



ALPINE CITY COUNCIL AGENDA

NOTICE is hereby given that the **CITY COUNCIL** of Alpine City, Utah, will hold a Public Meeting on **Tuesday, June 24, 2025, at 6:00 pm**, at 20 North Main Street which can be viewed on the **Alpine City YouTube Channel**. A direct link to the channel can be found on the home page of the Alpine City website: alpineut.gov. Public comments will be accepted during the Public Comment portion of the meeting.

I. CALL MEETING TO ORDER

- | | |
|---------------------|----------------------------|
| A. Roll Call | Mayor Carla Merrill |
| B. Prayer | Jessica Smuin |
| C. Pledge | Kelli Law |

II. CONSENT CALENDAR

- A. Approval of Minutes for the June 10th City Council Meeting
 - B. Award Burgess Park Pavilion Project, Smith Steelworks: \$60,210
 - C. Award HA5 Seal Coat Project, Holbrook Asphalt: \$101,644.68
 - D. Ordinance 2025-12: Approval for the Vacation of Public Utility Easements – Bennett Farms Plat B Lots 2 and 3 and Willow Canyon Phase 1B Lot 21
 - E. Ordinance 2025-13: Approval for the Vacation of Public Utility Easements – Cherrypoint Estates Plat A Lots 9 and 10 and a Portion of Alpine Estates Plat A Lot 28

III. PUBLIC COMMENT

IV. ACTION/ DISCUSSION ITEMS

- A. **Public Hearing – Ordinance 2025-14: Compensation Increases for Executive Municipal Officers**
 - B. **Public Hearing – Ordinance 2025-15: Approval of FY2026 Final Budget**
 - C. **Public Hearing – Ordinance 2025-16: Approval for FY2025 Budget Amendment**

VI. STAFF REPORTS

VII. COUNCIL COMMUNICATION

VIII. CLOSED MEETING: Discuss litigation, property acquisition, or the professional character, conduct, or competence of personnel

Mayor Carla Merrill
June 20, 2025

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS. If you need a special accommodation to participate, please call the City Recorder's Office at (801) 756-6347 x 3.

CERTIFICATE OF POSTING. The undersigned duly appointed recorder does hereby certify that the above agenda notice was on the bulletin board located inside City Hall at 20 North Main Alpine, UT. This agenda is also available on our website at alpineut.gov and on the Utah Public Meeting Notices website at www.utah.gov/pmn/index.html

ALPINE CITY COUNCIL AGENDA

June 10, 2025

Mayor Carla Merrill called the meeting to order at 6:03 pm.

I. CALL MEETING TO ORDER

A. Roll Call

Mayor Carla Merrill

The following were in attendance, which constituted a quorum: Brent Rummel, Kelli Law, Chrissy Hannemann, and Jason Thelin. Jessica Smuin attended by Zoom.

Staff: Shane Sorensen, Ryan Robinson, Steve Doxey, Chief Brian Gwilliam, Chief Brian Patten, DeAnn Parry

Others: Nate Heaps, Jen Wadsworth, Ken Fitzgerald, Aaron Oldham, Will Jones, Heather Peper

B. Prayer

Chrissy Hannemann

C. Pledge

Brent Rummel

II. CONSENT CALENDAR

A. Approval of Minutes for the May 13th City Council Meeting

B. Ordinance 2025-09: Fireworks Restriction Map

With the above-normal temperatures predicted for the summer of 2025, fire danger is anticipated to be high. City staff and the Fire Chief are recommending restricting locations where fireworks can be discharged within Alpine. This map is the same fireworks restriction map that was adopted in 2024 and several previous years. A city-wide fireworks ban is not currently being recommended.

Motion: Chrissy Hannemann moved to approve the Consent Calendar with one typo correction to the minutes, as proposed. Kelli Law seconded the motion. There were 5 yes votes and 0 no votes, as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummel		

III. PUBLIC COMMENT

PUBLIC COMMENT

Jen gave an update about the Children's Library and their summer programming. Because of the great response from Alpine families, they have established dedicated lending hours and are hosting two story times. They also have a summer reading program, a fairytale ball, and a journalism club. These popular programs highlight the need for a stable and welcoming space. The committee is still hopeful that the Olsen home might be used as a library. They are also looking into alternative library locations, such as the city-owned home on 100 South (which would meet the historical requirements), and are considering a temporary lease in the business district. They are also excited about the sculpture garden project and improvements to the Main Street Square.

IV. REPORTS & PRESENTATIONS

A. Financial Report through May 2025

Shane Sorensen explained the financial report through the end of May. The good news is that the sales tax allocation for March was highest we have had in eight years, so we should meet our budget or be a little higher for revenue.

Shane said that the Red/Green report is especially meaningful at the end of the budget year. There are no major concerns, but we will have a few budget adjustments due to higher costs at our council meeting in two weeks. These costs will also be adjusted in the FY2026 budget, which will be discussed at that

1 meeting. Shane commented that he wished all our revenues were as high as the cemetery lot sales, at
 2 3,326 percent.
 3

4 Our annual audit is scheduled for the first week of September, right after Labor Day.
 5
 6

7 **V. ACTION/ DISCUSSION ITEMS**

8 **A. Public Hearing: Approval for the Vacation of Public Utility Easements – Bennett Farms Plat B Lots
 9 2 and 3 and Willow Canyon Phase 1B Lot 21**

10 Ryan Robinson explained that the applicant is requesting that Alpine City Council approve the vacation
 11 of Public Utility Easements (PUEs) located on three adjacent parcels at 578 N. Country Manor Lane, 614
 12 N. Country Manor Lane, and 601 N. Bald Mountain Drive. The vacation is being requested to facilitate
 13 the combination of the three lots into a single parcel.
 14

15 The applicant received approval from the City Council to create a double frontage lot as well as a five-
 16 sided lot during the May 13 City Council meeting.
 17

- 18 • Each of the three subject lots is currently developed with standard public utility easements typically
 19 located along the side and rear lot lines.
- 20 • The applicant seeks to consolidate the lots for future development and requests the vacation of any
 21 internal PUEs that would exist between the parcels to eliminate conflicts.
- 22 • The lots are located within the CR-40,000 zone, which has a minimum lot size of 40,000 square feet.
 23 The combined area of the three parcels exceeds the zoning minimums.
- 24 • Utah Code § 10-9a-609.5 allows municipalities to vacate easements by ordinance after notice and
 25 public hearing.

26 CITY CODE:

- 27 • Alpine Development Code 3.31.020 Parcel Boundary Adjustments

28 NOTICING:

29 A public hearing is required as part of the vacation of a public utility easement, which will be held as part
 30 of this meeting.
 31

32 **STAFF RECOMMENDATION:**

33 Staff recommends approval of the vacation of the Public Utility Easements located between and within
 34 578 N. Country Manor Lane, 614 N. Country Manor Lane, and 601 N. Bald Mountain Drive, subject to
 35 the following conditions:

- 36 1. Written consent from all affected utility providers must be obtained prior to the plat being recorded.
- 37 2. The city shall record the approved plat and a copy of the ordinance which vacates the easements
 38 with the Utah County Recorder's Office after completion of the new plat.

41 **Public Hearing**

42 Mayor Carla Merrill opened the public hearing at 6:17 pm.
 43

44 With no public comments offered, the mayor closed the public hearing at 6:17 pm.
 45

46 The council and staff discussed the following points:
 47

- 48 - It is rare for side or rear PUE to be used. Most access is located in the front of the lot.
- 49 - If the large lot were to be subdivided in the future, establishing new PUEs would be part of the
 50 subdivision process.
- 51 - The frontage for this lot is on Country Manor Lane.
- 52 - The owners plan to set the rear fence back and plant trees along the sidewalk. The council agreed
 53 that a 10-foot setback for the fence would be appropriate.

1 **Motion:** Kelli Law moved to approve the vacation of the Public Utilities Easements (PUEs) located on three
 2 adjacent parcels at 578 N. Country Manor Lane, 614 N. Country Manor Lane, and 601 N. Bald Mountain
 3 Drive with the condition that the 601 N. Bald Mountain Drive lot be treated as frontage for the purpose of
 4 fence setbacks, that the owner will obtain written consent from all utility providers prior to the recording
 5 of the plat, and subject to the approval of the ordinance by the City Council. Chrissy Hannemann seconded
 6 the motion. There were 5 yes votes and 0 no votes, as recorded below. The motion passed unanimously.
 7

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummel		

16 **B. Public Hearing: Approval for the Vacation of Public Utility Easements – Cherrypoint Estates Plat
 17 A Lots 9 and 10 and a portion of Alpine Estates Plat A Lot 28**

18 The applicant is requesting that the Alpine City Council approve the vacation of Public Utility Easements
 19 (PUEs) located on three adjacent parcels to allow for a lot line adjustment among the properties located
 20 at 1428 N. Cherrypoint Lane, 894 E. Cherrypoint Lane, and 1351 N. Moyle Drive. The purpose of the
 21 action is to adjust boundaries to better align with existing use and proposed development.

- 22 • The three lots are located in the CR-40,000 zoning district and are currently developed or are
 23 developable parcels.
- 24 • The proposed boundary adjustment requires vacating any internal PUEs that would cross new lot
 25 lines or interfere with future improvements.
- 26 • No changes are proposed that would result in noncompliance with minimum lot size or other CR-
 27 40,000 zone requirements.
- 28 • This action does not create additional lots, but rather adjusts the layout and shape of the existing
 29 parcels.
- 30 • Under Utah Code § 10-9a-609.5, vacation of a PUE may be approved by ordinance after public
 31 notice and hearing.

32 **CITY CODE:**

- 33 • Alpine Development Code 3.31.020 Parcel Boundary Adjustments

36 **NOTICING:**

37 A public hearing is required as part of this vacation of a public utility easement, which will be held as
 38 part of this meeting.

40 **STAFF RECOMMENDATION:**

41 Staff recommend approval of the vacation of Public Utility Easements between the three properties
 42 located at 1428 N. Cherrypoint Lane, 894 E. Cherrypoint Lane, and 1351 N. Moyle Drive, subject to the
 43 following conditions:

- 44 1. Written consent from all affected utility providers must be obtained prior to recording the plat.
- 45 2. The City shall record the approved plat and a copy of the ordinance which vacates the easements
 46 with the Utah County Recorder's Office after completion of the new plat.

50 **Public Hearing**

52 Mayor Carla Merrill opened the public hearing at 6:26 pm.

54 With no public comments offered, the mayor closed the public hearing at 6:27 pm.

1 **Motion:** Jason Thelin moved to approve the vacation of Public Utility Easements (PUEs) located at 1428 N.
 2 Cherrypoint Lane, 894 E. Cherrypoint Lane, and 1351 N. Moyle Drive with the condition that the owner
 3 will obtain written consent from all utility providers prior to the recording of the plat, and subject to the
 4 approval of the ordinance by the City Council. Kelli Law seconded the motion. There were 5 yes votes and
 5 0 no votes, as recorded below. The motion passed unanimously.
 6

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummel		

14 **C. Fitzgerald Annexation**

15 Ryan Robinson explained that the Fitzgerald annexation involves three parcels totaling about 20 acres.
 16 Because a small portion is already within city boundaries, the annexation area is 19.86 acres. The
 17 applicant is asking for a CR 40,000 zone, which is the same as the surrounding neighborhoods, along
 18 with a PRD overlay. This would allow a minimum lot size of 20,000 square feet, with 25 percent of the
 19 development preserved as open space.
 20

21 A concept plan has been submitted as part of the petition showing 12 lots, with the smallest total
 22 being 37,384 square feet. The proposed layout includes 5.47 acres of open space along the east
 23 portion of the development. There are also rerouted trails along the west (Canal), central (Flank), and
 24 eastern (Corkscrew) parts of the development. The intent is to develop this property into a residential
 25 subdivision. A separate development to the north will also need to be developed to connect and
 26 provide ingress and egress for both properties (connecting Bald Mountain Drive and High Mountain
 27 Drive). The northern development is already within city limits and an agreement for the location of
 28 the road for both developments will need to be completed.

29 During their December 28, 2024, meeting the City Council voted to accept this annexation petition
 30 for further study and to send it to the Planning Commission for review. A Pre-Annexation
 31 Agreement (PAA) was also approved by the City Council as drafted by our City Attorney. This
 32 agreement is meant to create terms for both parties (city and applicant) as part of the review process.
 33 It spells out such items as the need and location for trails, road connections, expected zoning
 34 designations, and site plan proposals. By adopting this agreement, the city is not obligated to then
 35 approve the annexation after a recommendation from the Planning Commission and review by the
 36 City Council. The PAA was included in the packet for informational purposes. To amend the PAA,
 37 a separate agenda item would be needed.
 38

39 The Planning Commission reviewed this item during their March 4 meeting. It was decided that the
 40 PAA covered recommendations that the Planning Commission would have made, such as requiring
 41 some kind of preventative berm for wildfire purposes, as is required for other subdivisions in the
 42 Wildland Urban Interface. If this property were to be annexed, fire prevention measures can be
 43 discussed during the subdivision review process and after analysis by the Lone Peak Fire
 44 Department. The Planning Commission made a unanimous motion to recommend acceptance of the
 45 annexation petition for these properties.
 46

47 The City Council held a public hearing during their March 25, 2025, meeting. Due to the absence of
 48 a full body of the Council, the application was tabled. Staff have addressed water concerns and
 49 legal questions since that time.
 50

51 Chapter 5 of the Alpine Development Code provides criteria for the city to review when considering
 52 annexations. Below are the standards in place and feedback for review:
 53

- 54 1. Whether or not it is in the interest of the city to annex additional land at that time. This
 55 determination should be made by the City Council, following a detailed review of the proposed
 56 annexation and a recommendation of the Planning Commission. The recommendation of the

1 Planning Commission was to accept the petition.

2 2. *The capability of Alpine City to supply adequate municipal services to the area proposed for*
3 *annexation, such as public streets, water, sewer, police and fire protection, including what*
4 *necessary improvements will be a requirement of the petitioners/owners of the property.* No services
5 are currently being provided by the city as this is raw ground. Any public street would be
6 constructed by the applicant (extending Bald Mountain Drive and High Mountain Drive). In
7 addition, offsite water improvements will be required, some of which will need to be extended
8 through Lambert Park. Preliminary recommendations for the required culinary and pressurized
9 irrigation system improvements were outlined in a memo prepared by Horrocks Engineers dated
10 January 19, 2024. The memo and exhibits are in the packet. These improvements were
11 recommended based on a concept plan that was provided by the owner. The sewer main located in
12 High Mountain Drive will need to be extended through the Patterson property in order to serve the
13 Fitzgerald property.

14 3. *Whether or not Water Rights will be required of all property annexed into Alpine City. If the*
15 *property has a current water system, the City Council may require the dedication of that system and*
16 *the water rights with any necessary improvements being made to the system by the owners of the*
17 *water system as a condition of annexation.* Water rights will need to be provided as part of this
18 annexation petition. With there being no water system within this property, dedication of a water
19 system is not applicable.

20 4. *Whether or not the proposed annexation is consistent with the City's General Plan.* This
21 property is in the very eastern part of the city and is surrounded by CR-40,000 zoning. Lots
22 directly to the west are at least 40,000 square feet in size. While lots to the south are part of an
23 existing PRD and are roughly 24,000 square feet in size. If annexed into Alpine City, the lots will
24 be required to meet frontage and setback requirements as development occurs. The lot size is
25 consistent with the standards found in the PRD zoning requirements with a CR-40,000 underlay
26 zone.

27 5. *What conditions, if any, should be attached to proposed annexations in order to provide*
28 *adequate services, protect health or safety, or are necessary for proper implementation of the*
29 *General Plan such as dedications for parks, trails, open space, roads, or other public facilities.* This
30 determination should be made by the City Council, following a detailed review of the proposed
31 annexation and a recommendation of the Planning Commission. One item discussed when initially
32 reviewed by the City Council and included in the PAA was the existing trails that go through this
33 property and how they will continue to function if this development were approved. The developer
34 will need to work with the Trails Committee in developing a plan for re-routing trails. Eventually,
35 the Trails Committee will need to make a recommendation to the City Council concerning the
36 proposed trail plan.

37 6. *As a condition and requirement of annexation an annexation fee will be negotiated between*
38 *the city and the petitioners. This fee may be separate and distinct from, and in addition to, any*
39 *development impact fee assessed pursuant to the terms of the city's impact fee ordinance. The*
40 *purpose of these fees shall be to reimburse the city for any extraordinary impacts on the city and*
41 *infrastructure which may be created by the annexation.* Fees are legislative in nature, and the City
42 Council shall determine annexation fees and other related matters. Any fees attached to this
43 annexation petition request would need to include an amendment to the Pre-Annexation Agreement.

44 CITY CODE:

45 Alpine Development Code Chapter 5 Annexations

46 NOTICING:

47 A public hearing is required to be held by the City Council, which occurred during the meeting on
48 March 25, 2025.

1 STAFF RECOMMENDATION:

2 Because this is a legislative decision the standards for approval or denial are that the proposed
 3 application should be compatible with the standards found in the General Plan as well as the current
 4 city code and policies. A recommendation for approval or denial should be based on those criteria.

