

North Star Academy
Annual Stakeholder Board Meeting Minutes

Date: May 22, 2025

Time: 10:00 AM

Location: Bluffdale City Hall, Bluffdale, UT

In Attendance: Sidney Warnick, Kammie LeFevre, Jordan Shields, Bob Bell

Excused: Barton Sloan

Others in Attendance: Tana Archer, NSA PTO & Stakeholders, Nicole Jones, Hannah Jones



Call to Order Sidney Warnick called the meeting to order at 10:01 AM

Public Comment (Comments will be limited to 3 minutes each.)

There were no public comments.

Consent Items:

- May 1, 2025, Board Meeting & Closed Session Minutes

Jordan Shields made a motion to approve the May 1, 2025, Board Meeting and Closed Session Minutes. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.

Bob Bell entered the meeting at 10:02 AM.

Board Training:

- Open and Public Meetings Act Training
- Governance vs. Management
- Roberts Rules
- Board Communication Guidelines
 - Grievance Policy
 - Ethics Policy
 - Emergency Response and Preparedness Plan

Each board member facilitated one of the trainings listed above. Kammie LeFevre facilitated the training on the Open and Public Meetings Act. The board discussed the requirements for quorum, notices, and public comment protocol. Jordan Shields facilitated the training on Governance vs. Management. Jordan presented different example scenarios to the board to discuss whether they have the jurisdiction to act as a board member. The board clarified the roles of administration with finances and other school priorities. Sidney Warnick facilitated training on communication guidelines for board members. The board also reviewed two policies and reviewed the LEA's emergency response and preparedness plan.

School Mission

North Star Academy exists to engage and inspire students to achieve their highest potential through a safe, challenging, and individualized learning environment.

2024-2025 School Wide Improvement Goal

Motivate – Elevate - Celebrate

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Business Items:

- Board Member Terms, Roles & Elected Officers

The board reviewed the roles and terms of each member. Kammie LeFevre willingly volunteered to be the board's financial coordinator as the position has been left vacant since Becky Slagowski stepped down from the board. There was no further discussion.

Bob Bell made a motion to appoint Kammie LeFevre as the board's Financial Coordinator. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

- Annual Commitment to Ethical Behavior

The board reviewed and signed the Annual commitment to ethical behavior.

Discussion Items:

- Board Expectations, Mission/Belief/End Statements & Agreement
- Board Reflection and Board Roles
- Celebration

The board reviewed the board expectations, mission/belief/end statements and signed the annual agreements. Celebrations were tabled.

Calendaring:

The board reviewed the 2025-2026 Annual Board Calendar. The 2025-2026 School Calendar will be posted to the Utah Public notice website. The next board meeting is June 25th, 2025, at 4:30 PM at North Star Academy.

The board took a recess at 11:46 PM.

At 12:30 PM the board came out of recess and resumed the meeting.

12:30 PM Stakeholder 2025-2026 Schoolwide Improvement Goal Discussion

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Jordan Shields facilitated the 2025-2026 Schoolwide Improvement Goal discussion. The basis of the goal is the leader in me and career oriented. Stakeholders from staff, PTO, and the board discussed what other goals align with the SIG. The stakeholders wanted to focus on leadership and exploration of possibilities for careers.

Bob Bell left at 1:12 PM.

The board took a recess at 1:19 PM.

The board resumed the meeting and SIG discussion at 1:37 PM.

The NSA 2025-2026 Schoolwide Improvement Goal is “Finding the Leader Within (Logo) Discovering a World of Possibilities.”

Adjourn Meeting

At 2:13 PM Jordan Shields made a motion to adjourn the meeting. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Kammie LeFevre, Aye; Jordan Shields, Aye.

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