

Learning through the Arts

Board Meeting Materials

Board Mission Statement

AS BOARD MEMBERS. WE AGREE AND UPHOLD THE FOLLOWING STATEMENTS AS OUR MISSION:

- * WE WILL GOVERN, NOT MANAGE THE SCHOOL DIRECTOR OR EMPLOYEES.
- ★ WE WILL MAKE ARTS INTEGRATION A KEY ELEMENT OF OUR SCHOOL.
- ★ WE WILL MAINTAIN A STABLE AND WORKABLE FINANCIAL BUDGET.
- * WE WILL SPEAK AS ONE VOICE.

June 26, 2025

Syracuse Arts Academy Electronic Annual Board Meeting Agenda Thursday, June 26, 2025

Zoom Link: https://us02web.zoom.us/j/81850705484?from=addon

Meeting ID: 818 5070 5484 **Mobile:** (669) 900-9128

NOTE: It is possible that the SAA Board of Directors may be utilizing an electronic meeting component with one or more of their members.



SAA Misson Statement

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

Agenda

2024-2025 Board Priorities

Data Equivalent Development of Teachers Alignment of Curriculum **Building Expansion Vision**

5:30 PM – INTRODUCTORY ITEMS

➤ Welcome & Roll Call – Mary Johnston

PUBLIC COMMENT (Comments will be limited to 3 minutes each)

Amplify CKLA Curriculum (see Antelope Jr. High front office to view materials)

REPORTS

- > Administration
 - State of the School Kellie Mudrow
 - Current Enrollment
 - Update on South Campus

BOARD TRAINING

- ➤ Review Ethics Policy & Sign Annual Commitment to Ethical Behavior* Jon McQueary
- ➤ Annual Fraud Risk Assessment* Review Jon McQueary

CONSENT ITEMS

May 8, 2025 Electronic Board Meeting Minutes

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

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➤ Ratify Amended Technology Purchase (approved 12-05-24) from not to exceed \$450,000 to not to exceed \$525,000

VOTING ITEMS

- ➤ 2024-2025 SAA Final Amended Budget Jon McQueary
- ➤ 2025-2026 SAA Annual Budget Jon McQueary
- ➤ Amplify/CKLA Curriculum Purchase Kellie Mudrow
- ➤ White Boards Purchase & Installation Kellie Mudrow
- ➤ Ratify Board Members & Terms Mary Johnston
- ➤ Ratify Board Officers Mary Johnston
- Ratify Lead Director Mary Johnston

DISCUSSION ITEMS

- ➤ 2025-2026 Board Meeting Schedule Dawn Kawaguchi
- ➤ Calendaring Items Mary Johnston
 - NCSC25 Orlando, FL June 29-July 2
 - Cancel July 8th Meeting
 - Retreat on July 10th @ 9:00 a.m. at AW
 - Next Pre-Board Meeting July 22nd
 - Next Board Meeting August 7th @ North Campus

ADJOURN

UPCOMING CALENDAR ITEMS

July

Annual PPP Training & Review
Review Board Communication Guidelines
Review Board Member Expectations/Board Member Agreement
Property & Liability Insurance Renewal
Sex Education Instruction Committee [Due Aug 1]

Back to Agenda



Syracuse Arts Academy Ethics Policy



Syracuse Arts Academy (the "School") adopts this policy to ensure that individuals associated with the School, including Board Members and employees, conduct themselves consistent with high standards of ethics and with applicable law.

Any allegation of a violation of this policy should be reported to the School's Board of Directors in accordance with the School's Staff Grievance Policy or Parent Grievance Policy, as applicable. The Board will ensure that all allegations of ethics violations are promptly investigated and that appropriate action is taken based on the results of the investigation.

No Board Member or School employee may violate Utah Code 76-8-105, which precludes the solicitation or receipt of a bribe.

No Board Member or School employee may violate the Utah Public Officers' and Employees' Ethics Act (Utah Code 67-16-1, et seq.), which, among other requirements, precludes Board Members and School employees from:

- (a) accepting employment or engaging in any business or professional activity that he/she might reasonably expect would require or induce him/her to improperly disclose controlled information that he/she has gained by reason of his/her official position;
- (b) disclosing or improperly using controlled, private, or protected information acquired by reason of his/her official position or in the course of official duties in order to further substantially his/her personal economic interest or to secure special privileges or exemptions for himself/herself or others;
- (c) using or attempting to use his/her official position to:
 - (i) further substantially his/her personal economic interest; or
 - (ii) secure special privileges or exemptions for himself/herself or others;
- (d) accepting other employment that he/she might expect would impair his/her independence of judgment in the performance of his/her public duties;
- (e) accepting other employment that he/she might expect would interfere with the ethical performance of his/her public duties; or
- (f) except as otherwise allowed in the law, knowingly receiving, accepting, taking, seeking, or soliciting, directly or indirectly for himself/herself or another a gift of substantial value or a substantial economic benefit tantamount to a gift:

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- (i) that would tend improperly to influence a reasonable person in the person's position to depart from the faithful and impartial discharge of the person's public duties;
- (ii) that he/she knows or that a reasonable person in that position should know under the circumstances is primarily for the purpose of rewarding him/her for official action taken; or
- (iii) if he/she recently has been, is now, or in the near future may be involved in any governmental action directly affecting the donor or lender, unless a disclosure of the gift, compensation, or loan and other relevant information has been made in the manner provided in Utah Code 67-16-6.

