

School Board Meeting - May 14 2025 Minutes

Wednesday, May 14, 2025 at 5:00 PM Carbon School District Offices located at 251 West 400 North, Price, Utah

Page

A. WORKING SESSION

The Working Session was called to order at 3:30 pm.

Superintendent Salas explained that the over the past two weeks the district administration team has visited each school and given a presentation on the district finances and the amount of money available to provide salary and benefit increases. She highlighted for the board the main points of the presentation. She then discussed the salary schedule options that were presented to teachers. They also discussed HB267, which initially eliminated the ability of unions to collectively bargain with state government agencies. However, this bill has been temporarily paused due to a public referendum.

Jeff reminded the board of the July Board Annual meeting. He suggested board members give some thought to agenda items that can be discussed at that meeting. He asked if a comparison of school board compensation among similar districts could be presented at that meeting. Nicole also mentioned that she would like to see a comparison of the number of teachers who have a bachelor's degree, master's degree, and PhD.

B. CLOSED SESSION

Convene To Closed Session

Motion to go into closed session to discuss personnel issues and collective bargaining.

Moved by: Nicole Hobbs Seconded by: Keith Cox

Yea Gwen Callahan, Jeff Richens, Wayne

Woodward, Keith Cox, and Nicole Hobbs

Motion Carries 5-0

C. GENERAL SESSION

The Working Session was called to order at 5:00 pm.

D. OPENING

- Call To Order
- 2. Pledge
- 3. Recognition

Debate Oratory State Gold Medalist - Andrus Daniel

Andrus was congratulated for winning the Gold Medal in Debate for four consecutive years.

2025 Sterling Scholars

English - Lanie Anderson

Music - Erin Martin

Computer Tech - Maggie Hinckley

Business & Marketing - Hunter Pero

Visual Arts - Tage Noyes

Social Studies - Evelyn Halk

Science - Tyler Morris

Math - Landrie Anderson

General Scholarship - Bradley Sweeney

Family & Consumer Science - Kaylynn Black

10

Drama & Vocal Performance - Kora Stockdale

Skilled & Technical - Josiah Trostle

Dance - Camryn Frandsen

Forensics & Speech - Andrus Daniel

Lanie Anderson and Evelyn Halk represented the Sterling Scholar students as they expressed appreciation for the board, district, and school support. They also gave special thanks to their advisors, Leslie Davis and Gail Scoville.

Academic All-State

Ridge Butler - Baseball

Bradley Sweeney - Boys Track, Vocal Music, Instrumental Music

Josiah Trostle - Boys Tennis, Boys Track, Instrumental Music

Tyler Morris - Boys Soccer

Luke Brady - Boys Soccer

Mason Engar - Boys Soccer

Sage Vea - Softball

Harrison Clark - Vocal Music, Instrumental Music

Marian Shepherd - Instrumental Music

Andurs Daniel - Speech & Debate

Danielle Hill - Theatre

Drake Chappell - Boys Soccer

Nicholas Bryner - Boys Tennis

Connor Gleave - Boys Volleyball

Evan Lancaster - Boys Volleyball

Apples for Teachers - Michelle Fidell

Representatives from AJB Broadcasting presented Michelle Fidell, a teacher at Helper Middle School, with the Apples for Teachers award.

Driver Education Department Award - Justin Wilde

Superintendent Salas explained that Justin Wilde, Director of Transportation and Driver Education at Carbon School District, was recently named the State Driver Education Director of the Year.

Amplify Science of Reading Star Award - Literacy Legend -Bruin Point Elementary

Bruin Point Elementary staff members were awarded the Literacy Legends Award. All staff members were present and received thanks for the work they do at the school.

4. Public Comment

E. REPORTS/CORRESPONDENCE

1. Board Member Reports

Gwen expressed her appreciation for Landrie and how much she wishes she had been able to get to know her sooner.

Keith said Landrie has been amazing as a board member and thanked her for time on the board.

Nicole said how impressed she has been with Landrie from the very first meeting she attended.

Wayne spoke about all of the year-end activities that have been going. He spoke specifically about Grad Spec, which he has been involved with this year. He commented on the wonderful volunteers that are planning Grad Spec. He also said how wonderful the tradition is in Carbon School District that we have a student who sits on the school board. He said every year we have had excellent student board members, but Landrie has really raised the bar.

Jeff spoke about the retirement banquet. He said he is so

impressed with the caliber of teachers we have. He also encouraged community members to get involved and volunteer with Grad Spec. Jeff then spoke to the Andersons and said how wonderful their kids are, and how thankful he is to have been able to get to know their daughter Landrie during her time on the board. He spoke about the importance of her contributions to the board, including her input on the cell phone ban and other student issues.

Landrie spoke about an activity that she participated in with the elementary students. She was especially impressed by how the elementary students spoke about their teachers and the teachers they were looking forward to having in the future. She concluded by saying thank you to the school board for making her feel included and important.

2. Superintendent Report

Superintendent Salas reported on attending the Castle Valley Center Graduation. She was emotional as she spoke about the wonderful students and staff at the Castle Valley Center. She also commented on the Senior Sunset event that took place for graduating seniors and was a very successful event. Lastly, she thanked Landrie for her participation, professionalism, and her contributions. She also remarked on the fact that Landrie is pursuing education as a career, and that the district looks forward to seeing her application as a teacher in the near future.

