



**HENEFER TOWN PUBLIC HEARING &
REGULAR MEETING OF THE TOWN COUNCIL**
Henefer Town Office
150 W Center St
Henefer, UT 84033
6/3/2025

Minutes of the Henefer Town Council Meeting held June 3, 2025.

Roll Call: Mayor Kay H. Richins, Casey Ovard, Detton L. Fawcett, Tiffany Richins, Ty Bailey, Mason Kjar, Ashlee Vernon, Shelley Richins, Kent Wilkerson, Donald Fulton, Brinnlie Kohler, Wade Kellums.

Mayor Kay H. Richins opened the meeting at 7:00 p.m. The prayer was offered by Detton Fawcett the Pledge of Allegiance was led by Kent Wilkerson.

Carry over items from May Meeting

None

Business License- Brinnlie Kohler: Brinnlie's Esthetics

Detton Fawcett asked how many clients do you expect to be there at one time? Brinnlee Kohler responded no more than two to three at a time.

Action:

Mayor Kay H. Richins called for motion to approve the business license for Brinnlie's Esthetics. Casey Ovard made a **motion** to approve the business license for Brinnlie's Esthetics. Tiffany Richins seconded the motion. ROLL CALL VOTE: AYE: Mayor Kay H. Richins, Casey R. Ovard, Detton L. Fawcett, Tiffany Richins NAY: none ABSTAINING: none ABSENT: Steve Dallin

Henefer Secondary Water Policy

Ty Bailey provided a secondary water policy to Council and asked them to study it over the next month and at the next meeting we can vote on it. He explained the importance of having the policy in place prior to the system going live. Tiffany Richins inquired about the ornamental ponds restriction outlined in the policy; would her neighbor's pond have to be run off culinary water since its prohibited in this policy to be run off the secondary system? Ty responded yes.

Detton Fawcett stated that under that same policy line item he would like the pools and hot tubs restrictions left as is. Ty stated that the policy can be amended.

Public Hearing Budget

Action:

Mayor Kay H. Richins called for motion to open the Public Hearing for the 2024-2025 Amended Budget. Detton Fawcett made a **motion** to approve open the Public Hearing for the 2024-2025 Amended Budget. Casey Ovard seconded the motion. ROLL CALL VOTE: AYE: Mayor Kay H. Richins, Casey R. Ovard, Detton L. Fawcett, Tiffany Richins NAY: none ABSTAINING: none ABSENT: Steve Dallin

Shelley Richins stated that the town has hired a new CPA to assist the Town with the budget, she gave an overview of the budget. Detton Fawcett asked if the budget can be amended again after this as he has a large sewer bill that needs to be paid? Shelley stated no, can his bill for sewer wait until the end of the month? Detton stated yes, Shelley explained that there is about \$5,000 left in the sewer fund to get to the end of the month.

Wade Kellems inquired about the bond payments for the secondary water system. Ty Bailey explained that it affects next year's budget not the current year's budget.

Action:

Mayor Kay H. Richins called for motion to close the Public Hearing for the 2024-2025 Amended Budget. Detton Fawcett made a **motion** to approve close the Public Hearing for the 2024-2025 Amended Budget. Tiffany Richins seconded the motion. ROLL CALL VOTE: AYE: Mayor Kay H. Richins, Casey R. Ovard, Detton L. Fawcett, Tiffany Richins NAY: none ABSTAINING: none ABSENT: Steve Dallin

Public Comment

None

Action

Adopt Resolution #2025-265: Amended Budget for 2024-2025

Action:

Mayor Kay H. Richins called for motion to adopt the resolution #2025-265 for the Amended Budget for 2024-2025. Casey Ovard made a **motion** to adopt the resolution #2025-265 for Amended Budget for 2024-2025. Detton Fawcett seconded the motion. ROLL CALL VOTE: AYE: Mayor Kay H. Richins, Casey R. Ovard, Detton L. Fawcett, Tiffany Richins NAY: none ABSTAINING: none ABSENT: Steve Dallin

Adopt Certified Tax Rate

Ty explained and proposed the options to Council about not adopting the next year's budget, rather he recommends going through with truth in taxation. The truth in taxation could increase the budget by approximately \$4,000. He recommends to keep steadily increasing the tax rate rather than doing big tax hikes. He further explained that we need to take into consideration that the Town will soon have a full-time employee that will need to be funded, and property taxes alone will not cover it. The truth in taxation hearing would be held in August. Casey do we have to set the amount tonight? Ty responded yes. If you do the tax increase do not adopt the proposed budget if you do not want to do truth in taxation you can adopt the proposed budget tonight.

