

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, June 24, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippets came in late, Randy Asay & Jack Lytle attended in person. Attorney Kent Snider, Sheriff Bailey & Clerk Larinda Isaacson attended in person. Auditor Keri Pallesen attended virtually. The meeting was called to order at 9:04 am by Commission Asay. The invocation was given by Commissioner Jack Lytle. Commissioner Asay then led those in attendance in the Pledge of Allegiance.

Present In Person: Jordynn Hewitt, Cordell McCracken, Brian Gibson, Bret Reynolds, Matt Henry

Present Online or by Phone: Jordynn Hewitt, Bart Jensen, Bret Reynolds, Lance Dean

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: There were minutes to review for June 24, 2025. Commissioners reviewed the minutes. Commissioner Lytle motioned to approve the minutes for the Daggett County Commission and RDA meeting from June 24, 2025. Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried with the correction stated.

Recess for MBA Meeting at 9:15 am. Returned from recess at 9:31 am.

Issue Updates

RDA or the MBA: There was nothing new.

Affordable Workforce Housing: There is a new applicant that is moving along well. That gives us 3 applicants. It will be able to move forward with just the two that have been approved but we hope the 3rd will be approved as well.

EMS/EMT/ Sheriff's Updates: The SYSK agreement needs to be signed and returned to the Sheriff office. It has been approved and will be sent to them. The Sheriff stated that the Guardians had been set up for the School.

Airports: Commissioner Asay stated that the weeds and trees that have been pointed out are being taken care of.

Code Enforcement: Things are moving forward.

Roads: Bret Reynolds contract is being prepared to move forward with the bike path. A meeting is being set up to discuss the wet lands. Commissioner Tippetts is able to attend the proposed times for the wet land meeting.

Tourism: Trap shoot Openhouse from 10 to 1 this Saturday. Next Saturday the car show will be happening at the lodge & the Freedom Festival.

Clinic: No new information.

Citizen Comment: Kathi Knight had a question in regards to fireworks. Is there a restriction for the upcoming holiday? Commissioner Tippetts stated that there has not been anything pertinent to the limitation of fireworks. The Forest Service does not allow any fireworks anywhere on forest ground. Bret was asked to get a hold of Corey Auger. He will find out tomorrow and get back to the commissioners.

Cash Summary and Accounts Receivable: Commissioner Lytle motioned to acknowledge the receipt of the Cash Summary and Accounts Receivable Report dated June 6, 2025.

Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried. Lytle

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay had a question on the open invoice register. Commissioner Asay motioned to approve the Open Invoice Register dated June 19, 2025 in the amount of \$142,631.72 for the County & the RDA has no amount. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Reimbursement Register dated May 25, 2025 to June 07, 2025 in the amount of \$296.94.

Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to accept the Disbursement Listing as being reviewed from June 9, 2025 to June 19, 2025 for Daggett County Zion's Checking in the amount of \$135,000.24 Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Purchase Request: There were no purchase requests.

Correspondence: Commissioner Tippetts has been speaking with Conner House with Congressman Kennedy's Office. They would like to come on Wednesday July 2nd. Commissioner Lytle asked to be excused. It has been requested to have representatives from both the town of Manila and Dutch John be present.

Calendar Review: Elected Officials meeting tomorrow at 10:00 am. UBAOG is Thursday at 10:00.

POLICY AND LEGISLATION

Discussion And Consideration Of Sheriff Office Vehicle Renewals: Time was given to Sheriff Bailey. The lease agreements were included in the packet. He is wanting to move from Ford to Dodge. There are 16 features that Ford is now charging for in the new trucks. The 16 features are still coming standard in the Dodge. There was some discussion. Commissioner Tippetts stated that he would be willing to do a conditional motion upon approval from Auditor Keri Pallesen. Commissioner Tippetts motioned to approve the sheriff's proposal to move forward on vehicle leases. Commissioner Lytle seconded the motion.

The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

A short recess was taken at 11:18 am. Back From recess at 11:31 am.

Discussion And Consideration Of UDAF Grant Agreement: Peggy White made copies for everyone. Commissioner Tippetts gave a brief summary of the grant. Commissioner Lytle motioned to Approve The UDAF Grant Agreement. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Ordinance 25-06: An Ordinance Imposing A Transient Room Tax: The Ordinance was discussed. Commissioner Lytle motioned to Approve Ordinance 25-06: An Ordinance Imposing A Transient Room Tax. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Completed Business Licenses For James Lamb, Walton Feed Inc, UBMC Manila Clinic & American Land & Leisure: Commissioner Lytle Motioned to approve Completed Business Licenses for James Lamb, Walton Feed Inc, UBMC Manila Clinic & American Land & Leisure. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Memorandum Of Agreement For Indigent Defense Services Uintah & Daggett Counties July 1, 2025 - December 31, 2025: Commissioner Lytle motioned to Approve The Memorandum Of Agreement For Indigent Defense Services Uintah & Daggett Counties July 1, 2025 - December 31, 2025: Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Resolution 25-07: A Resolution Declaring The Existence Of A Drought Emergency In Daggett County Utah Pursuant To U.C.A. 17-8-7: Commissioner Lytle motioned to Approve Resolution 25-07: A Resolution Declaring The Existence Of A Drought Emergency In Daggett County Utah Pursuant To U.C.A. 17-8-7: with the two clerical corrections. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Manila RV Station With The Town Mayor & Sunrise Engineering: Time was given to Mayor Knight. Plans were handed out by Sunrise Engineering. There has been some discussion with Sean Hughes regarding traffic coming from Airport Road. The new bike path may be impacted by this move. There was some discussion. UDOT has not been

consulted yet. It was asked how wide the bike trail is going to be. The trail is going to be 10 feet wide. The Trail will be on the north side of the road. It was asked to keep this in mind as the project is worked out.

Discussion And Consideration Of Surplus Of Porta Potties: There was some discussion. We have 8 porta potties total. They are in good shape. It has been determined that it is cheaper to rent them for county events than it is to own them. Commissioner Asay motioned to Approve The Surplus Of The Porta Potties. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of A PRCA Request: Hank Gutz was welcomed. He stated that they are running out of room. They have stands that have been purchased but they have no place to store them. Coordination with Randy Steinaker is going to be important. Liability was discussed. Commissioner Asay stated he would like to see something permanent done. Hank stated that the need is now and they need a place to stay until after the Cow Country Rodeo. There was some discussion. County Attorney Kent Snider, would need to come up with an agreement. Communication needs to be open. Our use of that arena is changing. We are looking to get more out of the property than just one type of use.

Closed Session For the Purpose of Purchase, Exchange, or Lease of Real Property.
Commissioner Lytle motioned to go into Closed Session. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed Session at 12:03 pm.

Commissioner Lytle motioned to go back into open session. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Back from Closed Session at 2:19 pm.

With nothing further to consider Commissioner Tippetts adjourned the meeting by acclamation at 2:20 pm.

/s/Excused
Commissioner/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle