERING/SEWER PROJECTS		30,000	30,000	45,000	add \$15k for cold storage ext
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
52-40-510	INSURANCE AND SURETY BONDS	2,609	3,500	3,500	3,500	
52-40-515	WORKERS COMPENSATION INS	166	150	150	150	
52-40-610	MISCELLANEOUS SUPPLIES	0	300	300	300	
52-40-620	MISCELLANEOUS SERVICES	808	2,000	2,000	2,000	
52-40-630	BAD DEBT EXPENSE	0	0	0	0	
52-40-650	DEPRECIATION	0	23,763	23,763	23,763	
52-40-740	CAPITAL OUTLAY	10,000	0	0	15,000	upsizing ASL sewer line to cold storage
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0	
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	6,552	0	0	not budgetting for due to 30% rate increase
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0	
	Total EXPENDITURES:	167,136	293,000	312,948	342,948	0
	<b>SEWER FUND Revenue &amp; Transfers Total:</b>	<b>289,478</b>	<b>293,000</b>	<b>312,948</b>	<b>342,948</b>	<b>0</b>
	<b>SEWER FUND Expenditure Total:</b>	<b>167,136</b>	<b>293,000</b>	<b>312,948</b>	<b>342,948</b>	<b>0</b>
	<b>Net Total SEWER FUND:</b>	<b>122,342</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOWN OF ALTA****RESOLUTION NO. 2025-R-20****A RESOLUTION REPEALING AND REPLACING THE TOWN OF ALTA  
CAPITAL PROJECTS PLAN**

**WHEREAS**, the Town has routinely updated its Capital Projects Plan, which identifies projects to be implemented during current and future fiscal years;

**WHEREAS**, this Capital Project Plan includes the Capital Projects Fund, as well as Water and Sewer Fund Capital Project Plans; and

**WHEREAS**, recent studies and operational budgets have indicated the need to update the plan:

NOW THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1. The repeal and replace the Town of Alta Capital Projects Plan is attached as Exhibit A.

**ADOPTED THIS 9<sup>th</sup> day of July, 2025.**

By

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	<hr/>	Councilmember Anctil	<hr/>
Councilmember Byrne	<hr/>	Councilmember Morgan	<hr/>
Councilmember Schilling	<hr/>		

## Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	\$ 346,270	\$ 1,100,500	\$ 80,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 330,000	\$ 182,000	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 386,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,490,500	\$ 648,000	\$ 3,070,000	\$ 3,625,000	\$ 3,405,000	\$ 1,588,000	\$ 40,000	\$ 9,146,959

ACCOUNT BALANCES	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	\$ 1,194,072								
Water	\$ 316,966								
Sewer	\$ 583,860								

## FY 2025 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 5/31/2025	Budget	Status
Town Website	\$ 8,270	\$ 8,270	complete
Facilities Master Plan	\$ 64,250	\$ 75,000	90% complete
Our Lady of the Snows	\$ 100,000	\$ 150,000	earnest paid, waiting for 6/30 closing
Marshals Office Security Cameras	\$ -	\$ 0	moving to FY26
New AMO Truck - 5th officer	\$ -	\$ 60,000	received, working on setup
AMO Mobile Data Terminals	\$ -	\$ 25,000	ongoing
Speed Trailer #3	\$ 59	\$ 13,000	ordered
Master Water and Sewer Plan (1/3)	\$ 13,988	\$ 15,000	90% complete
<b>Total</b>	<b>\$ 186,568</b>	<b>\$ 333,270</b>	

Water Fund - Projects	YTD: 5/31/2025	Budget	Status
Engineering	\$ 22,405	\$ 22,877	done
Cross Tow Water Line	\$ 78,736	\$ 400,000	ongoing
Water System Study Update	\$ 14,922	\$ 25,000	90% complete
Remote Water Meter Reading	\$ 3,539	\$ 20,000	ongoing
<b>Total</b>	<b>\$ 119,603</b>	<b>\$ 467,877</b>	

Sewer Fund - Projects	YTD: 5/31/2025	Budget	Status
Sewer Study	\$ 10,000	\$ 10,000	90% complete
<b>Total</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	

\* Any items in red are proposed, not approved.

