

CITY OF FAIRVIEW
Library Advisory Board Meeting
85 South State Fairview, Utah
June 10, 2025

6:30 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING	Mike MacKay City Council Member
APPOINTED OFFICIALS	Jette Utley, Khaliel Kelly, Katelyn Peterson, Celeste Curtis, and Katy Crawley
STAFF	Nathan Nelson; City Recorder, and Jane DeGraff; Library

CALL TO ORDER - Mike MacKay
INVOCATION – Khaliel Kelly
ELECTION of Chairperson, Vice Chairperson, and Secretary

Mr. MacKay explained what each of these positions do and went over a few basic operating procedures. General discussion ensued regarding position appointments. The following appointments were unanimously made:

Chairperson: Jette Utley
Vice Chairperson: Celeste Curtis
Secretary: Katelyn Peterson

UTAH OPEN MEETING TRAINING

Mr. Nelson introduced the board to the Utah Open and Public Meetings Act and went over the basics of holding a public meeting. He emphasized transparency is the focus of this act.

PLANNING FOR NEW LIBRARY OPENING

Mr. MacKay stated the library would be officially opened sometime in early July. He stated the State would be coming and wiping the Library computers at the end of June and he is arranging for all of the proper software to be installed on those computers under the Fairview City Name immediately after.

General discussion ensued regarding what kind of opening event they would like to hold to celebrate the library opening and when they would like to have it. Mr. MacKay suggested holding it to coincide with the 24th of July Celebrations.

The board decided to hold the grand opening event on July 26th during the course of the Artisan Market. The board agreed the focus of the event would be to inform the public on what programming and services they offer. The board decided to continue this discussion during the next meeting.

POLICIES FOR LIBRARY

Library Cards

Ms. DeGraff explained the board needs to decide who to issue cards to. For instance, the current system does not allow young children to hold their own cards and they are just under their parent's. She also stated the board needs to decide who to charge for library cards, and who will get cards offered to them at no cost.

The library board decided that library cards would be provided at no cost to Fairview City Residents, and would cost \$12 per year for everyone else in Sanpete County. They also decided that library cards would not be offered to people outside of Sanpete County. The board then discussed and decided that library cards would be offered on a per-family basis, with the option for family members to get their own separate card for a \$5 fee. Minor's cards would still be nested under their parent's accounts.

Circulation

The board decided to table this item until the next meeting.

Internet Policy

The board decided to table this item until the next meeting.

Board Bylaws

The board decided to table this item until the next meeting.

Web Page

General discussion ensued regarding web page design and function. No votes were held and it was decided that more information regarding the website would be presented at the next board meeting.

OPEN DISCUSSION ON NEEDS AND CONCERNS FOR THE LIBRARY

ADJOURNMENT

Mrs. Utley adjourned the meeting, and the board decided to meet again on June 24th, at 6:30PM. **The motion passed** unanimously.

The meeting adjourned at 8:03 pm.

Passed and approved this 24th day of June, 2025