Licensed educators of the School must comply with Utah Educator Standards contained at R277-515-3 pertaining to the ethical conduct required of all licensed educators in the State of Utah.



Board Member Annual Commitment to Ethical Behavior

I understand that as a board member of **Syracuse Arts Academy**, I should always engage in ethical behavior. I have read the school's Ethics Policy and am committed to abiding by the policy, conducting myself consistent with high standards of ethics, and complying with applicable law.

Signature_		
c	Mary Johnston	Date
Signature		
·	Nate Schow	Date
Signature		
	Rene Dreiling	Date
Signature		
	Neil Garner	Date
Signature		
	Art Hansen	Date



Questionnaire

Revised December 2020

Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking "Yes" on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked "Yes" and enter the total on the "Total Points Earned" line.
- Based on the points earned, circle/highlight the risk level on the "Risk Level" line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

Fraud Risk Assessment

Continued

*Total Points Earned: <u>375</u>/395 *Risk Level: Very Low Low Moderate High Very High > 355 316-355 276-315 200-275 < 200

	Yes	Pts
Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	20	20

*Entity Name: Syracuse Arts Academy						
*Completed for Fiscal Year Ending: June 30,	2025 *Completion Date: June 26, 2025					
*CAO Name: Kellie Mudrow	*CFO Name: Rene Dreiling					
*CAO Signature:	*CFO Signature:					

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
Does the entity have a board chair, clerk, and treasurer who are three separate people?	х			
Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	х			
 Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A". 				х
Are all the people who have access to blank checks different from those who are authorized signers?		х	х	
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	х			
Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	х			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	х			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	х			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	х			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	х			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	х			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	х			

^{*} MC = Mitigating Control

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

- If all of the questions were answered "Yes" or "No" with mitigating controls ("MC") in place, or "N/A," the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered "Yes." 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.
- [3] If any of the questions were answered "No," and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity's governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity's place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.

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Syracuse Arts Academy Electronic Board Meeting Minutes Thursday, May 8, 2025

In Attendance: Mary Johnston, Nate Schow, Rene Dreiling, Neil Garner,

Excused: Jerrad Pullum,

Others in Attendance: Kellie Mudrow, Dawn Kawaguchi, Heidi Bauerle, Jon McQueary, McKenna Willie, Janey

Stoddard (6:14 p.m.)



The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

Minutes

2024-2025 Board Priorities

Data Equivalent
Development of Teachers
Alignment of Curriculum
Building Expansion Vision

5:31 PM – INTRODUCTORY ITEMS

➤ Welcome & Roll Call – Mary Johnston

PUBLIC COMMENT

- This was the second public comment period for the HMH Into Math Curriculum. This was the first public comment period for the Amplify CKLA Curriculum.
- ➤ Public comment was made by McKenna Whaley with concerns regarding her daughter who was recently sent home due to a dress code violation.

CONSENT ITEMS

➤ <u>April 10, 2025 Board Meeting Minutes</u> – There was no further discussion. **Nate Schow** made a motion to approve the consent items. Neil Garner seconded the motion. The votes were as follows:

Mary Johnston – Aye Nate Schow – Aye Rene Dreiling – Aye Neil Garner – Aye

Motion passed unanimously.

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VOTING ITEMS

- ➤ <u>Audit Engagement Letter</u> Jon McQueary stated that this year the audit went out to bid to ensure that our schools are getting the best prices. The top three firms were sent a request for bid. Only two responded and Eide Bailley is still the best value. The cost for the audit will be \$12,950 and \$1,900 to prepare the 990. This is just a draft copy and the actual letter will be sent to the president via DocuSign.
- ➤ <u>Amend 2024-2025 TSSA Plans</u> Kellie Mudrow stated that there were some adjustments made to the current year's plans as it is hard to determine how you are going to spend your funds for next year. Both the Antelope and North campus are requesting amendments to their plans. The North campus percentages were adjusted for the budget portion of the plan as well as a change "intervention based reading materials" to be more general to "student support supplies curriculum". For the Antelope campus, they didn't include any funding for the jr. high so we added a jr. high goal and also changed "intervention based reading materials" to "student support supplies curriculum". The budget percentages were adjusted to be in line with the spending.
- ➤ 2025-2026 TSSA Plans Kellie Mudrow explained how they set their goals based on the recent data collected from the state standardized test results. Our elementary campuses are focused on reading development mostly in the K-3 range. However, this year the North campus is focusing on 3-6 grades. Measures will be on Acadience assessments. The budgets are the same percentages in the elementary. The Jr. high will be focusing on 2% growth in English language arts, math & science. They will continue to work on collaborative teacher teams for student growth and engagement which will be measured by the growth percentile of the end of level assessments. The budget will be spent in technology needs for classroom instruction in all content areas, teacher salaries and software programs to include student engagement with technology. There was a discussion on the teacher salaries but not TA's getting funding. Double blocking in science and math should help with this. Kellie would like to change "teacher salaries" to "class size reduction" under budget.
- ► <u>HMH Into Math Curriculum</u> Kellie Mudrow stated that the current math curriculum subscription has expired and they would like to go with this new curriculum at the North campus. South campus would also like to use this curriculum. However, when we got the bid, we were only expecting 400 students at the South campus. Since we are almost at 400 students, Michele is anticipating that we will hit closer to 500 students by August. Judy was instrumental in getting this bid. We have added some extra funding to allow for the increase of 100 students. This curriculum is a 3-year subscription.
- ➤ <u>zSpace Technology Purchase</u> Kellie Mudrow stated that Jay has been working hard on providing CTE for the jr. high students and Jeff Marchant asked if his grant can support elementary students. It has been successful. zSpace technology can improve our program by using 3D virtual models without 3D glasses. We can offer high school credit by using this program. zSpace offers career modules. We will be very specific in the programs that we purchase which will be an opportunity to do something that no one else is doing which will give our students an edge. We will have nine stations which each station can accommodate at least 27 students. The money for this will come from TSSA funds that the Jr. high didn't have access to on this year's plan.