F. INFORMATION & DISCUSSION

G. ACTION

1. <u>Trustland Plans</u> (Presented in April)

Trustlands plans were presented at the previous meeting. There were no further questions or comments.

Motion to approve the Trustlands Plans as presented.

Moved by: Nicole Hobbs

Seconded by: Gwen Callahan

2. LEA-Specific License - Rachel Allen

Stacy Basinger presented a request to extend Rachel Allen's LEA-specific license. She is almost finished with her program.

Motion to approve the LEA-specific license for Rachel Allen.

Moved by: Gwen Callahan

Seconded by: Wayne Woodward

Motion Carries

Out-of-State Travel Requests

11 - 16

Mont Harmon Archery Team ∅

Helper Archery Team @

Carbon High School marching band - additional students and advisor

Tom Lasslo presented the request for the Archery Program to travel to the National Archery Competition. Both Mont Harmon and Helper Middle Schools are requesting to attend.

Motion to not approve the travel request for Helper Middle School Archery, in order to follow the policy and not set a new precedence. 11 - 16

Moved by: Wayne Woodward

Seconded by: Keith Cox

Motion Carries

Mont Harmon Archery Team @

Helper Archery Team @

Carbon High School marching band - additional students and advisor

Tom Lasslo presented the request for the Archery Program to travel to the National Archery Competition. Both Mont Harmon and Helper Middle Schools are requesting to attend.

Adam Cunningham presented the request for out-of-state travel for the CHS Marching Band. Mr. Sweeney took an

opportunity to comment on how wonderful Mr. Cunningham has done with the Marching Band.

Motion to approve the request for Mont Harmon out-of-state travel with the \$400 and advisors, per policy.

11 - 16

Moved by: Wayne Woodward Seconded by: Nicole Hobbs

Motion Carries

Mont Harmon Archery Team

→ Helper Archery Team

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Carbon High School marching band - additional students and advisor

Tom Lasslo presented the request for the Archery Program to travel to the National Archery Competition. Both Mont Harmon and Helper Middle Schools are requesting to attend.

Motion to add the action to include additional students and advisors to the CHS Marching Band out-of-state trip approved at the last meeting.

11 - 16

Moved by: Wayne Woodward Seconded by: Gwen Callahan

Motion Carries

Mont Harmon Archery Team *⊘*Helper Archery Team *⊘*

Carbon High School marching band - additional students and advisor

Tom Lasslo presented the request for the Archery Program to travel to the National Archery Competition. Both Mont Harmon and Helper Middle Schools are requesting to attend.

Adam Cunningham presented the request for out-of-state travel for the CHS Marching Band. Mr. Sweeney took an opportunity to comment on how wonderful Mr. Cunningham has done with the Marching Band.

Motion to include an additional 7 students and an advisor to

11 - 16

the CHS Marching Band out-of-state trip approved at the last meeting.

Moved by: Gwen Callahan Seconded by: Nicole Hobbs

Motion Carries

4. Policy 505

17 - 30

505 Admissions and Attendance - Eligibility and Admissions Requirements *❷*

Superintendent Salas said that a review of Policy 505 lead to the realization that several changes were necessary in the policy. Changes are related to open enrollment and boundary changes. The board discussed the changes.

Motion to approve policy 505 as a first reading.

17 - 30

Moved by: Keith Cox

Seconded by: Gwen Callahan

Motion Carries

H. Consent Agenda

Motion to approve the consent agenda as presented.

Moved by: Nicole Hobbs

Seconded by: Wayne Woodward

Motion Carries

- 1. Approval of Minutes
- 2. Approval of Financial Information
- 3. Guardianship Affidavits
- 4. Travel Requests

5. New Hires 31 - 32

New Hires May 2025.pdf

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	Business Administrator
	Board President
Motion to adjourn.	

The meeting was adjourned at 6:15 pm.



Travel Request

Name of employee making the request

Tom Lasslo

Purpose of travel

For the Mont Harmon Archery team to compete at the NASP (Archery) World Championships. The team took 1st place in the 3D shoot at the Western Nationals.

Background information

The archery team at MHMS took first at the Utah NASP state meet in Bullseye and in the IBO 3D. At the At the Western Nationals the team placed third in the Bullseye, and are the Western National Champions in the IBO 3D Shoot. In the past if the team placed in the top two, they were allowed to go to the World Championships in June.

Departure date for travel

DATE

6/4/2025

Return date

DATE

6/8/2025

City and state of destination
Myrtle Beach, South Carolina
Number of students traveling
24
Number of staff traveling
2
Names of staff members traveling
Tom Lasslo and Amber Chappell

Travel Cost Per Person, (air fare, rental car, etc)				
700.00				
Lodging cost per person				
980.00				
Per Diem Cost Per Person				
250.00				
Registration Fees				
70.00				
Total Cost Per Person				
2,000.00				

Travel costs

Out-of-State Travel Request

6/4/2025

Out-of-State Travel Requests must be approved by the School Board. School Board meetings are held on the second Wednesday of each month. Please submit all out-of-state travel forms by the first Wednesday of the month in order to be added to the Board agenda that month.

