

**TENTATIVE MINUTES FOR JUNE 18, 2025 – THESE MINUTES HAVE NOT YET BEEN FORMALLY APPROVED BY THE BOARD OF EDUCATION AND UNTIL SUCH FORMAL APPROVAL ARE SUBJECT TO CHANGE**

The June 18, 2025 meeting of the Board of Education, held at the District Office, 120 N Main, Huntington, UT, was called to order at 6:30 pm by Vice-President James Winn. Members Kenzi Guymon, Todd Huntington and Neal Peacock were also present. President Royd Hatt was excused. Superintendent James Shank and Business Administrator Jackie Allred were also in attendance as well as student member, Maleeya Mecham.

**WORK SESSION:**

**A1. EHS Student Council activity stipend:** Emery High Student advisors Alicia Whitesel and Tisha Thornley presented the number of student activities and advisor hours that are annually worked for the many events at Emery High. Currently, there is one stipend to cover the entire program. Their request was for the board to consider increasing the same stipend for two (not one) advisors, and possibly increasing the amount of the stipend. This will be reviewed at the July meeting.

**A2. Board review on student/group funding requests:** Superintendent Shank presented some options for the district to fund future group financial requests by using the Foundation and creating a Foundation board with community members.

**REGULAR SESSION:**

**B1/B2:** Vice-President Winn welcomed all in attendance and led all attendees in the Pledge of Allegiance.

**RECOGNITIONS:**

**C1. Recognize Academic All-state Recipients:** The 2024-25 Academic All-state Athletes were acknowledged for their hard work and dedication to themselves and teammates. The following students were acknowledged:

|                     |   |
|---------------------|---|
| Allison Johansen    | EHS Volleyball and Swim                 |
| Kali Jensen         | EHS Volleyball, Basketball and Softball |
| Katelyn Nielson     | EHS Volleyball, Basketball and Softball |
| Maleeya Mecham      | EHS Volleyball and Theatre              |
| Hayden Christiansen | EHS Cross County and Baseball           |
| Acelyn Migliori     | EHS Tennis                              |
| TaiLynn Minchey     | EHS Tennis and Softball                 |
| Porter Hurdsman     | EHS Football and Basketball             |
| Ty Yost             | EHS Football                            |
| Kaitlyn Thomas      | EHS Cheer                               |
| Boden Christman     | EHS Wrestling                           |
| Devon Byars         | EHS Wrestling                           |
| Dazi Thatcher       | EHS Wrestling                           |
| Jace Frandsen       | EHS Basketball and Baseball             |
| Garrett Keener      | GRHS Basketball                         |

**PUBLIC HEARING:**

**D1&2. Proposed Final Budget for FY25 and Original Budget for FY26.** A motion was made by Todd Huntington and seconded by Neal Peacock to adjourn the regular meeting to a public hearing to receive

comment on the original budget for fiscal year 2026 as well as opening and adjusting the final budget for FY 2025. The motion passed unanimously.

Business Administrator Jackie Allred gave a presentation on the final budget for fiscal year 2025 as well as the original budget for fiscal year 2026. Highlights of the budget revolved around nearing completion of the final phase of the Emery High construction project and other state-funded capital projects. She also answered questions from members of the Board and the audience. No other public comments were made. Neal Peacock made a motion to declare the hearing closed and the general session reconvened. Todd Huntington seconded the motion and it passed unanimously.

#### PRESENTATIONS:

**E1: Westland Construction:** Trent Huntsman, Westland Superintendent, reported the continued progress in Phase 3 which consists of the classrooms that connect the Spartan Center to the Auditorium. The landscaping is currently being worked on the East side. The area with existing portables is to be started in the August timeframe. The soccer field's main sprinkler lines are in with the cement pads poured. The Phase 3 wing's classrooms are mostly whited out with ceiling tile and cabinetry installed. Most of the HVAC and plumbing is finished allowing the electricians to finalize their trade. Restrooms are tiled with only the partitions remaining to be installed. Fire clearance is expected by August. Carpet will start this week and acoustical tile finishing next week. Sod and plants will start to be planted first week of July.

**E2: District Comprehensive Guidance Program report:** Doug Mecham presented information on the Social emotional data for the year of 2025. He complimented the counselors in the District and the many projects they do. The Utah Counselors Association recognized both the secondary and elementary counselors this year. Secondary schools do data projects for their annual goal. Elementary counselors complete an evidence box showing the data and students that have been served. With Mr. Mecham's retirement, Jennifer Thomas will head the counseling department.

