

June 12, 2025 3:00 pm,  
Kane County Commission Chambers  
76 N. Main St. Kanab, UT

## MINUTES

**WELCOME:** Commissioner Brown-*Board Chair*

**IN ATTENDANCE:** Kane County: Commissioner Brown, Commissioner Meyeres, Commissioner Kubeja, Jeff Stott, Keiren Chatterly, Clayton Cutler, Taylor Glover. Other: Kent Burgraff, Brett Pierson. Pubic: Pat Moffit, Dale Swinn.

**PUBLIC COMMENT:** Pat Moffit- Kane County resident. Thanked the commission for the time and effort put into trying to solve the structure fire protection for the county. She has done some research on her own trying to understand how other fire districts operate in other counties.

Agenda Items-

- 1. Vote on Approval of Structural Fire Response Service Contract between Vermillion Cliffs Special Service District and Kanab City Agreement:** Chairman Brown  
Commissioner Kubeja wanted to make sure that the correct and most updated contract with the included maps from the City were to be submitted and signed.  
Commissioner Meyeres thanked everyone for being here. She reminded the public that there is currently no general fund of the district. Kanab city has presented the contract that contains a new growth fee with a 6 month delay, and the board will decide and make a vote on that today.  
Kent Burgraff Kanab City Attorney was invited to come up to the microphone. From a legal standpoint Kanab City cannot respond right now until this contract is signed, and that any amendments to the contract will only delay that process until they can respond to a structure fire.

The discussion continued on about future amendments to the contract and Commissioner Meyeres mentioned that she would like to vote on the contract today “as is”, then knowing that they could in 6 months amend it to make it clearer.  
Commissioner Kubeja agreed and would like to move forward with the signing of the agreement.

**Action:**

Commissioner Meyeres made the motion to approve,  
Chair Brown second.

The motion was approved unanimously.

## **2. Set public hearing date for fee implementation:**

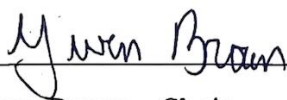
There was discussion on how to do the adoption of the fee schedule and the adoption of the budget. Two options were proposed. One is the board can gather drafts of everything; the fee schedule and the budget and during that public hearing adopt the fee schedule. The second option was to set a public hearing date, listen to the public and then re-schedule another public hearing after some input from the public to actually adopt the fee schedule and budget. Pat Moffit from the public made comment that the SSD should do a tentative budget first before implementing a fee structure.

Jeff clarified that they will only need to do a public hearing for adopting the fees and budget and not for adopting a tentative budget. Commissioner Brown said that she would like to hold a public hearing for the fee schedule and implementation, and during that meeting they can review and accept a tentative budget and set a date for another public hearing to actually adopt and approve the fees and budget. That will be in a public hearing as well. The decision was made to hold a public hearing on June 19<sup>th</sup> at 6pm. There will be no decisions related to approving the fee schedule at that meeting.

Commissioner Meyeres mentioned that there were some programs available to help the district get some property and plans for a building. They discussed getting a list of items that some volunteers could help accomplish like taking classes to be a firefighter, help with acquiring property etc.

Motion to adjourn: Commissioner Meyeres.

Meeting was adjourned at 3:58 pm

  
Gwen Brown – Chair

  
Clayton Cutler – District Clerk