

Executive Report
June 26, 2025
Board Meeting

Budget Hearing: FY25 Budget

To ensure compliance with state budget deadlines, the school's Administration and Business Manager prepare an annual operating budget of revenues and expenses (forecast and/or budget) for the upcoming year and a final draft budget compared to actual expenses for the year ending.

The tentative annual budget must meet the following compliance measures:

- The budget must be presented to the Board of Directors in a Budget Hearing prior to June 1st, with adoption at least 10 days after the Budget Hearing;
- The budget must be available for public inspection at the school for at least 15 days before the date of proposed consideration of the budget by the Board of Directors;
- The budget must be approved by the Board of Directors no later than June 30th.

CCID will hold its Budget Hearing prior to June 1st. However, only the Finance Committee will have seen the proposed FY25 budget 15 days prior to the date of the consideration of the budget by the Board of Directors. Therefore, to ensure a good process, the Board of Directors will also hold a Budget Hearing in a June board meeting. The school's Board of Directors is required to hold at least one budget hearing to provide transparency to the school's stakeholders and opportunities for them to provide feedback on the budget to the Board of Directors:

- Budget hearings must be public hearings in compliance with Utah's Open and Public Meetings Act;
- The Board of Directors may include the budget hearing within a regular board meeting - which CCID has historically done;
- At least 10 (ten) days prior to the public hearing, the school shall:
 - Publish a notice of the public hearing in a newspaper or combination of newspapers of general circulation in the school's community; this requirement has increasingly been met by posting the information on social media;
 - Post the proposed budget on the school's internet website;
 - A notice of public hearing on a school's proposed budget must include information on how the public may access the proposed budget.

Prior to the June 2024 board meeting, the Administration will ensure that a notice of public hearing on the school's proposed budget, including information on how the public may access the proposed budget (website), will be posted.

Enrollment Report

This enrollment report is accurate as of June 25, 2025.

	Rollover Students	Registered New Students	Hybrid Students	Preregistered- waiting on some paperwork	Total
Kinder	0	25	0	4	29
1st	20	2	0	1	23
2nd	21	4	0	2	27
3rd	19	6	0	2	27
4th	31	7	0	2	40
6th	28	5	1	0	34
5th	26	5	0	5	36
7th	38	16	1	4	59
8th	22	4	4	1	31
Total	215	74	6	21	306

Awards and accomplishments

The administration is excited to announce that CCID was the silver winner in the charter school division of the Best of Northern Utah awards. We are so excited to be recognized for all of the things we are doing to make CCID great.

We are excited to let the board know that we have received provisional acceptance to have a Amateur Radio on the International Space Station (ARISS) contact in the January-June 2025 period. We have teamed up with the Cache Valley Amateur Radio Club to facilitate our students communicating with astronauts on the international space station.

Professional Development

This summer there is a lot of Professional Development happening. Four of our teachers accompanied Mrs. McGrath to the ULEARNNS conference at Utah State University. It was reported that the training was excellent and provided a lot of ideas for hands-on learning.

The Administrative Transformation Team (ATT) and School Transformation Team (STT) attended the kickoff training for our third year of Assessment to Achievement (A2A) This training is teaching us how to look at our data to plan schoolwide improvements. Four of our leadership team members attended the Utah School Safety Conference. This conference was excellent. While there, we discussed all aspects of school safety. We learned about improving our emergency plan and safety protocols. As required by legislation, School Guardians will attend a training at Cache County Sheriff's office to learn how to protect our school in the event of an active threat. Representatives from the marketing committee went to the UAPCS conference. We specifically went to the required session on marketing

as part of our marketing grant funded by UAPCS and the Daniel's fund. We will work with Schola, a marketing company to develop our marketing strategy and plan.

Facilities Usage Policy

The administration requests support from the board with a policy to govern its management of the use of the school's two facilities by teachers, after-school clubs, outside groups, and community groups. This is not a new policy, just a revised one. The policy has been changed from last month to remove the language about not being available to use on weekends and holidays.

Teacher and Student Success Framework Policy and Plan

This is the plan on how we will spend our Teacher and Student Success funds. This plan must align with our Land Trust plan so that there is a concerted effort to improve student outcomes and the school as a whole.

Admissions and Enrollment Policy

This policy has been revised to reflect updates in Utah law from the 2025 Legislative Session and USBE rule aligning with the new law. Particularly the sections on Kindergarten and general toilet training, Withdraw and transfer of students, and the section on Homeschooling.

Conflict of Interest policy

This new policy, Conflict of Interest - Federal Awards, is a policy now required for the assurances for Title grants and IDEA assurances. This policy complements our current conflict of interest form that is required to be completed annually. We just didn't have the formal policy.

Constitutional and Religious Freedom Policy

This new policy is required as a result of Utah law from the 2025 Legislative Session and USBE rule aligning with the new law. It discusses the rights of all parties and the requirement for school employees to remain neutral when discussing the topics stated in the policy.

Fee Schedule and Fee Waiver policy, Revised

This policy has been brought forth three other times. The difference this time is because the updates in Utah law from the 2025 Legislative Session. Once the legislation came out, USBE rules were revised and were just recently released. The fee schedule that was previously passed by the board has not changed.