

**APPROVED**

**MINUTES OF THE REGULAR MEETING OF THE RUSH VALLEY TOWN COUNCIL  
HELD ON MAY 28, 2025 AT THE RUSH VALLEY TOWN HALL  
52 SOUTH PARK STREET, RUSH VALLEY, UTAH  
THE MEETING BEGAN AT 7:00 P.M.**

**Mayor and Council Members Present:** Pete Albrecht, Dana Gardner and Jeremiah Harding. Lacey Burrows was excused.

**Appointed Officers and Employees Present:** Attorney Rob Clegg, Clerk/Recorder Patty Rowe and Fire Chief Jason Bolinder.

- 1. Pledge of Allegiance/Roll Call**
- 2. Approval of Meeting Minutes for 03-26-2025.** Councilmember Dana Gardner made a motion to approve the meeting minutes for 03-26-2025 and Councilmember Pete Albrecht seconded the motion. All present voted in favor and the motion carried.
- 3. Approval of Meeting Minutes for 04-23-2025.** Councilmember Pete Albrecht made a motion to approve the meeting minutes for 04-23-2025 and Councilmember Dana Gardner seconded the motion. All present voted in favor and the motion carried.
- 4. Sheriff's Report.** Sergeant Erdahl reported 3 total calls for service for the month of April 2025 with all of them being non-criminal.
- 5. Mayor's Recognition Award.** This award is sponsored by the Tooele County Health Department and is intended to promote community spirit. The nominees are voted on by the town council. This month's award was presented to Luke Johnson. Amy Jensen, a representative from the Tooele County Health Department, was present.
- 6. Election update.** The clerk/recorder stated that there are two councilmembers and one mayor position open and the filing period is June 2-9, 2025. Notice has been posted on the public notice website, town's website, town hall and post office.
- 7. Consideration to adopt tentative 2025-2026 budget.** Mayor Johnson presented the tentative budget and discussed updates with the town council. Regarding tentative revenues, building permit fees will be budgeted at \$25,000; Class B&C road money at \$75,000; fire department grants at \$15,000; and fire department income will be \$58,000 from Tooele County and other income from calls will be \$15,000. A review of the fire department budget will be done quarterly. The cemeteries budget will be \$3,000; interest earnings will be \$12,000; rents, donations and administrative revenue will be \$6,000; business license fees will be \$1,000; Clover Church donations will be \$15,000; and roads funds will be budgeted at \$225,000. The total tentative budgeted revenue will be \$586,500.

Regarding tentative expenditures, general government will be budgeted at \$48,000; professional services (legal and accounting) will be \$12,000; permit fees will be \$25,000; elections will be \$1,500; utilities will be \$25,000; insurance has gone up because of the two new town trucks and will be budgeted at \$11,500; and payroll will be \$30,000. The fire department will be budgeted at \$73,000 with a total budget of \$88,000 including income and grants. Animal control will stay at \$500; repair and maintenance (B&C roads) will be \$75,000; capital outlay (third quarter sales) will be \$225,000; and Roads truck payment will be budgeted at \$32,000. Parks and recreation budget will be \$20,000; cemeteries will be \$8,500; and the Clover Church will be \$15,000. The total tentative budgeted expenditures will be \$586,500.

Councilmember Dana Gardner made a motion to approve the 2025-2026 tentative budget and Councilmember Jeremiah Harding seconded the motion. All present voted in favor and the motion carried.

8. **Consideration of setting date for June 2025 budget meeting.** The budget must be voted on before June 22<sup>nd</sup> and it was proposed to hold the annual budget meeting on June 18, 2025. Councilmember Pete Albrecht made a motion to hold the annual budget meeting on Wednesday, June 18, 2025 at 7:00 p.m. Councilmember Jeremiah Harding seconded the motion. All present voted in favor and the motion carried.
9. **Review of Ulrich & Associates annual accountant's report.** The annual audit report was reviewed and exceptions were discussed with the town council. The following findings were noted: (1) The town timely reconciled the bank statement to the general ledger, however, transactions were posted to incorrect dates. Transactions were posted after the record reconciliation was done. As a result, the reconciliation does not match the general ledger balance. Additionally, there are many items over six months that remain in reconciliation. (2) It was determined that meeting minutes were not posted within three days of being approved. (3) The budget hearing notice was not posted within seven days, only five days, prior to the meeting. (4) Expenditures exceeded budget amounts in public safety, highways and streets, and parks and recreation accounts. (5) The town collects personal identifiable information and does not follow compliance requirements for collecting. Out of 25 items reviewed there were five exceptions noted.
10. **Review of annual insurance costs.** Mayor Johnson mentioned that with the two new town trucks the insurance prices have increased. The policy will be due on July 1 and a full review will be done to determine deductibles, coverage, etc.
11. **Fire Department Report.** Fire Chief Jason Bolinder publicly thanked all the automatic utility partners who responded to the recent structure fire. It took the department a lot of time to fight the fire and then get all the vehicles back into service. Four firefighters attended a two-day engine academy in Vernon during the month. The South Rim Fire Station open house is May 31<sup>st</sup> at 9:00 a.m. They have a compressor for SCBA bottles

and will allow all departments to go into the station and fill bottles. They also have an extractor that could be used to clean equipment. Since the last meeting, the department has responded to 16 calls: five medical, four fires, and seven traffic accidents. There was one call in town and 15 out of town.

Darrell Johnson, a member of the public, thanked the fire department for their help on a prescribed burn last month. There were 47 workers on the fire, and it was very safe and professional. Mayor Johnson said that Dan Walton is very helpful and supportive, and it is very much appreciated.

- 12. Council Reports.** Roads – Councilmember Jeremiah Harding has been doing grading work and preparing to start mowing.

Cemeteries – Councilmember Lacey Burrows was not present at the meeting. Mayor Johnson commended her on how nice the cemeteries looked for the Memorial Day weekend. He received a lot of positive comments from residents.

Councilmember Pete Albrecht also mentioned how helpful Dan Walton is to the town. Pete mentioned that he received several calls during the prescribed burn and thanked the residents for being diligent and notifying officials when fires are burning. The phone calls are welcome and encouraged. He also thanked the fire department and community for the great response at the recent structure fire.

Parks – Councilmember Dana Gardner reported that we did not receive the grant for the Clover Church. There has been a lot of use of the town hall and pavilion for family parties. He took some big branches off the top of the pavilion that had fallen off some trees around the park.

Mayor Johnson said that the state passed the nomination to put the Clover Church on the National Historical Society Registry and it is being moved on for review. Once it is on the registry, there will be more opportunities for funding. Mayor Johnson spent time preparing the budget.

- 13. Safety Topic.** Councilmember Jeremiah Harding presented the safety topic on heatstroke.
- 14. Payment of Bills.** Councilmember Pete Albrecht made a motion to pay the bills for May 2025. Councilmember Dana Gardner seconded the motion. All present voted in favor and the motion carried.
- 15. Public Comments.** Amy Jensen from the Tooele County Health Department said that there are grant opportunities that can be obtained by creating a coalition in the town. She needs volunteers that would be willing to participate, and an assessment of the town needs to be done. She will put the survey on social media to try to get responses.

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Holli Harding commented that her mother and father-in-law's graves are sinking and wondered how to get it fixed. Mayor Johnson said that he will talk with the cemetery sexton and see how the town can help.

- 16. Adjourn.** Councilmember Pete Albrecht made a motion to adjourn and Councilmember Jeremiah Harding seconded the motion. All present voted in favor and the motion carried. The meeting ended at 8:19 p.m.