



UTAH COUNTY
BOARD OF HEALTH

**151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601**

MINUTES
November 25, 2024

Members Present:			
Carl Hanson, Chair	X	Ryan Schooley	X _{electronic}
Dr. Jeffrey Ogden, Vice-chair	X	Dr. Michael Kennedy	excused
Dr. Mark Donaldson	excused	Julie Fullmer	X _{electronic}
Amelia Powers Gardner	X	Francine Jensen	X
Dr. Jordan Singleton	excused	Wendy Dau	excused
Sonia Pineda	X		

Others present:

Eric Edwards, MPA, MCHES	UCHD Executive Director
Tyler Plewe	UCHD Deputy Director
Juli Van Ginkel	UCHD Secretary
Zachary Zundel	Deputy County Attorney

Number of people in attendance 14

1. Welcome by Carl Hanson, Board of Health Chair
2. Approval of minutes from September 23, 2024

MOTION: Commissioner Powers Gardner motioned to approve the minutes from the September 23, 2024, Board of Health meeting, seconded by Francine Jensen. No discussion. Motion carries and approved unanimously.

3. Approval 2025 Board of Health Schedule

Zachary Zundel, Utah County Attorney, explained that while we meet six times per year, the state law only requires we meet four times per year. We will continue scheduling six meetings per year, but if a meeting is unnecessary, it will be cancelled.

MOTION: Sonia Pineda motioned to approve the 2025 Board of Health Schedule, seconded by Commissioner Powers Gardner. No discussion. Motion carries and approved unanimously.

4. Opioid Prevention Annual Report by Mekel Jones

Mekel Jones, Opioid Response Coordinator, reviewed the 30-page annual report. She began by reviewing the statistics of drug overdose deaths by substance in Utah County. The prevention team is taking steps to ensure that what they do is effective by using the Seven Strategies for Community Change from The Community Anti-Drug Coalitions of America. The primary goals are to decrease fatal opioid overdoses among Utah County residents, and to decrease opioid prescription misuse among Utah County residents. Mekel thanked her team for all their hard work. She also provided a list of partners and thanked them for their assistance with prevention education as well as giving our team access to Naloxone. These partners are vital to the work we do. Mekel discussed the distribution of Naloxone, the installation of NarcX boxes, and the importance of safe disposal and storage of prescription drugs.

Francine Jensen thanked Mekel and her team for the efforts they have made and asked what their next steps are. Mekel said that we will be working on more prevention strategies, as well as partnering with different coalitions. We will be working with school nurses to provide the prevention education early, whether it's with the students and parents, or with the staff in the schools. Commissioner Powers Gardner said that she would like to see a focus on preventing addiction in the first place. She explained that in many families with addiction, it starts with prescribed drugs for an injury or birth. Mekel agreed and explained that the focus on educating students and faculty will hopefully extend to parents and caregivers.

Please see the attached presentation for additional details.

5. Privacy HB491 Update by Natalie Butler

Natalie Butler, Health Educator, introduced the data privacy survey protocol, which was developed in response to House Bill 491. The protocol involves a survey approval process using Qualtrics, which includes questions about the purpose of the survey, who is filling it out, and how data will be collected and stored. The process includes multiple levels of approval, starting with the employee's manager, then the communications team, and potentially the division director or deputy director. The final approval level may involve the state institutional review board if needed. Natalie explained the training plan for management staff and the implementation timeline, which is set for January 2025. Francine Jensen asked who was running the institutional review board. Natalie explained that we are a small institution and won't need to use this very often, so it didn't make sense to create our own. We will be using the Utah Department of Health and Human Services institutional review board when needed. Francine also asked about our contract with Qualtrics and what that is costing us. Eric Edwards and Commissioner Powers Gardner

reviewed the initial cost, as well as what the annual cost is. They both explained that we are in compliance with HB491 and are ahead of schedule in doing this. Please see the attached presentation for additional details.

6. Nomination of Board of Health Members

Zachary explained that this item allows us to nominate board members, who would then need to be approved by commission. He advised to table this item to be discussed in closed session.

MOTION: Commissioner Powers Gardner motioned to table the nomination of Board of Health members, seconded by Mayor Julie Fullmer. No discussion. Motion carries and approved unanimously.

7. Employee Changes

Employee changes are within normal expectations for seasonal and time-limited workers.

8. Other Items

Eric Edwards introduced a visiting student from Texas Tech.

9. Public Comments

No public comments.

10. Approve and set a date, time and location for closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals for today's date, at this location, following the completion of the regular agenda.

MOTION: Commissioner Powers Gardner motioned to hold a closed session on November 25, 2024, at 4:54pm in Room 2500 of the Health and Justice Building, seconded by Sonia Pineda. No discussion. Motion carries and approved unanimously.

CLOSED SESSION

MOTION: Commissioner Powers Gardner motioned to leave the closed session, seconded by Francine Jensen. No discussion. Motion carries and approved unanimously.

MOTION: Commissioner Powers Gardner motioned to untable item six, seconded by Francine Jensen. No discussion. Motion carries and approved unanimously.

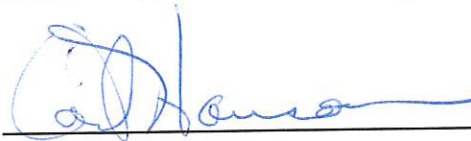
MOTION: Commissioner Powers Gardner motioned to approve item six by nominating

Mayor Julie Fullmer for a second term, and by nominating Dr. Christopher Gordon for one of the two open seats, seconded by Sonia Pineda. No Discussion. Motion carries and approved unanimously.

MOTION: Commissioner Powers Gardner motioned to adjourn the meeting, seconded by Francine Jensen. No Discussion. Motion carries and approved unanimously.



Eric Edwards, MPA, MCHES
Executive Director / Local Health Officer
Utah County Health Department



Carl Hanson
Chair
Utah County Board of Health