



## Governing Board Meeting

**Date:** May 22, 2025

**Location:** Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

**Board Members Present:** Alisha Johnson, Anna Mark, Jim Collings, John Cook, Lara Murphy, Lee Peterson, David Ray

**Others Present:** Alicia Ady, Kim McVey, Brandie Evans, Priscilla Stringfellow, Heidi Bauerle, Platte Nielson

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### MINUTES

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#### **BUSINESS OF THE GOVERNING BOARD**

##### **OPEN MEETING: ROLL CALL AND WELCOME**

At 7:07pm Anna Mark called the meeting to order.

- Public Comment

There was no public comment.

- Consent Agenda

April 9, 2025, Board Meeting Minutes

*Alisha Johnson made a motion to approve the April 9, 2025, Board Meeting Minutes.*

*Lara Murphy seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

##### **COMMITTEE REPORTS**

- Audit Committee

There was no update.

Lee Peterson joined the meeting at 7:10pm.

- Policy and Governance Committee

The board reviewed the AI Policy, Salary Supplement for Highly Needed Educators Policy, the Paid Parental and Postpartum Recovery Leave Policy, the Amended Travel Policy, the Sexual Abuse and Molestation Prevention Policy. They also reviewed the Library Policy that needs to be rescinded. The board received Policy Summaries for the new policies, and redlined versions of the amended policy. Platte Nielson shared that the Sexual Abuse and Molestation Prevention Policy is required by the school's liability insurance. He answered questions by the board about each of the policies. David Ray reported that the Policy and Governance Committee reviewed these policies and spent hours going over and revising them. They described a few changes that came about due to the committee reviewing the policies, specifically addressing changes that were made to the AI Policy. Brandie Evans informed the board that the school receives a lot of questions about AI and its use at the school and described a few ways that would be appropriate for students to use AI for use



with homework. They would like the students to be able to use AI as a tool. Lee Peterson asked what the policy allows the administration to do in the case of cheating. Platte Nielson reviewed the changes made to the Travel Policy. Alisha Johnson described a few changes that are coming down the pipeline involving travel. She suggested a few changes that could be made to save the school money. Platte described the details put forth in the Paid Parental and Postpartum Recovery Policy. David Ray asked if there was a waiting period like FMLA. Platte reviewed the Salary Supplement for Highly Needed Educators. This policy is dubbed the "SHiNE" Policy. This will take the place of the TSSP. Jim Collings asked if they could tailor their policies to help distinguish the school from other schools.

*Jim Collings made a motion to approve Artificial Intelligence Policy, the Salary Supplement for Highly Needed Educators Policy, the Paid Parental and Postpartum Recovery Leave Policy, the Travel Policy, the Sexual Abuse and Molestation Prevention Policy and to Rescind the Library Materials Policy as in the board packet with the modifications to the Travel Policy as discussed. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

- Executive Committee

There was no update.

- Communication Committee

There was no update.

- Academic Excellence Committee/ Tier 1 Committee

The Academic Excellence Committee provided the board with their definition of a classical education. This was developed in committee with verbiage from the school's charter. David Ray clarified which portion was the mission statement. Lee Peterson asked about certain educational aspects that are typically associated with classical education and if all aspects should be included. Anna Mark described the reasoning behind the definition created and reported that they want to stick with the classical education model instead of changing it in order to uphold the legacy of Legacy Preparatory Academy. Alisha Johnson described some of the ways the school is incorporating classical education within the school. The board had some discussion on what is important within the identity of the school. They discussed some of the classes the school offers that support their mission statement, and some that don't support their mission statement. The board discussed how sports teams fit in with a classical education. The board discussed how musicals, sports, art, ballroom dance etc. fit within their mission and vision for the school, helping students to be well-rounded.

*Lee Peterson made a motion to approve the proposed definition of classical education.*

*David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

- School Safety Committee

This update will be provided in Closed Session.

- Construction Committee

Brandie Evans reported that kitchen construction is almost complete, with the remainder to be completed during the summer. OneWest will begin additional projects in the coming weeks.

Anna Mark inquired about the size of the new lunchroom. Brandie Evans offered to let the board tour the area and see how construction is progressing.

