MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY SEWER DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE, UTAH 84047 ON JUNE 11, 2025, AT THE TIME OF 12:00 PM, PURSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

SONDRA SMITH – CHAIR
BLAKE ROEMMICH – VICE-CHAIR
RONALD SPERRY – TRUSTEE

OTHERS PRESENT

MARK BELL – ATTORNEY (VIRTUALLY)
JARED SYME – GENERAL MANAGER
BRENT CHRISTENSEN – CHIEF FINANCIAL OFFICER, DISTRICT CLERK
RICK CECALA – OPERATIONS SUPERVISOR
ZETH DOCTER – TREASURER

The meeting was called to order at 12:07 PM by Chair Smith.

1. **PUBLIC COMMENTS/CEREMONIES/PRESENTATION**

   No one was in attendance.

2. **MINUTES – APPROVAL**

   Upon Motion made by Mr. Sperry, seconded by Mr. Roemmich, and passed unanimously, the Board accepted the May 14, 2025, minutes as written.

	YEA	NAY	ABSTAIN/ABSENT
Ms. Smith	X		
Mr. Roemmich	X		
Mr. Sperry	X		

3. **ATTORNEY REPORT**

   a. **Authority of the General Manager**

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Mr. Bell stated that the District will need to update the policy on the Authority of the General Manager. He stated that the General Manager is authorized to deal with specific financial matters for the District and does not need the Board of Trustees approval unless it is not outlined in the budget. Mr. Bell stated that Mr. Syme will still have to report to the Trustees but will not have to wait until the following meeting for approval.

b. Electronic Board Meeting Policy

Mr. Bell stated that the District will need to update the policy on Electronic Board meetings. Mr. Bell stated that he is in the process of finalizing this policy and will have an update for the next meeting in July.

c. Procurement Policy

Mr. Bell reported on the Procurement Policy. He stated that the District will need to review the procurement policy to get updated with the law. He stated that the District will needs to review the small purchase policy for items costing up to $5,000.

4. GENERAL MANAGER REPORT

a. 7500 SOUTH SEWER LINE PROJECT

Mr. Syme reported on the 7500 South Sewer line project. He stated that Newman Construction will start on June 17th, 2025. He stated that the project will start at the 7500 South State Street intersection and go East to the canal. Mr. Syme stated that Newman Construction will provide a construction notice for all the residents and businesses that will be affected from the project.

b. 2025 CIPP PROJECT

Mr. Syme noted discrepancies in the manhole rehabilitation pricing and plans to seek new bids for better rates before requesting Board approval.

5. SOUTH VALLEY WATER RECLAMATION FACILITY (SVWRF) (Information & Update)

Mr. Syme stated he will attend the June 18, 2025, Board meeting and expects to have an update on the C2 line.

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6. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

Upon Motion made by Mr. Sperry, seconded by Mr. Roemmich and passed unanimously, the Board approved the May 2025 cash disbursements for $433,332.74.

	YEA	NAY	ABSTAIN/ABSENT
Ms. Smith	X		
Mr. Roemmich	X		
Mr. Sperry	X		

7. OFFICE REPORT

Mr. Docter stated that June statements were sent out using Mailing.com. He stated that the process had a couple of issues with the layout of the new statement but overall was a success.

Mr. Docter stated that the Elections finished on Monday, June 9th, 2025. He stated that the District received two Declaration of Candidacy forms.

8. CHIEF FINANCIAL OFFICER REPORT

a. CERTIFIED TAX RATE

Mr. Christensen reported that each year the District is required by the Utah Code (law) to adopt and report the District's certified tax rate on or before June 22. This Certified Tax Rate will be used by Salt Lake County to levy property taxes on the properties within our District boundaries.

The Salt Lake County Auditor's Office provides the District with a certified tax rate, which has been adjusted from last year's rate to provide about the same property tax revenue, before adding property tax revenue from new growth. The Certified Tax rate has dropped again from last year's rate as property values have increased.

The Certified Tax Rate recommended by Salt Lake County Auditor's Office is .0004014.

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Mr. Christensen reported that after the adoption today of the 2025 certified tax rate, he will mail a copy of the resolution to the Salt Lake County Auditor and report the adopted certified tax rate through our account on the Utah State Tax Commission's website at *taxrates.utah.gov.*

Upon motion made by Mr. Roemmich and seconded by Mr. Sperry and passed unanimously, the Board approved to adopt Resolution 25-06-11; a resolution to adopt the Certified Tax Rate of .0004014 for the purpose of levying taxes within the District for the year 2025.

	YEA	NAY	Abstain/Absent
Ms. Smith	X		
Mr. Roemmich	X		
Mr. Sperry	X		

b. FINANCIAL MATTERS

Mr. Christensen stated that in the prior meeting the Board had asked for a report on the funds coming into the District. Mr. Christensen created two new reports showing the revenues and deposits for the District. These reports were emailed to the Board prior to the meeting for their review.

The Revenue Report shows all revenues recorded for the month of May. This report is based on accrual-basis accounting and shows the revenues for the same month in the prior year, for comparative purposes. Mr. Christensen explained that the Sewer Service Fees amount is the billing for sewer services to the District's customers and an accounts receivable amount is set up to track when these revenues are collected. Mr. Sperry commented on several revenue items and found the additional revenue information interesting.

The Deposit Detail Report shows all the deposits that went into the bank and savings accounts. This report is on the cash-basis of accounting and funds are recorded as revenues when received and they reduce the related accounts receivable. Mr. Christensen noted that most of the customer payments, for their sewer service, are processed through the District's bill payment system and the checks and credit card payments are deposited into the District's bank account automatically.

Mr. Christensen informed the Board that the information on revenues is included with the quarterly financial reports for the Board. After some

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discussion, the Board determined that the revenues and deposits reports did not need to be presented to the Board monthly.

9. SUPERVISOR'S REPORT

Construction in the District

Mr. Cecala stated that the demolition on Highland Ridge (7309 South 180 West) is almost complete. He stated that Trailside Reserve subdivision (6766 South 300 East) has all the sewer lines and manholes installed.

10. TRUSTEES

Mr. Sperry stated that June 11, 2025, is the first day of the 90-day analysis for the Trustees to start documenting the time it takes to prepare and attend the monthly meetings.

11. CLOSED MEETING– (if Necessary) – For the purpose(s) described in U.C.A. 52-4-205

No closed meeting.

12. ADJOURN

The meeting was adjourned at 12:50 PM and the next Board meeting will be July 9, 2025, at 12:00 PM.

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