Name of Coach/Advisor Requesting Out-of-State Travel Ryan Nelson Which school(s) will be represented in this trip? Carbon High Helper Middle Mont Harmon Middle Which state event did the student(s) win to qualify for out-of-state travel? 2025 NASP/IBO 3D Archery Championship Departure date DATE

where do you intend to travei?
Myrtle Beach, South Carolina
How many students will be traveling?
14
How many adult CSD employees will be traveling (1 advisor for every 10
students, 5 student minimum for 1 advisor)?
CSD Policy 531.7, "The ratio for District provided supervision for students not accompanied by a parent or parent designee will be one (1) adult employee per ten (10) students. No adult supervision will be provided by the District until the number of students attending the event exceeds 4 students."
1
What is the cost per student for the trip?
1,100.00
What is the cost per advisor for the trip?
1,100.00

Are you planning to host a fundraiser for the trip? If so, when will it be held and what is the fundraiser you are planning?

We will begin fundraising as soon as we know if we secure a spot. We hope that will be by May 15th. We would want to have a "Snap Raise" or other similar fundraiser for this event.

I have read and understand CSD Policy 531 "Student Activities - Out-of-State Travel".

To view the policy, please visit: http://go.boarddocs.com/ut/carbon/Board.nsf/goto? open&id=BBXMLV5AEAC7



05/08/2025



Policy: 505

Section: 500 Students

Policy 505 - Admissions And Attendance - Eligibility and Admissions Requirements (fba

Definitions

- 1. Non-resident student: A student who resides in another district in the state
- 1.—Resident student: A student who resides in Carbon School District

505.1 STUDENT RESIDENCY (PARENT OR GUARDIAN RESIDES IN UTAH)

The Delistrict of residence of a minor child whose custodial parent or legal guardian resides in Utah is:

- 1. The School District in which the custodial parent or guardian who has legal custody of the child resides; or
- 2. The **D**district in which the child resides;
 - a. While in the custody or under the supervision of a Utah state agency, local mental health authority, or substance abuse authority;
 - b. While under the supervision of a private or public agency authorized to provide child placement services by the state of Utah;
 - c. If the child is married or has been determined to be an emancipated minor by a court of law or authorized administrative agency.
 - d. The child resides in the District while living with a responsible adult resident of the District who has been designated as the child's custodian through a durable power of attorney as provided for in this policy and the District has been determined to be
 - the child's district of residency as provided for in "Alternative District of Residency" below; or,
 - e. The child is receiving services from a health care facility or human services program (as defined by Utah Code 262A-2-101) and the Deliastrict has been determined to be the child's district of residency as
 - provided for in "Alternative District of Residency" below.
- 3. A "responsible adult resident" is an individual who is 21 years of age or older who is a resident of this state and is willing and able to provide reasonably adequate food, clothing, shelter, and supervision for the child.

505.2 ALTERNATIVE DISTRICT OF RESIDENCY

When a student's parent or legal guardian resides in Utah but not within the <u>Dd</u>istrict, and the student resides in the <u>Dd</u>istrict, the parent or legal guardian may request a determination that the <u>Dd</u>istrict is the student's alternative district of residency by filing a written request with the <u>Dd</u>istrict for that determination. The written request shall demonstrate that:

- 1. The child's physical, mental, moral, or emotional health will be best served by considering the child to be a resident for school purposes;
- 2. Exigent circumstances prevent the case from being considered under the procedures provided for in this policy for inter-district transfers (see "Open Enrollment" for Utah Resident Students, below); and
- 3. Considering the child to be a resident of the <u>Pd</u>istrict will not violate any other law or rule of the State Board of Education.

Utah Code § 53G-6-302(2)(b)(iii), (iv) (2022

For alternative district requests, the **D**district designates the District Superintendent as its review official.

Upon receipt of an alternative district request, the review official shall review the request in light of the requirements set forth above and within 10 business days make a recommendation to the Board of Education (or its designee) on whether the student should be treated as a resident of the Ddistrict.

Utah Admin. Rules R277-621-3(2) (January 9, 2018)

The Board of Education (or its designee) shall review the request and the recommendation and determine, based on the criteria set forth above, whether to grant or deny the request. The decision shall be in writing and shall set for the reasons for approval or denial in accordance with the criteria.

When the District is established as the alternative district of residence of a student while the student is attending a private human services program, the student in entitled to educational services from the District at District facilities, as determined by the <u>Pd</u>istrict. The <u>Pd</u>istrict is not required to provide educational services on-site at the private human services program facility unless the District's IEP team determines that on-site services are required to meet the needs of the student under federal law.

505.5 505.3 STUDENT RESIDENCY (PARENT OR GUARDIAN DOES NOT RESIDE IN UTAH)

A minor child whose parent or legal guardian does not reside within Utah may be considered a resident of the <u>Dd</u>istrict in which the child lives if it is established to the satisfaction of the local Board that:

- 1. The child is either married or has been determined to be an emancipated minor by a court of law or authorized state administrative agency;
- 2. The child was placed and is being supervised by a child-placing agency which is authorized by the State of Utah to provide residential or child placement services and the agency is paying the child's tuition and fees to the extent required by Utah Code Ann. § 62A-2-127;
- 3. The child is in custody or under the care of a Utah state agency; Utah Code Ann. § 62A-2-127(2) (2022)
- 4. The child lives with a resident of the <u>Dd</u>istrict who is a responsible adult and whom the <u>Dd</u>istrict agrees to designate as the child's legal guardian as provided for below; or
- 5. The <u>Dd</u>istrict, in its sole discretion, may accept a non-emancipated student as a resident of the <u>Dd</u>istrict if each of the following are demonstrated to the Board's satisfaction:
- a. The child's physical, mental, moral, or emotional health would best be served by considering the child to be a resident for school purposes; and