## **FINANCIAL REPORT**

### ○ Financial Report Review

Kim McVey provided the Financial Report Review. She discussed that David Ray emailed some questions about the budget. She reviewed the questions with the board and then provided answers. Kim reviewed the local, state and federal revenue. They discussed different revenue sources. They reviewed grants that the school has applied for and used. Kim also described that some of the revenue is from the bonds that the school has. It will not show up as revenue because it's coming from savings. Jim Collings inquired about student enrollment and reasons given for exited students. Brandie Evans reported that 85% of the students that left moved out of the area. The directors reported that they sit down every month and discuss who left and the reason why they left. Lee Peterson expressed interest in a committee reviewing students leaving to look for any trends. Brandie Evans discussed that they asked their benefits broker to look for different benefits because they were anticipating a 25% increase in cost of benefits. She reported that they were able to find a company that would help them save money. They will be switching insurance companies, and the school will still pay the same portion of benefits that employees are used to. Kim McVey discussed a couple adjustments that might need to be made with the budget. Lara Murphy asked when the contract expires for Lunch Pro. She asked if they will negotiate a lower rate since they now have facilities and Lunch Pro will not have to transport the food so far. Brandie discussed that they were not being charged extra for the travel. They charge a flat rate for their lunch services.

### ○ Fraud Risk Assessment

Kim McVey reviewed the fraud risk assessment with the board and explained the scores within the assessment. She reported that the school is in the "very low risk" category on the Fraud Risk Assessment. She explained the scores on the "Basic Separation of Duties" page. She also described some of the controls in place to mitigate the separation of duties.

### ○ Annual Commitment to Ethical Behavior

Kim McVey reviewed the Annual Commitment to Ethical Behavior. This affirms that each board member agrees to abide by the school's Ethics Policy.

## **DISCUSSION & VOTING ITEMS**

### ○ Audit Engagement Letter

Kim McVey reviewed the Audit Engagement Letter with the board. This will engage Eide Bailly for their Audit Services again next year. She reported that they requested quotes this year for this specific type of audit. She reported that of the three responses to the quotes, Eide Bailly had the best price for a school the size of Legacy Preparatory Academy. She reviewed the change in pricing for the audit.

*David Ray made a motion to approve the Audit Engagement Letter. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye;*



*Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

- Sex Education Committee

Priscilla Stringfellow reported to the board that their Sex Education Committee membership will remain the same for next year.

*Alisha Johnson made a motion to approve the Sex Education Committee. Jim Collings seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

- Special Education Services Agreement

Priscilla Stringfellow discussed with the board the desire to renew the Special Education Services Agreement for next year, providing the school with a Special Education Director. Priscilla Stringfellow reported that the Special Education team has found some holes in their current processes, but they are improving processes to better serve their student population.

*John Cook made a motion to approve the Special Education Services Agreement. Lee Peterson seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

- Teacher Student Success Act Plan

Priscilla Stringfellow reviewed the Teacher Student Success Act Plan and the associated goals. The board discussed the metrics for the goals and the challenge level associated with each.

*Alisha Johnson made a motion to approve the Teacher Student Success Act Plan. Lara Murphy seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

- Policies:

- AI Policy
- Salary Supplement for Highly Needed Educators Program Policy
- Paid Parental and Postpartum Recovery Leave Policy
- Amended Travel Policy
- Amended Sexual Abuse and Molestation Prevention Policy
- Rescind Library Materials Policy

The board discussed the above policies in the Policy and Governance Committee Report. There was no further discussion. The vote was also taken during committee reports.

- Board Member Terms and Elected Officers

Anna Mark Provided reported to the board that they have two applicants for the board of directors. She laid out a timeline for interviews. Alisha Johnson would like to wait until June to vote on board member terms and elected officers to see what the board composition will be. They can have up to 12 board members according to their charter.

## **BUSINESS OF ADMINISTRATION AND STAFF**

## **DIRECTOR'S REPORT**

### ○ Education Report

Priscilla Stringfellow reported that the administration has created a plan for professional development based on the teachers' individualized plans. The feedback they received from the teachers on the committee felt like the changes would be beneficial. The principals have completed their second round of evaluations. This is feedback for the principals. They will review and create a plan for improvement. Lee Peterson asked if a committee could look at that too or the board could review it in closed session. Anna Mark suggested doing something high level based off of the parent survey. Lee Peterson asked if there was some type of survey for the directors or if one could be created.

