



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
Phone: (435) 823-4578

BOARD MEETING

MINUTES

WEDNESDAY, MAY 21, 2025

OBJECTIVE:	Board Meeting
CALLED BY:	Brent Powell, Board Chairman
DATE:	May 21, 2025
TIME:	5:30 PM
LOCATION:	CMSSD Office – 270 N 500 W, Roosevelt, UT 84066
ATTENDEES:	Brent Powell, Adam Kendall, Kim Bastian, Judy Hamblin, Mikelle Despain, Dean Powell, Aaron Bradshaw, Alan Allred, Jeff McCarty, Gayle McKeachnie, Aaron Averett
ABSENT:	Tracy Michaelis

Public Comment

NOTES:	- No Comments
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Conflict of Interest

NOTES:	- Adam with anything to with ROW's involving his father's property
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Approval of Bills

NOTES:	- Brent Presented the Bills as written - Dean questioned the Sunrise Payment for the Master Plan and how much more is still needed - Jeff responded about 20% more to pay out
ACTION ITEMS:	- Judy made a motion to approve the bills as written, seconded by Kim, unanimous, motion carries



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Approval of Minutes

NOTES:	- Brent Presented the Minutes for February as corrected
ACTION ITEMS:	- Judy made a Motion to Approve April Minutes as corrected, seconded by Kim, unanimous, motion carries

Cedarview Montwell Special Service District – Item 1: Roosevelt City

NOTES:	- No one from the city present	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- Tabled for future discussion	Deadline: N/A

Sunrise Engineering – Item 1: Tribal Rights-of-Ways

NOTES:	- Jeff as mentioned previously, the Business Committee wants double the amount previously requested if the term is changed to 40 years. I believe we have 3 options: 1. Accept the higher amount and pay for the extra from Cedarview funds. As we have previously discussed it was already looking like we would exceed the funding, so with that and this new amount from the tribe we are probably looking to be about \$150,000 over the remaining funds. 2. Accept the higher amount and request supplemental funding from CIB, or DDW, or both (they both provided the existing funding). I spoke to both funding agencies and neither seemed especially optimistic that supplemental funding would be granted, but both said the only way to really know is to ask. If this is the choice, CIB needs to know by the end of this week to get it on the next agenda. 3. Counteroffer the original amount with the 40-year term. They do have some new Business Committee members, so perhaps they would consider this. - Gayle asked how many tribal members would be served - Jeff shared 4 to 6 - Gayle advised to talk to their attorney and the attorney present when negotiating
KEY DECISIONS:	- N/A
ACTION ITEMS:	- N/A
Deadline: N/A	



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Sunrise Engineering – Item 2: Victory Pipeline

NOTES:	- Jeff advised that: • Gayle is planning to go with the Roosevelt attorney to review what they would like to see changed in the agreement extension. Last I heard this is supposed to take place this Friday or next Monday. • We have part of the additional items we are needing with the easements. We are working hard to get the remainder completed. • Once these two things are done we can schedule the loan closing. • The private road easements continue to go well. We now have 5 of the signed easements in hand. With the other items above taking priority, we haven't made adjustments to the one yet. There are now 5 more that we are still pursuing but aren't absolutely necessary. Once we can get the loan closed, I'm planning to have someone go to the addresses of those we haven't been able to contact. - Gayle advised that he has not seen anything from Roosevelt City as far as an extension to the existing contract to review. - Gayle reported that Clyde Watkins approached him about 2 to 3 months ago about extending DCWCD Contract	
KEY DECISIONS:	- Jeff and Gayle to continue to work on the ROW's and Contracts	
ACTION ITEMS:	- Continuing to work on ROW's and Contracts	Deadline: N/A

Sunrise Engineering – Item 3: Lead & Copper Report

NOTES:	- Jeff advised the State of Utah is requesting on non-lead laterals now, nothing more to report.	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- N/A	Deadline: N/A



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Sunrise Engineering – Item 4: Master Plan Report

NOTES:	- Jeff reported that we didn't get any comments back by the last Monday deadline I asked for, so we'll work on finalizing it and turning into the state.	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- N/A	Deadline: N/A

Sunrise Engineering – Item 5: CMSSD Building Report

NOTES:	- Jeff shared Jeff advised there were some things the attorneys wanted to address, so the loan did not close on the 13th. Two of those things 1. The construction agreement and an amendment to the design agreement need to be approved by the board and signed. 2. Those two documents appear to be all they need, if they are approved the loan is scheduled to close on the 22nd, Thursday. - Brent advised of the "Not to Exceed" clause	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- Judy made a motion to approve the construction contract with the clause "Not to Exceed \$889,707.97, seconded by Dean, unanimous, motion carries Roll Call Vote: Judy, In Favor Kim, In Favor Adam, , In Favor Mikelle, In Favor Brent, In Favor Dean, In Favor	Deadline: N/A



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Water Manager Report – Item 1: System Report

NOTES:	- Alan reported that we have received bottles for Lead and Copper Samples for next month - Kim asked about random sampling and if it was being done - Alan stated it was throughout the system - Alan advised of 3 new connections, one of which is our own building	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- N/A	Deadline: N/A

Closed Session

ACTION ITEMS:	- Kim made a motion to go into a closed session to discuss Roosevelt City and Sunrise Engineering, seconded by Judy, unanimous, motion carries	
ACTION ITEMS:	- Judy made a motion to come out of a closed session, seconded by Dean, unanimous, motion carries	

Adjourn

ACTION ITEMS:	1. Judy made a motion to adjourn, motion carries
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Exhibit A "Expenditures "

Payee	Purpose	Type	Check #	Amount
Badger Meter	Meter Reading	Check	4433	\$78.44
Duchesne County	Office Rent	Check	4442	\$500.00
DCWCD	Water Supply	Check	4434	\$3,451.12
Freston, Justin	Refund: Closed Acct, Overpayment	Check	4435	\$140.00
Mountainland Supply	Water System Supplies	Check	4436	\$3,232.76
Pelorus Methods	Software Support	Check	4437	\$540.00
Powell, Dean	Assistant Water Manager	Check	4438	\$245.70
Payroll	Allred, Alan	Check	4440	\$892.55
Payroll	Bradshaw, Aaron	Check	4441	\$1,407.86
Stewarts	Board Meeting Food	EFT	Debit	\$39.45
Strata Networks	Phone & Internet Bill	EFT	Debit	\$167.84
Streamline	Website Bill	EFT	Debit	\$144.11
Sunrise Engineering	Master Plan – Pay Request # 3	Check	4443	19,555.00
Sunrise Title	Kim Farnsworth Property	EFT	Wire	\$9,980.00
TriCounty Health Dept.	Testing	Check	4439	\$25.00
			Total	\$40,399.83