

**MINUTES** of the public meeting of the Uintah County Commission held **June 17, 2025** in the Commission Chambers of the Uintah County Building at 147 East Main, Vernal, Utah. The meeting commenced at 3:00 pm.

**PARTICIPANTS:** Commissioners Sonja Norton, John Laursen, and Willis LeFevre.

**ATTENDANCE:** Paul Chacon, Jared Kaufman, Wendi Long, Margie Shewell, Karina Valencia, Monica Hill, Travis Campbell, Boyd Rich, Lila Rich, Deanna Nyberg, Matt Cazier, and Marty Partridge.  
Minutes recorded by Tai Duncan.

**WELCOME:** Commissioner Laursen welcomed everyone to the meeting.

**PRAYER** offered by Wendi Long.

**PLEDGE OF ALLEGIANCE** led by Monica Hill.

**1. APPROVAL OF MINUTES:** June 10, 2025, and June 11, 2025 work session

*Commissioner Norton moved to approve the minutes as presented. Motion passed unanimously.*

**2. APPROVAL OF WARRANTS –** Margie Shewell, Deputy Clerk-Auditor

Warrants dated June 12, 2025 in the amount of \$973,394.38. Nothing of note except for \$700,000 transferring food tax to the Convention Center.

*Commissioner Norton moved to approve the June 12, 2025 warrants as presented. Motion passed unanimously.*

**3. TAX MATTERS -** none.

**4. AWARDDING REQUEST FOR QUALIFICATIONS: UC25-10:** Professional Engineering for Chip Sealing and Striping

*Commissioner Laursen tabled this item.*

**5. ORDINANCE #06-11-2025 O1:** amending appendix B of Title 12, "Driveway and encroachment requirements and specifications" - Jared Kaufman, Road Encroachment

The table in section 3 of appendix B is missing the driveway widths table. This ordinance will reinstate the table, as it should be. There have been no changes since the work session discussion last week. Legal has approved.

*Commissioner LeFevre moved to approve Ordinance #06-11-2025 O1 as presented. Motion passed unanimously.*

**6. ORDINANCE #06-11-2025 O2:** amending appendix D of Title 12, "Blockage of County right-of-way" - Jared Kaufman, Road Encroachment

A wintertime exemption for repairing moratorium roads is being added to code. There have been no changes to the Ordinance as it was presented last week. Legal has approved.

*Commissioner Norton moved to approve Ordinance #06-11-2025 O2 as presented. Motion passed unanimously.*

**7. FEE WAIVER REQUEST-** Uintah Special Service District #1 requesting a fee waiver for a temporary use permit for a 5k race - Deanna Nyberg, Community Development

This item was also discussed in work session last week. USSD1 holds this 5k annually in conjunction

with the DinosaurLand Freedom Fest. The fees paid by participants goes directly to expenses for the race: shirts, awards, staffing, etc. They do not make a profit on this community relations event and as such are requesting the \$100 temporary use permit fee be waived.

*Commissioner LeFevre moved to waive the \$100 fee for USSD1 as presented. Motion passed unanimously.*

**8. COMMISSION ASSIGNMENT UPDATES**

Commissioner LeFevre will now sit on the USSD1 Board. Commissioner Norton will sit on the Mental Health-North Eastern Board. Commissioner Laursen will sit on the Health SSD Board.

**9. PUBLIC COMMENT - none.**

**ADJOURN:** The meeting adjourned at approximately 3:09 pm.

  
\_\_\_\_\_  
JOHN LAURSEN, CHAIR

  
\_\_\_\_\_  
MICHAEL W. WILKINS, CLERK – AUDITOR