- ➤ <u>Technology Purchase</u> Kellie Mudrow reviewed the technology purchase which consists of adding seven more computer stations which will be funded by the remainder of the computer science grant for this year. It also includes Chomebooks for incoming 7th graders and the regular rotation of the computer replacement plan for all campuses, rotation of teacher computer refresh for both the jr. high and south campus, and board computers which will be in board members hands by the retreat. There was a discussion on the South campus teachers needing Apple computers instead of Dell since they are an Apple certified school. After discussion, it was decided to purchase the MacBooks for the South Campus teachers and increase the amount to "not to exceed \$400k".
- ➤ <u>White Boards & Bulletin Boards Purchase</u> Kellie Mudrow stated that we will table this item because it needs to go through the RFP process.
- ➤ <u>Amend Playground Equipment Project</u> Kellie Mudrow has been working with Kirk on this project. There was a change of the Antelope equipment which required a resize of the pit. Since the meeting, we found out that we need to increase the size of the pit wall to 2'. With these two changes, we have received new bids for the concrete and it has exceeded our "not to exceed" amount. We would like to increase the amount to \$195k so that we will be covered just in case any unforeseen issues arise. Kellie shared the concern to have shade covering the playground equipment at the Antelope campus. She is working with Kirk on trying to troubleshoot this issue.
- Amend Enrollment & Lottery Policy Kellie Mudrow reviewed the amended Enrollment and Lottery Policy that include adjustments to the "past disciplinary issues" section more detailed regarding incoming students with disciplinary issues are accepted on a provisionary basis. We are not trying to deny admission but we want to protect our learning environment from students who have a history of serious misconduct which would pose a significant safety concern for students and staff.
- Paid Parental and Postpartum Recovery Leave Policy Kellie Mudrow reviewed the Paid Parental and Postpartum Recovery Leave Policy which is per new legislation. This allows 15 days in addition to their current PTO if an employee gives birth to a child, adopts a child is appointed as legal guardian of a child or has a foster child placed with the employee and 15 days paid postpartum recovery leave for recovery after childbirth. Paid parental leave can be used within a 12-month period and the postpartum recovery must be used immediately after birth.

Nate Schow made a motion to approve the following items:

- Approve the engagement of services provided by Eide Bailly for the year ending June 30, 2025, and allow the Board President to sign on behalf of the school;
- Approve the amended 2024-2025 Teacher and Student Success Act (TSSA) Plans for the Antelope campus and North campus;
- Approve the 2025-2026 Teacher and Student Success Act (TSSA) Plans for the Antelope Elementary Campus, Antelope Jr. High Campus with the wording change for the budget piece, North Campus and South Campus;
- Approve the HMH Into Math Curriculum purchase not to exceed \$200,000;
- Approve the zSpace Technology Purchase not to exceed \$55,000;
- Approve the Technology Purchase not to exceed \$400,000;

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- Table the White Boards and Bulletin Boards Purchase;
- Approve the amended Playground Equipment Project from not to exceed \$180,000 to not to exceed \$195,000;
- Approve the Amended Enrollment & Lottery Policy; and
- Approve the Paid Parental and Postpartum Recovery Leave Policy.

Rene Dreiling seconded the motion. The roll call votes were as follows:

Mary Johnston – Aye Nate Schow – Aye Rene Dreiling – Aye Neil Garner – Aye

Motion passed unanimously.

DISCUSSION ITEMS

- ➤ <u>Calendaring Items</u> ALL
 - Next Pre-Board Meeting June 12th. Mary would like to reschedule this meeting. Rene stated that either June 5th or June 19th would work. Dawn will send out updated calendar invites.
 - Annual Board Meeting June 26th [Electronic] If we need to meet in person, we can still meet in person.
 - Board Meeting on July 8th [Board Interviews]
 - Board Meeting on July 10th [Retreat @ AW]

6:36 PM – Rene Dreiling made a motion to ADJOURN. Mary Johnston seconded the motion. The roll call votes were as follows:

Mary Johnston – Aye Nate Schow – Aye Rene Dreiling – Aye Neil Garner – Aye

Motion passed unanimously.



