

Records Management Committee Meeting

Monday, June 30, 2025

1:00 p.m. to 2:00 p.m.

Utah Division of Archives and Records Service

346 S Rio Grande St

Salt Lake City, Utah 84101

[Google Hangouts Meet](#)

AGENDA

Business

- Approval of May 2025 meeting minutes

Retention Schedule Review and Approval

- Applications for registration or renewal (SSRS 31245)
 - Submitted by Matthew Pierce on behalf of Dept. of Commerce, Division of Consumer Protection.

Other Business

- Committee members' attendance polled for next meeting, quorum verification

This agenda is subject to change up to 24 hours prior to the meeting. Timings and order listed are approximate and may be adjusted, accelerated, or delayed.