



SOUTHEAST UTAH HEALTH DEPARTMENT (SEUHD)

BOARD OF HEALTH MEETING

May 20, 2025 - 5:00 p.m.

Hybrid Virtual & In Person Meeting

PRESENT

CARBON COUNTY *In-person* - Debbie Peet, Commissioner Larry Jensen, Zak Konakis, Chair

EMERY COUNTY *In-person* - Kathi Kearney
Virtual - Kelly Wilson

GRAND COUNTY *Virtual* - Rhiana Medina

EXCUSED Commissioner Jordan Leonard, Commissioner Melodie McCandless, Breann Davis, Vice-Chair

ADMINISTRATION *In-person* - Andrew Michaelis, Tracy Randall, Brittney Garff, Sara Braby
Virtual - Bradon Bradford, Hannah Schoon

GUEST *Virtual* - Kaylyn Ballard

I. *Call Meeting to Order*

Zak Konakis called the meeting to order at 5:04 PM and did a roll call.

II. *Public Comment*

Public comment was opened by Zak. When asked, Kaylyn Ballard, a community member who had joined the meeting virtually, advised she was just there to observe and learn what the board does and how it works, but had no public comment. Hearing no further comment, public comment was closed.

III. *Minutes for March 25, 2025 – Review and possible approval -*

Debbie Peet made a comment that in her opinion, the minutes are lacking on individual comments, she would like more specific minutes with more of the discussion included. Kathi also mentioned that as members they want to be able to read the minutes and know what happens at the meeting. Brady discussed that this was discussed at past meetings and that was decided to be more

condensed. He said we could find a happy medium, but that he did not want to get to a place where they are extremely long again. Discussion continued that they want a little more summary.

No changes to the minutes were needed.

Motion to accept Minutes from March 25, 2024 - Larry Jensen - Kathi Kearney second - Motion passed

IV. *Budget*

A. Check Register and Disbursement Listing

There were a few questions ahead of the meeting. Questions regarding payments to a breastfeeding peer counselor and money spent to superior security services which was for a door security system in Carbon County. The money for the system was built into the preparedness budget. There was also a teletask purchase that was made and Brady explained it was for a texting service we will be able to use.

Motion to accept the Check Register & Disbursement Listing - Kathi Kearney - Larry Jensen second - Motion passed

B. Budget Adjustments

Andrew discussed that COVID funding was removed much sooner than anticipated so that was the big change in the budget. There was also a new special preparedness contract added that dealt with bird flu.

Motion to accept the Budget Adjustments - Kathi Kearney - Debbie Peet Second - Motion passed

C. Tracy Retirement

Brady recognised the contributions that Tracy has made over the years she has been with the Health Department. Several members also showed their appreciation to her over her time.

D. Severance Pay Policy

Brady discussed that once the COVID funds were lost, Bear River Health Department had this policy in place and it allowed severance to be paid and could use federal funding to do so. We would like to adopt something similar to allow us to do so if we were ever to be in the situation where we had to let an employee go. It was mentioned that we would like to never need to use it but want it available if it were to come up again. The board did not have any concern.

Motion to accept the Severance Pay Policy - Larry Jensen - Kathi Kearney Second - Motion passed

V. *District Engineer Introduction and Presentation*

This agenda item was postponed.

VI. *Vape Disposal Boxes*

The photo was presented that shows what Tri-County health has at their office. They are disposal boxes that can be used 24 hours a day by the community to dispose of vapes and such. We currently have 4-5 pounds of these over the past year or so. These come from school, etc for us to handle and dispose of. The board thought it was a good idea and agreed to move forward.

VII. *Moab Building Proposal*

Brady discussed that there needed a better working environment in Moab. He discussed the floorplan and talked about how leadership came up with the plan and what the benefits would be. This went into detail on who would be where and how conference rooms and such would be used. Included in the plan are new windows, walls added, and one wall moved. It is anticipated that it would cost \$25,000-\$30,000. This should work long term and be cost effective for where we are right now.

Debbie wondered once something was approved and once work began, how long the work may take to complete and how much disruption. Brady said there was not an estimate on time, but that it should not be that long as the work is not that extensive. Tracy said that only one employee would be displaced for this and they are in and out of the office quite a bit. Kathi wanted to know how Moab staff felt and Brady said it was all very positive, they like the plan and are excited about it.

Motion to accept the Moab Building Proposal – Debbie Peet - Rhiana Medina second - Motion passed

VIII. *Public Health Report*

State of Public Health - Brady discussed that we are in a little distress right now due to that funding loss and different things being unsure about. He is working with DHHS and other Health Officers and trying to highlight local health departments and the things we do for the contracts. He is also in discussions on funding trying to make sure it is always beneficial to our communities in the long run. He is also working to propose that we work more closely with legislatures directly from local public health. He spoke about the letter he wrote and asked that board chair and commissioners sign it if they felt so moved to.

- A. **Clinical and Family Services** - Sara discussed PAT funding that we are expanding and adding a health educator beginning June 1st. The number of families do warrant this. It will include both Carbon & Emery. Grand is still growing.
- B. **Community Health (Promotion and Education)** - None
- C. **Environmental Health** - None
- D. **Emergency Preparedness** - None
- E. **Public Health Information** - None

- a. **SEUHD newsletter**- The board requested that they receive these going forward so we will include them.

F. Epidemiology

- a. **NACCHO** - Hannah discussed a project that NACCHO and the CDC are doing that is about the harm reduction program. A survey and interview were completed and our health department will now be included in their toolkit and at their upcoming conference.
- b. **Health Care Coalition Report** - Hannah presented on the data she had available for board members. These were numbers that she pulled for the healthcare coalition. This was just for information and situational awareness.

IX. Closed Session - if necessary

No closed session was needed.

X. Additional discussion - if necessary

No additional

Motion to adjourn - Larry Jensen

There being no further discussion, the meeting was adjourned.

The meeting adjourned at 5:55 PM.

Zak Konakis, Board Chair

Bradon Bradford, Health Officer