



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, June 11, 2025

At 860 W Levoe Dr Ste 300

Taylorsville, UT 84123

Trustees Present:

Keith Zuspan, Chair

Sean Clayton

Joe Smolka

Eric Barney (via teams)

Kelly Bush (via Teams)

Paulina Flint

Laurie Stringham (via Teams)

Staff Present:

Marla Howard, General Manager

Brian Hartsell, Associate General Manager

Stewart Okobia, Director of Finance

Tabitha Mecham, Office Manager

Trent Sorensen, Director of Planning and Development Services

Lizel Allen, Director of Engineering

Mark Anderson, Legal Counsel

Daniel Torres, Economic Development Manager

Chad Anderson, Engineering Manager

Tamaran Woodland, Engineering Manager

Joel Grant, Human Resources Manager

Kirk Boyington, Chief Building Official (via Teams)

Alex Rudowski, Grading Floodplain and Stormwater Manager (via Teams)

Daniel Hoffman, Senior General Ledger Accountant

Others Present:

Paul Ashton, Magna City and White City Legal Counsel (via Teams)

Ryan Anderson, Salt Lake County (via Teams)

Rori Andreason, White City Administrator (via Teams)

David Brickey, Magna City Administrator (via Teams)

Allan Perry (via Teams)

1. Call to Order -

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Trustees

Keith Zuspan Sean Clayton Eric Barney Kelly Bush Paulina Flint Laurie Stringham Joe Smolka
Chair Vice Chair

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

4. Approve meeting minutes for May 28, 2025

Trustee Flint moved to approve the May 28, 2025 Board meeting minutes. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.

5. Approval of agreement with Beck Construction for Brighton Bridges Improvements for Pearl Park Lane and Central Fork Lane Bridges in the amount of \$317,795

Tamaran Woodland presented the Agreement with Beck Construction & Excavation, Inc. for the Brighton Bridges Improvements Project. Tamaran stated that the total cost will be more than the budgeted amount, but the Town of Brighton has agreed to pay costs in excess of \$317,795.00, including any change order amounts.

Trustee Smolka moved to approve the Agreement with Beck Construction for Brighton Bridges Improvements for Pearl Park Lane and Central Fork Lane bridges in the amount of \$317,795 as discussed. Trustee Flint seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.

6. Approval of contract amendments in the amount of \$58,930 to pay RB&G for Construction Engineering Management on Magna Main Reconstruct

Tamaran Woodland presented a contract amendment (Work Order Amendment 3C) with RB&G Engineering, Inc. to provide additional construction engineering support and inspection services for the Magna Main Street Reconstruction Project. Tamaran stated that the cost is included in the project budget.

Trustee Smolka moved to approve a contract amendment (Work Order Amendment 3C) in the amount of \$58,930 to pay RB&G for construction engineering management on the Magna Main Reconstruction Project. Trustee Clayton seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.

7. Approve construction contract with Lyndon Jones Construction for Dimple Dell Drainage repair in the amount of \$598,976.02

Chad Anderson presented an Agreement with Lyndon Jones Construction, Inc. for the Dimple Dell Drain Project. Repairs will be made in Dimple Dell Park to drain an area located in unincorporated Salt Lake County.

Trustee Flint moved to approve the Agreement with Lyndon Jones Construction for Dimple Dell drainage repair in the amount of

\$598,976.02. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.

8. Adopt Resolution 2025-06-01 adopting the MSD’s P Card Policy

Marla Howard presented and reviewed a P Card (Purchasing Card) Policy for the MSD.

Trustee Flint moved to adopt Resolution 2025-06-01, thereby approving the new MSD P Card Policy. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.

9. Adopt Resolution 2025-06-02 adopting the MSD Weighted Voting Policy

Brian Hartsell presented the Weighted Voting Policy and explained how the percentages were calculated. Additional information was provided by Mark Anderson. After a brief discussion, it was decided to wait until Trustee Stringham was present to act on the issue. Consequently, this agenda item will be considered during the next Board meeting.

10. Capital Asset Valuation Discussion

Stewart Okobia and Daniel Hoffman explained capital asset valuation efforts by staff to gather and update a list of capital assets within each jurisdiction (six municipalities and unincorporated Salt Lake County) and to assign historical costs to the assets. An overview entitled “Capital Asset Review and Valuation Staff Report” was included among the Board meeting materials.

11. Approve FY 2026 Meeting Schedule

Marla Howard presented the proposed 2026 fiscal year Board meeting schedule.

Following a brief discussion, Trustee Flint moved to approve the FY2026 Board meeting schedule as presented. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.

12. General Manager report

Marla Howard presented the General Manager’s Report:

- Mark Schnieder will join the MSD staff as the IT Director, effective next Tuesday.
- The MSD will be closed on Monday June 16th for the Juneteenth holiday.
- Mike Milne will be the new Code Enforcement Supervisor. A replacement will be needed for his current position, in addition to another Code Enforcement Officer.
- Trent Sorenson, Kirk Boyington, and Marla Howard have identified ways to improve and strengthen the processes of and services provided by the Code Enforcement Department.

- Steve Kuhlmeier is completing an analysis, as requested by the Board, regarding the time and costs needed to bring the roads up to a higher OCI (Overall Condition Index) rating and road maintenance needs over the next 5 to 10 years. He will present his findings to the respective legislative Councils before presenting them to the MSD Board.
- Staff is looking into conducting another Road Condition Survey.

Trustee Stringham joined the meeting at this time.

13. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town unincorporated county or Greater Salt Lake Municipal Services District business to come before the Board.

14. Identify future agenda items

No future agenda items were suggested.

15. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))

This agenda item was not needed.

16. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))

This agenda item was not needed.

17. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

18. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

19. Adjourn

Trustee Flint moved to adjourn the Board meeting. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, Smolka, and Stringham each voting “aye”.

Chair Zuspan declared the meeting to be adjourned at 6:49 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 25th day of June, 2025.

Keith Zuspan, Chair

ATTEST:

Stewart Okobia, Clerk

DRAFT