5 Ryan mentioned the following additional points:

- 6
- 7 - Staff recommend requiring an easement for the middle trail (Flank), subject to the location of the road.
 - 8
 - 9 - Because these parcels are in the Wildland Urban Interface, they require a separate ingress and egress.
 - 10
 - 11 - A plan for the High Bench ditch and possible piping will be needed.
 - 12
 - 13 - The ownership of all the parcels needs to be the same before annexation (currently they are listed as
 - 14 Ken Fitzgerald and 5CJ, LLC).
 - 15

16 Shane Sorensen said that he met with Ryan Robinson and City Engineer, Jason Judd, to review the
 17 annexation ordinance today. The ordinance requires water rights to be dedicated at the time of annexation.

18 They also looked at the Pressurized Irrigation (PI) and Culinary Water Master Plans. There are two projects
 19 which could be delayed because of the slowdown of new construction in Alpine. One is a new well for PI
 20 service, and the other is the culinary Grove Tank replacement. The Master Plan suggests a million-gallon
 21 tank to help with daily swings, future growth, and high demand times.

22 A part of both projects could be covered by impact fees, as they are growth related. The remaining portion
 23 is considered an existing deficiency, which is a non-impact fee expense.

24 The non-impact fee estimate for the Grove Drive culinary tank is about \$1.6M, and the PI well estimate is
 25 about \$2.83M. We need a total of about \$4.4M to correct the existing deficiencies. The remaining areas
 26 that could be annexed are the Pine Grove and Fitzgerald parcels, which would involve about 73 lots. If
 27 these potential annexations were charged 25 percent of the existing deficiency, that would be about \$1M,
 28 or \$15,000 per lot. This per-lot fee could be applied to this annexation and those in the future. If this
 29 annexation fee is approved, the total for this 12-lot subdivision would be around \$180,000.

30 Shane explained the 25 percent calculation and that with 20-30 new homes a year, funds do not accumulate
 31 quickly. Annexations create a need faster than we can collect the impact fees. For the remainder of the
 32 funds, if the city bonded for these large projects, a portion of our monthly user fees could be used to make
 33 the annual payment. The city will also apply for grants.

34 Shane referred to an email that Attorney Steve Doxey sent regarding a potential conflict of interest with
 35 his firm (BTJD) and another involved party. Steve will not be making any recommendations on this matter,
 36 so Shane has reached out to Rob Patterson, Highland City Attorney, who can assist with legal issues. He
 37 could not attend tonight but would be available in the future.

38 Shane suggested that if the council is open to annexation they move to table this item for a few weeks to
 39 allow questions to be answered, the proposal to be documented, and to create a final Annexation
 40 Agreement.

41 Chrissy Hannemann commented that she would like to see the proposal before the typical Friday afternoon
 42 packet dissemination, so she has time to prepare.

43 Ryan Robinson said it would also be helpful for council members to submit their legal questions ahead of
 44 time so they can be addressed with the attorney.

45 Landowner **Ken Fitzgerald** was invited to the microphone.

46 *Ken said that he appreciates the efforts of staff and the time the council has devoted to this annexation.*
 47 *The discussion on fees has been helpful. He said that if there are questions about the trails or other items*
 48 *not related to legal issues, he would appreciate hearing about them so they can be addressed.*

1 **Motion:** Kelli Law moved to table the petition to annex parcels 11:052:0015, 11:049:0008, and 11:052:0040 until
 2 a future council meeting. Brent Rummller seconded the motion. There were 5 yes votes and 0 no votes, as
 3 recorded below. The motion passed unanimously.
 4

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummller		

12 **D. Resolution R2025-13 Approval of the 2025 Certified Tax Rate**

13 Shane Sorensen explained that the city is required to adopt the certified tax rate (or an adjusted rate) each
 14 year. The Utah State Tax Commission publishes the rate that will maintain the same property tax revenue
 15 for the City, in addition to new growth. The city is required to adopt a tax rate by June 22. The certified
 16 tax rate for 2025 is 0.001201, which will provide property tax revenue in the amount of \$2,704,801. This
 17 provides an increase in property revenue of approximately \$45,259 due to new growth. The tax rate for
 18 last year was 0.001277.

20 **Motion:** Brent Rummller moved to approve Resolution R2025-13 adopting the 2025 Certified Tax Rate at 0.001201.
 21 Kelli Law seconded the motion. There were 5 yes votes and 0 no votes, as recorded below. The motion
 22 passed unanimously.
 23

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummller		

32 **E. Approval for the Expansion of the Lambert Park South Parking Lot**

33 Ryan Robinson explained that at a past City Council meeting the possibility of expanding the south
 34 parking lot at Lambert Park was discussed. Council members requested additional information prior to
 35 making a decision on the proposed project. The following is a brief analysis from our city attorney,
 36 Steve Doxey, outlining the approvals required for the addition of 32 spaces in an unpaved parking lot in
 37 Lambert Park.

- 38
1. *The Lambert Park Conservation Easement does not prohibit the expansion of the parking lot nor
 41 require special approval. Section 5.A(2) of the conservation easement reserves the City's "right to
 42 identify, maintain, reroute, relocate, improve, and construct . . . trailhead parking areas in the park
 43 for the benefit of the public."*
 2. *The management plan attached to the conservation easement has a similar provision.*
 3. *The conservation easement **does** require unanimous approval of any amendment to the management
 46 plan that would involve the addition or expansion of a paved parking area (see Sections 5.B and
 47 5.D; see also Management Plan, Section 8). But I understand that neither the existing parking nor
 48 the proposed expansion involves any paved parking.*
 4. *DCA 3.16.040.2 provides:*
 - Land included in these parks shall not be materially changed, improved, altered, disposed of in
 51 any manner or used for any other purpose except after a recommendation of the Planning
 52 Commission following a public hearing and by a super majority vote of the City Council (4
 53 positive votes out of 5 City Council members are required). A material change shall include, but
 54 is not limited to, a change to the park's present and essential defining characteristics, creation of
 55 or improvement of roadways or parking lots within the park (emphasis added).*

1 *Based on these provisions, I believe the City Council should refer the proposed parking lot expansion to the*
 2 *Planning Commission for a public hearing and recommendation. The council would then have to approve*
 3 *the expansion by a supermajority vote.*

5 The Planning Commission reviewed this agenda item during their June 3 meeting. They recommended
 6 moving the proposed new parking stalls on the northwest further south, closer to the restrooms, and
 7 adding a gate to keep motorized vehicles from entering Lambert Park.

9 PUBLIC NOTICE:

10 A public hearing was held as part of the review by the Planning Commission on June 3, 2025.

12 STAFF RECOMMENDATION:

13 Review the requirements to expand the south parking lot at Lambert Park and the concept plan. A
 14 supermajority vote is required by the council to approve this expansion of the parking lot.

16 Ryan Robinson presented a concept of what the expansion of the parking lot could look like.

18 The council and staff discussed the following points:

- 20 - The proposed 'gate' is not an actual structure but an opening in the fence. It restricts cars, but
 21 motorcycles will drive on the trails anyway. City water department staff access this area multiple
 22 times a day during the summer, so an actual gate would be cumbersome.
- 23 - There is a 'volunteer' tree growing in the triangle area now. A border could be created with rocks
 24 and topsoil could be spread to encourage vegetation to fill in. During poppy season cars were parked
 25 all over but did not use the triangle area. Many parked at the nearby church.
- 26 - Rocks near the kiosk could be moved further west to provide additional parking spaces.

28 Heather Peper, Trails Committee member, was invited to the microphone.

30 ***Heather Peper, (Silver Circle, Alpine)***

31 *Heather said she does not think that park usage will decline. The Water Tank Road is a natural ending*
 32 *place, and the Trails Committee has fencing materials available to install across the road there. Having*
 33 *a turnaround is also important, as well as providing parking spaces for longer trucks and vehicles with*
 34 *bike racks.*

36 Mayor Carla Merrill said that when the parking area gets full, four-wheel drive vehicles tend to park on
 37 the hills. She suggested some type of delineation. It does not have to be a fence, but a large rock border
 38 would keep vehicles off the hills.

40 The Trails Committee expressed their willingness to make suggestions for rerouting trails and other ways
 41 to maximize the parking, while preserving the Lambert Park environment.

43 **Motion:** Brent Rummller moved to approve the expansion of the Lambert Park south parking lot with the
 44 condition that a turn-around be created with an engineered radius, that the Trails Committee make
 45 recommendations on moving some spaces from the east to the west side to maximize parking capacity,
 46 and that fencing be installed to delineate the parking areas. Kelli Law seconded the motion. There were 5
 47 yes votes and 0 no votes, as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummller		

56 **F. Ordinance 2025-08: Code Amendment – Definition of Adjacent Lot**

57 Ryan Robinson said that a recent application to the city brought into question the lack of a definition for an

1 adjacent lot. An adjacent lot is mentioned when it comes to noticing requirements, lighting, off-street
 2 parking, and other zoning requirements. This code amendment is meant to define an adjacent lot so this
 3 definition can be used when identified in the Alpine Development Code.
 4

5 The Planning Commission reviewed this agenda item during their June 3 meeting. They recommended
 6 clarifying that an adjacent lot only be allowed to include property across a public street in the situation
 7 where the city is required to send out notifications for hearings and nothing else. (red language added by
 8 PC)
 9

10 ALPINE CITY CODE:

- 11 • *Alpine Development Code 3.01.110 Definitions*

13 PUBLIC NOTICE:

14 A public hearing was held as part of the review by the Planning Commission. No additional hearing is required
 15 by city or State code.

17 STAFF RECOMMENDATION:

18 Because this is a legislative decision the standards for approval or denial are that the proposed application
 19 should be compatible with the standards found in the General Plan as well as the current city code and policies.
 20 A decision for approval or denial should be based on those criteria.

22 **Motion:** Jason Thelin moved to approve Ordinance 2025-08 the code amendment to Section 3.01.110 Definitions to
 23 include adjacent lot as proposed. Brent Rummel seconded the motion. There were 5 yes votes and 0 no
 24 votes, as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummel		

32 **G. Ordinance 2025-06: Code Amendment – Regulating Non-Conforming Uses**

33 Ryan Robinson explained that the Current Alpine City Code regarding nonconforming uses (those
 34 considered ‘grandfathered in’), allows a nonconforming building, structure, or use to be considered legal
 35 nonconforming for up to two years after abandonment or discontinued use. This amendment is to change
 36 the length of time from two years to one, which is in alignment with the standards found in Utah State
 37 Code 10-9a-511. It also removes language that allows the council to authorize the re-establishment of
 38 nonconforming uses if they exceed the allotted amount of time.

41 The Planning Commission reviewed this item during their June 3 meeting. The discussion focused on
 42 the purpose of the proposed amendment in uses, structures, or buildings that have been identified as no
 43 longer meeting the code, if there is no reason for the Council to reinstate them. The change from two
 44 years to one better aligns with best practices and State code, and eliminates a use or structure that has
 45 been purposefully removed from the code by past City Councils.

47 Residents could still come to the council and ask for an exception.

49 ALPINE CITY CODE:

- 50 • Alpine Development Code 3.22.090

52 PUBLIC NOTICE:

53 A public hearing is required by the Alpine City and State of Utah Codes. A hearing was held as part of
 54 the review by the Planning Commission.

56 STAFF RECOMMENDATION:

1 Because this is a legislative decision the standards for approval or denial are that the proposed
 2 application should be compatible with the standards found in the General Plan as well as the current city
 3 code and policies. A decision for approval or denial should be based on those criteria.
 4

5 **Motion:** Chrissy Hannemann moved to approve Ordinance 2025-06 the proposed code amendment to Section
 6 3.22.090 Discontinuance or Abandonment as proposed. Brent Rummel seconded the motion. There were
 7 5 yes votes and 0 no votes, as recorded below. The motion passed unanimously.
 8

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jason Thelin		
Chrissy Hannemann		
Kelli Law		
Jessica Smuin		
Brent Rummel		

17 VI. STAFF REPORTS

18 Chief Patten reported that a fire mitigation project is currently underway in the Three Falls area, where Utah
 19 County crews are creating a fire break. The ultimate plan is to have fire breaks in several directions. We
 20 are very grateful for this help. When they finish the initial project, regrowth will likely require them to
 21 start over to clear vegetation. The County receives credit for the mitigation and Lone Peak Fire does not
 22 have to pay anything, but we still receive the benefits. Chief Patten and Chief Beck plan to hike in to
 23 survey the progress.
 24

25 Ryan Robinson said there are issues with pool slides and jump structures and we are receiving complaints from
 26 neighbors. The current code for accessory structures was written for sheds and allows for a 2-foot setback.
 27 Residents are installing tall structures next to their fences, which then invades the privacy of the neighbors.
 28 Staff would like to create a new section in the pool code to deal with structures.
 29 The council agreed that they would like to see a pool structure ordinance.
 30

31 Ryan reported that the Three Falls HOA would like to move some trailheads and a crossing to mitigate
 32 steep slopes and enhance safety. Because this involves parcels owned by both the HOA and Alpine City,
 33 the proposal will go to the Trails Committee and the Planning Commission before coming to City Council.
 34

35 The council and Will Jones (Trails Committee), discussed trails, fences, access, additional parking, hikers,
 36 bikers, decommissioning, and a host of other issues.
 37 The consensus was that the council would like to see a proposal go through the established process.
 38

39 Shane Sorensen said that he had previously reported that we were fully staffed, but this was just before our
 40 Utilities Manager quit. Fortunately, we were able to fill that position quickly and Shellie Slade started last
 41 week. She is awesome and we are happy to have her on board.
 42

43 The city found a new greenhouse to provide flowers this year. Troy Hackett, Parks Lead, is doing a great
 44 job taking care of the Main Street planters. We also have a volunteer from the community, Lisa Pennie,
 45 who helps care for the flowers.
 46

47 We are collecting bids on the Burgess Park Pavilion and will have that on a council meeting agenda soon.
 48

49 We have received a proposal from Will Jones to install an American flag in the Northpoint open space at
 50 the north end of Main Street. Staff will look at the ordinances and what type of agreement would be
 51 needed for the installation.
 52 The council was in favor of this proposal.
 53

54 Residents have approached the Trails Committee about replacing the wood benches in Lambert Park, with
 55 some dedicated to the memory of loved ones. We already have these type of benches in Creekside and
 56 Peterson Parks.
 57 The council discussed various materials for the benches, leaning towards natural choices.

1 Will Jones suggested that the council submit their ideas to the Trails Committee as a first step.
2

3 Shane reported that we are scheduled to sign documents on the Carlton Shop on Friday of this week (June
4 13).
5

6 Shane also reminded everyone of the Lone Peak Public Safety board meeting tomorrow morning at 7:00.
7

8

9 VII. COUNCIL COMMUNICATION

10 Chrissy Hannemann asked if there would be additional costs for the fire station bond and if we had a bond
11 rating.
12

13 Shane Sorensen said that Zions Banks gathered proposal for us with our last bond, and that associated
14 costs are usually rolled in. We have not needed a bond rating in the past because the amounts have been
15 fairly low. If we need a large bond for a water project we may need a rating.
16

17 Jessica Smuin reported that we had a successful poppy season which closed on Sunday. There was an
18 amazing group of volunteers. She thanked Brent Rummel and Chrissy Hannemann who were very
19 helpful, and everyone else who participated. They will put up signs informing visitors about the
20 ordinance and the importance of preserving the seeds in place for future growth.
21

22 Mayor Carola Merrill said that the fire mitigation project at Three Falls is great for our city. We were told at a
23 previous meeting that it could not be done for two or three years, but were able to work with the County
24 and the State to get started. The Three Falls HOA is allowing the fire fighters to stage on their property
25 for better access, and we really appreciate their help with this project.
26

27 The County will not only work in Three Falls but will start working on the west perimeter as well. This
28 may begin this fall or next spring. Mike Swinsick (Alpine resident and state representative for the
29 Wildland Interface Fire Mitigation team) said he would also like them to work on the north end and go
30 as far as they can before funding runs out.
31

32 During the discussion about fire mitigation, Jason Thelin suggested that we hold a fire prevention
33 gathering. This will be on Thursday this week at City Hall at 7:00 pm. Chief Beck and Mike Swinsick
34 will attend. The mayor encouraged the council to spread the word. Heidi Smith has been posting on
35 social media
36

37 Mayor Merrill said that at the MAG meeting last week they announced that Alpine can go ahead with
38 our Safe Streets for All project.
39

40 Regarding the Lone Peak Fire Department, Highland City wants to change the formula for the cities'
41 responsibility for the fire department. There will be a series of meetings to figure this out. If there are
42 questions, she encouraged council members to speak with Jason Thelin or herself.
43

44 The mayor would like an official endorsement from the Trails Committee for trail alignment in the
45 Fitzgerald annexation. She encouraged the council to bring any questions to staff about this in the next
46 week.
47

48 Shane Sorensen said that Wildland Urban Interface (WUI) legislation has been passed and will go into effect
49 before the end of the year. The Utah League has produced a webinar that is helpful and includes maps
50 of the WUI areas. Homeowners in WUI zones will be assessed an additional fire mitigation fee on their
51 tax bills. This is all outlined in the webinar and staff will send a link to the council.
52

53 Mayor Merrill said that residents in Utah have had issues obtaining fire insurance, and the legislature is
54 trying to be proactive in negotiating with insurance companies.
55

56 Chief Patten said that this legislation has been years in the making.
57

1 **Motion:** Jason Thelin moved to go into a closed meeting to discuss litigation and real property acquisition to be
2 held in the Conference Room at City Hall, and at the end of the closed meeting the City Council meeting
3 would be adjourned. Chrissy Hannemann seconded the motion. There were 5 yes votes and 0 no votes, as
4 recorded below. The motion passed unanimously.
5

	<u>Yes</u>	<u>No</u>	<u>Excused</u>
6	Jason Thelin		
7	Chrissy Hannemann		
8	Kelli Law		
9	Jessica Smuin		
10	Brent Rummler		
11			
12			
13			

14 The public meeting ended at 7:56 pm.
15
16

17 **VIII. CLOSED MEETING:** Discuss litigation, property acquisition, or the professional character, conduct, or
18 competence of personnel
19

20 The closed meeting began at 7:58 pm and ended at 8:36 pm.
21



Smith Steelworks, LLC
270 W 500 S
Spanish Fork, UT 84660
+13852254644
smithsteelshelters@gmail.com

Estimate

ADDRESS	SHIP TO	ESTIMATE # 1941
Shane Sorenson Alpine City Utah 20 North Main Street Alpine, UT 84004	Shane Sorenson Alpine City Utah 20 North Main Street Alpine, UT 84004	DATE 05/15/2025

SHIP VIA
Delivery

ACTIVITY	QTY	RATE	AMOUNT
Custom 25x50 - hip roof all steel pavilion State Contract MA 3406 price = \$56,250 Column spacing is 21'x46'. Anchor bolt package (templates, anchor bolts, nuts) included. 26ga MegaRib roofing package Does not include: excavation, concrete	1	48,450.00	48,450.00
Custom Installation	1	11,760.00	11,760.00
Bench:Classic Straight Bench 6' Classic Straight Back Bench with Alpine logo. Custom design 3/16" steel plate laser cut back and seat. Fully welded and fabricated before powder coating. Sandblasted to white metal, epoxy prime coat, fully powder coated. Freight included in price.	1	2,085.00	2,085.00
Custom 44 Gallon Classic Flare	1	2,033.00	2,033.00

Please review the attached estimate! We look forward to working with you!