- b. The child is prepared to abide by the rules and policies of the school district; and
- c. The person with whom the child resides in the district has been designated as the child's custodian in a durable power of attorney, which the <u>Dd</u>istrict agreed in its sole discretion to accept.
 - d. One of the following two sets of circumstances exists:
 - i. The child lives with a responsible adult who resides in the <u>Dd</u>istrict and is the student's non-custodial parent, grandparent, brother, sister, uncle, or aunt and the child's presence in the <u>Dd</u>istrict is not for the primary purpose of attending the public schools; or ii. The child's parent has moved from the state, and the child resides with a responsible adult who resides in the <u>Dd</u>istrict, and the child's attendance in the school will not be detrimental to the school or to the <u>Dd</u>istrict. Utah Code 53G-6-302(3) (2022)

NOTE: A document issued by other than a court of law that purports to award guardianship to a person who is not a resident of the jurisdiction in which guardianship is awarded is not valid until reviewed by a court of law.

505.64 DURABLE POWER OF ATTORNEY

In certain circumstances identified above, a durable power of attorney must be obtained before a child can be admitted to attend school within the dDistrict. This durable power of attorney does not confer legal guardianship. In order to be sufficient, this durable power of attorney must be issued by the person who has legal custody of the child and must grant the custodian full authority to take any appropriate action in the interests of the child, including delegating powers regarding care, custody, and property, including authority over schooling.

In addition, the person with legal custody of the child (the grantor of the power of attorney) and the person who the child is to reside with (the person empowered by the power of attorney) must both agree to:

- 1. Assume responsibility for any fees or other charges related to the child's education in the dDistrict, and
- 2. Provide the District with all requested financial information needed to determine eligibility for fee waivers, if those are claimed.

505.75 GUARDIANSHIP FOR RESIDENCY PURPOSES

- 1. Subject to the District's acceptance and approval, a responsible adult resident residing in the District may obtain guardianship of a child whose custodial parent or legal guardian does not reside in the District for the limited purpose of establishing school district residency of a minor child by submitting to the Superintendent a signed affidavit by the child's parent which states that:
 - a. The child's presence in the district is not for the primary purpose of attending the public schools;
 - b. The child's physical, mental, moral or emotional health would be best served by transfer of quardianship to a Utah resident:
 - c. The affiant is aware that designation of a guardian is equivalent to a Court established guardianship and will suspend or terminate any existing parental or guardianship rights in the same manner as a court-established guardianship;
 - d. The affiant consents and submits to suspension or termination of parental or guardianship rights;
 - e. The affiant submits to the jurisdiction of Utah State courts in which the <u>Dd</u>istrict is located for any action related to guardianship or custody of the student;
 - f. The affiant designates the responsible adult resident as agent to accept service of process and notice; and

- g. It is the affiant's intent that the student becomes a permanent resident of the <u>Dd</u>istrict under the supervision of the responsible adult.
- 2. The responsible adult must also submit a signed and notarized affidavit stating that:
 - a. The affiant is a resident of the school district and desires to become the guardian of the student;
 - b. The affiant consents and submits to the jurisdiction of the state district court in which the school district is located in any action relating to the guardianship or custody of the child in question;
 - c. The affiant consents and submits to the jurisdiction of the state district court in which the school district is located in any action relating to the guardianship or custody of the child in question;
 - d. The affiant will accept responsibilities of guardianship to provide adequate supervision, discipline, food, shelter, educational and emotional support, medical care and pay all school fees;
 - e. The affiant accepts the parent or prior guardian's appointment of agency.
 - f. If the child's custodial parent or legal guardian cannot be found in order to execute the statement required under subsection (6), then the responsible adult resident must submit a signed and notarized affidavit to that effect to the <u>Dd</u>istrict. The <u>Dd</u>istrict shall

also submit a copy of the affidavit to the Criminal Investigations and Technical Services Division of the Department of Public Safety.

- 3. The student who lives with the responsible adult must submit a signed and notarized affidavit stating that:
 - a. The student desires to become a permanent resident of the State of Utah and reside in the Delistrict with and be responsible to the named responsible adult; and
 - b. The child will abide by rules and policies of the district and schools.

The <u>Dd</u>istrict may require the responsible adult to also submit any other relevant documents that it reasonably believes to be necessary to substantiate any claim made in connection with the application.

Upon receipt of the required information and documentation, and a determination by the board that the information is accurate, that the requirements have been met, and that the interests of the child would best be served by granting the guardianship, the Board or its authorized representative may designate the applicant as guardian of the child by issuing a designation of guardianship letter to the applicant.

The <u>Dd</u>istrict shall deliver the original documents filed with the <u>Dd</u>istrict, together with a copy of the designation of guardianship issued by the <u>Dd</u>istrict, in person or by any form of mail requiring a signed receipt, to the clerk of the state district court in which the <u>Dd</u>istrict is located.

Intentional submission to the <u>Dd</u>istrict of fraudulent or misleading information under this policy is punishable under Utah Code Ann. § 76-8-504

If the District has reason to believe that a party has intentionally submitted false or misleading information under this part, it may, after notice and opportunity for the party to respond to the allegation:

- a. void any guardianship, authorization, or action which was based upon the false or misleading information; and
- b. recover, from the party submitting the information, the full cost of any benefits received by the child on the basis of the false or misleading information, including tuition, fees, and other unpaid school charges, together with any related costs of recovery.

