



MINUTES – City Council Meeting

Tuesday, June 17, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

CITY COUNCIL POLICY MEETING

CALL TO ORDER

6:00 p.m. by Mayor Jim Miller.

1. **Roll Call** – A quorum was present
Present: Mayor Jim Miller; Council: Audrey Barton, Chris Carn, Lance Wadman, Stephen Willden.
Staff: City Manager Mark Christensen, City Attorney Kevin Thurman, Police Chief Andrew Burton, Senior Planner Austin Roy, Planner I Joel Temple, Planner II Kendal Black, Community Development Director Ken Young, Officer Jeremy Elton, Officer Villagomez, Victim Services Coordinator Heather Burr, Budget Administrator Spencer Quain, Finance Director Chelese Rawlings, and Deputy Recorder Kayla Moss.
Excused: Council Member Michael McOmber
2. **Invocation/Reverence** – given by Officer Villagomez
3. **Pledge of Allegiance** – led by Council Member
4. **Presentation: Oath of Office for Police Officers, Jeremy Elton and Adell Barton.** Chief Andrew Burton presented new officer Elton to the City Council. Mayor Miller administered an oath of office to him. Officer Barton was unable to attend.
5. **Public Input** – opened by Mayor Jim Miller at 6:09 p.m. Receiving no public comments, the Public Input was closed by Mayor Jim Miller.

REPORTS

1. **Mayor:** No report given.
2. **City Council:** No report given.
3. **Administration:** City Manager Mark Christensen advised that Splash Days were a big hit this year. Some things were learned for next year but generally it was a great year.

Public Works Director Jeremy Lapin advised the Council that the lift station is moving forward. Construction should start around August. There are two road closures. One will be overnight only near the Wander development on June 23rd from 8 pm to 5 am. It will be closed from the east leg of Riverside and the west side of Saratoga Road. The other closure is to get paving done in front of the new City Hall for about two weeks from July 7th-July 25th, where the police station is currently.

Budget Administrator Spencer Quain advised our grant contract with CDBG is going to be due for renewal. We need to decide if we need to continue to have them work on our grants for three years.

4. **Other: Saratoga Springs Police Department Victim Services Presentation.** Victim Services Coordinator Heath Burr presented current statistics on services provided by them through the Police Department.

CONSENT ITEMS

1. **Approval of Minutes: June 3, 2025.**

Motion made by Council Member Carn to approve the Consent item. Seconded by Council Member Barton.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>
<u>Motion passed 4-0.</u>	

PUBLIC HEARING

1. **Budget Amendments for Fiscal Year 2024-2025. Resolution R 25-32 (06-17-25).** Budget Administrator Spencer Quain advised that this is the seventh budget amendment for the fiscal year 2024-2025. A list of all of the amendments can be found in the City Council Packet posted on the City Website for this meeting.

Mayor Miller opened the public hearing at 6:28 pm. There were no comments so the public hearing was closed.

Motion made by Council Member Willden to approve the Budget Amendments for Fiscal Year 2024-2025. Resolution R25-32 (06-17-25) Seconded by Council Member Wadman.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>
<u>Motion passed 4-0.</u>	

BUSINESS ITEMS

1. **Approval of Certified Tax Rate for Tax Year 2025-2026, with No Tax Increase. Resolution R25-33 (06-17-25).** Budget Administrator Quain presented the certified tax rate of 0.000976. There is a slight decrease in the rate this year because the assessed values for existing properties in the City have been going up over the last year. The City is not collecting more property taxes from existing properties. There is an expected increase in revenue due to new growth and is not due to changes in the property tax rate.

Council Member Carn mentioned that he thinks the decrease in rate over the years speaks well to how fiscally sound the City has been.

Motion made by Council Member Carn to approve the Certified Tax Rate for Tax Year 2025-2026, with No Tax Increase. Resolution R25-33 (06-17-25). Seconded by Council Member Barton.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>
<u>Motion passed 4-0.</u>	

2. **Reimbursement Agreement for Fox Hollow N5, Lennar Homes as Applicant. Resolution R25-34 (06-17-25).** Civil Engineer II Jeffrey Pearson advised that Lennar Homes is helping to install sections of fence that borders city owned open space so we have agreed to reimburse them impact fee credits that equals half of the cost of the fence installation.

Motion made by Council Member Willden to approve the Reimbursement Agreement for Fox Hollow N5, Lennar Homes as Applicant. Resolution R25-34 (06-17-25). Seconded by Council Member Wadman.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
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<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>
<u>Motion passed 4-0.</u>	

3. **Steele Ridge Development Agreement for City Entry Monument. Located Approximately Crossroads Blvd and Riverside Drive. City Initiated. Ordinance 25-47 (06-17-25).** Community Development Director Ken Young advised that a Development Agreement has been prepared and has been signed by the owners of Steele Ridge Plaza for the installation of a City Entrance Monument at the southwest corner of Crossroads Boulevard and Riverside Drive. The intention is that this monument will take the place of the previously approved development sign shown on the Steele Ridge Site Plan, and will serve both the development and the City.