SUBTOTAL	64,328.00
TAX	0.00
TOTAL	\$64,328.00

Sincerely,
Russel Smith
Smith Steelworks, LLC

Accepted By

Accepted Date



Design | Craft | Build

Western Timber Frame, Inc

Heavy Timber Consultant and Contractor

Job Name: Alpine City (Burgess Pavilion)
Job Location: Alpine Utah
Bid Date: 05/28/2025
Scope of Work: 25 x 50 Steel Pavilion to match Creekside Park

Western Timber Frame, Inc.
181 S 1200 E, Lehi,
Utah 84043
Office: (801) 331-6690

TOTAL BID PRICE: \$69,345

Notes:

Price Includes: Materials and Installations of footings and Pavilion, Sales Tax
Final Bonds: Not included in price
Insurance : A sample certificate of insurance is available upon request

Bid price includes all items as listed in Exhibit A and excludes any items that are not listed. Please see attached "Exhibit A" for the list of items and materials included in our bid. All installation is priced using straight time only (no shift or overtime) unless otherwise noted.

General Exclusions:

- Work by Others: Western Timber Frame is responsible only for the scope defined in "Exhibit A". Any additional services must be handled by separate contractors.
- Permits and Engineering Fees: Any permits, structural engineering, or testing are the responsibility of the general contractor or project owner.
- Warranty Disclaimer: Warranty does not cover damages or changes to the timber frame structure due to external factors beyond Western Timber Frame's control.

General Terms and Conditions of the Bid:

1. Acceptance of this proposal by Contractor shall be acceptance of all terms and conditions recited herein and shall supersede any conflicting term in any other contractors document or project advertisement. Any of the Contractors Terms and conditions in addition or different from this proposal are objected to and shall



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Heavy Timber Consultant and Contractor

have no effect. Contractors agreement herewith shall be evidenced by Contractor listing Western Timber Frame in its bid documents or by permitting Western Timber Frame to provide submittals or commence work for this project.

2. Nothing in this proposal shall require Western Timber Frame to continue performance if timely payments are not made to Western Timber Frame for suitably performed work or stored materials.
3. No back-charges or claim of any kind shall be valid except by an agreement in writing by Western Timber Frame before the work is executed. The contractor is to prepare all work areas so as to be acceptable for Western Timber Frame work under the proposal. Western Timber Frame will not be called upon to start work until sufficient areas are ready to insure continued work. The Contractor shall furnish all temporary site facilities including suitable storage space, temporary electrical and water at no cost to Western Timber Frame.
4. Contractor shall, if the owner does not, purchase and maintain risk insurance upon the full value of the entire work and/or materials delivered to the job site, which shall include the interest of Western Timber Frame.
5. Western Timber Frame shall indemnify and hold harmless the Contractor from damages only to the extent such damages were caused by sole negligent act or omission of Western Timber Frame. Western Timber Frame shall not be responsible for any sole source product/manufacturer and Owner and GC shall indemnify, defend and hold harmless Western Timber Frame against claims, damages, losses, costs, expenses, including any fees of accountants, attorneys, experts or other professional or investigation expenses, and liabilities in law or in Equity arising out of the Subcontractor's operation and Subcontractor's work as it relates to the sole source products.
6. In the event of price increase of material, supply, equipment, or energy, or any element of the subcontract occurring between the date of this proposal and the first day of performance of the subcontracted work through no fault of Western Timber Frame the subcontract sum shall be equitably adjusted by change order(s) to reflect the price increase(s). Western Timber Frame shall be entitled to escalation costs regardless of the Contractor being able to pass these costs to the Owner.
7. Western Timber Frame makes no guarantees as to whether material lead times and delivery will accommodate the project schedule. The actual lead time and delivery dates can only be provided by and confirmed by the material manufacturer. If a specified product is unavailable or shipment is or will be delayed, Western Timber Frame will provide notice to Contractor and shall be afforded a time extension on the project schedule, and substitute products, if available, may be considered.
8. If work performed by others inhibits Western Timber Frame's ability to perform its work in accordance with the plans, specifications, and approved shop drawings,



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Heavy Timber Consultant and Contractor

a change order shall be issued to cover all necessary adjustments, including any additional costs and time extensions required to complete the work.

Estimator: Brian Voeller

Exhibit A:



Design | Craft | Build

Western Timber Frame, Inc
Heavy Timber Consultant and Contractor





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Western Timber Frame, Inc
Heavy Timber Consultant and Contractor





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Heavy Timber Consultant and Contractor





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Western Timber Frame, Inc
Heavy Timber Consultant and Contractor





Project Location	Proposal #	Date Issued	PO/LD #
City of Alpine Multiple Locations - See Maps 100 W Alpine UT 84004	HAU951865	6/10/2025	
Terms			
Due Upon Completion			
Adviser Information			
Aaron Eppley P: 435-703-0023 E: aaron@holbrookasphalt.com			
Description			
Alpine HA5 25			

Item	Quantity	UM	Rate	Amount
See Map				
HA5 Clean & prepare surface using high pressure air & wire bristle brooms. Install "HA5" High Density Mineral Bond advanced performance pavement preservation treatment. No guarantee surface treatments will adhere to areas saturated with motor oil. HA5 meets demands of High Density Mineral Bond Specification established by agency engineers.	253,036	SqFt	0.38	96,153.68
Note				
(1) Traffic control will require 24-hour road closures. If additional closures or methods are required, additional traffic control costs will be added. (2) Taxes are not included in this proposal. If required by jurisdiction, those costs will be added to the project invoices. (3) Standard cleaning is included in the unit price. Items NOT considered to be standard cleaning includes heavy dirt, mud, construction or landscaping debris, and foreign material on the pavement surface. All non-standard cleaning requirements must be completed and approved by a Holbrook Asphalt representative prior to the start of project. If required, additional/heavy cleaning will be invoiced at \$1,750 per crew per day.				
				Total \$96,153.68

Please sign for proposal acceptance: [Do not sign this page, see final page for signing](#)



Date	Number
6/10/2025	HAUB18835

Terms and Conditions

TERMS AND CONDITIONS: Any proposals returned to Holbrook Asphalt Company ("Contractor") more than 14 days after the proposal is submitted to the Client is subject to revision, updated pricing, or may be voided by Contractor. Engineering, tests, permits, inspection fees and bonding fees are not included in price unless stated otherwise. Pricing based on no more than area and depth dimensions listed. Upon construction, if it is determined that concrete or asphalt area or depth is greater than the estimation, client agrees to pricing adjustment as a result of project overrun. Client specifically represents and warrants that either the Client is the owner of the premises where the work is to be performed, or, in the alternative, Client has authority from the owner of the premises authorizing the Work to be performed on the said premises.

GENERAL EXCLUSIONS: Contractor is not liable for any ADA compliance, if needed, Client should consult with an ADA compliance professional prior to specific project approval. Contractor not responsible for claims related to pavement markings or lack thereof during or following project work.

Contractor will not be responsible for its product failure if said failure is directly or indirectly caused by "Existing Surface Conditions," as defined below, and any written or implied warranty will become void. Existing Surface Conditions are defined as: water drainage issues or delamination or failure of existing paint, asphalt, surface sealer, wearing course or any other material that is in a failing or in an unstable state. If any portion of the project area has Existing Surface Conditions not caused or created by Contractor that impact Contractor's HA5 product or any other product Contractor applies to project area, the warranty is void. Client is responsible for having entry gates open on day of work. Any damage to gates, sensors or loop sensors above or below asphalt are responsibility of Client. Any hot-applied sealants will not be exactly level with pavement surface as material settles to fill voids. There may also be excess material on pavement surface. Regarding asphalt, concrete and excavation work: Contractor is not responsible for subgrade scarification, re-compaction or concrete damage due to removal of asphalt. Contractor is not responsible for existing condition of subgrade, drainage in areas of less than 1% grade, adjustments of utilities, manholes and valve covers. Contractor is not responsible for any damage to underground utilities and cost to repair the same.

PAYMENT TERMS: Payment is due upon completion of work (Completion by line item 'Progress Billing' and/or completion of project core). Payment is due upon Client receipt of invoice. Client understands and agrees that it will be billed for towing or relocation as incurred and will be due on receipt, this includes projects involving warranty work. If the Client has a discrepancy with the Contractor regarding the contracted work, a retention of 5% of invoice up to a maximum of \$750.00 may be retained by Client up to 45 days. Client agrees that it may be billed as each line item is completed and each item may become their own respective invoice and due upon receipt of the same. Contractor reserves the right to charge up to 50% of Proposal Total if client cancels project within 25 days of scheduled project commencement. Upon request, post-project walk-throughs may be scheduled to review concerns.

Client agrees that interest accrues on all past-due amounts at 14% per annum from invoice date, until paid in full; and may be billed collection fees of up to 40% and all fees incurred by collection efforts. Total Proposal price includes one mobilization unless stated otherwise. Additional mobilizations may be billed up to \$3,500 per additional mobilization. This agreement provides Client written Notice of Right to Lien. Pricing does not include bonding or prevailing wage/Davis Bacon Certification, unless stated otherwise. By signing this proposal (contract), Client agrees that Contractor may not be held liable for delays, conditions, or Acts of God beyond their control, which situations may delay or cause cancellation partially or entirely on any project. Delays include project demand and material supply.

INSURANCE: These insurance limits are listed by Contractor to inform Client of such. Any premiums above the following to be paid by Client. This disclosure overrules any other contract language wherein Contractor agrees to differing limits. Certificates available upon request. **GENERAL LIABILITY:** \$1m (inc.), \$2m (agg.) **AUTO:** \$1m **UMBRELLA:** \$2m (inc.), \$2m (agg.) **PERSONAL INJ:** \$1m **WORKERS COMP:** \$1m

ADDITIONAL HA5 WARRANTY LIMITATIONS AND EXCLUSIONS: No claim will be honored unless Holbrook Asphalt has been notified in writing and is given the opportunity to inspect the claimed failure. Surface treatments applied previous to HA5 being installed are not covered under this warranty. (For example, if a previously applied preservation treatment is peeling or delaminating from the pavement surface—even if the surface was cleaned and prepped prior to HA5 being installed on top of it—this warranty does not cover HA5 in these circumstances.) Any attempt to repair the surface prior to Holbrook Asphalt's inspection will render this warranty invalid. Areas where HA5 was installed over pavements with motor oil, brake fluid, hydraulic fluid, or other substances that disturb the adhesion of HA5 and that lead to delamination are not covered under warranty. This warranty does not cover structural defects in the asphalt (e.g. base failure or damage caused by faulty construction and/or design), cracks, exposure to fuel, oil, or other chemicals determined to be harmful to the HA5 treatment, areas exposed to frequent sprinkler water run-off, or standing and/or ponding water, damage caused by heavy truck or equipment traffic, damage caused by equipment inflicting excessive stress or scraping to the pavement surface, damage caused by landscaping installation, or damage caused by earthquakes or other acts of God. Mechanical disturbances by snowplow chatter, studded tires, etc. are excluded from warranty. This warranty is not valid for areas located in elevations above 6500 feet. A valid Warranty Certificate must be signed with a copy returned to Holbrook Asphalt within 60 days of the HA5 installation for the warranty to be valid and executable.

Pre-mature wear of HA5 during the five-year period is defined as anything less than 70% residual inter-aggregate coverage of HA5 to the asphalt binder of the treated surface. If premature failure of HA5 is deemed by Holbrook Asphalt or an approved third-party expert within the five year period, reinstallation will take place at no charge or at the reduced rate identified on the Warranty Certificate for the project. Contractor reserves the right appoint the third-party expert should there be a dispute regarding the premature failure between the Client and Contractor. Client and Contractor agree to be bound by and abide by the decision of the third party expert regarding whether a premature failure has occurred.

I have read and agree with these terms and conditions. I elect to proceed with the signed option below.

HAU951865 - Alpine HA5 25 (Sign to accept this proposal)

Name _____ Signature _____ Date _____ Contractor _____



Project Management

Advisor: Aaron Eppley
 Division: HAU
 Date: 06/18/2025

CHANGE ORDER

Project Information		Client Information		
Project Name:	Alpine HA5 25	Client Company:	City of Alpine	

This form should be used in the event a project requires a change order as an addition to an existing service (expansion of the service), on a project. Otherwise, create and have the Client sign a new proposal.

Item Detail	Est. Quantity	U/M	Rate	Amount
Add 280 S to project	14,450	SF	.38	5,491.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00

Total Change Order	5,491.00
--------------------	-----------------

Change Order description notes:

Adding 280 S to project

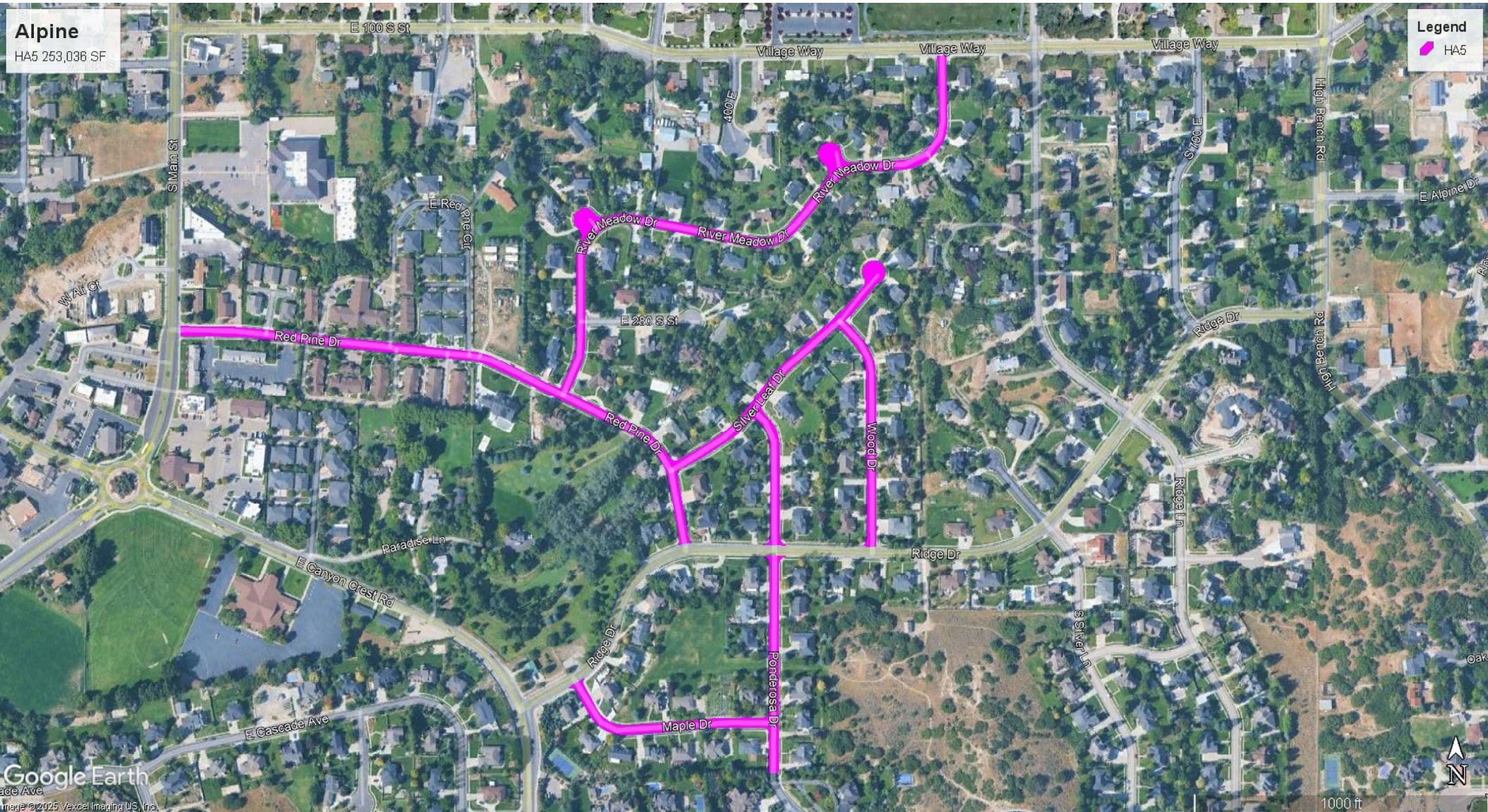
This is an active Change Order and may increase the final bill for your project. By signing this Change Order, on behalf of the Client, you are stating you have the authority and are granted to make these decisions. As the Client, you also understand there may be price adjustments captured in the final billing for the Change Order work.