**Capital Projects Fund Plan**

Fund Balance: May 31, 2025

\$ 1,608,002

Fund Balance		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	
As of July 1 (start) of the fiscal year		1,188,590	1,434,320	526,320	612,110	6,780,473	3,930,473	1,080,473	1,230,473	
Projected Year-End Balance		1,434,320	526,320	612,110	6,780,473	3,930,473	1,080,473	1,230,473	1,380,473	
GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget
45-45-740	Town Website	8,270	8,270							
45-45-750	Replace a Building	-				3,000,000	3,000,000	3,000,000		
45-45-750	Facilities Master Plan	64,250	75,000							
45-45-750	Facilities Planning Phase 2	-		25,000						
45-45-750	Our Lady of the Snows Center (inc earnest \$ and closing costs)	100,000	150,000	900,000						
45-45-750	OLS repairs (patio, stairs, windows)	-		100,000						
45-45-750	Tom Moore Historic Structure	-		25,000						
45-54-741	Marshals Office Security Cameras	-		13,000						
45-54-742	New AMO Truck	-	60,000	2,500						
45-54-743	AMO Mobile Data Terminals	-	25,000							
45-54-743	Alta Central Dispatch Console	-		15,000						
45-54-743	Upgrade Centracom Phase 2	-			30,000					
45-54-743	Speed Trailer #3	59	13,000							
45-70-740	Trailhead-Style Public Restroom 24/7*	-		20,000	50,000					
45-70-741	Master Water and Sewer Plan (1/3 cost)	13,988	15,000							
<b>Total Projects</b>		<b>186,568</b>	<b>346,270</b>	<b>1,100,500</b>	<b>80,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	-	-

*\* Any items in red are proposed, not approved.***Budgeted Total 2025 - 2032****10,526,770**

\* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

**Water Fund Projects**

Fund Balance: May 31, 2025  
\$ 566,392

Fund Balance		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
As of July 1 (start) of the fiscal year		355,616	(103,803)	146,197	302,047	608,532	573,516	899,947	77,872		
Projected Year-End Balance		(103,803)	146,197	302,047	608,532	573,516	899,947	77,872	428,440		
GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	22,405	22,877	40,000		40,000		40,000		40,000	
51-40-740	Water System Study Update	14,922	25,000								
51-40-740	Remote Water Meter Reading	3,539	20,000	40,000							
51-40-740	Cross Tow Water Line	78,736	400,000	250,000							
51-40-740	Lower Alta Distribution Line				182,000						
51-40-740	AC Pipeline Replacement - SR210						391,000				
51-40-740	Alta Storage Tank								1,200,000		
51-40-740	Ongoing Pipeline Replacement										3,753,959
Total Projects		119,603	467,877	330,000	182,000	40,000	391,000	40,000	1,200,000	40,000	3,753,959

\* Any items in red are proposed, not approved

**Sewer Fund Projects**

Fund Balance: May 31, 2025

\$ 660,049

		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
<b>Fund Balance</b>											
As of July 1 (start) of the fiscal year		583,860	596,200	596,200	210,200	180,200	(53,800)	(418,800)	(806,800)		
Projected Year-End Balance		596,200	596,200	210,200	180,200	(53,800)	(418,800)	(806,800)	(806,800)		
GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-320	Engineering			45,000		30,000	30,000				
52-40-740	Sewer Line Extention (to ASL Cold Storage)			15,000							
52-40-740	Sewer Study	10,000	10,000								
52-40-740	Sewer Line Replacment #1 GMD				386,000						
52-40-740	Sewer Line Replacment #2						204,000				
52-40-740	Sewer Line Replacment #3a							33,000			
52-40-740	Sewer Line Replacment #3b							302,000			
52-40-740	Sewer Line Replacment #3c								388,000		
52-40-740	Ongoing Sewer Replacement									4,535,000	
52-40-740	West Grizzly Sewer Extension									858,000	
Total Projects		10,000	10,000	60,000	386,000	30,000	234,000	365,000	388,000	-	5,393,000

\* Any items in red are proposed, not approved.