

# Provo Airport Board Meeting

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**\*\*Date:\*\*** Wednesday, June 18, 2025

**\*\*Time:\*\*** 9:00 AM

**\*\*Location:\*\*** Provo Airport View Lounge

**\*\*Chair:\*\*** Mario Markides

**\*\*Recorder:\*\*** Ashley Suyak

## 1. Call to Order

The meeting was called to order at 9:00 AM.

## 2. Roll Call

**Airport Board Members:** Wendy Newman – Airport Board, Craig Christensen – Airport Board – Provo City Council, Mario Markides – Airport Board Chair – Utah Valley University, Mel Leseberg – Airport Board, Jeff Demille – Airport Board – (FBO Representative), Ann Calder – Airport Board

**Airport Director:** Brian Torgersen

**Provo Airport Staff:** Adrienne Jensen, Rustie Weinberg, Brandon Garcia, Matt Jensen

**Provo Airport Tower:** Frank Elsholz

**UVU:** Michelle Chapman, Nicholas Marsh, John James

**Duncan Aviation:** Phil Suglia, Keith Pecko

**Signature:** Jeff Demille

**ARDURRA:** Jeremy McAlder

**J-U-B Engineers:** John Michener

**CW Flight:** Josh Bryant

**General Aviation:** Clay Liston

### **3. Approval of Minutes**

Minutes from the March 26, 2025 meeting were reviewed.

Motion: To approve the March 26 minutes

Vote: Unanimously approved

### **4. Provo Control Tower Update – Frank**

- The tower is currently short three controllers. Temporary staff arriving July 4 and August 4 (post-Navy retirement).
- Staffing issues caused five half-day tower closures last month.
- Monthly traffic count was ~1,000 operations lower than the previous year due to closures.
- Projected operations for the year: ~200,000.
- Historical operation peak was around 2006.

Discussion Points:

- - Concerns about potential flight delays similar to those experienced during previous high-traffic periods.
- - Ongoing delays are being monitored; current max delays appear less severe than in past years.
- - Tower operations affected by construction and temporary closures of Taxiway Alpha.
- - Concrete work will cause extended closures of Alpha for about a month starting next week.
- - Suggestions made to improve pilot coordination and staging during closures.

### **5. Flight Pattern Working Group Update – Matt Jensen**

- Spanish Fork Airport is using recommended training airspace maps.
- Provo flight schools are aware of the maps; FAA review is in progress.
- FAA is developing an RNAV 31 approach; publication expected late next year.
- Spanish Fork Airport accepted into FAA Contract Tower Program. Early planning and funding exploration underway.
- Discussions ongoing regarding how Provo and Spanish Fork towers will coexist operationally.

## **6. Master Plan Update – Ardura Engineering**

- Facility Requirements ~80% complete.
- Airport Layout Plan ~60% complete.
- Focus areas: runway and taxiway planning, terminal expansion, land use for future development.
- Next open house scheduled tentatively for September–October 2025.
- Wildlife Hazard Management Plan approved; addressing pelican presence with advanced deterrent methods.

## **7. Airport Manager's Update – Brian Torgersen**

- Record-breaking passenger counts in May: 97,000 total.
- Provo on track to reach small hub status.
- Snow Removal Equipment building under construction.
- Major infrastructure work on utilities and storm drains in progress.
- Terminal Phase 2 construction to begin this fall.
- Ongoing airport clean-up and hangar inspection initiatives.

## **8. Community Engagement**

Duncan Aviation will host a community open house on August 16, 2025, from 10:00 AM to 2:00 PM. Activities include facility tours, food trucks, and family-friendly entertainment.

## **9. Next Meeting**

Date: Wednesday, September 17, 2025

Time: 9:00 AM

Location: Provo Airport Conference Room

## **10. Adjournment**

Motion: To adjourn the meeting

Vote: Unanimously approved