

**Weber Area Dispatch 911 and Emergency Services District
Administrative Control Board
Meeting Minutes of May 27, 2025**

Board Members in Attendance: Robert Dandoy, Gage Froerer, James Harvey, and Leonard Call

Excused Board Member: Russell Porter, Benjamin Nadolski, and Richard Sorensen

Additional Attendees: Executive Director Kevin Rose, Deputy Director Scott Freitag, District Attorney Bryan Baron, Deputy Chief Jared Taylor, Office Manager Kathy Stokes, and Ava a Law Student

1. Welcome – Robert Dandoy, Vice Chair: He will be leading the meeting today as Chairman Russell Porter is excused. Asks Bryan to introduce our guest, Ava, a student at Weber State University who is job shadowing Bryan.
2. Public Comment: None
3. Consent Agenda:
 - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meetings on April 22, 2025.

A motion to approve the minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meetings on April 22, 2025, was made by Gage Froerer. Leonard Call made the second motion. Motion carried by unanimous vote.

- b. Retirement Agreement with Shelly Nixon

Robert Dandoy requests that Kevin Rose give us some history and understanding about this particular agreement, particularly the agreement that the District will continue to pay for health and dental coverage for 5 years.

Kevin Rose: Historically, it has been our policy to continue to pay the health and dental coverage for 5 years, with the caveat that if they are able to get insurance through other employment the payment would stop. We did discontinue that in 2018, however; that policy is still in place to be grandfathered in for employees that were hired before 2018. Employees hired after 2018 are not eligible. Kevin has discussed this with Scott Parke and planned to discuss it in the June meeting when we review our financial audit. This is a good introduction for our next meeting and will give the Board a chance to think about it. The discussion he had with Scott was about the liability. It is a big liability for the County, but not as much for Dispatch since we have a low retirement rate. We can discuss our options and make decisions in the near future. The group agrees that this needs to be re-examined.

James Harvey makes a motion to approve the Retirement Agreement with Shelly Nixon who has given us 28 years of service, we should not take this benefit away from her. If the Board has not acted prior to this, we do not start with her. The second motion was made by Gage Froerer with a comment. "I'm going to support that motion. I don't think it is fair, obviously she is expecting that, and to jerk it out from her is not something that we need to do. But I would encourage us to look at this for the future. I would like to see, for that next meeting, have Scott Parke run the numbers so we have a dollar amount of that liability. I think in order for me to make a decision on this, I need to know what that unpaid mandate liability is going forward. And then we can better look at it. Do we faze it? Do we make it a 3-5 year? Let's look at it as it is currently written, get the numbers on a sheet of paper so we can have that discussion for the future." Motion carried by unanimous vote.

4. Action Items:

a. Operations Policies Updates

- i. O-L-005 Air Ambulance & Air Support: At the last session of the legislature, Senator Harper, in a transition bill, added some language that did two things: (1) it required that all the medical helicopter providers connect to the State system run by the Bureau of EMS giving real time reports on their location status, and (2) it is required that the 911 Centers call the closest helicopter when there is a request for a medical helicopter. There have been issues in the last couple of years when a helicopter was called and the helicopter was in Salt Lake or Provo resulting in delays. This is addressing this issue. This policy is updated to reflect the changes to legislation. The nice thing on our end is that we can interface our CAD system with the state system. This will be a completely automated process for our dispatchers. They will not have to log into a different system and judge on their own which helicopter is closest. This policy has been changed several times in the last couple of years, but this change is good and will provide better customer service for our citizens.

A motion to approve the changes to Operations Policy O-L-005 Air Ambulance & Air Support was made by James Harvey. Leonard Call made the second motion. Motion carried by unanimous vote.

- b. FY 2026-2027 UHP Contract: Our current agreement expires soon; this agreement is for the next 2 years. There aren't many changes. Bryan looked over it and made slight changes to the wording. This is a small increase of about \$5,000, using UHP's formula that they apply to all dispatch centers they have contracts with.

A motion to approve the FY 2026-2027 UHP Contract was made by Gage Froerer. Leonard Call made the second motion. Motion carried by unanimous vote.

- c. Resolution No. 2025-1 A Resolution of the Administrative Control Board of the Weber Area Dispatch 911 And Emergency Services District Appointing a

Representative to the Riverdale City Taxing Entity Committee: Basically, Riverdale has a Redevelopment Committee. This resolution is to assign their new Manager, Kevin Hall, to represent us for the committee.

By discussion it was determined that the Board would like to know when a vote is needed by the Representative on their behalf and on what. So, they could let the representative know how they would like to vote. Also, it is suggested that a policy be written with conditions and limits. Kevin Hall will be invited to our next meeting to get clear directions from the Board of what is expected. The Board should be able to know what is up for vote and advise Kevin Hall on how they would like to vote.

A motion to approve Resolution No. 2025-1 A Resolution of the Administrative Control Board of the Weber Area Dispatch 911 And Emergency Services District Appointing a Representative to the Riverdale City Taxing Entity Committee was made by Leonard Call. The second motion was made by James Harvey with a comment. "I want to make sure that he is the representative and not casting a vote on those different things right now." Motion carried by Roll Call Vote:

Board Member Gage Froerer: Aye

Board Member James Harvey: Aye

Board Member Leonard Call: Aye

Board Member Robert Dandoy: Aye

Board Member Russell Porter: Absent

Board Member Benjamin Nadolski: Absent

Board Member Richard Sorensen: Absent

- d. Surplus: Computers that have been replaced on the dispatch floor.

A motion to approve the surplus list was made by Leonard Call. James Harvey made the second motion. Motion carried by unanimous vote.

- 5. Chairman's Report – Robert Dandoy, Vice Chair: Nothing to report at this time.
- 6. Director's Report – Kevin Rose, Executive Director: We are still working with the radio system update. Working with little issues here and there. UCA has been great to work with.

Personnel update: Since our last meeting we have had three employees put in their notice. One is moving out of state, another has had personal issues she needs to work out, and the third found a job that matches her husband's 9-5 schedule. We have four new hires who are finishing their classroom training. Next week they will be out on the floor working with their trainers. They are all doing very well.

Compensation Analysis: He talked with Emily; they got the draft results back and sent them back with additional requests. They anticipate getting that back tomorrow. Hopefully, we will have that back for our next meeting.

- 7. 2025 Budget Report – Kevin Rose, Executive Director: We are 40% through the year. We are under budget in all accounts. Nothing looks problematic at this time.

8. Next Meeting June 17, 2025. The date was discussed, and a survey will be sent out to the Board to determine if June 17th or June 24th works better for the members. A motion to dismiss was made by Leonard Call. Meeting adjourned.

Respectfully submitted by Kathy Stokes

Director: _____



Date: _____

06/24/25