Holbrook Asphalt Representative

Date

Client Representative

Date



ALPINE CITY COUNCIL AGENDA

SUBJECT: O2025-12 Vacation of Public Utility Easement at 578 N Country Manor Ln, 614 N Country Manor Ln, and 601 N Bald Mountain Drive

FOR CONSIDERATION ON: June 24th, 2025

PETITIONER: Greg Young-Contractor

ACTION REQUESTED BY PETITIONER: Approval of Vacation of PUE

Review Type: Administrative

BACKGROUND INFORMATION:

This item was approved and a public hearing held during the June 10th City Council meeting. This item will need to be approved as an ordinance to meet the requirements of the State Code. No changes have been made since its approval.

The applicant is requesting that Alpine City Council approve the vacation of Public Utility Easements (PUEs) located on three adjacent parcels at 578 N Country Manor Ln, 614 N Country Manor Ln, and 601 N Bald Mountain Drive. The vacation is being requested to facilitate the combination of the three lots into a single parcel. The applicant received approval from the City Council to create a double frontage lot as well as a five-sided lot during the May 13th City Council meeting.

- Each of the three subject lots is currently developed with standard public utility easements typically located alongside and rear lot lines.
- The applicant seeks to consolidate the lots for future development and requests the vacation of any internal PUEs that would exist between the parcels to eliminate conflicts.
- The lots are located within the CR-40,000 zone, which has a minimum lot size of 40,000 square feet. The combined area of the three parcels exceeds the zoning minimums.
- Utah Code § 10-9a-609.5 allows municipalities to vacate easements by ordinance after notice and public hearing.

CITY CODE:

- Alpine Development Code 3.31.020 Parcel Boundary Adjustments

NOTICING:

A public hearing is required as part of this vacation of a public utility easement.

STAFF RECOMMENDATION:

Staff recommends approval of the vacation of the Public Utility Easements located between and within 578 N Country Manor Ln, 614 N Country Manor Ln, and 601 N Bald Mountain Drive, subject to the following conditions:

1. Written consent from all affected utility providers must be obtained prior to recordation of the plat.
2. The City shall record the approved plat and a copy of the ordinance vacating the easements with the Utah County Recorder's Office after completion of the new plat.

Motion to Approve:

I move that to approve the vacation of Public Utility Easements located at 578 N Country Manor Ln, 614 N Country Manor Ln, and 601 N Bald Mountain Drive as proposed.

Motion to Approve with Changes:

I move to approve the vacation of Public Utility Easements located at 578 N Country Manor Ln, 614 N Country Manor Ln, and 601 N Bald Mountain Drive, subject to the following changes:

- Insert Findings or Conditions Here

Motion to Table or Deny:

I move to table or deny the vacation of Public Utility Easements located at 578 N Country Manor Ln, 614 N Country Manor Ln, and 601 N Bald Mountain Drive

- Insert Findings Here

ALPINE CITY

ORDINANCE 2025-12

**A ORDINANCE OF THE ALPINE CITY COUNCIL AUTHORIZING THE CITY MAYOR TO EXECUTE THE VACATION OF
A PUBLIC UTILITY EASEMENT LOCATED AT 578 N COUNTRY MANOR LN, 614 N COUNTRY MANOR LN, AND
601 N BALD MOUNTAIN DRIVE.**

WHEREAS, Alpine City has been petitioned by the above mentioned property owner to vacate a portion of the public utility easement to build a home; and

WHEREAS, a public notice was published in the May 30, 2025 edition of the Daily Herald; and

WHEREAS, a public hearing was held on June 10, 2025 to receive public comment concerning the vacation of a portion of the easement.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Alpine as follows:

The Alpine City Council, having heard all arguments for and against vacating the public utility easement, approves the vacation of the easement and hereby authorizes the City Mayor to execute a RELEASE OF PUBLIC UTILITY EASEMENT AGREEMENT in the form of the attached Exhibit A for the property located at 578 N COUNTRY MANOR LN, 614 N COUNTRY MANOR LN, AND 601 N BALD MOUNTAIN DRIVE

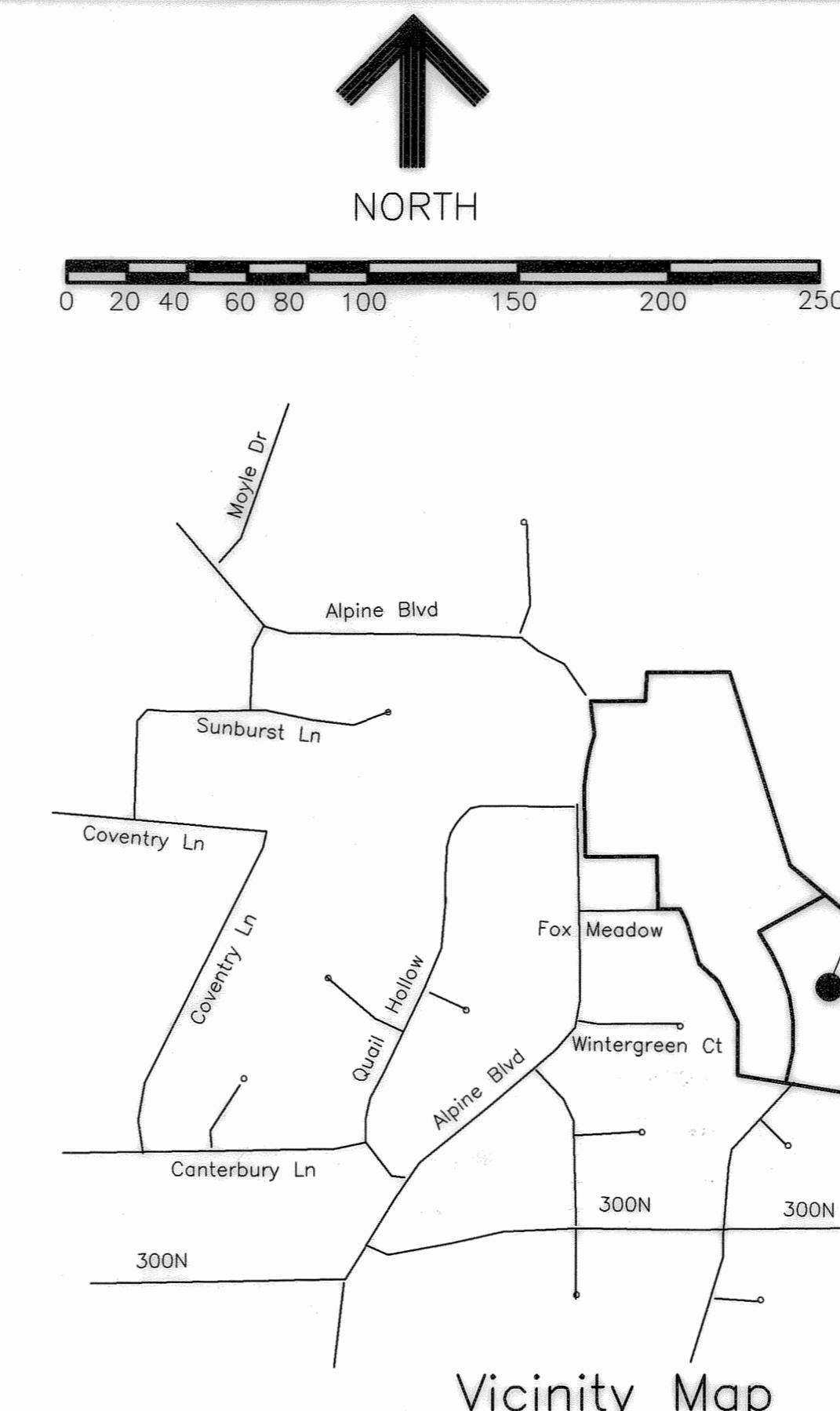
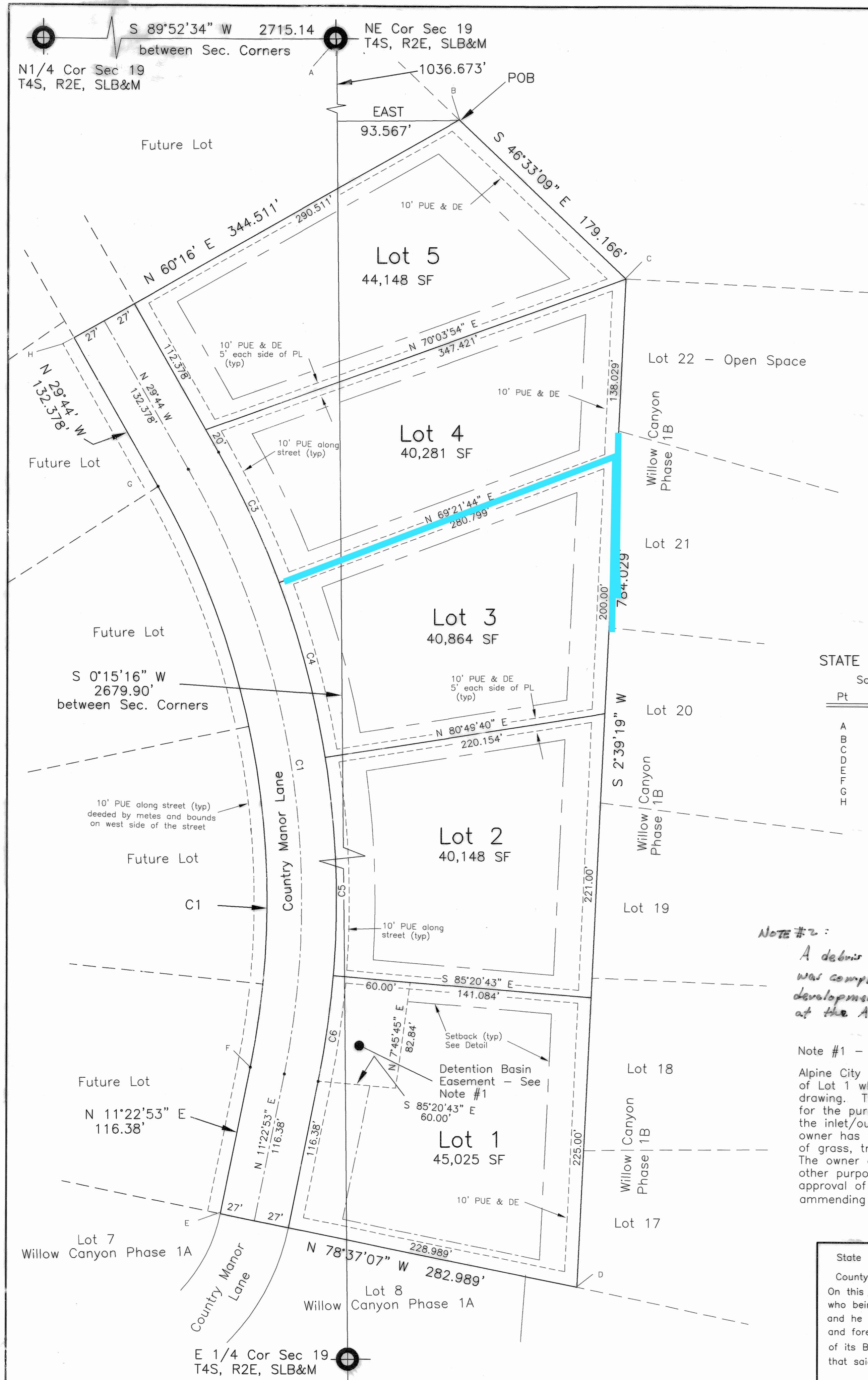
EFFECTIVE DATE. This resolution shall take effect immediately upon receipt of releases from the public utility agencies.

Passed and approved by the City Council of Alpine City this 24 day of June, 2025.

Carla Merrill, Mayor

Attest:

DeAnn Parry, City Recorder



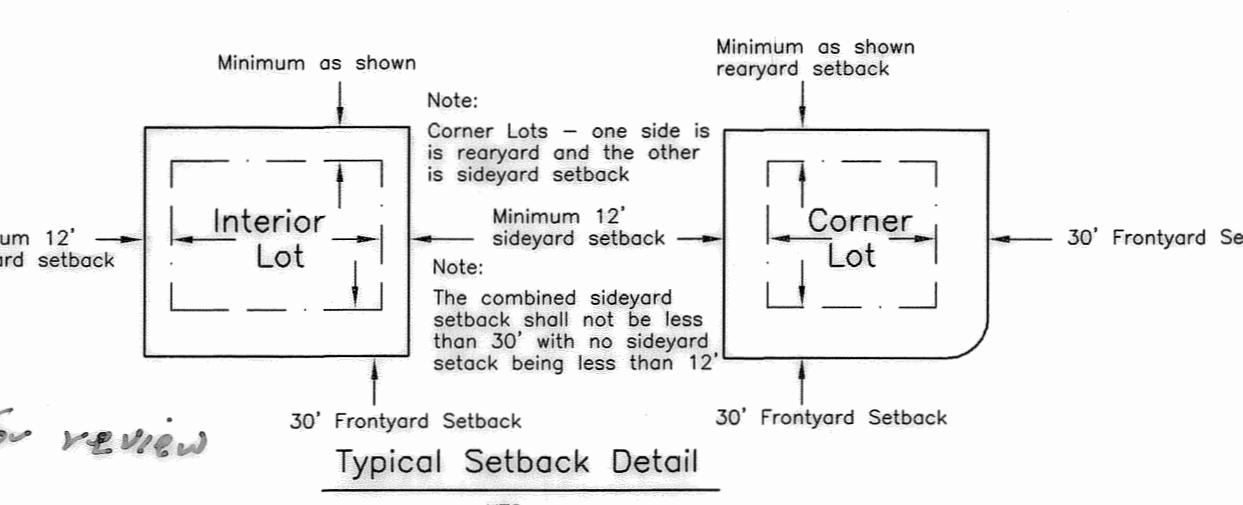
STATE PLANE COORDINATE TABLE

Pt	North	East
A	776513.95	1929433.60
B	775477.57	1929522.57
C	775354.39	1929652.61
D	774571.43	1929616.30
E	774627.26	1929338.95
F	774741.31	1929361.91
G	775191.83	1929289.14
H	775306.75	1929223.50

Scale Factor = 0.999714

Curve Data Table

#	Arc	Chord Bears	Delta	Radius	Tangent
C1	466.453'	N 8°10'34" W	456.483'	41105'53"	650.00'
C2	466.453'	N 9°10'34" W	475.45'	41105'53"	670.00'
C3	111.759'	N 25'11'08" W	111.642'	9705'44"	55.997'
C4	140.876'	N 14'54'18" W	140.641'	1127'55"	704.00'
C5	169.895'	N 2'15'32" W	169.483'	13'49'37"	704.00'
C6	82.651'	N 8°01'05" E	82.604'	6'43'36"	704.00'



Note #2:
A debris flow hazard assessment was completed 10-18-2012 for this development. A copy is available for review at the Alpine City Recorder.

Note #1 - Detention Basin Easement

Alpine City Corporation has an easement upon a portion of Lot 1 which is 60 feet by 116.38 feet as shown on the drawing. The City reserves the right to use this area for the purpose of detaining storm water, maintaining the inlet/outlet structure and piping system. The Lot owner has the responsibility to maintain the landscaping of grass, trees and sprinkler systems installed by the owner. The owner cannot change the grades or use the property for other purposes than landscaping without the written approval of the City Engineer and Administrator and amending the Lot of the plat.

State of Utah } S.S. County of Utah }	Acknowledgement (Corporate)	Corporation Seal
On this _____ Day of _____ A.D. 200____, personally appeared before me, _____ and _____ who being by me duly sworn did say, each for himself, that he, the _____ is President and he the _____ is the secretary of _____ Corporation, and that the within and foregoing instrument was signed in behalf of said corporation by authority of a resolution of its Board of Directors and said _____ and _____ each duly acknowledged to me that said corporation executed the same and that the Seal affixed is the Seal of said corporation.		
My Commission Expires _____ Notary Public _____ Residing at _____		

Surveyor's Certificate

I, K. Edward Gifford, do hereby certify that I am a Registered Land Surveyor, and that I hold certificate No. 162675 as prescribed under the laws of the State of Utah. I further certify by authority of the Owners, I have made a survey of the tract of land shown on this plat and described below, and have subdivided said tract of land into Lots, Blocks, Streets, and Easements and the same has been correctly surveyed and staked on the ground as shown on this plat and that this plat is true and correct.