Consent Item: Ratify Amended Technology Purchase

Issue:

In accordance with the School's purchasing policy, all invoices that exceed \$25,000 must be approved by the Syracuse Academy Board of Directors. This includes all purchases from a single vendor in a 30-day period.

Background:

On December 5, 2024, the Board authorized a technology procurement, not to exceed \$450,000, to equip South Campus with Apple devices totaling \$283,170 (to meet Apple Distinguished School standards) and Promethean classroom boards costing \$156,878.22. The invoice for Newline Promethean boards exceeded the estimate, arriving at \$168,148.18. The Apple equipment estimate, based on an expired November quote, has necessitated a revised bid. Additionally, the scope has been expanded—from 400 to 450–500 student iPads. While the updated bid is pending, preliminary estimates place total Apple costs just under \$350,000.

With these adjustments, the aggregate projected cost now exceeds \$450,000. To accommodate the increase, we are requesting to amend the authorization to a "not to exceed amount" of \$525,000. Payment for the Promethean boards was due last month. Since that exceeds the previous Board limit, the procurements must be formally ratified under the revised authorization.

Recommendation:

It is recommended that the Board ratify the amended technology purchase from not to exceed \$450,000 to not to exceed \$525,000.



#349822

11/19/2024

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.) 4675 E. Cotton Center Blvd Suite 155 Phoenix AZ 85040 www.bluum.com

Bill To SYRACUSE ARTS ACADEMY, INC. 290 N FLINT ST KAYSVILLE UT 84037

Ship To SYRACUSE ARTS ACADEMY, INC. 2893 w 1700 s Syracuse UT 84075

Memo:

Expires	Sales Rep	Contract	Terms
05/31/2025	836 Suzanne Wright	MA4365 State of Utah	Net 30

Line#	Qty	Item	MFG	Price	Ext. Price
1	39	TT-8624QP 86" Q Pro series 4K LED 4K Multi-Touch Display w/ USB Type-C, Google EDLA Certified	Newline	\$2,899.00	\$113,061.00
2	3	TT-7524QP 75" Q Pro series 4K LED 4K Multi-Touch Display w/ USB Type-C, Google EDLA Certified	Newline	\$2,149.00	\$6,447.00
3	41	EPR8A50600-000 FREE WALL MOUNT 650/700/750/800/860/X5/X7	Newline	\$0.00	\$0.00
4	41	480A14 Balance Box 400-90	BalanceBox	\$674.99	\$27,674.59
5	41	481A70 BalanceBox® Universal Flatscreen/VESA Interface	BalanceBox	\$97.00	\$3,977.00
6	41	DL-1H1A1U-WPKT-W HDMI, audio and USB 2.0 High Speed Wall Plate HDBaseT Extender Set	Liberty	\$389.99	\$15,989.59
7	1	EPR8A50500-SQR TRUTOUCH Mobile Stand	Newline	\$999.00	\$999.00

Subtotal \$168,148.18 **Shipping Cost** \$0,00 Total \$168,148.18

Thanks so much. Please don't hesitate to call with any questions that may arise,

Suzanne Wright

Suzanne Wright

Account Executive Utah & Southern Idaho



C: 801-803-8770

E: suzanne.wright@bluum.com

bluum.com

NOTE: My new email is suzanne.wright@bluum.com Please update my contact information.



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Apple Inc. Education Price Quote

Customer:

Reid Newwy SYRACUSE ARTS ACADEMY Email: rnewey@saacharter.org Apple Inc:

Carlissa Vargas

Email: carlissa.vargas@apple.com

Apple Quote:

2213610155

Quote Date:

June 25, 2025

Quote Valid Until:

July 25, 2025

Quote Comments:

ltem #	Details	Qty	Unit List Price	Extended List Price
1	Apple TV 4K Wi-Fi + Ethernet with 128GB storage Part Number: MN893LL/A	20	\$149.00	\$2,980.00
2	Apple Professional Learning Three Day Onsite Part Number: DD2X2LL/A	3	\$7,000.00	\$21,000.00
3	Logitech Crayon for iPad Part Number: HQ6R2ZM/A	450	\$49.95	\$22,477.50
4	Mosyle Manager for iOS, macOS and tvOS Subscription License (1 year - View License Agreement https://school.mosyle.com/legal/) Part Number: HM7A2LL/A	478	\$5.50	\$2,629.00
5	iPad Wi-Fi 128GB - Silver (Packaged in a 10-pack) Part Number: MD6L4LL/A	450	\$324.00	\$145,800.00
6	3-Year AppleCare+ for Schools - iPad (no service fees) Part Number: S7831LL/A	450	\$49.00	\$22,050.00
7	Logitech Rugged Combo 4 Touch Case with Integrated Smart Connector Keyboard for iPad (A16) - Blue Part Number: HQ6P2ZM/A	450	\$109.95	\$49,477.50
8	13-inch MacBook Air: Apple M4 chip with 10-core CPU and 8-core GPU, 16GB, 256GB SSD - Silver (Packaged in a 5-pack) Part Number: MW173LL/A Configuration:	25	\$879.00	\$21,975.00