No other comments

Action:

Mayor Kay H. Richins called for motion to adopt the Certified Tax Rate. Casey Ovard made a **motion** to not adopt the Certified Tax Rate and hold a Truth in Taxation hearing in August. Detton Fawcett seconded the motion. ROLL CALL VOTE: AYE: Mayor Kay H. Richins, Casey R. Ovard, Detton L. Fawcett, Tiffany Richins NAY: none ABSTAINING: none ABSENT: Steve Dallin

Ty what is the maximum amount you want to propose for increase in property tax? Kay asked how much of an increase that would be per household. Ty responded that we do not know yet, he explained that a \$4,000 increase is just over 6%. Detton Fawcett clarified that the final decision is made in august, but we just need to state the maximum amount. Ty explained that a municipal energy tax could also help pay for the full-time position. Council decided on \$6,000.

Review of May 6, 2025 Town Council Meeting Minutes

Mayor Kay H. Richins called for a motion to approve May 6, 2025 Regular and Public Hearing meeting minutes Tiffany Richins made for a **motion** to approve the May 6, 2025 Town Council Meeting minutes. Casey Ovard seconded the motion to approve the May 6, 2025 Town Council Meeting minutes, once the grammatical corrections are made. ROLL CALL VOTE: AYE: Mayor Kay H. Richins, Casey R. Ovard, Tiffany Richins NAY: none ABSTAINING: Detton L. Fawcett ABSENT: Steve Dallin

Mason Kjar- Legal Counsel training:

GRAMA Requests, we do not get a lot, but most of our documents are public including emails. GRAMA was modified this year the state records committee is no longer it is just one officer now. He explained that the fees provision was changed this year, with that we need to regulate GRAMAs correctly, and make sure that we have detailed notes and information for why a request was denied. Shelley Richins asked do customers need to fill out a request for minutes? Mason responded no, but for copyrighted docs we are not the custodians so we would deny

their request based on proprietary information, and for that we would want a GRAMA request filled out for a paper trail.

Reports by Council Members and Staff

- **Steven Dallin- Cemetery:**
 - Absent
- **Casey R. Ovard- Water and Sewer Utilities:**
 - Nothing to report.
- **Detton L. Fawcett- Water and Sewer Utilities:**
 - Culinary water tanks are down about one foot; he would like to get a notice on the water bill asking residents to conserve water. He received a letter from the state about some sewer pond violations, all the dates listed were during the spring months when there is ice on the sewer ponds. Currently we are not meeting some of the requirements due to the duck weed turning the water green. Kent Wilkerson, stated that we want to prevent penalties from the state, and he explained a few options to get rid of duck weed. Skimmer or filtration is his recommendation rather than using chemicals. Wade Kellums' asked what about using an aerator? Detton explained that we tried that previously, but we would need multiple due to the size of the pond, and the problem mostly arises in the winter months when the ponds are frozen. Kent prepared a letter in response to the states letter, Kent summarized his letter and Mason Kjar will review it before it gets sent.
 - Kay stated that all water and sewer equipment needs moved out of the bays at the town building as the contractor is ready to begin the remodel of those bays.
 - Detton will get thistles taken care of also
- **Mayor Kay H. Richins- Streets:**
 - Road resurfacing county is no longer willing to assist as previously discussed some roads may need to be completely redone, he is still trying to get the speed limit on east canyon Rd lowered.
 - We received a \$30,000 restaurant tax grant through Summit County
 - Kay has evening entertainment for the fourth of July lined up; Dance Doctor
 - Kay spoke to a contractor about building a public works structure, they quoted him about \$55,000 and could potentially be put at rodeo grounds or other town property.
 - There is no phone lines installed at the town building, he spoke to the contractor about the phone lines and they stated that they did not install them and said that IT normally runs those lines. Wade Kellem mentioned what about using the phone through the computer instead? Ashlee Vernon will investigate it.
- **Tiffany Richins-Parks:**
 - She could not find the doggie bags so she will order some
 - Tiffany inquired if we are moving forward with the parade as there are only two entries so far and what about getting the police reserved? Casey Ovard

explained that entries usually come in last-minute. Shelley's sons cannot police the parade. It is \$1600 to have the police on site for the parade on the state road. Shelley will email the sheriff's office to get them scheduled for the parade.

- Tiffany provided an example of the Shirts design.
 - Wade Kellums is talking to local restaurants in hopes that they would like to provide food before he asks outside food trucks.
 - She has flyers for all the games and activities CASH ONLY!
 - Kay will get breakfast food ordered
 - Shelley will check on mechanical full refund and order table covers
 - Wade asked if the cost of fireworks has gone up due to tariffs? Kay explained that Shelley contracted the fireworks a while ago so we should be locked in on price.
- **Ty Bailey-**
 - The planning grant is being awarded. Wade Kellums asked what about the economic development grant? Ty said if that is something we want; we need to apply for it.

Action:

Mayor Kay H. Richins called for a motion to adjourn. Detton L. Fawcett made a **motion** to adjourn the Henefer Town Council meeting. Casey Ovard seconded the motion. VOTE: AYE: Mayor Kay H. Richins, Casey R. Ovard, Detton L. Fawcett, Tiffany Richins NAY: none ABSTAINING: none ABSENT: Steven Dallin