Utah Code Ann. 53G-6-303 (2019)

505.8-6 APPEAL OF GUARDIANSHIP DENIAL

If the Board denies the application for a guardianship designation, the applicant may either appeal the denial to the Utah district court where the $\underline{\mathbf{Dd}}$ istrict is located, or may file an original petition for guardianship with the court.

Utah Code Ann. 53G-6-303 (2019)

505.97 TERMINATION OF GUARDIANSHIP

A guardianship designation issued by the <u>Dd</u>istrict may be terminated, and the authority and responsibility of the prior custodial parent or legal guardian may be restored, upon submission to the <u>Dd</u>istrict of:

- 1. A signed affidavit by the person who consented to the guardianship which requests termination of the guardianship, or
- 2. A signed written request by the designated guardian requesting termination of the guardianship.

If the District determines that it would not be in the best interests of the child to terminate the guardianship, the <code>Dd</code>istrict may refer the request for termination to the Utah district court where the original guardianship documents were submitted.

If the District determines, after giving notice and an opportunity to respond, that an individual has intentionally submitted false or misleading information to the <u>Dd</u>istrict in connection with a guardianship designation, the <u>Dd</u>istrict may:

- 1. void any guardianship, authorization, or action which was based on the false or misleading information, and
- recover from the person submitting the false or misleading information the full cost of any benefits received by the child based on the false or misleading information, including tuition, fees, and other unpaid school charges, along with any related costs of recovery.

A student whose guardianship or enrollment has been terminated may, upon payment of all applicable tuition and fees, continue in enrollment until the end of the school year unless excluded from attendance for cause.

Utah Code Ann. § 53G-6-303 (2019)

505.408 TUITION

The board shall charge the nonresident child tuition at least equal to the per capita cost of the school program in which the child enrolls unless the board, in open meeting, determines-to waive the charge for that child in whole or in part. The official minutes of the meeting shall reflect the determination.

Utah Code Ann. 53G-6-306(3) (2022)

505.449 TUITION FOR EDUCATION OUTSIDE OF THE DISTRICT

If the Board so determines, it shall pay tuition to any accredited district outside the state with which it has a written agreement to educate students attending school in the out-of-state district. The agreement shall be approved by both districts and filed with the State Board of Education. The <u>Dd</u>istrict is not required to pay tuition to any district with which it has not contracted.

Utah Code Ann. § 53G-6-305 (2019)

505.120 ELIGIBILITY AND ADMISSIONS REQUIREMENTS

All documents submitted for proof of guardianship shall be kept by the <u>Pd</u>istrict until the student has reached the age of eighteen (18) unless the <u>Pd</u>istrict receives a valid court order to do otherwise.

Utah Code Ann. § 53G-6-303(9) (2019)

The <u>Pd</u>istrict may require evidence that a child is eligible to attend the public free schools of the <u>Pd</u>istrict at the time it considers an application for admission of the child. The <u>Pd</u>istrict may withdraw any student who ceases to be a resident; however, a student whose guardianship or enrollment has been terminated under this policy may, upon payment of all applicable tuition and fees, continue in enrollment until the end of the school year unless excluded from attendance for cause.

Plyler v. Doe, 102 S.Ct. 2382 (1982) Daniels V. Morris, 746 F.2d 271 (5th Cir. 1984)

505.131 "OPEN ENROLLMENT" FOR UTAH RESIDENT STUDENTS

The Board is responsible for providing educational services consistent with Utah state law and rules of the State Board of Education for each student within the District and - to the extent reasonably feasible and in accordance with the limitations and provisions herein - for any student who resides in another district in the state and desires to attend a school in the District.

For purpose of "open enrollment," the following definitions apply:

- 1. "Early enrollment" means:
 - a. application between November 15 and the first Friday in February for admission for the next school year to a school that is not a student's school of residence; or
- 2. "Early enrollment for grade configuration" means
 - a. application between August 1 through November 1 for admission for the next school year to a school that is not a student's school of residence if:
 - i. the school district is doing a district-wide grade reconfiguration of his elementary, middle, junior, and senior high schools; and
 - ii. that grade reconfiguration will be implemented in the next school year
- 3. "Late enrollment" means application:
 - a. after the first Friday in February for admission for the next school year to a school that is not the student's school of residence; or
 - b. for admission for the current year to a school that is not the student's school of residence.
- 4. "Non-resident student" means a student who lives outside the boundaries of the school attendance area

- 5.1. "Open enrollment threshold" means the school enrollment levels (for early enrollment or late enrollment) determined under Utah Code § 53G-6-401 and regulations established by the Utah State Board of Education
- <u>6.2.</u> "School of residence" means the school is assigned to attend based on the student's place of residence.
- 7.3. "School attendance area" means an area established by the Board of Education from which students are assigned to attend a certain school.

If a school's average daily membership falls below the open enrollment threshold, the Board shall allow non-resident students to enroll in the school if a school's average daily membership is above the open enrollment threshold, the Board may at its discretion, allow enrollment of non-resident students in the school upon satisfactory completion of the application process set forth herein.

The Board shall provide written notification to the parents of each student that resides within the school district and other interested parties of the revised early enrollment period beginning August 1 and ending November 1 if the school district is doing a district-wide grade reconfiguration of its elementary, middle, junior, and senior high schools; and the grade reconfiguration will be implemented in the next school year.