Apple Quote ID: 2213610155

065-CH5Q: Apple M4 chip with 10-core CPU, 8-core GPU,

16-core Neural Engine

065-CH5V: 16GB unified memory 065-CH5Y: 256GB SSD storage 065-CH63: 30W USB-C Power Adapter 065-CH7C: 12MP Center Stage camera

065-CH7D: Two Thunderbolt 4 ports 065-CH7F: MagSafe 3 charging port

065-CH7G: 13.6-inch Liquid Retina display with True Tone

065-CH9N: None

065-CH98: Backlit Magic Keyboard with Touch ID - US English

065-CH9K: Accessory Kit

9 3-Year AppleCare+ for Schools 13-inch MacBook Air (M3/M4) 25 \$159.00 \$3,975.00

(no service fees)
Part Number: SLTF2LL/A

10 13-inch MacBook Air: Apple M4 chip with 10-core CPU and 8- 3 \$899.00 \$2,697.00

core GPU, 16GB, 256GB SSD - Silver

Part Number: MW0W3LL/A

Configuration:

065-CH5Q: Apple M4 chip with 10-core CPU, 8-core GPU,

16-core Neural Engine

065-CH5V: 16GB unified memory 065-CH5Y: 256GB SSD storage 065-CH63: 30W USB-C Power Adapter 065-CH7C: 12MP Center Stage camera 065-CH7D: Two Thunderbolt 4 ports 065-CH7F: MagSafe 3 charging port

065-CH7G: 13.6-inch Liquid Retina display with True Tone

065-CH9N: None

065-CH98: Backlit Magic Keyboard with Touch ID - US English

065-CH9F: Accessory Kit

11 3-Year AppleCare+ for Schools 13-inch MacBook Air (M3/M4) 3 \$159.00 \$477.00

(no service fees)

Part Number: SLTF2LL/A

\$295,538.00	Education List Price Total
\$0.00	Additional Tax
\$0.00	Estimated Tax
\$0.00	Total Tax

Extended Total Price* \$295,538.00

Apple Quote ID: 2213610155

^{*}In most cases Extended Total Price does not include Sales Tax
*If applicable, eWaste/Recycling Fees are included. Standard shipping is
complimentary



Action Item: 2024-2025 Final Amended Budget

Issue:

A final amended 2024-2025 operating budget is needed to comply with state law prohibiting actual expenditures exceeding budgeted expenditures.

Background:

USBE (Utah State Office of Education) evaluates charter school performance on a number of financial metrics, one of those is expense budget variance. In order to maintain compliance, schools are not allowed to have total expenditure exceed budget. Additionally, schools cannot overspend their budget.

The current operating budget is the original budget that was prepared and adopted in June 2024 board meeting. Since that time, there have been additional expenses, approved by the board, necessitating a final amended budget to comply with state law. The proposed final amended budget for Syracuse Arts Academy is reflective of actual revenue and expenses to date plus projections for the remainder of the school year.

Recommendation:

It is recommended the Board approve the final amended budget for the 2024-2025 school year.

Syracuse Arts Academy

Final Amended FY25 Budget and Proposed Initial FY26 Budget

For Approval at the June 26, 2025 Board Meeting

Accounts	Actual	Original	Current	Final Amended	Proposed
	FY2024	FY2025	P&L	FY2025	FY2026
Income	Results	Budget	Through 4-30-25	Budget	(All Funds)
1000 - Revenue From Local Sources	1,276,798	917,509	997,632	1,088,500	1,186,000
3000 - Revenue From State Sources	19,025,025	19,943,854	16,608,466	20,007,200	24,460,000
4000 - Revenue From Federal Sources	858,090	640,114	617,029	756,900	676,500
5000 - Other Financing Sources	0	-	-	1,800,000	1,200,000
6000 - Extraordinary Items	-	-	-	-	
Total Income	21,159,913	21,501,477	18,223,127	23,652,600	27,522,500
Gross Margin	21,159,913	21,501,477	18,223,127	23,652,600	27,522,500
Gross Margin %	100.0%	100.0%	100.0%	100.0%	100.0%
Expenses					
0100 - Salaries	10,719,295	11,051,726	8,049,741	10,850,000	13,350,000
0200 - Employee Benefits	3,332,310	3,531,911	2,408,836	3,500,000	4,250,000
0300-Purchased Professional and Technical Services	1,345,255	1,445,988	998,350	1,345,000	1,345,000
0400-Purchased Property Services	2,369,152	310,252	332,165	400,000	2,787,700
0500-Other Purchased Services	332,137	195,694	224,619	256,000	476,000
0600-Supplies and Materials	2,447,623	2,224,392	1,858,033	2,600,000	2,225,000
0700-Property	148,517	35,000	190,844	2,200,000	713,000
0800-Debt Service and Miscellaneous	2,474,707	2,453,073	2,336,665	2,350,000	2,375,000
Total Expenses	23,168,995	21,248,036	16,399,253	23,501,000	27,521,700

Net Income	-2,009,081	253,441	1,823,874	151,600	801
Net Income %	-9.5%	1.2%	10.0%	0.6%	0.0%
EBITDA	-2,009,081	253,441	1,823,874	151,600	801
EBITDA %	-9.5%	1.2%	10.0%	0.6%	0.0%

Notes:

FY25 Budget Based on 1718 Students

FY26 Budget Based on 2099 Students; Adjusted for 2129



Action Item: Proposed 2025-2026 Annual School Budget

Issue:

An annual operating budget is needed to guide the school's financial course for the upcoming school year.

