

**Minutes of the North Logan City
City Council
Held on June 4, 2025
At the North Logan City Offices, North Logan, Utah**

(0:00:00 - Time stamps throughout the minutes below, indicate the time an item begins in the recording of the meeting.)

Item #1 - Opening Business

The meeting was called to order by Mayor Lyndsay Peterson at 6:30 p.m.

Council members present were: Joni Kartchner, Emily Schmidt, and Kenneth Reese; with Buzzy Mullahkhel attending electronically. (Mark Hancey was excused.)

Others present were: Police Chief Kent Goodrich, Fire Chief Nate Thompson, Alan Luce, Scott Perkes, Scott Bennett, Steven C Taylor, Russell Goodwin, Karen Jewkes, Jim Buhler, and Quila Buhler.

The Pledge of Allegiance was led Joni Kartchner
An invocation was given by Lyndsay Peterson

Adoption of Agenda

(0:01:56)

Motion

Joni Kartchner made a motion to adopt the agenda, as presented. Emily Schmidt seconded the motion. A vote was called and the motion passed with Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

6:36pm Buzzy Mullahkhel attends electronically

Approval and Follow-up of Minutes of the April 9, 2025 and May 14, 2025 City Council Meetings: and April 9, 2025 City Council Closed Session.

(0:02:43)

Motion

Emily Schmidt made a motion to approve the above-referenced set of minutes, as presented with emailed changes. Kenny Reese seconded the motion. A vote was called and the motion passed with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Recognition of Exemplary Staff Member

Mayor Peterson recognized Zac Root from the Water Department, and his team. On May 19th, 2025, dispatch reported a leak from a 150lb Chlorine tank at the water treatment plant, with workers already in the process of evacuating upon arrival of the Fire Department Hazmat Truck 120. We would like to recognize Zac and his team for their quick actions in evacuating the affected area, protecting themselves and others from injury, notifying dispatch and providing pertinent information that resulted in rapid mitigation of the Chlorine leak.

(0:04:40)

Reports from Public Safety Officials

Fire Chief Nate Thompson report:

- 72 calls in May, up from 55 in April, and a total of 384 to date.
- Aircraft Rescue Firefighting Day held with 10 new certifications and 13 recertifications. This is a unique training involving fuselage fire scenarios.

Police Chief Kent Goodrich report:

- Weekly report - 112 calls for service (86 in North Logan), including 42 traffic stops.
- Police Chief was elected onto the Utah Chiefs of Police Board.
- Preparations underway for the June 24 parade.

6:43pm Buzzy Mullahkhel arrives personally.

(0:12:18)

Review of Strategic Directives and Action Items

Alan Luce reviewed the list with the council, including:

- Water/Sewer: Trunk line project progressing; coordination with state engineers.
- Streets: Upcoming surface treatment on several roads; with coordinated notifications.
- Stormwater: Applying for a grant to develop a master plan.
- Parks: Splash pads operational; grant awarded for Bonneville Shoreline Trail.
- Recreation: 20+ active programs; with high community engagement.
- Cemetery: Memorial Day program praised; shed construction in planning.
- Community Development: Subdivisions on agenda; ongoing updates per new general plan.
- Library: Supporting new community center installation efforts.

New Business

(0:17:35)

Item #2: Public Hearing to receive public input on a proposed revision to the FY2025 Municipal Budget. The City Council may consider approval of a resolution following the public hearing.

City Council had some discussion with Alan Luce, about what departments have presented over the past several months including:

- Fire Department: 3% increase.
- Sales tax allocation to the Eccle Ice Arena ends in December.
- Cemetery has switched to secondary water, saving on culinary water.
- If the General Fund Balance is over 10% at audit time, it is recommended by staff to transfer the excess to Capital Fund account for use towards the Community Center and 2850 roadway.

Mayor Lyndsay Peterson read aloud the guidelines for speaking at a public hearing, and opened the public hearing at 7:08 p.m., and then closed it, as there were no public comments forthcoming.

(0:38:18)

Motion

Buzzy Mullahkhel made a motion to approve the revision to the FY2025 budget. Emily Schmidt seconded the motion. A vote was called and the motion passed with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #3: Public Hearing to receive public input on a proposed FY2026 Municipal Budget. The City Council may consider approval of a resolution following the public hearing.

Alan Luce presented ...

Mayor Peterson stated the same guidelines for speaking at a public hearing still apply, and opened the public hearing at 7:12 p.m., and then closed it, as there were no public comments forthcoming.

City Council tabled the resolution for adopting the FY2026 to the next City Council meeting, allowing for additional discussion.

(0:43:18)

Item #4: Public Hearing to receive public input on North Logan City compensation changes for municipal appointed, statutory, and elected officers for FY2026. Following the public hearing, approval of an ordinance may be considered to adopt compensation changes for City Officers.

City Council had some discussion with Alan Luce, about compensation increases, including:

- Staff maximum ceiling of 6%, based on merit, and to be more competitive and help retain employees.
- City Council maximum of 3%.