The Board shall make information about the <u>Dd</u>istrict, its schools, programs, policies, and procedures available to all students who are residents of the State and express an interest in transferring into the <u>Dd</u>istrict or in transferring to another school within the <u>Dd</u>istrict.

In order for a Utah student to attend a District school other than the student's school of residence, the non-resident student's parent must submit an application on a district form. to the District on a form provided by the State Board of Education.

To be considered as an "early enrollment" application, the student's parent must submit the application from August 1 to November 1 if there is a district-wide grade reconfiguration the following school year or from December 1 through the third Friday in February prior to the school year of application for initial enrollment to begin the following school year in the District. Applications that are submitted for the current school year or after the third Friday in February for the following school year will be considered "late enrollment" applications.

505.14 NOTICE OF ACCEPTANCE OR REJECTION OF APPLICATION

For early enrollment application, the District shall provide written notice of acceptance or rejection of that application within six weeks after receipt of the application by the District or by March 31 whichever is later. For a late enrollment application for the following school year, written notice of acceptance or rejection shall be provided within two weeks of the District's receipt of the application or by the Friday before the new school year begins, whichever is later. For a late enrollment application for the current school year, written notice of acceptance or rejection shall be provided within two weeks of the District's receipt of the application. Written notice of acceptance of an application for enrollment shall also be sent to the non-resident student's school of residence (for intradistrict transfers) or district of residence.

505.1512 DENIAL OF ENROLLMENT APPEAL

Denial of initial or continuing enrollment of a non-resident student may be appealed to the Board. Written notice of the request for appeal to the Board must be submitted to the Board within fifteen (15) days of the date of the Board's denial of the application. The decision of the Board shall be upheld in any subsequent proceedings unless the Board's decision is found, by clear and convincing evidence, to be in violation of applicable law or regulation, or to be arbitrary and capricious.

505.4613 STANDARDS FOR APPLICATION

Acceptance or rejection of an application shall be determined on an individual basis. Standards applied to each application include at least the following:

- 1. The non-resident student shall be allowed to voluntarily enroll in programs within the District unless, on a case-by-case basis, the District determines that there is a capacity for additional students in the program for which the non-resident student applies and that there is adequate space, facilities, and teacher availability in the class, grade level and school building for which the student applied. For secondary schools, the <u>Pd</u>istrict may also consider the capacity of a comprehensive program in determining whether to accept or reject an application.
- The Ddistrict shall give priority to a student who is a child of a military service member.
- 3. The <u>Dd</u>istrict shall maintain heterogeneous student populations if necessary to avoid violation of the constitutional or statutory rights of students.
- 4. The <u>Dd</u>istrict shall not be required to provide any program that it has not previously provided to its own students. If the District does not offer a program that the student requires, that fact shall be considered in reviewing the student's application.
- 5. The <u>Dd</u>istrict shall consider the willingness of prospective students to comply with District policies.
- 6. The <u>Dd</u>istrict shall consider whether an applicant's brother or sister is attending the requested school or another school in the <u>Dd</u>istrict.
- 7. The <u>Dd</u>istrict may give preference to applicants from students residing within the <u>Dd</u>istrict over applications from students who do not reside within the <u>Dd</u>istrict.
- 8. The <u>Dd</u>istrict may consider whether the requested transfer is needed for the student's health or safety.
- 9. The <u>Dd</u>istrict may reject an application for transfer for the current school year when the student has already transferred to another school for the current school year under open enrollment (whether that was effective at the beginning of the school year or during the school year).
- 10. Standards may not include previous academic achievement, athletic or other extra-curricular ability, the fact that the student requires special education services or which space is available, or previous disciplinary proceedings, except that the District may deny applications from students who have committed serious infractions of the law or school rules, including rules of the District which may not have been rules of the student's prior district where the conduct occurred. The Delistrict may deny applications from students who have been guilty of chronic misbehavior which would, if continued, endanger persons or property, cause serious disruptions in the school, or place unreasonable burdens on the school staff.
- 11. The Board may, at its discretion, allow provisional enrollment of students with prior behavior problems. In such cases, the Board will, on a case-by-case basis, establish conditions under which enrollment of the non-resident student would be permitted. The Board may also impose such conditions on a non-resident student previously enrolled in the <u>Dd</u>istrict, under which the non-resident student's enrollment would be continued.

12. Attendance history will be a consideration for acceptance or revocation of enrollment for resident students enrolled in a school outside of their resident boundary.

505.4714 POSTING OF SCHOOL ENROLLMENT INFORMATION

For each school, the <u>Dd</u>istrict <u>may shall</u> post the following information on the <u>Dd</u>istrict website:

- 1. The school's maximum capacity;
- 2. The school's adjusted capacity. Adjusted capacity means the total number of students who could be served in a school if each teacher had a class near the <u>Dd</u>istrict average class size for the corresponding grade or similar class);
- 3. The school's projected enrollment used in calculating the open enrollment threshold;
- 4. The school's actual enrollment on October 1, January 2, and April 1;
- 5. The number of non-resident student enrollment applications for the school;
- 6. The number of non-resident enrollment applications accepted; and
- 7. The number of resident students transferring to another school.

505.4815 PARTICIPATION IN INTERSCHOLASTIC COMPETITION

Nonresident students shall be eligible for extracurricular activities at a public school consistent with eligibility standards as applied to students that reside within the school attendance area, except as provided by policies or rules established by the State Board of Education, in consultation with the Utah High School Activities Association. Final determinations as to extent of participation shall be made by the Board of Education or coaches delegated such authority.