Background:

Each year in June, USBE (Utah State Board of Education) requires charter school boards to approve an annual budget for the following school year. The operating budget reflects an increase in state funding due to an increase in the WPU as well as increased enrollment due to the opening of the South Campus. There were a few adjustments to the budget since it was noticed in May. There are budget expense line items that changed significantly between FY25 and FY26. We will discuss the reasons for these changes during the Board meeting.

Recommendation:

It is recommended the Board approve the proposed annual operating budget for the 2025-2026 school year.



Action Item: Amplify CKLA/ELA Curriculum Purchase

Issue:

In accordance with the School's purchasing policy, all invoices that exceed \$25,000 must be approved by the Syracuse Academy Board of Directors. This includes all purchases from a single vendor in a 30-day period.

Background:

The South Campus proposes to invest in a comprehensive, 5-year license for the Core Knowledge Language Arts (CKLA) curriculum for grades K-5 and a Core Knowledge ELA package for grade 6. CKLA/ELA is one of the five curricula formally approved by the Utah State Board of Education, ensuring full alignment with state academic standards and district compliance.

This curriculum complements the LETRS (Language Essentials for Teachers of Reading and Spelling) training completed by our K-3 teachers. CKLA's research-based, phonics-driven approach is firmly grounded in the "science of reading"—prioritizing foundational skills such as phonological awareness, phonics, and vocabulary, alongside deep content knowledge in literature, history, science, and writing. Once Antelope and North campuses' current Wonders licenses expire, they will transition to CKLA/ELA, ensuring instructional consistency and curricular coherence across all elementary campuses.

Total Cost: \$147,522.87

This comprehensive package includes:

- Digital platform licenses for both students and teachers
- Consumable student materials and full classroom kits (grades K–5)
- Decodable readers for grades 1–5 to develop fluency and comprehension
- A blended ELA solution (digital and print) for grade 6 students and teachers

Professional Development Investment: \$6,000

As this represents a new instructional model for South Campus, dedicated training is essential to ensure educators can deliver the curriculum with fidelity. The proposed PD will NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

provide teachers with the skills, strategies, and confidence needed to implement CKLA effectively from day one.						
Recommendation:						
It is recommended that the Board approve the Amplify CKLA/ELA curriculum purchase o exceed \$155,000.						
NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.						

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800 Brooklyn, NY 11201 Phone: (800) 823-1969 Fax: (646) 403-4700 Quote #:
Date:
Expires On:
Delivery Service Level:

Q-527416-1 5/5/2025 6/4/2025 Standard

Customer Contact Information Michele Parry Syracuse Arts Academy Antelope 801-386-2414 miparry@saacharter.org Amplify Contact Information Bob McCarty Senior Account Executive (435) 655-1731 rmccarty@amplify.com

Kindergarten

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed GK Uvl Teacher License Presidents/Seasons - 5yr (2025-2030)	979-8- 89511- 174-1	\$900.00	6	0	\$5,400.00	\$0.00
Amplify CKLA 3rd Ed GK Uvl Student License Presidents/Seasons - 5yr (2025-2030)	979-8- 89511- 198-7	\$135.00	123	0	\$16,605.00	\$0.00
Amplify CKLA 3rd Ed GK Student Consumable Set Presidents/Seasons Total Qty over 5yrs (2025-2030)	979-8- 89512- 042-2	\$35.84	0	615	\$2,204.15	\$19,837.45
Amplify CKLA 3rd Ed GK Uvl Classroom Kit Presidents/Seasons	979-8- 89500- 153-0	\$3,136.00	0	6	\$0.00	\$18,816.00
TOTAL					\$24,209.15	\$38,653.45

Grade 1

PRODUCT	ISBN	PRICE	QUANTITY FREE		TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G1 Uvl Teacher License Fairy Tales/Early Americas - 5yr (2025-2030)	979-8- 89511- 222-9	\$900.00	4	0	\$3,600.00	\$0.00
Amplify CKLA 3rd Ed G1 Uvl Student License Fairy Tales/Early Americas - 5yr (2025-2030)	979-8- 89511- 254-0	\$135.00	100	0	\$13,500.00	\$0.00

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G1 Student Consumable Set Fairy Tales/Early Americas Total Qty over 5yrs (2025-2030)	979-8- 89512- 058-3	\$35.84	0	500	\$1,792.00	\$16,128.00
Amplify CKLA 3rd Ed G1 Uvl Classroom Kit Fairy Tales/Early Americas	979-8- 89500- 155-4	\$2,744.00	0	4	\$0.00	\$10,976.00
Amplify CKLA 3rd Ed G1 Student Reader Set	979-8- 89500- 347-3	\$25.76	0	4	\$0.00	\$103.04
TOTAL					\$18,892.00	\$27,207.04