Motion made by Council Member Willden to approve the Steele Ridge Development Agreement for City Entry Monument. Located Approximately Crossroads Blvd and Riverside Drive. City Initiated. Ordinance 25-47 (06-17-25) Seconded by Council Member Carn.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>

Motion passed 4-0.

4. **Amendments to Title 19 Land Development Code of the City of Saratoga Springs, Chapter 19.18 – Sign Regulations, Pertaining to Signage in Commercial Zones. City-Initiated. Ordinance 25-48 (06-17-25).** Planner I Joel Temple advised that this is a staff-initiated code amendment related to signage in Commercial-zoned districts, and is intended to remove redundant language and clarify language related to non-primary building signage. Title 19 at present has potentially confusing language regarding the allowance of a third ancillary sign in lieu of a monument sign. Additionally, there is redundancy between the sections of code pertaining to Neighborhood Commercial signage and other commercial zones. Lastly, the sign code refers to both “ancillary” and “secondary” signage for the same types of building signs.

Motion made by Council Member Barton to approve the Amendments to Title 19 Land Development Code of the City of Saratoga Springs, Chapter 19.18 – Sign Regulations, Pertaining to Signage in Commercial Zones. City Initiated. Ordinance 25-48 (06-17-25) with any staff findings and conditions and pedestal signs shall not be included in neighborhood commercial Seconded by Council Member Wadman.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>

Motion passed 4-0.

5. **Amendments to Title 19 Land Development Code of the City of Saratoga Springs, Chapters 19.02 (Definitions), 19.04 (Establishment of Land Use Zones and Official Map), and 19.09 (Off-Street Parking) for Athletic Coaching. Ordinance 25-49 (06-17-25).** Planner II Kendal Black advised the amendment updates the Athletic Coaching definition, adds two more definitions (Group Fitness and Personal Training), and adds the two new uses to the use table, the parking standards, and specifies which zones the new uses will be allowed in. There have been recent inquiries about what exactly Athletic Coaching is. Staff has noticed that the previous definition was too ambiguous and could allow more intense uses under the Athletic Coaching definition. To remedy this issue, staff proposes an updated Athletic Coaching definition. This code amendment will provide the updated Athletic Coaching definition, provide parking standards for the two new uses, add the new uses to the use table, and show where they are allowed.
- Motion made by Council Member Willden to approve the Amendments to Title 19 Land Development Code of the City of Saratoga Springs, Chapters 19.02 (Definitions), 19.04

(Establishment of Land Use Zones and Official Map), and 19.09 (Off-Street Parking) for Athletic Coaching. Ordinance 25-49 (06-17-25) with the Findings and Conditions in the Staff Report. Seconded by Council Member Barton.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>

Motion passed 4-0.

6. Updates to the Bylaws of the City Council of the City of Saratoga Springs. Resolution R25-35 (06-17-25). City Attorney Kevin Thurman presented these updated to the City Council. The update includes changes to having a serious moment of reflection in the meeting and can only be done by members of the City Council. This is in response to a supreme court case. It is lawful for the City Council to offer an invocation as long as they aren't coercing anyone to participate.

Motion made by Council Member Carn to approve the Updates to the Bylaws of the City Council of the City of Saratoga Springs. Resolution R25-35 (06-17-25), with the Findings and Conditions in the Staff Report. Seconded by Council Member Wadman.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>

Motion passed 4-0.

CLOSED SESSION – 6:52 p.m.

Motion by Council Member Carn to enter into closed session for the purchase, exchange, or lease of property, discussion regarding deployment of security personnel, devices, or systems; pending or reasonably imminent litigation, the character, professional competence, or physical or mental health of an individual Seconded by Council Member Barton.

Vote:

<u>Council Member Barton</u>	<u>Yes</u>
<u>Councilmember Carn</u>	<u>Yes</u>
<u>Councilmember McOmber</u>	<u>Absent</u>
<u>Councilmember Wadman</u>	<u>Yes</u>
<u>Councilmember Willden</u>	<u>Yes</u>

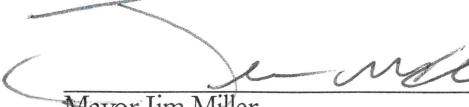
Motion passed 4-0.

Closed Session commenced at 6:54 p.m.

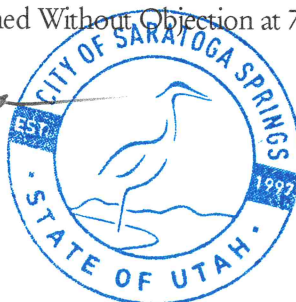
Present: Mayor Miller, Council Members Audrey Barton, Chris Carn, Lance Wadman, Stephen Willden. City Manager Mark Christensen, City Attorney Kevin Thurman, Public Works Director Jeremy Lapin, Deputy City Recorder Kayla Moss.

Closed Session ended at 7:15 p.m.

ADJOURNMENT - Meeting Adjourned Without Objection at 7:15 p.m. by Mayor Jim Miller.


Mayor Jim Miller


City Recorder



7/1/2025
Date