505.4916 TERMINATION OF ENROLLMENT

Once a non-resident student or a resident student outside of their resident boundary is enrolled within a school in the District, the student may remain enrolled in the school subject to compliance with all rules and standards established for students in the District and is not required to submit annual or periodic applications unless one of the following occurs:

- 1. the student graduates;
- 2. the student is no longer a Utah resident;
- 3. the student is suspended or expelled from school; or
- 4. the Ddistrict determines that enrollment within the school will exceed the school's open enrollment threshold.
- 5. The student's attendance has been unsatisfactory
- 6. Data demonstrates that the student is not succeeding academically
- 7. The student's behavior violates school or district policies

505.2017 TRANSPORTATION

The parent or guardian of the nonresident student must arrange for the student's transportation to and from school. The School District shall provide transportation for a nonresident student on the basis of available space on an approved route within the District to the school of attendance if District students

would be eligible for transportation to the same school from that point on the bus route and the student's presence does not increase the cost of the bus route.

Utah Code Ann. § 53G-6-407 (2019)-)

505.2118 WITHDRAWAL OF ENROLLMENT

The parent of a non-resident <u>or resident</u> may withdraw the student from the non-resident school by doing one of the following:

- 1. Submitting notice of intent to enroll the student in the student's school of residence for the subsequent year
- 2. Submitting notice of intent to enroll the student in another non-resident school for the subsequent school year

Unless provisions have previously been made for enrollment in another school, if the <u>Dd</u>istrict releases a non-resident student from enrollment in the District, the District superintendent shall immediately notify the student's district of residence.

If the District received notice from another district that a student residing in the District, but who has been enrolled in the other district, is released from enrollment with that district, the District shall enroll the student in the appropriate District school and take such additional steps as may be necessary to ensure compliance with laws governing school attendance.

The Board may allow a student residing outside the state to attend school within the <u>Dd</u>istrict but shall charge the non-resident child tuition at least equal to the

505.19 Health Examinations

The board shall implement policies as prescribed by the Department of Health for vision, dental, abnormal curvature of spine, and hearing examinations of students attending the districts' schools. Qualified health professionals shall provide instruction, equipment, and material for conducting examinations.

Upon written request from any parent or guardian of a student who contends that an examination provided by this policy would violate the personal beliefs of the person making the request and of the student, the student shall be exempt from submitting to the examination. The school shall give notice in writing to a student's parent or guardian of any impairment disclosed by the examination. Utah Code Ann. 53G-9-405 (2019)

505.2320 EXCEPTION TO OPEN ENROLLMENT REQUIREMENTS FOR DCFS CASES

Regardless of the student's place of residency or the open enrollment requirements set forth above, the Ddistrict shall allow enrollment of a student in a District school where such enrollment is determined by the Utah Division of Child and Family Services to be necessary to comply with the provisions of 42 U.S.C. 675.

505.2421 TRANSFER OF PERSISTENTLY DANGEROUS STUDENTS

The State Superintendent may designate a school as "persistently dangerous" when at least 3% of students for three consecutive school years have been suspended or expelled for either a gun-free school

violation or for a reported violent criminal offense that took place either on school property or at a school-sponsored activity.

If a District is designated by the State Superintendent as persistently dangerous, then the <u>Dd</u>istrict shall, within 15 days of receiving notice of the designation, notify the parents of the school's students:

- 1. That the school has been designated as persistently dangerous and the criteria that caused the designation;
- 2. That a parent may transfer the parent's student to a safer school within the <u>Dd</u>istrict if the parent chooses; and
- 3. That the parent may request the transfer within 30 days after the parent received notice of the designation.

Upon receipt of a timely transfer request, the student shall be promptly transferred to a safe school within the Ddistrict notwithstanding other limitations on transfers or enrollment changes contained in this policy.

In the event of a persistently unsafe school designation, the Ddistrict shall also provide the State Superintendent with the information and materials required under Utah Administrative Rules R277-714-3 and R277-714-4.

505.2522 REQUIRED IDENTIFICATION

An "enroller" is an individual who enrolls a student in a public school. Upon enrollment of a student for the first time in a particular school in the District, that school shall notify the enroller in writing that within 30 days the enroller shall provide the school with either (1) a certified copy of the student's birth certificate, or (2) other reliable proof of the student's identity, biological age, and relationship to the student's legally responsible individual, together with an affidavit explaining the enroller's inability to produce a copy of the student's birth certificate. If the documentation inaccurately describes the student's biological age, the enroller shall also provide an affidavit explaining the reason for this inaccuracy and supporting documentation that establishes the student's biological age.

Supporting documentation to establish a student's biological age may include:

- 1. A religious, hospital, or physician certificate showing the student's date of birth;
- 2. An entry in a family religious text;
- 3. An adoption record;
- 4. Previously verified school records;
- 5. Previously verified immunization records;
- 6. Documentation from social service provider (as defined by Utah Code 53E-3-524); or
- 7. Other legal documentation, including from a consulate, that reflects the student's biological age.