Grade 2

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G2 Uvl Teacher License Immigration/Nutrition - 5yr (2025-2030)	979-8- 89511- 294-6	\$900.00	4	0	\$3,600.00	\$0.00
Amplify CKLA 3rd Ed G2 Uvl Student License Immigration/Nutrition - 5yr (2025-2030)	979-8- 89511- 326-4	\$135.00	100	0	\$13,500.00	\$0.00
Amplify CKLA 3rd Ed G2 Student Consumable Set Immigration/Nutrition Total Qty over 5yrs (2025-2030)	979-8- 89512- 098-9	\$35.84	0	500	\$1,792.00	\$16,128.00
Amplify CKLA 3rd Ed G2 Uvl Classroom Kit Immigration/Nutrition	979-8- 89500- 159-2	\$2,744.00	0	4	\$0.00	\$10,976.00
Amplify CKLA 3rd Ed G2 Student Reader Set	979-8- 89500- 346-6	\$25.76	0	4	\$0.00	\$103.04
TOTAL					\$18,892.00	\$27,207.04

Grade 3

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G3 Uvl Teacher License Charlotte's Web/Light & Sound - 5yr (2025-2030)	979-8- 89511- 350-9	\$900.00	3	0	\$2,700.00	\$0.00
Amplify CKLA 3rd Ed G3 Uvl Student License Charlotte's Web/Light & Sound - 5yr (2025-2030)	979-8- 89511- 382-0	\$135.00	75	0	\$10,125.00	\$0.00
Amplify CKLA 3rd Ed G3 Student Consumable Set Charlotte's Web/Light and Sound Total Qty over 5yrs (2025-2030)	979-8- 89512- 122-1	\$35.84	0	375	\$1,344.00	\$12,096.00

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G3 Uvl Complete Classroom Kit Charlotte's Web/Light & Sound	979-8- 89500- 161-5	\$2,128.00	0	3	\$0.00	\$6,384.00
Amplify CKLA 3rd Ed G3 Student Readers Single Set Charlotte's Web/Light & Sound	979-8- 89500- 349-7	\$42.56	0	3	\$0.00	\$127.68
TOTAL					\$14,169.00	\$18,607.68

Grade 4

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G4 Uvl Teacher License Mixed-Up Files/Treasure Island - 5yr (2025-2030)	979-8- 89511- 406-3	\$900.00	2	0	\$1,800.00	\$0.00
Amplify CKLA 3rd Ed G4 Uvl Student License Mixed-Up Files/Treasure Island - 5yr (2025- 2030)	979-8- 89511- 438-4	\$135.00	50	0	\$6,750.00	\$0.00
Amplify CKLA 3rd Ed G4 Student Consumable Set Mixed-Up Files/Treasure Island Total Qty over 5yrs (2025-2030)	979-8- 89512- 146-7	\$35.84	0	250	\$896.00	\$8,064.00
Amplify CKLA 3rd Ed G4 Uvl Complete Classroom Kit Mixed-Up Files/Treasure Island	979-8- 89500- 164-6	\$1,568.00	0	2	\$0.00	\$3,136.00
Amplify CKLA 3rd Ed G4 Student Readers Single Set Mixed-Up Files/Treasure Island	979-8- 89404- 552-8	\$45.92	0	2	\$0.00	\$91.84
TOTAL					\$9,446.00	\$11,291.84

Grade 5

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G5 Uvl Teacher License The Science of/Renaissance - 5yr (2025-2030)	979-8- 89511- 486-5	\$900.00	3	0	\$2,700.00	\$0.00
Amplify CKLA 3rd Ed G5 Uvl Student License The Science of/Renaissance - 5yr (2025-2030)	979-8- 89511- 518-3	\$135.00	75	0	\$10,125.00	\$0.00
Amplify CKLA 3rd Ed G5 Student Consumable Set The Science of/Renaissance Total Qty over 5yrs (2025-2030)	979-8- 89512- 194-8	\$35.84	0	375	\$1,344.00	\$12,096.00
Amplify CKLA 3rd Ed G5 Uvl Complete Classroom Kit The Science of/Renaissance	979-8- 89500- 170-7	\$1,568.00	0	3	\$0.00	\$4,704.00

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 3rd Ed G5 Student Readers Single Set The Science of/Renaissance	979-8- 89404- 832-1	\$42.56	0	3	\$0.00	\$127.68
TOTAL					\$14,169.00	\$16,927.68

Grade 6

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify ELA Uvl G6 Teacher Blended Package NS_SI (5yr license 2025-2030)	979-8- 89512- 871-8	\$236.32	0	2	\$0.00	\$472.64
Amplify ELA G6 Student Blended Package NS_SI (5yr license 2025-2030)	979-8- 89512- 865-7	\$143.11	0	50	\$0.00	\$7,155.50
TOTAL					\$0.00	\$7,628.14

TOTAL DISCOUNT GRAND TOTAL

\$99,777.15 \$147,522.87

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2025 until 06/30/2030.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800 Brooklyn, NY 11201 Phone: (800) 823-1969 Fax: (646) 403-4700

 Quote #:
 Q-527508-1

 Date:
 5/5/2025

 Expires On:
 6/4/2025

 Delivery Service Level:
 Standard

Customer Contact Information Michele Parry Syracuse Arts Academy Antelope 801-386-2414 miparry@saacharter.org Amplify Contact Information Bob McCarty Senior Account Executive (435) 655-1731 rmccarty@amplify.com

Please refer to Product Description section below for more detail.