Boundary Description:

Commencing at a point located S 0°15'16" W 1036.673' along the section line and East 93.567 feet from the Northeast Corner of Section 19, Township 4 South, Range 2 East, Salt Lake Base and Meridian; thence S 46°33'09" E 179.166 feet along an existing deer fence line; thence S 2'39'19" W 784.029 feet long the west boundary of Willow Canyon Phase 1B which is more or less along an existing fence line; thence N 78°37'07" W 282.989 feet along the north boundary of Willow Canyon Phase 1A which is more or less along an existing fence line; thence N 11°22'53" E 116.38 feet; thence along the arc of a 650 foot radius curve to the left 466.432 feet (chord bears N 9°10'34" W 456.488 feet); thence N 29°44' W 132.378 feet; thence N 60°16' E 344.511 feet to the point of beginning. Area = 5.7423 acres Coordinate System is NAD 27

K. Edward Gifford
K. Edward Gifford

4-25-2013
Date

Owner's Dedication

Know all men by these presents that we, all of the undersigned Owners of all of the property described in the Surveyor's Certificate hereon and shown on this map, have caused the same to be subdivided into Lots, Blocks, Streets and Easements and do hereby dedicate the Streets and other Public Areas as indicated hereon for the perpetual use of the Public. In witness whereof we have hereunto set our hands this

19th day of June, A.D. 2013

Alpine City

Jason B. Bennett, Assistant City Administrator

Country Manor Development, LLC

Roger E. Bennett, manager

Roger E. Bennett, manager

Roger E. Bennett, manager

Acknowledgement

State of Utah } S.S.
County of Utah }

On this 19th Day of June, A.D. 2013 Personally appeared before me the signers of the foregoing dedication who duly acknowledge to me that they did execute the same.

My Commission Expires 5-15-14
Commissioned in State of Utah
S 582826
Notary Address:

A Notary Public Commissioned in Utah

Chadwick S. Warwick

Printed Full Name of Notary

Acceptance by Legislative Body

The City of Alpine, County of Utah, approves this subdivision and hereby accepts the dedication of all Streets, Easements, and other Parcels of Land intended for Public Purposes for the perpetual use of the Public this 26th Day of March, A.D. 2013

Hart Wilbrough, mayor

Approved

Engineer (See Seal Below)

Attest

Chadwick S. Warwick

Clerk-Recorder (See Seal Below)

Planning Commission Approval

Approved this 5th Day of March, A.D. 2013, by the Alpine City Planning Commission

Director-Secretary

Jamie Breuer

Chairman, Planning Commission

Approval as to Form

Approved as to Form this 19th Day of June, A.D. 2013
City Attorney *Deon Church*

Approved to Form this 19th Day of June, A.D. 2013

City Attorney *Deon Church*

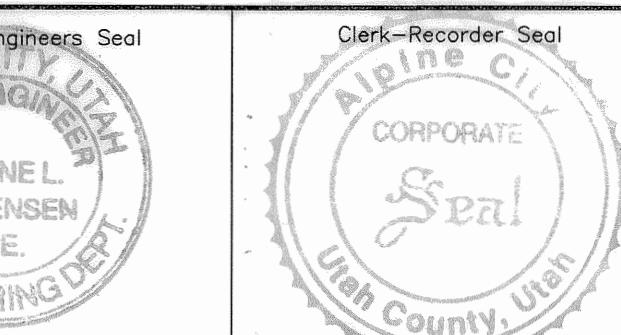
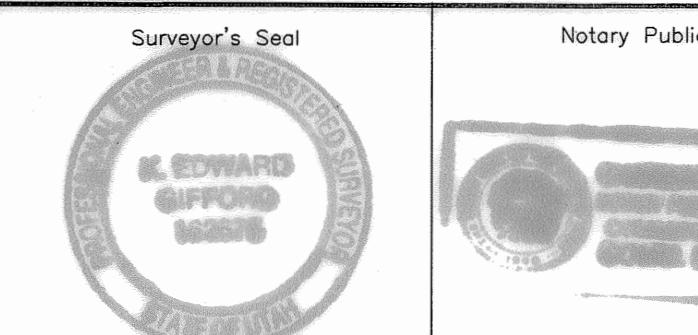
ENT 60893:2013 Rev 13
JEFERY SMITH
UTAH COUNTY RECORDER
2013 Jun 24 11:20 am FEE \$5.00 BY RS
RECORDED FOR ALPINE CITY CORPORATION

Plat "B"

Bennett Farms

SUBDIVISION
SCALE 1" = 50'

UTAH COUNTY, UTAH



SEC. 194-20 T4S, R2E, SLB&M
Subdiv. 194-20

ALPINE CITY COUNCIL AGENDA

SUBJECT: O2025-13 Vacation of Public Utility Easement at 1428 N Cherrypoint Ln, 894 E Cherrypoint Ln, and 1351 N Moyle Drive

FOR CONSIDERATION ON: June 24th, 2025

PETITIONER: Nate Heaps-Contractor

ACTION REQUESTED BY PETITIONER: Approval of PUE Vacation.

Review Type: Administrative

BACKGROUND INFORMATION:

This item was approved and a public hearing held during the June 10th City Council meeting. An ordinance was needed to meet the requirements of State Code. No changes have been made since its approval.

The applicant is requesting that the Alpine City Council approve the vacation of Public Utility Easements (PUEs) located on three adjacent parcels to allow for a lot line adjustment among the properties located at 1428 N Cherrypoint Ln, 894 E Cherrypoint Ln, and 1351 N Moyle Drive. The purpose of the action is to adjust boundaries to better align with existing use and proposed development.

- The three lots are located in the CR-40,000 zoning district and are currently developed or developable parcels.
- The proposed boundary adjustment requires vacating any internal PUEs that would cross new lot lines or interfere with future improvements.
- No changes are proposed that would result in noncompliance with minimum lot size or other CR-40,000 zone requirements.
- This action does not create additional lots, but rather adjusts the layout and shape of the existing parcels.
- Under Utah Code § 10-9a-609.5, vacation of a public utility easement may be approved by ordinance after public notice and hearing.

CITY CODE:

- Alpine Development Code 3.31.020 Parcel Boundary Adjustments

NOTICING:

A public hearing is required as part of this vacation of a public utility easement.

STAFF RECOMMENDATION:

Staff recommends approval of the vacation of Public Utility Easements between the three properties located at 1428 N Cherrypoint Ln, 894 E Cherrypoint Ln, and 1351 N Moyle Drive, **subject to the following conditions:**

1. Written consent from all affected utility providers must be obtained prior to recordation of the plat.
2. The City shall record the approved plat and a copy of the ordinance vacating the easements with the Utah County Recorder's Office after completion of the new plat.

Motion to Approve:

I move to approve the vacation of Public Utility Easements located at 1428 N Cherrypoint Ln, 894 E Cherrypoint Ln, and 1351 N Moyle Drive, as proposed.

Motion to Approve with Changes:

I move to approve the vacation of Public Utility Easements located at 1428 N Cherrypoint Ln, 894 E Cherrypoint Ln, and 1351 N Moyle Drive,, subject to the following changes:

- Insert Findings or Conditions Here

Motion to Table or Deny:

I move to table or deny the vacation of Public Utility Easements located at 1428 N Cherrypoint Ln, 894 E Cherrypoint Ln, and 1351 N Moyle Drive,

- Insert Findings Here

ALPINE CITY

ORDINANCE 2025-13

**A ORDINANCE OF THE ALPINE CITY COUNCIL AUTHORIZING THE CITY MAYOR TO EXECUTE THE VACATION OF
A PUBLIC UTILITY EASEMENT LOCATED AT 1428 N CHERRYPOINT LN, 894 E CHERRYPOINT LN, AND 1351 N
MOYLE DRIVE.**

WHEREAS, Alpine City has been petitioned by the above mentioned property owner to vacate a portion of the designated public utility easement for the purpose of building a home; and

WHEREAS, a public notice was published in the May 30, 2025 edition of the Daily Herald; and

WHEREAS, a public hearing was held on June 10, 2025 to receive public comment concerning the vacation of a portion of the easement.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Alpine as follows:

The Alpine City Council, having heard all arguments for and against vacating the public utility easement, approves the vacation of the easement and hereby authorizes the City Mayor to execute a RELEASE OF PUBLIC UTILITY EASEMENT AGREEMENT in the form of the attached Exhibit A for the property located at 1428 N Cherrypoint Ln, 894 E Cherrypoint Ln, and 1351 N Moyle Drive.

EFFECTIVE DATE. This resolution shall take effect immediately upon receipt of releases from the public utility agencies.

Passed and approved by the City Council of Alpine City this 24 day of June, 2025.

Carla Merrill, Mayor

Attest:

DeAnn Parry, City Recorder

ALPINE CITY COUNCIL AGENDA

SUBJECT: Public Hearing - Ordinance 2025-14: Approval of Compensation Increases for Executive Municipal Officers

FOR CONSIDERATION ON: 24 June 2025

PETITIONER: Mayor Merrill

ACTION REQUESTED BY PETITIONER: **Approve Ordinance 2025-14 approving compensation increases for Executive Municipal Officers.**

BACKGROUND INFORMATION:

In 2024 the Legislature passed SB 91, which amended Utah Code Section 10-3-818 regarding compensation increases for executive municipal officers. The amendment included a provision that before a final budget is adopted, the City is required to hold a public hearing outlining any compensation increase and publish a notice at least seven days before the date of the public hearing which includes the time, place and purpose of the public hearing. The amendment went into effect May 1, 2024.

Ordinance 2025-14 outlines compensation increases for the City Administrator/Public Works Director and the Assistant City Administrator/City Planner. The budgeted increases include merit and market components, as well as a one-time 0.81% bonus (paid in quarterly installments) for URS Tier II employees to offset the additional cost of URS retirement contributions for this fiscal year. The total percent increase for executive municipal officers can be found in the exhibit attached to the ordinance. The URS contribution for both Tier I and II employees decreased by 1% for this fiscal year.

STAFF RECOMMENDATION:

Hold a public hearing and approve Ordinance 2025-14 approving compensation increases for executive municipal officers.

SAMPLE MOTION TO APPROVE:

I move to approve Ordinance 2025-14 approving compensation increases for executive municipal officers.

SAMPLE MOTION TO APPROVE WITH CONDITIONS:

I move to approve Ordinance 2025-14 approving compensation increases for executive municipal officers with the following conditions:

- (insert finding)

SAMPLE MOTION TO TABLE/DENY:

I move to table/deny Ordinance 2025-14 based on the following:

- (insert finding)

ORDINANCE 2025-14

ORDINANCE ENACTING COMPENSATION INCREASES FOR EXECUTIVE MUNICIPAL OFFICERS

WHEREAS, Section 10-9A-501 et seq., Utah Code Annotated, 1953, as amended, grants the authority to municipalities to enact ordinances for the general health, safety and welfare of its residents and citizens; and

WHEREAS, the Utah Legislature recently amended Utah Code 10-3-818 with respect to requirements for obtaining compensation increases of specific City employees; and

WHEREAS, the City Council believes that the proposed compensation increases as set forth in Exhibit A are necessary in retaining these employees and will promote the public health, safety and welfare of the residents of the City; and

WHEREAS, the City Council held a separate public hearing on the proposed compensation increases; and

WHEREAS, the City Council desires to pass the compensation increases set forth in Exhibit A hereto, which will be included in the City's Fiscal Year 2025-26 budget.

NOW, THEREFORE, be it ordained by the City Council of Alpine City as follows:

The attached Exhibit A contains compensation increases for executive municipal officers of the City proposed for inclusion in the City's Fiscal Year 2025-26 budget.

ADOPTED June 24, 2025.

ALPINE CITY

Carla Merrill
Mayor

[SEAL]

VOTING:

Jason Thelin	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Jessica Smuin	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Kelli Law	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Chrissy Hannemann	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Brent Rummel	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ATTEST:

DeAnn Parry
City Recorder

DEPOSITED in the office of the City Recorder June 24, 2025.

RECORDED June 24, 2025.

Exhibit A

Title	Total Proposed FY2025-26 Increase
City Administrator/Public Works Director	4.0%
Assistant City Administrator/City Planner	9.75%

ALPINE CITY COUNCIL AGENDA

SUBJECT: Public Hearing - Ordinance 2025-15: Approval of FY2026 Final Budget

FOR CONSIDERATION ON: 24 June 2025

PETITIONER: City Staff

ACTION REQUESTED BY PETITIONER: Approve Ordinance 2025-15
approving the FY2026 Final Budget.

BACKGROUND INFORMATION:

Included with this packet is the proposed Final Budget for FY2026. The budget includes projects that have been discussed over the past several months in council meetings. Some of the highlights include the following:

- Street Maintenance Projects: This budget includes significant funding continued maintenance of city streets and sidewalks.
- Purchase of Carlton Property: The purchase of the Carlton Property is included in this budget. Closing is planned to happen in early July. This property will provide additional shop space for the public works and parks departments.
- Fire Station Addition/Remodel: Improvements to the fire station have been discussed for several years. Funds have been allocated in this budget for a portion of the total project cost and a plan has been proposed to fully fund the project.
- Park Improvements: Improvements are planned for multiple parks including Lambert Park and Moyle Park.
- Various smaller projects.
- Equipment: Replacement of one pickup and a new 10-wheel dump to replace a 35-year old dump truck.

STAFF RECOMMENDATION:

Hold a public hearing and approve Ordinance 2025-15 adopting the FY2026 Final Budget.

SAMPLE MOTION TO APPROVE:

I move to approve Ordinance 2025-15 adopting the FY2026 Final Budget.

SAMPLE MOTION TO APPROVE WITH CONDITIONS:

I move to approve Ordinance 2025-15 adopting the FY2026 Final Budget with the following conditions:

- (insert finding)

SAMPLE MOTION TO TABLE/DENY:

I move to table/deny Ordinance 2025-15 based on the following:

- (insert finding)

ALPINE CITY

ORDINANCE No. 2025-15

**AN RESOLUTION ADOPTING A FINAL BUDGET FOR THE
GENERAL FUND; MAKING APPROPRIATIONS FOR THE
SUPPORT OF ALPINE CITY FOR THE FISCAL YEAR BEGINNING
JULY 1, 2025, AND ENDING JUNE 30, 2026.**

WHEREAS, the City Administrator of Alpine City, as required by law, submitted to Alpine City Council a tentative budget including all supporting schedules and data (herein the “*Tentative Budget*”) on May 13, 2025, for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026; and

WHEREAS, the Tentative Budget was adopted by the City Council on May 13, 2025; and

WHEREAS, pursuant to law, a copy of the Tentative Budget was placed on record in the City Recorder’s Office for inspection by the general public during normal office hours, at least ten days prior to its final adoption; and

WHEREAS, pursuant to law, a public hearing to receive public comment and consider adoption of a final budget which includes the general fund, capital improvements, and debt service (herein the “*Budget*”) was held on June 24, 2025, at 6:00 p.m. in the City Council Chambers located at 20 North Main, Alpine, Utah 84004; and

WHEREAS, pursuant to law, the date, time, and place of the public hearing, the right of citizens to be heard, the location of the City Recorder’s Office where the Tentative Budget was available for public inspection, was advertised as required at least seven days prior to said public hearing; and

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard, for or against, the estimate of revenues and expenditures or any item thereof in the Tentative Budget; and

WHEREAS, pursuant to law, Alpine City Council, at a regularly scheduled meeting of the City Council, must adopt a final budget and set the property tax levy before the 30th day of June of each year if there is no increase in the certified tax rate; and

WHEREAS, pursuant to law, the City has published the necessary notice and held the public hearings required prior to adopting the proposed property tax rate and setting the property tax levy; and

WHEREAS, it is the intent and desire of Alpine City to comply with all applicable State and local laws regarding the adoption of the Budget; and

WHEREAS, Alpine City Council finds that it is in the best interests of the citizens of Alpine City to adopt a final budget for the City; and

WHEREAS, the City has received its proposed certified tax rate from Utah County.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of Alpine City, Utah as follows:

SECTION I
BUDGET ADOPTION

A. The budgeted amounts shown in *Exhibit A*, Alpine City 2025-2026 Budget, for the General Fund and other related funds attached hereto and by this reference incorporated herein, are hereby appropriated for the corporate purposes and objects of Alpine City, Utah for the Fiscal Year commencing July 1, 2025, and ending June 30, 2026, and are hereby adopted as the Budget of Alpine City, Utah for the Fiscal Year 2025-2026.

B. Pursuant to law, a copy of the Budget for each fund within the Budget shall be certified by the City Administrator as the “Budget Officer” and shall be filed with the State Auditor within 30 days after adoption of the Budget.

C. Pursuant to law, a certified copy of the Budget shall be filed in the office of the City Recorder and shall be available for public inspection during regular business hours.

SECTION II
FURTHER ACTION

A. In addition to the foregoing, the City Administrator and city staff is hereby directed to implement any other necessary actions pertinent to the adoption of the Budget, the establishment of a tax rate, and the levy of property taxes with approval from the City Council. Such actions may include, but are not necessarily limited to, notification, reporting, and publishing as required by and consistent with applicable law.

B. Budget surpluses in excess of the 35% maximum fund balance in the General Fund allowed by State law will be distributed to the Capital Projects Fund.

SECTION III
SEVERABILITY

If a court of competent jurisdiction declares any provision of this Ordinance invalid, the remainder shall not be affected thereby.

SECTION IV
EFFECTIVE DATE

This Ordinance shall take effect immediately upon posting, as required by law, deposited and recorded in the office of the City Recorder, and accepted as required herein.