#### BOARD ACTION ITEMS

**F1:** A motion was made from Todd Huntington for the Consent Agenda items: a) May warrants, b) Monthly financial reports, c) Minutes for the May 14<sup>th</sup> meeting and d) Names for New Hire approvals with a second by Neal Peacock. All members approved the consent agenda.

|                |                     |                                |
|----------------|---------------------|--------------------------------|
| Tim Kelly      | Tennis Coach        | Emery High                     |
| Mike Truman    | Football Coach      | Canyon View Middle             |
| Melissa Jensen | Visual Arts Teacher | Canyon View Middle / Cleveland |

#### **F2: Approval of Resolution to Adopt Final Tax Rates for Tax Year 2025:**

Member Neal Peacock made a motion to approve a resolution adopting final tax rates for the 2025 tax year. Motion was seconded by Todd Huntington. The proposed rates are within the certified tax rate set by the County Auditor and Utah State Tax Commission. A truth-in-taxation hearing is not planned or anticipated for August. The final tax rates set by the school board will be:

|                       |          |             |
|-----------------------|----------|-------------|
| • Board Local Levy    | 0.002193 | \$4,590,049 |
| • Voted Local Levy    | 0.001710 | \$3,579,108 |
| • GO Bond Levy        | 0.002211 | \$4,627,050 |
| • Capital Local Levy  | 0.001152 | \$2,411,189 |
| • Charter School Levy | 0.000026 | \$ 54,419   |

**F3: Adoption of Final Budget for Fiscal Year 2025:** A motion was made by Neal Peacock and seconded by Todd Huntington to approve the final legal budget for fiscal year 2025, authorizing the Business Administrator to adjust final fiscal year 2025 budgets to reflect revised amounts as necessary. The motion passed unanimously.

**F4: Adoption of Tentative Budget for Fiscal Year 2026:** Todd Huntington motioned to adopt the original budget for fiscal year 2026 as presented. Neal Peacock seconded the motion and it passed unanimously.

**F5: FY26 Compensation Items:** Jackie Allred presented the Proposed Compensation Items for School Year 25-26. The Certified salary schedule is proposed to increase by 7.2% overall with an addition of Step 32 applied to those employees who qualify. Both Classified and School Food Service salary schedules were proposed with a 7.2% increase but also adding an additional step 31 with 1.5% indexing. All employees are to receive steps/lanes increases and continued district funding of benefits. The Medical plan was changed from EMI Health to PEHP which provided a decrease of medical costs of an estimated \$300,000. The medical savings were applied to the salary schedules. The URS Tier 1 rate decreases were also reflected in the package.

A motion was made by Neal Peacock and seconded by Todd Huntington to approve the proposed compensation items as presented with all members approving.

**F6: Student Board Member Appointment:** Appreciation was given to Maleeya Mecham for the service she has provided this school year as the student board member. Neal Peacock motioned to approve Rylan Neff from Emery High and Byron Roundy from Green River High for the 25-26 Student board members. Motion was seconded by Todd Huntington and passed unanimously.

**F7: San Rafael Middle School Request for Instructor Out of State Travel:** Principal Jarett Gilbert and PE instructor Kirk Robinson have requested for out of state travel to California for the Outride bicycling program. The school received a grant that provided 30 mountain bicycles/helmets for students. The travel request is to allow Mr. Robinson to attend the required curriculum course training. Finances would be covered by the grant. Motion to approve the out of state travel request for Mr. Robinson was made by Neal Peacock and seconded by Todd Huntington. None opposed.

**F8: San Rafael Middle School FY25 LandTrust Plan Revision:** Principal Jarett Gilbert explained the elimination of the original Goal #5 and reallocation of the funding to focus more on language arts and mathematics software programs. The revision request was motioned to be approved by Todd Huntington. Neal Peacock seconded the motion. Motion carried with full support.

**F9: Mental Health Screening:** Doug Mecham presented the mental health screening data from SY25. The number of students that were screened by U of U was 36. A very positive report was given in support of this program as it was the first year implemented. The motion to acknowledge the data for reporting and to continue the program was made by Neal Peacock with a second from Todd Huntington. All approved.