Professional Development

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL PRICE
Amplify CKLA 3rd Ed PK OR K-2 OR 3-5 Strengthen Training (1/2 Day Remote)	2.00	\$750.00	\$1,500.00
Amplify CKLA 3rd Ed PK OR K-2 OR 3-5 Initial Training (Two 1/2 Days Remote)	2.00	\$1,500.00	\$3,000.00
Amplify ELA Strengthen Training (1/2 Day Remote)	1.00	\$750.00	\$750.00
Amplify ELA Program Overview for Teachers (1/2 Day Remote)	1.00	\$750.00	\$750.00
TOTAL		\$3,750.00	\$6,000.00

GRAND TOTAL \$6,000.00

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2025 until 06/30/2026.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.



Action Item: White Boards Purchase & Installation

Issue:

In accordance with the School's purchasing policy, all invoices that exceed \$25,000 must be approved by the Syracuse Academy Board of Directors. This includes all purchases from a single vendor in a 30-day period.

Background:

The South Campus still needs white boards in all their classrooms. Michele has received bids from several vendors which includes delivery and installation. SL Contracting has the best pricing at \$37,180 for product, delivery and installation. They can also have the product installed in a timely manner.

Recommendation:

It is recommended that the Board approve the SL Contracting for the purchase and installation of white board not to exceed \$40,000.



Estimate #01

Date: 5.30.2025

1147 W Windfield Court West Jordan UT Tanner Spencer and Christopher Lewis 801.200.5385

Slcontractingllc@outlook.com

PROJECT NAME

SAA South Furniture Supply and Install - Revision W/Supplier Discount

	Quantity	Unit Cost	Subtotal
Scope Description			
Supply 4x4 Markerboard with Tray	96	\$ 220.00	\$ 21,120.00
Delivery	1	\$ 300.00	\$ 300.00
Installation	96	\$ 70.00	\$ 6,720.00
			\$ -
Supply 4x8 Markerboard With Tray	19	\$ 390.00	\$ 7,410.00
Delivery	1	\$ 300.00	\$ 300.00
Installation	19	\$ 70.00	\$ 1,330.00
			\$ -
Subtotal			\$ 37,180

Clarifications:



Action Item: Ratify Board Members and their Terms

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The Board must ratify all members and their terms annually.

Background:

Each year at the Annual Board Meeting, the board must ratify all members and their terms. This year, Jerrad Pullum will not be renewing his term. The board will appoint Art Hansen as his replacement for a new 4-year term to expire in June 2029 and Nate Schow would like to renew his term for another 4-years. Below are the board members and their terms.

- Art Hansen *NEW* 4-year term to expire June 2029
- Nate Schow *NEW* 4-year term to expire June 2029
- Mary Johnston June 2028
- Neil Garner June 2027
- Rene Dreiling June 2026

Recommendation:

It is recommended that the Board appoint Art Hansen as a board member with a 4-year term to expire on June 2029 with a start date of July 1, 2025, approve Nate Schow with a new 4-year term to expire June 2029, and ratify Mary Johnston with a term to expire June 2028, Neil Garner with a term to expire June 2027, and Rene Dreiling with a term to expire June 2026.



Action Item: Ratify Lead Director

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According to the School's charter, the Board must ratify the Lead Director annually.

Background:

Each year at the Annual Board Meeting, the board must ratify the Lead Director in accordance with the School's charter. The Board decides the salary of the Lead Director and approves their employment agreement.

Recommendation:

It is recommended that the Board approve Kellie Mudrow as the Lead Director for the 2025-2026 school year and her employment agreement as discussed in a previous closed session.



Syracuse Arts Academy

Board of Directors

PROPOSED

2025-2026 Board Meeting Dates

Board Meeting Date	PreBoard	Time
August 8, 2025	Mon, Jul 28 th @ 12:30 p.m.	5:30 pm
October 2, 2025	Sept 18 th @ 12:30 p.m.	5:30 pm
November 6, 2025 Holiday Social – NO MEETING	N/A	6:00 pm
December 4, 2025	Nov 20 th @ 12:30 p.m.	5:30 pm
February 5, 2026 Winter Retreat @ AW	Jan 22 nd @ 12:30 p.m.	5:00 pm
March 26, 2026	Mar 12 th @ 12:30 p.m.	5:30 pm
May 13, 2026 Electronic Board Meeting – IF NEEDED	April 30 th @12:30 p.m.	5:30 pm
June 12, 2026 Annual Board Meeting Retreat	May 28 th @ 12:30 p.m.	9:00 am
June 25, 2026 Electronic Board Meeting – IF NEEDED	N/A	5:30 pm