ADOPTED by the City Council of Alpine City, Utah this 24th day of June, 2025.

ALPINE CITY COUNCIL

By: _____
Carla Merrill, Mayor

[SEAL]

VOTING:

Jason Thelin	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Jessica Smuin	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Kelli Law	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Chrissy Hannemann	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Brent Rummel	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ATTEST:

DeAnn Parry, City Recorder

DEPOSITED in the office of the City Recorder this 24th day of June, 2025.

RECORDED this 24th day of June, 2025.



FY2026 Final Budget Document

July 1, 2025 – June 30, 2026

June 24, 2025

Budget Message

As per Utah Code, Alpine City has prepared the following final budget for FY2026, which begins July 1, 2025, and ends June 30, 2026. The proposed final budget is balanced, meaning that operating expenses do not exceed operating revenues. In some cases, funds are being pulled from reserves for capital projects.

Following are some budget highlights:

- Revenues:
 - New homes continue to be built at a slow pace. In calendar year 2024, 22 new homes were built. Through May 2025, 27 new home building permits have been issued in FY2025, with only 8 of those new home building permits being issued in calendar year 2025. The certified tax rate for 2025 was recently approved by the city council, which anticipates an additional \$45,259 in property tax revenue attributed to new growth. The property tax revenue anticipated for 2025 has been updated to \$2,704,801.
 - While sales tax has flattened over the last year, we still anticipate reaching our budgeted revenue of \$2.1M for FY2025, however we have not projected a sales tax revenue increase for FY2026.
 - The PARC Tax was approved in the 2024 election. FY2025 is the first full year for PARC Tax revenue and revenue is projected to finish the year near the budgeted revenue of \$100,000. No increase in PARC Tax revenue has been included in the FY2026 budget.
 - The City has received grants for various projects and anticipates additional grant revenue through awards.
- Salaries: Funds have been allocated in the budget for a 4% merit increase for employee salaries. Market adjustments have also been included for some positions. It can be difficult to attract highly qualified employees in a small city where the career ladders are short and opportunities for advancement are limited. Keeping competitive with wages is important with when trying to retain and hire highly qualified and talented employees. For FY2026, total compensation for wages and benefits is calculated at \$2,368,361.
- Benefits: Medical and dental insurance rates will increase 7.4% and 5%, respectively.
- Retirement: Utah Retirement Systems retirement costs for both Tier 1 and Tier 2 employees will decrease by 1%.
- Capital Projects: We have several capital projects planned for the upcoming year. The City has received some grants for various projects. Most of the grants require a match. The grant revenue and other funding have been anticipated in the budget.
- Equipment Replacement: This budget anticipates the purchase of a new pickup and a 10-wheel dump truck. Two equipment lease payments are also included.

- Fire Station Addition/Remodel: The fire station addition/remodel is anticipated to cost ~\$5M. We estimate that the project will cross budget years and be completed in FY2027. \$3M is included in the budget for FY2026, which includes funds that have been rolled over from previous budget due to project delays. Our preliminary recommendation is to bond for the remaining \$2M. The City Council will have the opportunity to approve the final funding plan for the fire station, including what portion of the total cost will be bonded for.
- Personnel: The City has been short staffed for over a year until recently. Due to family changes, our utility billing clerk recently left. Prior to filling that position, we moved the part-time Public Relations/Recreation Coordinator to a full-time position. The utility billing clerk position was moved to a part-time 30 hours/week position. This position was recently filled with an employee that will be a great asset to the City.
- Solid Waste: A new contract renewal was completed in FY2025 with ACE Disposal. Based on the contract, there will be a 2.4% increase in costs for FY2026. Garbage and recycle can rates will need to be adjusted to cover the increase. Both revenues and expenses have been adjusted in the final budget.
- Emergency Services: The Lone Peak Public Safety District (LPPSD) recently approved their tentative budget in April. An increase was needed to fund wage increases, to purchase some equipment and other increased expenses. The overall increase to Alpine City for the LPPSD budget is \$135,337 or 4.6%. After the final budget was presented, Mayor Kurt Ostler from Highland made the following motion:

“Board Member Kurt Ostler MOVED that the Board approve the resolution adopting the proposed Fiscal Year 2025-2026 Budget for Lone Peak Public Safety District also including an extra \$200,000 for hiring 3 personnel (2 full-time and 1 part-time) subject to not hiring those personnel until the interlocal agreement has been reworked and approved by the Board and the two different cities.”

Board Member Brittney P. Bills SECONDED the motion.

The vote was recorded as follows:

<i>Board Member Brittney P. Bills</i>	<i>Yes</i>
<i>Board Member Kurt Ostler</i>	<i>Yes</i>
<i>Board Member Carla Merrill</i>	<i>No</i>
<i>Board Member Jason Thelin</i>	<i>No</i>
<i>Chair Kim Rodela</i>	<i>Yes</i>

The motion passed 3:2

Chair Kim Rodela voted as the chair of the board to break the tie. Based on this motion, we have increased our emergency services budget by a total of \$211,067 or 7.1% over the previous year. The LPPSD board has started the process of reviewing the funding formula in the interlocal agreement.

A property tax increase will not be required to fund the proposed budget. If you have any questions regarding the budget, please contact Shane L. Sorensen, P.E., City Administrator, at ssorensen@alpinecity.org or 801-756-6347.

FY2026 Final Budget

Alpine City - General Fund
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Taxes			
Property taxes	\$ 2,612,997	\$ 2,659,500	\$ 2,704,800
Redemption taxes	298,733	200,000	225,000
Sales tax	2,140,841	2,100,000	2,100,000
Motor vehicle taxes	127,485	120,000	135,000
Franchise fees	857,133	700,000	750,000
Penalties & interest on delinquent	4,253	4,000	4,500
Total Taxes	<u>\$ 6,041,442</u>	<u>\$ 5,783,500</u>	<u>\$ 5,919,300</u>
License and Permits			
Business licensed & fees	\$ 26,675	\$ 25,000	\$ 25,000
Plan check fees	124,674	225,000	175,000
Building permits	261,481	400,000	350,000
Building permit assessment	2,632	5,000	5,000
Total License and Permits	<u>\$ 415,462</u>	<u>\$ 655,000</u>	<u>\$ 555,000</u>
Intergovernmental Revenue			
Other grants	\$ 265,898	\$ 170,000	\$ -
American Rescue Plan Act	\$ -	\$ -	\$ -
Municipal Recreation Grant		4,964	29,122
Total Intergovernmental	<u>\$ 265,898</u>	<u>\$ 174,964</u>	<u>\$ 29,122</u>
Charges For Service			
Zoning & subdivision fees	\$ 3,358	\$ 20,000	\$ 5,000
Annexation applications	-	500	500
Sale of maps and publications	-	250	250
Public safety district rental	38,516	38,516	38,516
Waste collections sales	715,239	670,000	730,000
Youth council	2,537	3,000	3,000
Sale of cemetery lots	51,719	7,500	25,000
Burial fees	40,925	50,000	50,000
Total Charges for Service	<u>\$ 852,294</u>	<u>\$ 789,766</u>	<u>\$ 852,266</u>
Fines and Forfeitures			
Fines	\$ 15,763	\$ 40,000	\$ 75,000
Other fines	66,900	7,000	7,000
Traffic school	2,925	2,000	2,000
Total Fines and Forfeitures	<u>\$ 85,588</u>	<u>\$ 49,000</u>	<u>\$ 84,000</u>
Rents & Other Revenues			
Recycling	\$ -	\$ -	\$ -
Rents & concessions	48,171	65,000	65,000
Sale of City land	-	-	-
Total Rents & Other Revenues	<u>\$ 48,171</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>

Alpine City - General Fund-Continued
FY 2025/2026 Budget

Revenues-continued	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Interest & Misc Revenues			
Interest earnings	\$ 162,944	\$ 50,000	\$ 150,000
Alpine Days revenue	62,464	85,000	85,000
Rodeo revenue	60,062	20,000	50,000
Pickle ball fees	7,818	-	-
Bicentennial books	2,784	500	500
Donations	-	-	-
Sundry revenues	33,921	85,000	40,000
Total Miscellaneous Revenues	\$ 329,993	\$ 240,500	\$ 325,500
Transfers & Contributions			
Fund balance appropriation	\$ -	\$ 41,115	\$ -
Admin Fees Water Fund	-	-	-
Contribution for paramedic	34,365	35,000	35,000
General sales & use tax	-	-	-
Admin Fees Sewer Fund	-	-	-
Total Contributions & Transfers	\$ 34,365	\$ 76,115	\$ 35,000
Total General Fund Revenues	\$ 8,073,213	\$ 7,833,845	\$ 7,865,188

Alpine City - General Fund-Continued
FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Administration	\$ 593,807	\$ 492,000	\$ 542,000
Court	121,191	105,200	115,200
Treasurer	50,851	58,400	60,500
Elections	16,367	1,000	40,350
Government Buildings	76,489	1,255,500	1,055,200
Emergency Services	2,826,708	2,982,434	3,188,501
Building Inspection	161,292	179,300	179,600
Planning & Zoning	199,566	307,750	343,050
Streets	1,350,609	681,000	703,075
Parks & Recreation	436,235	591,096	604,696
Cemetery	194,548	199,200	214,800
Garbage	707,695	659,650	758,550
Miscellaneous	768,744	321,315	59,666
Total General Fund Expenditures	\$ 7,504,102	\$ 7,833,845	\$ 7,865,188
Surplus/(Deficit)	\$ 569,111	\$ -	\$ -

Class C Roads
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Interest earnings	\$ 55,033	\$ 10,000	\$ 45,000
Mass transit tax	202,164	195,000	195,000
Class "B&C" Road allotment	559,778	500,000	525,000
Public Transit Tax	42,535	78,000	80,000
Appropriation of fund balance	-	-	5,000
Total Revenues	\$ 859,510	\$ 783,000	\$ 850,000

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Miscellaneous	\$ -	\$ -	\$ -
Mass transit projects	-	195,000	195,000
Class "B&C" road projects	1,676,669	477,000	525,000
Public transit projects	-	78,000	80,000
Reserves	-	33,000	50,000
Total Capital Expenditures	\$ 1,676,669	\$ 783,000	\$ 850,000
Surplus/(Deficit)	\$ (817,159)	\$ -	\$ -

PARC Tax Fund
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
PARC Tax	\$ 30,532	\$ 100,000	\$ 100,000
Interest earnings	-	-	-
Appropriation of fund balance	-	-	-
Total Revenues	\$ 30,532	\$ 100,000	\$ 100,000

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
PARC tax projects	\$ -	\$ 100,000	\$ 100,000
Miscellaneous	-	-	-
Total Capital Expenditures	\$ -	\$ 100,000	\$ 100,000
Surplus/(Deficit)	\$ 30,532	\$ -	\$ -

Recreation Impact Fee Funds
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Recreation facility fees	\$ 5,376	\$ 100,000	\$ 100,000
Interest earnings	33,811	10,000	40,000
Appropriation of fund balance	-	145,000	145,000
Total Revenues	<u>\$ 39,187</u>	<u>\$ 255,000</u>	<u>\$ 285,000</u>

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Temp Spec Serv Dist Impact Fee	\$ -	\$ -	\$ -
Park system	-	255,000	285,000
Miscellaneous	-	-	-
Total Capital Expenditures	<u>\$ -</u>	<u>\$ 255,000</u>	<u>\$ 285,000</u>
Surplus/(Deficit)	<u>\$ 39,187</u>	<u>\$ -</u>	<u>\$ -</u>

Impact Fee Funds Streets
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Streets & transportation fees	\$ -	\$ 40,000	\$ 40,000
Timpanogas Sewer Hook On Fee		\$ -	\$ -
Interest earnings	23,012	\$ -	\$ 25,000
Appropriation of fund balance	-	\$ 340,000	\$ 340,000
Total Revenues	\$ 23,012	\$ 380,000	\$ 405,000

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Streets & transport	\$ -	\$ 380,000	\$ 405,000
Reserves	-	\$ -	\$ -
Total Capital Expenditures	\$ -	\$ 380,000	\$ 405,000
Surplus/(Deficit)	\$ 23,012	\$ -	\$ -

ARPA Grant Funds
FY 2021/2022 Budget

Revenues	Budget FY 2021	Actual To Date FY 2021	Year End Projected Amount
ARPA Grant	\$ -	\$ -	\$ -
Interest earnings	- -	- -	- -
Appropriation of fund balance	- -	- -	- -
Total Revenues	\$ -	\$ -	\$ -

Expenditures	Budget FY 2021	Actual To Date FY 2021	Year End Projected Amount
ARPA expenses	\$ -	\$ -	\$ -
Reserves	- -	- -	- -
Total Capital Expenditures	\$ -	\$ -	\$ -
Surplus/(Deficit)	\$ -	\$ -	\$ -

Alpine City - Capital Projects Fund
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Interest revenue	\$ 404,620	\$ 10,000	\$ 400,000
Transfer from General Fund	750,000	296,315	37,296
Contributions from builders	-	-	-
Miscellaneous	2,913	-	-
Fund Balance appropriation	-	1,753,335	2,792,704
Total Revenues	\$ 1,157,533	\$ 2,059,650	\$ 3,230,000

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Capital outlay other	\$ 1,384,925	\$ 1,406,200	\$ 962,000
Capital outlay buildings	758,680	600,000	2,200,000
Transfer to GF	-	-	-
Capital outlay equipment	1,225	53,450	68,000
Total Capital Expenditures	\$ 2,144,830	\$ 2,059,650	\$ 3,230,000
Surplus/(Deficit)	\$ (987,297)	\$ -	\$ -

Alpine City - Water Utility
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Operating Revenues			
Metered water sales	\$ 855,880	\$ 800,000	\$ 875,000
Other water revenue	10,200	20,000	20,000
Water connection fee	12,175	30,000	30,000
Penalties	7,290	5,700	5,700
Total Miscellaneous Revenues	\$ 885,545	\$ 855,700	\$ 930,700
Miscellaneous			
Interest earned	\$ 163,080	\$ 20,000	\$ 180,000
Developers contribution	206,618	-	-
Appropriated fund balance	-	571,525	542,725
Total Utility Revenue	\$ 369,698	\$ 591,525	\$ 722,725
Total Utility Fund Revenues	\$ 1,255,243	\$ 1,447,225	\$ 1,653,425

Expenses	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Water operating			
Depreciation	\$ 280,571	\$ 255,000	\$ 255,000
Capital outlay- Buildings	-	5,000	5,000
Capital outlay- Improvements	-	560,000	764,500
Capital outlay- Equipment	-	67,125	65,125
Total Utility Fund Expenses	\$ 896,995	\$ 1,447,225	\$ 1,653,425
Surplus/(Deficit)	\$ 358,248	\$ -	\$ -

Impact Fee Funds Water Impact Fees
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Water Impact Fees	\$ 56,987	\$ 135,000	\$ 135,000
Interest earnings	31,450		35,000
Appropriation of fund balance	-	-	-
Total Revenues	<u>\$ 88,437</u>	<u>\$ 135,000</u>	<u>\$ 170,000</u>

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Impact fee projects	\$ -	\$ 135,000	\$ 170,000
To reserves	-	-	-
Total Capital Expenditures	<u>\$ -</u>	<u>\$ 135,000</u>	<u>\$ 170,000</u>
Surplus/(Deficit)	<u>\$ 88,437</u>	<u>\$ -</u>	<u>\$ -</u>

Alpine City - Sewer Utility
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Operating Revenues			
Sewer system sales	\$ 1,120,136	\$ 1,050,000	\$ 1,300,000
Other revenue	-	10,000	10,000
Sewer connection fee	2,875	5,000	5,000
Developers Contributions	10,752	-	-
Total Miscellaneous Revenues	\$ 1,133,763	\$ 1,065,000	\$ 1,315,000
Miscellaneous			
Interest earned	\$ 156,283	\$ 10,000	\$ 160,000
Appropriated fund balance	101,470	207,225	369,275
Total Utility Revenue	\$ 257,753	\$ 217,225	\$ 529,275
Total Utility Fund Revenues	<u>\$ 1,391,516</u>	<u>\$ 1,282,225</u>	<u>\$ 1,844,275</u>

Expenses	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Sewer operating			
Depreciation	\$ 182,964	\$ 130,000	\$ 130,000
Capital outlay- Improvements	-	115,000	330,000
Capital outlay- Equipment	-	17,125	65,125
Total Utility Fund Expenses	\$ 1,123,353	\$ 1,282,225	\$ 1,844,275
Surplus/(Deficit)	<u>\$ 268,163</u>	<u>\$ -</u>	<u>\$ -</u>

Alpine City - Sewer Impact Fee Funds
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Sewer Impact Fees	\$ 6,609	\$ 25,000	\$ 25,000
Interest earnings	8,421	-	10,000
Appropriation of fund balance	-	-	-
Total Revenues	<u>\$ 15,030</u>	<u>\$ 25,000</u>	<u>\$ 35,000</u>

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Sewer Impact fee projects	\$ -	\$ 25,000	\$ 35,000
To reserves	-	-	-
Total Capital Expenditures	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 35,000</u>
Surplus/(Deficit)	<u>\$ 15,030</u>	<u>\$ -</u>	<u>\$ -</u>