If supporting documentation to establish the student's biological age is not available, the school shall assign a review team to determine the student's biological age for the <code>Dedistrict</code> to use in enrolling and placing the student. The review team shall consist of at least three members, with at least one of the members having completed the child sexual abuse and human trafficking prevention training within the prior two years. Review team members may include any of the following: an appropriate district administrator, the student's teacher or teachers, the school principal, a school counselor, a school social worker, a school psychologist, a culturally competent and trauma-informed community representative, a school nurse or other school health specialist, an interpreter (if necessary), or a relevant educational equity administrator.

In addition to meeting the mandatory reporting requirements regarding suspected physical or sexual abuse, the school shall also report to local law enforcement and to the Division of Child and Family Services any sign of child trafficking that the review team identifies in performing its duties.

505.2623 DISTRIBUTION OF KITS FOR MISSING CHILD IDENTIFICATION PROGRAM

The Missing Child Identification Program administered by the Utah Attorney General provides for the distribution of fingerprint and DNA identification kits that parents may use to collect and store fingerprint and DNA information for potential use by law enforcement in the event that the child is missing. Each elementary school in the <u>Dd</u>istrict that receives a supply of such kits through the program shall offer a kit to a parent or guardian of each student entering kindergarten at the school.

505.2724 MISSING CHILD

If a school within the <code>Del</code>district receives notification from the Bureau of Criminal Identification that a child that is currently or was previously enrolled is missing, the school shall flag that child's records sufficiently to alert school officers that the record is that of a missing child. If the school receives notification from the Bureau of Criminal Investigation that the child is no longer missing, it shall remove the flag from the record.

Utah Code Ann. § 53G-6-602 (2018)

505.2825 TRANSFER STUDENTS

Within 14 days after enrolling a transfer student (simultaneously if the student is a military child), a school shall request, directly from the student's previous school, a certified copy of his record and shall exercise due diligence in obtaining the record.

Utah Code Ann. § 53G-6-604 (2018) and Utah Code 53E-3-905(2) (2018)

If a school within the District is requested to forward a copy of a transferring student's record to the student's new school, it shall comply within thirty (30) school days (10 days if the student is a military child) unless the record has been flagged as being that of a missing child, in which case the copy shall not be forwarded and the school shall notify the Bureau of Criminal Investigations of the request. Any knowledge as to the whereabouts of a missing child shall be reported immediately to the Bureau of Criminal Identification-.

Utah Code Ann. § 53G-6-602 (2018) Utah Code Ann. § 53G-6-604 (2018) Utah Code Ann. § 53E-3-905(2) (2018)

505.22 HEALTH EXAMINATIONS

The Board shall implement policies as prescribed by the Department of Health for vision, dental, abnormal curvature of spine, and hearing examinations of students attending the District's schools.

Qualified health professionals shall provide instruction, equipment, and material for conducting the examinations.

Upon written request from any parent or guardian of a student who contends that an examination provided by this policy would violate the personal beliefs of the person making the request and of the student, the student shall be exempt from submitting to the examination.

The school shall give notice in writing to a student's parent or guardian of any impairment disclosed by the examination.

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Utah Code Ann. § 53G-9-402 (2019)

505.3026 CREDITS AND RECORDS TRANSFER

The <u>Dd</u>istrict shall accept credits from accredited secondary schools and accredited special purpose schools.

Utah Code Ann. §53G-7-206 (2019)

505.3127GRADUATION

The <u>Dd</u>istrict shall award a diploma to a nonresident student attending school within the <u>Dd</u>istrict-during the semester immediately preceding graduation if the student meets graduation requirements generally applicable to students in the school.

Utah Code Ann. § 53G-6-406 (2019)

505.3228 PLACEMENT OF TRANSFERS

Records and transcripts of students from Utah nonpublic schools or from out of state shall be evaluated, and students shall be placed promptly in appropriate classes.

505.3329 EXPELLED WITHIN TWELVE MONTHS

A student who has been expelled from a public school within the prior 12 months who is otherwise eligible to enroll may be denied enrollment in a District school for that reason. A student who has been expelled within the past 12 months may be allowed to enroll upon approval by the superintendent or designee, subject to such conditions and requirements as are determined to be appropriate.

Utah Code Ann. §53G-8-205(3) (2019)

505.3430 STUDENT IDENTIFICATION NUMBER

The <u>Dd</u>istrict may not use a nine-digit number as a student's identification number with the <u>Dd</u>istrict.

Utah Code Ann. §63-G-15-201 (2012)

Adoption Date: January 11, 2023 Last Revised: January 11, 2023

Last Reviewed Dates: January 11, 2023

	NE	W HIRES		
Name	Position	Location	BCI	Board Approved
Nicholas LaPalm	Guest Teacher	District Office	Yes	
Shylee Hedberg	Guest Teacher	District Office	Yes	
Aubrey Jorgensen	Para Pro	Castle Valley Center	Yes	
Nellie Heaton	Para Pro	Mont Harmon Middle	Yes	
Heather Marler-Enyart	Guest Teacher	District Office	Yes	
Cole Cripps	Track Coach	Mont Harmon Middle	Yes	
Victoria Dastrup	Para Pro	Sally Mauro Elem	Yes	
Patrice Rigby	Guest Teacher	District Office	Yes	
Jaylynne Herfel	Para Pro	Wellington Elem	Yes	
Asia Dutson	Guest Teacher	District Office	Yes	
Melissa Rowley	Para Pro	Sally Mauro Elem	Yes	
		Sally Mauro Elem	Yes	
April Rich	Para Pro	Sally Mauro Elem	res	
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