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3 **City of Washington Terrace**
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5 **Minutes of a Regular City Council meeting**
6 **Held on July 1, 2025**
7 **City Hall, 5249 South 400 East, Washington Terrace City, Utah**
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9 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

10 Mayor Mark C. Allen
11 Council Member Jill Christiansen
12 Council Member Zunayid Z. Zishan
13 Council Member Cheryl Parkinson
14 Council Member Jeff West
15 Council Member Michael Thomas
16 Public Works Director Jake Meibos
17 City Recorder Amy Rodriguez
18 City Manager Tom Hanson
19 Lt. Sean Endsley, Weber County Sheriff Office
20

21 **OTHERS PRESENT:**

22 **6:00 P.M.**

23

- 24 1. **ROLL CALL**
- 25 2. **PLEDGE OF ALLEGIANCE**
- 26 3. **WELCOME**
- 27

28 4. **CONSENT ITEMS**

29 **4.1 APPROVAL OF AGENDA AND JUNE 17, 2025, COUNCIL MEETING**

30 Item 4.1 was approved by general consent.

31 5. **CITIZEN COMMENTS**

32 There were no citizen comments.

33 6. **NEW BUSINESS**

34 **6.1 DISCUSSION/MOTION:APPROVAL OF CONSTRUCTION CONTRACT FOR THE**
35 **PICKLEBALL PHASE THREE PROJECT**

36 Meibos stated that the sealed bids for the project were opened last week. He stated that MSCI submitted the
37 low bid. Meibos explained that Phase 3 consists of the restroom facility, play area, large boulders, slack
38 lines, and shaded seating areas.

39 Meibos stated that the project has received \$500,000 from RAMP grant funding, with a city match of
40 \$391,937, for a total budget of \$891,937 for the project.

Seaman's ethics. Hanson stated that he feels that this will not be a financial burden to the city more than the position currently costs.

Council Member Zishan stated that Seaman does a great job for the city and is happy to give small businesses a chance. He stated that he believes in Seaman's work and ethics. He stated that he is concerned that we did not go out to bid for this contract. Council Member Zishan stated that he is more than happy to give Seaman the contract but asked if we need to look around more to keep our hands clean ethically speaking.

Hanson stated that our policy allows him to make a recommendation for service providers. Hanson stated that Seaman has worked with our administrative team with much more diverse projects than just building inspection. He stated that he has the background and knowledge to provide more than other companies would be able to offer. Hanson stated that he feels that it is in the best interest of the city to have Beacon provide the services, stating that he is a known entity that we can rely on.

Council Member Zishan stated that he just wanted to make sure that residents understand the reasoning behind the contract approval and to know that we are not just awarding the contract because we know him and he has worked with us.

Council Member Parkinson stated that she appreciates that direct selection of providers is allowed to be awarded without having to go out to competitive bid if it is shown that it is in the best interest of the city.

Hanson stated that Seaman has consistently performed and exceeded the limits required by new legislation. Hanson stated that the city does not provide any funding for training or continue training.

Council Member Christiansen stated that there is a scarcity of building officials. She asked how the level of licensures among his employees will work out. Hanson stated that with Seaman being an active lead in the company, his licensure covers what is required. Hanson stated that if an inspector does not have a specific license for a job, Seaman would be able to provide the inspection, or delegate to another employee who is licensed for the job.

Hanson stated that the company will be able to take phone calls for the city and provide customer service. Hanson stated that he received a letter from a resident complimenting our employee in the building department. Hanson stated that it was a nice reflection to see the level of customer service that his employees provide.

Council Member Parkinson stated that she appreciates the proposal noting that they will keep all licenses current. Hanson stated that documents and records are property of the city, with the company having logins to our system. We store and house the records. Hanson stated that we need to have the documents available to us.

Mayor Allen stated that Seaman has been a great member of our team and would like to see him continue helping our community.

**Motion by Council Member West
Seconded by Council Member Thomas
To approve Resolution 25-15 for
Approval of the contract to Beacon Code
Approved Unanimously (5-0)
Roll Call Vote**

6.3 DISCUSSION/MOTION: APPROVAL OF DISSOLUTION OF CHIEF BUILDING INSPECTOR/PLANNING POSITION

**Motion by Council Member Parkinson
Seconded by Council Member Christiansen
To approve the dissolution of Chief Building Inspector/Planning Position
Approved unanimously (5-0)**

7. COUNCIL COMMUNICATION WITH STAFF

Council Member Parkinson stated that she and Council Members West and Thomas went on the Weber Basin Conservancy water tour. She stated that we have a lot of blithe within the city concerning lawn care. She stated that several residents have approached her concerned about the yards within the city. She stated that some residents might not be watering and claiming that they are conserving water. She stated that residents have concerns with water metering. Council Member Parkinson stated that she would like to know how that is being handled. Hanson stated that the water allotments on the yards is sufficient to keep up the appearance of yards through watering. Hanson stated that there currently are no water restrictions. Hanson stated that the code enforcement inspector works diligently on the cases. Hanson admits that watering is a challenge each year.

Council Member Zishan thanked Hanson for his work with a concerned resident who wanted a street closed down because he felt it was too dangerous. Hanson stated that he spoke with the resident about putting out children at play signs. Hanson stated that the resident stated that he has only seen one deputy and one vehicle pulling over a vehicle in the four years that he has lived there.

Hanson stated that in the last four years, there have been 990 stops with 612 citations on 4700 South. Hanson stated that if we shut down a street, the city would have to look at shutting down other streets within the city that have speed issues.

Mayor Allen stated that there is a speed sign on Ridgeline that was put in the incorrect location to begin with. He stated that the trees have grown in front of it and there is a small window to see the speed sign. Meibos stated that he will take a look at the location and speak with the HOA president to see if trees can be trimmed or if we need to move the signs.

8. ADMINISTRATION REPORTS

Hanson stated that the “MyWater” platform is going live as of today. Hanson stated that the information will be sent out in the newsletter as well as other outlets.

Hanson stated that the utility rate increase will be included in the utility bill this month. He stated that it is helpful to explaining why there are increases.

9. UPCOMING EVENTS

July 4th: City Offices Closed for Independence Day

July 15th: City Council Meeting (6:00p.m.) – work session at 5:00 p.m.

July 24th : City Offices Closed for Observance of Pioneer Day

186 July 31st : Planning Commission Meeting (Tentative)
187

188 **10. ADJOURN INTO REDEVELOPMENT AGENCY MEETING**

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190 **Motion by Council Member Parkinson**
191 **Seconded by Council Member West**
192 **To adjourn into an RDA meeting**
193 **Approved unanimously (5-0)**
194 **Time: 6:57 p.m.**
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196 **11. MOTION: ADJOURN INTO CLOSED SESSION**

197 **Motion by Council Member Christiansen**
198 **Seconded by Council Member Thoams**
199 **To adjourn into a closed session**
200 **Approved unanimously (5-0)**
201 **Roll Call Vote**
202 **Time: 7:00 p.m.**
203

Council Adjourned into a closed session to discuss:

204

- To discuss the character, professional competence, or physical or mental health of an
205 individual.

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207 **12. ADJOURN MEETING**
208 **Motion by Council Member Christiansen**
209 **Seconded by Council Member Zishan**
210 **To adjourn the closed session and regular meeting**
211 **Approved unanimously (5-0)**
212 **Time : 8:23 p.m.**
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