Alpine City - PI Fund
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Operating Revenues			
Irrigation water sales	\$ 1,129,644	\$ 1,025,000	\$ 1,150,000
Other revenue	1,809	1,000	1,000
PI connection fee	41,783	40,000	40,000
PI Grant project	-	900,000	-
Developer Contributions	276,375	-	-
Total Miscellaneous Revenues	\$ 1,449,611	\$ 1,966,000	\$ 1,191,000
Miscellaneous			
Interest earned	\$ 55,487	\$ 10,000	\$ 60,000
Appropriated fund balance	-	509,829	1,381,329
Total Utility Revenue	\$ 55,487	\$ 519,829	\$ 1,441,329
Total Utility Fund Revenues	\$ 1,505,098	\$ 2,485,829	\$ 2,632,329

Expenses	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
PI operating			
Depreciation	\$ 358,080	\$ 223,704	\$ 223,704
Amortization	26,623	-	-
Capital Outlay	-	1,163,000	1,267,500
PI Project	-	-	-
Capital Outlay- Equipment	-	17,125	35,125
Bond costs	-	-	-
Debt Service	-	278,400	278,700
Total Utility Fund Expenses	\$ 990,312	\$ 2,485,829	\$ 2,632,329
Surplus/(Deficit)	\$ 514,786	\$ -	\$ -

Alpine City - Pressure Irrigation Impact Fee Funds
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
PI Impact Fees	\$ 86,434	\$ 200,000	\$ 200,000
Interest earnings	21,439	1,500	27,500
Appropriation of fund balance	-	26,000	-
Total Revenues	<u>\$ 107,873</u>	<u>\$ 227,500</u>	<u>\$ 227,500</u>

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
PI Impact fee projects	\$ -	\$ 116,000	\$ 116,000
Debt Service	-	111,500	111,500
To reserves	-	-	-
Total Capital Expenditures	<u>\$ -</u>	<u>\$ 227,500</u>	<u>\$ 227,500</u>
Surplus/(Deficit)	<u>\$ 107,873</u>	<u>\$ -</u>	<u>\$ -</u>

Alpine City - Storm Drain Fund
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Operating Revenues			
Storm drain revenue	\$ 189,928	\$ 200,000	\$ 200,000
Other revenue	-	1,000	1,000
SWPP fee	5,400	14,000	14,000
Storm drain impact fee	-	-	-
Total Miscellaneous Revenues	\$ 195,328	\$ 215,000	\$ 215,000
Miscellaneous			
Interest earned	\$ 42,839	\$ 6,000	\$ 47,000
Developer Contributions	380,281	-	-
Appropriated fund balance	-	91,950	162,150
Total Utility Revenue	\$ 423,120	\$ 97,950	\$ 209,150
Total Utility Fund Revenues	\$ 618,448	\$ 312,950	\$ 424,150

Expenses	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
SD operating			
Depreciation	\$ 100,653	\$ 129,450	\$ 140,650
Capital outlay	160,179	83,500	83,500
Total Utility Fund Expenses	\$ 260,832	\$ 312,950	\$ 424,150
Surplus/(Deficit)	\$ 357,616	\$ -	\$ -

Alpine City - Storm Drain Impact Fee Funds
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
SD Impact Fees	\$ 1,600	\$ 25,000	\$ 25,000
Interest earnings	10,609	-	11,000
Appropriation of fund balance	-	-	14,000
Total Revenues	<u>\$ 12,209</u>	<u>\$ 25,000</u>	<u>\$ 50,000</u>

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
SD Impact fee projects	\$ -	\$ 25,000	\$ 50,000
To reserves	-	-	-
Total Capital Expenditures	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 50,000</u>
Surplus/(Deficit)	<u>\$ 12,209</u>	<u>\$ -</u>	<u>\$ -</u>

Alpine City - Trust & Agency Fund
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Interest revenue	\$ 33,706	\$ 1,000	\$ 34,000
Total Revenues	\$ 33,706	\$ 1,000	\$ 34,000

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Miscellaneous expenses	\$ -	\$ 1,000	\$ 34,000
Total Expenditures	\$ -	\$ 1,000	\$ 34,000
Surplus/(Deficit)	\$ 33,706	\$ -	\$ -

Alpine City - Cemetery Perpetual Fund
FY 2025/2026 Budget

Revenues	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Cemetery lot payments	\$ 155,156	\$ 20,000	\$ 20,000
Upright Monument	820	2,500	2,500
Interest revenues	41,179	1,500	45,000
Appropriate fund balance	-	146,000	102,500
Total Revenues	<u>\$ 197,155</u>	<u>\$ 170,000</u>	<u>\$ 170,000</u>

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Cemetery expenses	\$ 10,200	\$ 170,000	\$ 170,000
Total Expenses	<u>\$ 10,200</u>	<u>\$ 170,000</u>	<u>\$ 170,000</u>
Surplus/(Deficit)	<u>\$ 186,955</u>	<u>\$ -</u>	<u>\$ -</u>

Budget Detail

Alpine City - General Fund-Continued
FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 279,584	\$ 224,000	\$ 247,500
Employee Benefits	115,572	96,000	116,500
Overtime Wages	520	1,500	2,000
Books, Subscriptions, & Members	29,943	21,000	25,000
Public Notices	547	2,000	2,000
Travel	10,309	7,500	7,500
Office Supplies & Postage	24,660	15,000	15,000
Equipment - Supplies & Mainten	-	1,500	1,500
Telephone	4,946	5,500	5,500
Professional Services	86,408	60,000	45,000
Education	2,080	3,000	3,000
Council Discretionary Fund	7,711	12,000	12,000
Mayor Discretionary Fund	98	5,000	5,000
Insurance	12,268	12,000	12,000
Other Services	12,776	20,000	36,500
Cares Funds	-	-	-
Capital Outlay - ARPA Grant	-	-	-
Other Expenses	6,385	6,000	6,000
Total Administration	\$ 593,807	\$ 492,000	\$ 542,000

Alpine City - General Fund-Continued
Court FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Office Expense & Postage	\$ 38,487	\$ 35,000	\$ 38,000
Professional Services	48,782	45,000	45,000
Witness Fees	-	200	200
Victim Reparation Assessment	33,922	25,000	32,000
Total Court	\$ 121,191	\$ 105,200	\$ 115,200

Alpine City - General Fund-Continued

Treasurer

FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 19,300	\$ 20,000	\$ 21,700
Employee Benefits	11,620	11,300	11,700
Overtime wages	2,884	2,500	2,500
Books, Subscriptions, & Members	824	1,200	1,200
Travel	473	750	750
Office Supplies & Postage	-	250	250
Professional & Technical	4,850	5,200	5,200
Education	-	1,300	1,300
Accounting Services/Audit	10,900	15,900	15,900
Total Treasurer	\$ 50,851	\$ 58,400	\$ 60,500

Alpine City - General Fund-Continued
Elections FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Office Expense, Supplies & Pos	\$ -	\$ 1,000	\$ 1,000
Election Services	16,367	-	39,350
Total Elections	\$ 16,367	\$ 1,000	\$ 40,350

Alpine City - General Fund-Continued

Government Buildings

FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Building Supplies	\$ 7,013	\$ 7,000	\$ 7,000
Utilities	26,146	25,000	25,000
Insurance	10,196	10,500	10,200
Other Services	13,736	13,000	13,000
Capital Outlay Buildings	19,398	1,200,000	1,000,000
Total Government Buildings	\$ 76,489	\$ 1,255,500	\$ 1,055,200

Alpine City - General Fund-Continued

Emergency Services

FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Police	\$ 1,451,352	\$ 1,497,976	\$ 1,523,150
Fire	1,240,752	1,339,127	1,529,294
Administration	134,604	125,331	121,057
Capital Outlay	-	20,000	15,000
Total Emergency Services	\$ 2,826,708	\$ 2,982,434	\$ 3,188,501

Note: Police, Fire and Administration expenses are based on the approved LPPSD FY2026 Final Budget.

Alpine City - General Fund-Continued

Building Inspection

FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 46,971	\$ 50,200	\$ 53,500
Employee Benefits	22,264	22,900	20,100
Overtime Wages	-	500	500
Books, Subscriptions, & Members	-	500	500
Office Supplies & Postage	-	800	800
Telephone	390	1,000	1,000
Contract/Building Inspector	79,238	90,000	90,000
Insurance & Surety Bonds	10,196	10,400	10,200
Building Permit Surcharge	2,233	3,000	3,000
Total Building Inspection	\$ 161,292	\$ 179,300	\$ 179,600

Alpine City - General Fund-Continued

Planning & Zoning

FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 116,857	\$ 165,200	\$ 181,900
Employee Benefits	54,362	71,800	75,400
Overtime Wages	520	1,000	1,000
Books, Subscriptions, & Members	64	1,000	1,000
Travel	311	1,500	1,500
Office Supplies & Postage	137	1,500	1,500
Professional Services	23,598	45,000	60,000
Legal Services For Subdivision	3,717	20,000	20,000
Education	-	750	750
Total Planning & Zoning	\$ 199,566	\$ 307,750	\$ 343,050

Alpine City - General Fund-Continued

Streets

FY 2025/2026 Budget

Expenditures	Actual	Budget	Final
	FY 2024	FY 2025	Budget FY 2026
Salaries and Wages	\$ 106,059	\$ 126,000	\$ 132,400
Employee Benefits	72,870	81,600	80,100
Overtime Wages	5,741	8,000	8,000
On Call Wages	6,001	6,350	6,350
Travel	740	1,000	1,000
Office Supplies & Postage	541	400	700
Equipment - Supplies & Maintenance	86,592	75,000	75,000
Street Supplies and Maintenance	60,138	75,000	75,000
Utilities	79	500	500
Telephone	3,314	3,200	3,200
Power- Street Lights	57,070	50,000	50,000
Insurance	10,196	10,000	10,200
Other Services	6,047	12,000	12,000
Other Expenses	3,473	6,500	6,500
Capital Outlay	825,566	172,000	177,000
Capital Outlay- Equipment	106,182	53,450	65,125
Total Streets	\$ 1,350,609	\$ 681,000	\$ 703,075

Alpine City - General Fund-Continued
FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 58,001	\$ 58,700	\$ 62,900
Wages Temporary Employees	54,740	55,000	63,500
Employee Benefits	40,676	38,900	40,100
Overtime Wages	2,789	2,500	2,500
Travel	3,045	1,000	1,000
Office Supplies & Postage	4,505	2,400	2,400
Equipment - Supplies & Maintenance	15,578	25,000	25,000
Building And Grounds Supplies	43,670	55,000	55,000
Utilities	61,140	60,000	60,000
Telephone	3,390	3,000	3,000
Insurance & Surety Bonds	10,196	10,500	10,200
Deer Population Control	-	-	-
Rodeo	34,258	35,000	35,000
Other Expenses	12,155	78,500	78,500
Alpine Days	63,914	115,000	115,000
Moyle Park	3,997	9,000	9,000
Library	11,745	14,500	14,500
Youth Council	7,484	8,500	8,500
Book Mobile	-	13,596	13,596
Trails	4,952	5,000	5,000
Total Parks & Recreation	\$ 436,235	\$ 591,096	\$ 604,696

Alpine City - General Fund-Continued
Cemetery
FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 58,001	\$ 58,700	\$ 62,900
Wages Temporary Employees	53,599	55,000	63,500
Employee Benefits	40,684	38,900	40,100
Overtime Wages	2,789	2,500	2,500
Travel	135	500	500
Office Supplies & Postage	83	250	250
Equipment- Supplies & Maintenance	6,202	12,000	12,000
Building and Grounds	8,738	12,000	12,000
Cemetery Paving	5,359	-	-
Telephone	520	850	850
Insurance & Surety Bonds	10,196	8,500	10,200
Other Services	8,242	10,000	10,000
Total Cemetery	\$ 194,548	\$ 199,200	\$ 214,800

Alpine City - General Fund-Continued
Garbage **FY 2025/2026 Budget**

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 45,911	\$ 51,000	\$ 54,100
Employee Benefits	28,351	29,200	25,000
Overtime wages	1,880	1,500	1,500
Office Supplies & Postage	5,845	3,600	3,600
Telephone	19	250	250
Professional & Technical	4,850	4,800	4,800
Technology Update	5,110	5,500	5,500
Tipping Fees	151,931	155,000	166,000
Waste Pickup Contract	448,838	405,000	482,000
Other Expenses	3,595	3,800	3,800
City cleanup	11,365	-	12,000
Total Garbage	\$ 707,695	\$ 659,650	\$ 758,550

Alpine City - General Fund-Continued
FY 2025/2026 Budget

Expenditures	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Technology Upgrade	\$ 16,741	\$ 20,000	\$ 20,000
Lawsuit	-	-	-
Transfer To Capital IMP Fund	750,000	296,315	34,666
Emergency Prep	2,003	5,000	5,000
Total Miscellaneous	\$ 768,744	\$ 321,315	\$ 59,666

Alpine City - Water Utility
Water Fund **FY 2025/2026 Budget**

Water Operating Expenses	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 177,568	\$ 179,000	\$ 189,300
Employee Benefits	98,915	110,600	104,700
Overtime Wages	7,611	9,000	9,000
On Call Wages	6,001	7,600	7,600
Books, Subscriptions, & Members	982	2,500	2,500
Travel	404	3,000	3,000
Office Supplies & Postage	30,148	20,000	20,000
Equipment - Supplies & Mainten	15,352	21,000	21,000
Building and Ground Supplies	25,434	50,000	50,000
Utilities	47,212	35,000	35,000
Telephone	4,029	2,500	2,500
Professional & Technical Services	9,000	25,000	25,000
Education	1,657	1,000	1,000
Technology Update	5,141	10,000	10,000
Insurance and Surety Bonds	10,196	10,900	10,200
Miscellaneous Services	39,495	38,000	38,000
Other Expenses	21,857	35,000	35,000
General Fund Admin Fees	-	-	-
Total Operating Water Fund Expenses	\$ 501,002	\$ 560,100	\$ 563,800
Depreciation	395,993	255,000	255,000
Capital outlay- Buildings	-	5,000	5,000
Capital outlay- Improvements	-	560,000	764,500
Capital outlay- Equipment	-	67,125	65,125
Total Utility Fund Expenses	\$ 896,995	\$ 1,447,225	\$ 1,653,425

Alpine City - Sewer Utility
FY 2025/2026 Budget

Sewer Operating Expenses	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 133,331	\$ 178,800	\$ 189,300
Employee Benefits	99,713	110,600	104,700
Overtime Wages	7,611	9,000	9,000
On Call Wages	6,001	7,600	7,600
Travel	763	2,750	2,750
Office Supplies & Postage	17,864	18,000	18,000
Equipment - Supplies & Mainten	5,054	10,000	10,000
Building and Ground Supplies	9,960	12,000	12,000
Utilities	476	2,200	2,200
Telephone	3,956	3,900	3,900
Professional & Technical	7,484	8,000	8,000
Technology Update	5,141	7,000	7,000
Insurance & surety bonds	10,196	-	10,200
Timpanogos Special Service District	628,571	598,250	900,000
Other Expenses	4,268	12,000	34,500
General Fund Admin Fees	-	-	-
Total Operating Sewer Fund Expenses	<u>\$ 940,389</u>	<u>\$ 980,100</u>	<u>\$ 1,319,150</u>
Depreciation	182,964	130,000	130,000
Capital outlay- Improvements	-	115,000	330,000
Capital outlay- Equipment	-	57,125	65,125
Total Utility Fund Expenses	<u>\$ 1,123,353</u>	<u>\$ 1,282,225</u>	<u>\$ 1,844,275</u>

Pressurized Irrigation Fund		Alpine City - PI Fund FY 2025/2026 Budget		
PI Operating Expenses		Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$	133,814	\$ 154,300	\$ 163,200
Employee Benefits		86,842	98,100	91,700
Overtime Wages		7,611	9,000	9,000
On Call Wages		5,992	5,000	5,000
Travel		-	1,200	1,200
Equipment - Supplies & Maintenance		22,060	58,000	58,000
Building and Ground Supplies		30,161	25,000	25,000
Utilities		56,341	185,000	185,000
Telephone		3,559	3,500	3,500
Office Supplies & Postage		24,859	12,000	12,000
Professional & Technical Services		2,425	5,000	5,000
Engineer Services		1,329	10,000	10,000
Technology Update		5,141	7,500	7,500
Insurance & Surety Bonds		11,032	12,000	11,200
Miscellaneous Services		28,152	33,000	33,000
CUP Water & O&M		172,833	175,000	184,000
Other Expenses		13,458	10,000	23,000
Total Operating PI Fund Expenses	\$	605,609	\$ 803,600	\$ 827,300
Depreciation		358,080	223,704	223,704
Amortization		26,623	-	-
Capital Outlay		-	1,163,000	1,267,500
PI Project		-	-	-
Capital Outlay- Equipment		-	17,125	35,125
Agents Fees		-	-	-
Trustee Fees		-	-	-
Bond Principal #0352418		-	278,400	278,700
Bond Interest #0352418		-	-	-
Total Utility Fund Expenses	\$	990,312	\$ 2,485,829	\$ 2,632,329

