



MINUTES
Springville City Municipal Building Authority Meeting - MAY 06, 2025

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE MUNICIPAL BUILDING AUTHORITY
HELD ON TUESDAY, MAY 06, 2025, AT 6:40 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN
STREET, SPRINGVILLE, UTAH.

President Conducting: Matt Packard

Trustees in Attendance: Craig Jensen
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Administrative Services Director Patrick Monney, Internal Services Director Scott Sensenbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Public Works Director Brad Stapley, and Public Safety Director Lance Haight.

CALL TO ORDER

President Packard welcomed everyone and called the meeting to order at 6:42 p.m.

REGULAR AGENDA

1. **Consideration of a Resolution regarding the Springville Municipal Building Authority tentative budget for Fiscal Year 2025/2026, and a request to schedule a Public Hearing date and time for formal adoption of the Final Budget - Bruce Riddle, Assistant City Administrator/Finance Director.**

Bruce reported that the Springville Municipal Building Authority (MBA) is a separate legal entity comprised of scheduled debt service payments associated with the MBA Lease Revenue bonds. The City pays a lease payment to the MBA on the debt service on the 2008 MBA bonds, with a final maturity of 2031. State Code requires the board to adopt a tentative budget on or before the first regular meeting in May for the following year and set a date and time for a public hearing on the tentatively adopted budget.

Motion: Trustee Jensen moved to approve Resolution #2025-01M by the Municipal Building Authority of the City of Springville, Utah, to adopt the Tentative Budget for Fiscal Year 2025-2026 and set a Public Hearing for Adoption of the Final Budget on June 17, 2025, at 6:40 P.M. **Trustee Smith seconded the motion. Rollcall Vote: Voting Yes:** Trustee Jensen, Trustee Millsap, Trustee Smith, Trustee Snelson, and Trustee Wright. The motion **Passed unanimously, 5-0. Resolution #2025-01M Adopted.**

MOTION FOR REVIEW AND FINALIZATION OF THE MAY 06, 2025, MINUTES.

Motion: Trustee Millsap moved to approve the minutes from May 06, 2025, to be prepared and emailed to each member of the Municipal Building Authority. The Board will have ten days to review the

minutes and submit any changes to the secretary. If, after ten days, there are no changes, the minutes will stand approved. If there are changes, the process will be followed until all changes are made and the Board is in agreement. **Trustee Snelson seconded the motion. Voting Yes:** Trustee Jensen, Trustee Millsap, Trustee Smith, Trustee Snelson, and Trustee Wright. The motion **Passed unanimously, 5-0.**

ADJOURNMENT

Motion: Trustee Jensen moved to adjourn the Municipal Building Authority meeting at 6:46 p.m. **Trustee Snelson seconded the motion. Voting Aye:** Trustee Jensen, Trustee Millsap, Trustee Smith, Trustee Snelson, and Trustee Wright. The motion **Passed unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Municipal Building Authority Meeting held on Tuesday, May 06, 2025.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, May 06, 2025.

DATE APPROVED: June 23, 2025



Kim Crane
City Recorder