The administration recently received a training from Cognia for accreditation. Priscilla Stringfellow reported that they will start the self-evaluation process with the teachers next week. She reported several teachers will attend the UAPCS conference this year. Character Education this month was selfless in their fight for justice. In addition to that assembly the Utah Opera came and performed for the elementary school. The Shakespeare festival also came and performed for the students. The Jr high students had a talent show last week. She discussed some of the acts that were in the show. Priscilla reported that they implemented their supplemental curriculum UFLI. This is for students in K-2. She reported that the teachers have been very happy with the program and results, sharing some of the outcomes of this new program. She reported on Acadience test scores for the end of the year. She discussed some of the challenges that the 3<sup>rd</sup> graders might have had and potential solutions for next year. Jim Collings asked if there was any particular grade level developmentally that is harder for students to learn. Priscilla reported that 5<sup>th</sup> and 6<sup>th</sup> grade is where they typically have a harder time. The board discussed some of the reasons this might be the case. Jim Collings asked about how the school is trying to counteract this harder time for students. She reviewed a few strategies that have been helpful. Jim asked if these strategies could be used as a marketing program. Priscilla described that the health and maturation assurances have been completed.

### ○ Operations Report

Brandie Evans and Sophie Enquist will attend the safety conference coming up in June. They are training the admin team and a few other staff members for Comprehensive School Threat Assessment Guidelines (CSTAG). This will help in the case of a crisis/emergency. She discussed a few people that they will pull in during tougher situations, and each of these individuals will be participate in the CSTAG training. They will also make teachers aware of related processes, so they are prepared for crisis situations. Brandie Evans reported that OneWest is ahead of schedule for the lunchroom construction. She reported that their enrollment is sitting at 1024 for next year. They anticipate some of those students will drop, but they anticipate that it will be less of a drop this year. They have done a lot of work sending emails and such to get intents to return from current students and have contacted students in the lottery to get firm registrations. They still have a few students in the lottery that will be pulled, but some of the grades are already being waitlisted. The lottery program, Frogtummy, also serves as a marketing and communication tool.

## **CALENDARING**



- The next board meeting is currently scheduled for June 5, 2025. The board agreed to moving the next board meeting to June 25<sup>th</sup>.
- Board Strategic Planning

**CLOSED SESSION** (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

*At 9:35pm Anna Mark made a motion to go into closed session to discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s) to be held at Legacy Preparatory Academy. Alisha Johnson seconded the motion. The votes were as follows: Anna Mark, Aye; Jim Collings, Aye; John Cook, Aye; Alisha Johnson, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye. The motion passed unanimously.*

Jim Collings left the meeting at 10:15pm.

*At 10:17pm, David Ray made a motion to move out of Closed Session. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

#### **DISCUSSION & VOTING ITEMS**

- Director Employment Agreement

This was discussed in closed session. There was no further discussion.

*At 10:19pm, David Ray made a motion to approve the Director Employment Agreement as discussed and to adjourn. Lee Peterson seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Aye; David Ray, Aye.*

#### **LPA Governing Board:**

**2025:** Jim Collings (Member), Lara Murphy (Member)

**2026:** Alisha Johnson (Treasurer), David Ray (Secretary)

**2027:** Anna Mark (Board Chair), John Cook (Vice Chair), Lee Peterson (Member)





**LEGACY** | Preparatory Academy  
Classical Education and Fine Arts



**LEGACY** | Preparatory Academy  
Classical Education and Fine Arts

**Legacy Preparatory Academy  
Board of Directors Closed Session**

**Meeting Date:**

**Location:** Junior High – Building 2  
1228 West 2185 South, Woods Cross, UT 84087

**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a) and to discuss deployment of security personnel, devices, or systems pursuant to Utah Code 52-4-205(1)(f).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 22<sup>nd</sup> day of May, 2025, at 1228 West 2185 South Woods Cross, Utah.

Anna Mark, Board Chair