Alpine City - Storm Drain Fund

Storm Drain Fund

FY 2025/2026 Budget

SD Operating Expenses	Actual FY 2024	Budget FY 2025	Final Budget FY 2026
Salaries and Wages	\$ 35,006	\$ 58,500	\$ 64,600
Employee Benefits	31,302	33,800	39,200
Overtime Wages	38	1,000	1,000
Planning	-	500	500
Books, Subscriptions, & Members	4,150	4,000	4,000
Travel	25	650	650
Office Supplies & Postage	-	500	500
Building & Ground Supplies	7,650	4,500	4,500
Storm Drain Utilities	543	-	-
Technology Update	5,110	5,500	5,500
Insurance	10,196	10,500	10,200
Miscellaneous Services	6,633	10,000	10,000
Total Operating SD Fund Expenses	\$ 100,653	\$ 129,450	\$ 140,650
Depreciation	160,179	83,500	83,500
Capital Outlay	-	100,000	200,000
Total Utility Fund Expenses	\$ 260,832	\$ 312,950	\$ 424,150

Capital Projects



FY2026 Budget
Capital Projects & Studies

Projects	Engineering	Construction	Construction Management	Total	Funding																					
					Govt. Buildings	Parks	Streets	PARC Tax	Class C/Mass Transit	Capital Improvement	Water Fund	PI Fund	Sewer Fund	SD Fund	Cemetery	Grant Funds	Park Impact	Water Impact	Sewer Impact	Storm Drain Impact	Street Impact	PI Impact				
General Fund Projects																										
Street Maintenance Projects (Overlays, Seal Coats, Chip Seals, Crack Seal, Striping, Sidewalks, X-Walks)				\$ 1,000,000		\$ 1,000,000		\$ 162,000		\$ 750,000		\$ 25,000	\$ 13,000	\$ 50,000												
Crosswalk Improvements				\$ 15,000		\$ 15,000		\$ 15,000																		
Misc. Trail Improvements				\$ 20,000		\$ 20,000				\$ 20,000																
Tree Removal/Trimming				\$ 10,000		\$ 10,000		\$ 10,000																		
Fire Station Addition/Remodel ¹	\$ 290,000	\$ 2,710,000		\$ 3,000,000	\$ 1,000,000					\$ 2,000,000																
Three Falls Landslide Mitigation Project				\$ 500,000		\$ 500,000				\$ 500,000																
Main Street Improvements				\$ 35,000		\$ 35,000				\$ 35,000																
Weather Based Sprinkler Controllers				\$ 40,000		\$ 40,000				\$ 40,000																
Misc. Park Improvements (drinking fountains, benches, etc.)				\$ 30,000		\$ 30,000			\$ 30,000																	
City Open Space Maintenance				\$ 50,000		\$ 50,000		\$ 50,000																		
Lambert Park - East Turnaround/Parking				\$ 150,000		\$ 150,000				\$ 150,000																
Surveillance Cameras for City Properties				\$ 20,000		\$ 20,000				\$ 20,000																
Moyle Park Landscaping				\$ 50,000		\$ 50,000				\$ 50,000																
Purchase Carlton Shop Property				\$ 750,000		\$ 750,000				\$ 200,000	\$ 200,000	\$ 50,000	\$ 200,000	\$ 100,000												
Lambert Park South Parking Lot Expansion				\$ 25,000		\$ 25,000				\$ 25,000																
Culinary Water Projects																										
Waterline Replacement Projects	\$ 25,000	\$ 500,000	\$ 10,000	\$ 535,000								\$ 535,000														
Pressurized Irrigation Projects																										
Canyon Crest Road PI Line	\$ 92,000	\$ 1,065,000	\$ 65,000	\$ 1,222,000																						\$ 122,000
Replace Pump in 300 North Well		\$ 100,000		\$ 100,000																						
Sewer Projects																										
Video Inspection		\$ 15,000		\$ 15,000																						
Sewer Buy-In for New Homes				\$ 7,000																					\$ 7,000	
Misc. Sewer Improvements		\$ 65,000		\$ 65,000																						
Storm Drain Projects																										
Misc. Storm Drain Improvements		\$ 100,000		\$ 100,000																						
Projects with Approved Grants																										
Burgess Park Pickleball/Tennis Court Lighting Upgrade		\$ 50,000		\$ 50,000						\$ 20,878															\$ 29,122	
CDBG Grant - ADA Ramp Replacements		\$ 116,666		\$ 116,666																						\$ 70,000
MAG Grant - Canyon Crest Road Improvements ²		\$ 5,461,250		\$ 5,461,250																						\$ 5,261,250
Water Element of the General Plan	\$ 24,000			\$ 24,000																						\$ 15,000
Studies/Master Plans																										
Parks Master Plan Update	\$ 50,000			\$ 50,000																						\$ 50,000
Storm Drain Master Plan Update	\$ 50,000			\$ 50,000																						\$ 50,000
Culinary Master Plan Review				\$ 10,000																						\$ 10,000
PI Master Plan Review				\$ 10,000																						\$ 10,000
				Totals	\$ 13,510,916	\$ 1,000,000	\$ 60,000	\$ 177,000	\$ 75,878	\$ 850,000	\$ 3,161,666	\$ 764,500	\$ 367,500	\$ 330,000	\$ 200,000	\$ -	\$ 6,275,372	\$ 50,000	\$ 10,000	\$ 7,000	\$ 50,000	\$ -	\$ 132,000			

Fund Balances as of 6/17/2025
Projected Revenue FY2026

\$ 128,507 \$ 1,177,628 \$ 7,874,112 \$ 3,687,597 \$ 2,261,816 \$ 3,239,517 \$ 1,017,377 \$ 1,740,430

\$ 100,000 \$ 845,000

\$ 443,791 \$ 735,936 \$ 190,359 \$ 219,854 \$ 165,441 \$ 647,242

Notes:

¹ A sales tax bond is anticipated for the fire station.

² The total estimate for this project includes the portion of the project that is in Highland City. The cities are required to provide 6.77% match. It is our understanding that the property

Equipment Replacement



FY2026 Equipment Replacement Schedule Funding

Item	Budget	Funding Source					
		Capital Imp. Fund (45-40-74)	Streets (10-60-74)	Water (51-80-74)	Sewer (52-81-74)	Pressurized Irrigation (55-40-74)	Loan
New Pickup	\$ 55,000	\$ 3,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
Backhoe Lease	\$ 17,000	\$ -	\$ 4,250	\$ 4,250	\$ 4,250	\$ 4,250	\$ -
Mini-Excavator Lease	\$ 11,500	\$ -	\$ 2,875	\$ 2,875	\$ 2,875	\$ 2,875	\$ -
New 10-Wheel Dump Truck	\$ 215,000	\$ 65,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 15,000	
Totals	\$ 298,500	\$ 68,000	\$ 65,125	\$ 65,125	\$ 65,125	\$ 35,125	\$ -

Alpine City - Equipment Replacement Schedule
FY2026

Year: 2025

Equipment	Vehicle No.	Year	Make	Model	Driver	Current Age (years)	Life Span (years)	Difference (years)	Year to Replace	25-26	26-27	27-28	28-29	TOTAL
Bobtail 1	Truck No. 2	1990	International	4900 4x2	Cemetery	35	15	-20	2005	\$ 215,000				\$ 215,000
Bobtail 2 (hook lift 2016)	Truck No. 6	2002	International	7400 4x2		23	15	-8	2017					\$ -
Bobtail 3 (hook lift 2024)	Truck No. 8	2024	Western Star		Greg	1	15	14	2039					\$ -
Bobtail 4	Truck No. 1	2009	International	7400 SBA 4x2	Jaden/Travis	16	15	-1	2024		\$ 200,000			\$ 200,000
Bobtail 5	Truck No. 9	2014	International	7400 4x2	Landon	11	15	4	2029					\$ -
10 Wheeler 1		2021	Western Star		Landon	4	15	11	2036					\$ -
Pickup 1		2020	Ford	F150	Code Enforcement	5	7	2	2027					\$ -
Pickup 2		2008	GMC	2500	Parks	17	7	17	2015					\$ -
Pickup 3		2025	Chevrolet	1500	Shane	0	7	7	2032					\$ -
Pickup 4		2021	Ford	F150	Jason	4	7	3	2028					\$ -
Pickup 5		2019	Ford	F150	City Engineer	6	5	-1	2024					\$ -
Pickup 6 - Crew Cab		2004	GMC	2500	Parks	21	7	-14	2011					\$ -
Pickup 7 - Flatbed		2005	GMC	2500	Public Works	20	7	-13	2012					\$ -
Pickup 8		2017	Ford	F250	Landon	8	7	-1	2024	\$ 55,000				\$ 55,000
Pickup 9		2018	Ford	F150	Greg	7	7	0	2025		\$ 50,000			\$ 50,000
Pickup 10		2021	Chevrolet	2500	Cal	4	7	3	2028					\$ -
Pickup 11		2011	Ford	F-150	Parks	14								
Crew Truck		2016	Ford	F-350		9	10	1	2026		\$ 65,000			\$ 65,000
Street Sweeper	Truck No. 7	2017	Freightliner			8	15	7	2032					\$ -
Backhoe (Lease)			CAT	420F						\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 68,000
Mini-Excavator (Lease)		2023	CAT	CAT 304		2				\$ 11,500	\$ 11,500	\$ 11,500	\$ 11,500	\$ 46,000
Loader		2001	John Deere	444H		24	20	-4	2021					\$ -
Vac Trailer		2004				21	15	-6	2019					\$ -
Crack Sealer		2007	Cimline	230 Magma		18	15	-3	2022					\$ -
Laydown Machine		2009	LeeBoy	1000F		16	20	4	2029					\$ -
Tack Spreader		2009	LeeBoy			16	20	4	2029					\$ -
Roller		1997	Ingersoll Rand	00-24		28	20	-8	2017					\$ -
Tractor (large)		2010	Kubota	MV5100		15	15	0	2025					\$ -

Tractor (small)		2022	Kubota	B2910		3	20	17	2042					\$ -
Park Maintenance Vehicle 1		2013	Kubota	RTV1100		12	7	-5	2020					\$ -
Park Maintenance Vehicle 2		2016	John Deere	Gator		9	7	-2	2023					\$ -
Park Maintenance Vehicle 3		2020	John Deere	Gator		5	7	2	2027		\$ 30,000			\$ 30,000
John Deere Mower (Stand on)		2013	John Deere			12	10	-2	2023					\$ 11,000
Small Lawn Mower 1		2006	Grasshopper	722D		19	6	-13	2012					\$ 14,300
Small Lawn Mower 2		2007	Grasshopper	722D		18	6	-12	2013					\$ -
Small Lawn Mower 3		2008	Grasshopper	722D		17	6	-11	2014					\$ -
Small Lawn Mower 4		2010	Grasshopper	725D		15	6	-9	2016					\$ -
Small Lawn Mower 5		2012	Grasshopper	725D		13	6	-7	2018					\$ -
Small Lawn Mower 6		2016	John Deere			9	6	-3	2022					\$ -
Small Lawn Mower 7)		2018	John Deere			7	6	-1	2024					\$ -
Large Lawn Mower 1 (2016 or 2017)		2005	Jacobsen	9016		20	12	-8	2017					\$ -
Large Lawn Mower 2		2010	Jacobsen	9016		15	12	-3	2022		\$ 100,000			\$ 100,000
Aerator		2004	Aero-Vator	AE80		21	15	-6	2019					\$ -
Wood Chipper		2006	Vermeer	13C1000XL		19	15	-4	2021					\$ -
Air Compressor		1993	Ingersoll Rand	185		32	25	-7	2018					\$ -
Brush Mower														\$ -
Utility Trailer		2004	Big Bubba			21	10	-11	2014					\$ -
GPS		2021	TopCon			4	8	4	2029					\$ -
														\$ -
Totals										\$ 298,500	\$ 473,500	\$ 28,500	\$ 28,500	\$ 854,300

ALPINE CITY COUNCIL AGENDA

SUBJECT: Ordinance 2025-16: FY2024-25 End-Year Budget Amendment

FOR CONSIDERATION ON: 24 June 2025

PETITIONER: Staff

ACTION REQUESTED BY PETITIONER: Hold a Public Hearing and Adopt the Proposed Amended Budget for FY2024-25.

BACKGROUND INFORMATION:

The following items are included in the proposed budget adjustment for FY2024-25:

- General Fund: Adjustments are being made due to increased costs.
- General Fund to Capital Improvement Fund Transfer: Funds are being transferred to the capital improvement fund to have a fund balance below the 35% state limits. Most of these funds were not spent due to project delays.
- Class C Road Funds: Increase due to project costs.
- Capital Improvement Fund: Increase due to the purchase of the Carlton property.
- Water Fund: Increase due to the purchase of the Carlton property.
- Sewer Fund:
 - Increase due to the purchase of the Carlton property.
 - Increase due to the TSSD contract increase
 - Increase for lobby services
- PI Fund: Increase due to the purchase of the Carlton property.
- Storm Drain Fund: Increase due to the purchase of the Carlton property.

Details for each of the above items are included in the supporting info in the packet.

STAFF RECOMMENDATION:

Hold a public hearing and adopt Ordinance 2025-16 as the amendment to the FY2024-25 budget.

SAMPLE MOTION TO APPROVE:

I move to approve Ordinance 2025-16 amending the FY2024-25 budget as proposed.

SAMPLE MOTION TO APPROVE WITH CONDITIONS:

I move to adopt Ordinance 2025-16 amending the FY2024-25 budget with the following conditions/changes:

- **insert finding**

SAMPLE MOTION TO TABLE/DENY:

I move to table/deny Ordinance 2025-16 amending the FY2024-25 budget.

ORDINANCE NO. 2025-16

AN ORDINANCE AMENDING AND ADMINISTERING THE ALPINE CITY FISCAL YEAR 2024-25 **ANNUAL BUDGET**

WHEREAS, it is deemed desirable and in the best interest of the City of Alpine, Utah to adopt the annual budget for the operations, debt amortization, and capital outlay of the City; and

WHEREAS, the FY2024-25 Annual Budget was adopted on June 25, 2024, as Ordinance No. 2024-21; and

WHEREAS, adjustments to the budget are periodically necessary to reflect the receipt of additional resources and to approve appropriate expenditures.

NOW, THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF ALPINE DO ADOPT AND ORDAIN AS FOLLOWS:

ARTICLE I **DEFINITIONS**

SECTION 1. “BUDGET YEAR” means the 2024-2025 fiscal year for which this budget is made.

SECTION 2. “FISCAL YEAR” means that year which begins on the first day of July, 2024, and ends on the last day of June, 2025.

ARTICLE II **AMENDED BUDGET ESTABLISHES APPROPRIATIONS**

SECTION 1.

That the budget amendments shown on Exhibit “A” are adopted.

SECTION 2. APPROPRIATIONS.

From the effective date of this Ordinance, the budget as outlined in the attached Exhibit “A”, the several amounts stated therein as proposed expenditures, shall address the several objects and purposes therein named.

SECTION 3. ANTICIPATED REVENUES.

The amended anticipated revenues shall include revenue from all sources, including grants and loans and shall be classified in accordance with the chart of accounts of the municipality.

SECTION 4. FUND BALANCE.

The fund balance shall be available for emergency appropriation by the City Council.

SECTION 5. ANTICIPATED SURPLUS FROM MUNICIPAL UTILITY OR ENTERPRISE FUNDS.

The anticipated revenue and proposed expenditures of each utility or other public service enterprise owned or operated by the city is stated in a separate section of the budget (See

attached Exhibit "A"); and as to each such utility, an anticipated surplus, if legally available for general purposes and to the extent such surplus is to be used to support budget operation, is stated as an item of revenue in the budget.

ARTICLE III SEVERABILITY

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or application of the ordinance which can be given effect without the invalid provision or applications; and to this end the provisions of the ordinance are severable.

ARTICLE IV ADOPTION & EFFECTIVE DATE

This Ordinance is hereby adopted this 24th day of June 2025 and shall be effective for the Fiscal Year 2024-2025.

Carla Merrill, Alpine City Mayor

VOTING:

Jason Thelin	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Jessica Smuin	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Kelli Law	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Chrissy Hannemann	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Brent Rummel	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ATTEST:

DeAnn Parry, City Recorder

EXHIBIT "A"

Alpine City Final Budget adjustment 24-Jun-25

General Fund>Courts		Debit	Credit
10-42-46	Victim Reparation Assessment	10,000	
10-39-10	Fund Balance		10,000
Increase budget for Victim Reparation			
General Fund>Garbage		Debit	Credit
10-82-62	Contract Services	50,000	
10-39-10	Fund Balance		50,000
Increase budget for garbage contract			
General Fund>Fund Balance Transfer		Debit	Credit
10-99-80	Transfer to Capital Project Fund	1,700,000	
45-39-11	Transfer from General Fund		1,700,000
To decrease fund balance in the General Fund below the 35% state limits			
CLASS C ROADS>Class C Road Funds		Debit	Credit
11-60-70	Class C Road Fund Projects	16,000	
11-39-11	Fund Balance		16,000
Capital Project Fund		Debit	Credit
45-40-72	Property purchase	200,000	
45-39-11	Fund Balance		200,000
Carlton property purchase			
Water Fund		Debit	Credit
51-80-73	Property purchase	200,000	
51-39-12	Fund Balance		200,000
Carlton property purchase			
Sewer Fund		Debit	Credit
52-81-51	Insurance	10,200	
52-81-62	TSSD Contract Increase	219,500	
52-81-64	Increase for Lobby Services	25,000	
52-81-73	Carlton Property Purchase	200,000	
52-39-11	Fund Balance		454,700
PI fund		Debit	Credit
55-40-73	Property purchase	50,000	
55-39-11	Fund Balance		50,000
Carlton property purchase			
Storm Sewer Fund		Debit	Credit
56-40-73	Property purchase	100,000	
56-39-12	Fund Balance		100,000
Carlton property purchase			