**F10: Policies for Second Reading:** Kenzi Guymon and James Winn are members of the policy committee that have reviewed these policies initially as part of the USBE changes from the Legislative 2024 session. There were 24 policies presented as final reading:

- BBA – Board Legal Status: Powers and Duties (Revised)
- BBAB – Board Legal Status: Fiscal Responsibilities (New)
- BBBA – Board Members: Eligibility and Qualifications (New)
- BEDG – Board Meetings: Recordings and Minutes (New)
- BEC – Board Meetings: Executive Sessions (Revised)
- BEDJ – Board Meetings: Meeting Location (New)
- CM – District Annual Reports (New)
- DIE – Revenue and Budgeting: District Audit Committee (Revised)
- DJE – Procurement: Awarding Contracts by Bidding (New)
- DJEA – Procurement: Awarding Contracts by Request for Proposals (New)
- DJEB – Procurement: Request for Statement of Qualifications (New)
- DJEC – Procurement: Approved Vendor List Process (New)
- DJED – Procurement: Procurement of Professional Services (New)
- DJD – Procurement: Interaction with Other Procurement Units (New)
- DJEF – Procurement of Construction: Limitation on Change Orders (New)
- DJEG – Procurement Appeals and Oversight: Procurement Protests and Debarment Proceedings (New)
- DJEH – Procurement Appeals and Oversight: Procurement Protests and Debarment Appeals (New)
- ECBA – School Plant (New)
- EEA – Transportation (New)
- EFE – Wellness Policy Food Sales (Revised)
- GEF – Staff Hiring (Revised)
- IJOA – Field Trips and Excursions (Revised)
- JBA – Transgender Students (New)
- JLCEC – Health Requirements and Services: Medical Recommendations by School Personnel to Parents (New)

Todd Huntington motioned to approve these policies as a group. Motion was seconded by Neal Peacock. All members voted unanimously to approve. All voted in favor.

## REPORTS:

### **G1: Superintendent Report:** Dr. James Shank gave a report on the following items:

- Doug Mecham was given many thanks as this was his last board meeting as an employee of the district. Many years of care and love have been given to the district by Mr. Mecham.
- Recognition was given to Jody Carter through the AJB Radio Appels program. Ms. Carter was nominated by Livia Cowley, 4<sup>th</sup> grader, stating that Ms. Carter is one of the kindest principals and wants all students to choose good books to read. Ms. Carter brought the archery club to the school which is a great program for many students.
- The Diligent Community software is rolling out for the new School Board operating system.
- A notice was received from USBA with the new policies from the 2025 legislative session with 164 policies that are either new or revised. Much gratitude was given to Kenzi and James for participating in the policy committee this past year.

**G2: Business report:** Jackie Allred commented that facility improvements were happening throughout all of the schools and the large projects are on schedule. Wayne Maxfield also reported that the three roofing projects were going as planned as well as the many flooring projects. Huntington Elementary's hallways are being totally remodeled with plumbing, internet cabling, and new ceiling grid/tile as well as lighting. San Rafael and Castle Dale lighting in the hallways are almost finished. HVAC in Green River started this week.

**G3: Board Committee reports:** Neal Peacock will be meeting with the new CTE director next week. He recognized the passing of one of the final faculty remaining from 1962 when EHS opening. James Winn and Royd Hatt attended the pre-delegate meeting with USBA. Topics discussed were UFA and testing. The 2026 state priorities were passed. HE also attended the USBA legislative committee meeting where 'legislative buddies' were assigned to board members to legislators who have ties to education. James will work with Senator David Hinkins as he is currently on the Education committee. Maleeya commented that she has learned a lot and it was interesting to learn the inner workings of the district. Kenzi Guymon attended the USBA policy webinar.

**PUBLIC COMMENTS (H):** Byron Roundy clarified if it was possible to attend meetings virtually as he lives in Green River. Wayne Maxfield also reported that one of the maintenance workers is leaving the district.

**CLOSED MEETING (I):** At 8:20 p.m., a motion was made by Todd Huntington and seconded by Neal Peacock to move to a closed meeting for the purpose of holding a strategy session to discuss collective bargaining. Member voting on this motion was as follows:

- |                   |        |
|-------------------|--------|
| • Royd Hatt       | Absent |
| • James Winn      | Aye    |
| • Kenzi Guymon    | Aye    |
| • Todd Huntington | Aye    |
| • Neal Peacock    | Aye    |

The closed meeting was held in the Board Room at the District Office on Wednesday, June 18<sup>th</sup>, 2025, beginning at 8:20 pm. All Board members except President Hatt were in attendance as well as Superintendent James Shank and Business Administrator Jackie Allred. The closed meeting finished at 8:40 pm. A recording of the meeting was made and will be kept on file by the District.

**ADJOURNMENT (J):** James Winn indicated there were no more items on the agenda and the meeting adjourned at 8:40 pm.