Mayor Peterson stated the previous guidelines for speaking at a public hearing were still in effect, and opened the public hearing at 7:16 p.m., and then closed it, as there were no public comments forthcoming.

Continued Council discussion.

(0:54:38)

Motion

Buzzy Mullahkhel made a motion to approve the compensation changes for municipal appointed, statutory, and elected officers for FY2026. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

(0:55:03)

Motion

Joni Kartchner made a motion to move out of City Council and convene as the Redevelopment Agency (RDA). Kenny Reese seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #5: Convene as the Redevelopment Agency (RDA) to hold public hearings to consider adopting a proposed revision to the FY2025 RDA Budget and a proposed FY2026 RDA Budget. The RDA may consider approval of resolutions following the public hearings.

(0:59:14)

Motion

Buzzy Mullahkhel made a motion to adjourn the RDA meeting and move back into City Council. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

0:59:20)

Motion

Buzzy Mullahkhel made a motion to move out of City Council and convene as the Local Building Authority (LBA). Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #6: Convene as the Local Building Authority (LBA) to hold public hearings to consider adopting a proposed revision to the FY2025 LBA Budget and a proposed FY2026 LBA Budget. The LBA may consider approval of resolutions following the public hearings.

(1:01:20)

Motion

Buzzy Mullahkhel made a motion to adjourn the LBA meeting. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

(1:01:30)

Motion

Buzzy Mullahkhel made a motion to reconvene as the City Council. Kenny Reese seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #7: Public Hearing to receive public comment on the submission of an application to obtain financial assistance through a grant or loan from the Community Impact Board (CIB). The funding request will be used to complete the North Logan Stormwater Masterplan. This would serve the North Logan City Stormwater System.

Alan Luce presented information, including:

- This is an application to the Community Impact Board (CIB) for a 100% matching grant to create a Stormwater Master Plan, \$50,000 from North Logan over two years, \$50,000 from the CIB.

Mayor Peterson stated the previous guidelines for speaking at a public hearing were still in effect, and opened the public hearing at 7:37 p.m., and then closed it, as there were no public comments forthcoming.

City Council continued discussion.

(1:05:55)

Motion

Emily Schmidt made a motion to approve the submission of an application to obtain financial assistance through a grant or loan from the Community Impact Board (CIB). Joni Kartchner seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #8: Consider approval of Zoning Map Amendment (Rezone) of 6 parcels located along 1800N 800E. The rezone request seeks to upzone the subject properties from A-10 to R-1-10.

Scott Perkes presented information, including:

- Parcels predate zoning and are currently non-conforming; the intent to rezone these parcels is so they become conforming.
- The updated zone will support existing lot sizes and potential subdivision development, while improving traffic and safety by consolidating access off 1800 North.
- Planning Commission unanimously recommended the change after a public hearing.
- Applicant Steve Taylor in attendance.

City Council continued discussion.

(1:17:42)

Motion

Buzzy Mullahkhel made a motion to approve the Zoning Map Amendment (Rezone) of 6 parcels located along 1800N 800E and accept the staff report, and memorialize the submitted concept plan with the development agreement. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #9: Consider approving the recommendations from the Fire Chief regarding the dates/times and geographic boundaries for the sale and ignition of private fireworks in North Logan City.

Fire Chief Nate Thompson presented information, including:

- Proposing firework sales and discharge dates as follows. Division 1.4G (Class C) fireworks can legally be sold June 24th through July 25th; and may be discharged between the hours of 11 a.m. and 11 p.m., July 2nd through July 5th. Hours are extended to midnight on the 4th of July and again on July 24th.
- Fire Marshals will be hanging closure signs along 1600 East by June 24th, and be removed by July 26th.
- At the sales stands, there are flyers and posters indicating the closed areas.

(1:26:33)

Motion

Buzzy Mullahkhel made a motion to approve the recommendations regarding the dates/times and geographic boundaries for the sale and ignition of private fireworks in North Logan City. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #10: Consider approving an updated Fire Mitigation Area Map for North Logan City.

Fire Chief Nate Thompson presented information, including:

- The map is under development, and in response to House Bill 48.
- This will go into effect January 1, 2026, so we're dealing with it now to update old mitigation maps to designate high-risk areas.
- We're working with the state to ensure the impacts to our bench residents will be the least amount possible.
- Fire marshal's office is working closely with the insurance representatives from the state to ensure that people are covered.
- The Utah State Fire Chiefs and the Utah State Fire Marshals are all working with the State of Utah in developing these maps.

City Council continued discussion.

(1:44:00)

Motion

Kenny Reese made a motion to approve the updated Fire Mitigation Area Map for North Logan City. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

Item #11: Consider a resolution modifying 'Article IV Leave Policy' of the North Logan City Employee Handbook, specifically related to Annual Leave accruals.

Alan Luce presented information, including:

- To help recruit and retain employees, we're proposing to give 56 hours of annual leave to new full-time employees and 42 hours to three-quarter-time employees upon hire; and reduce the years it takes to achieve each accrual adjustment; more in line with other entities, including USU.
- Sick leave accrual remains unchanged.

City Council continued discussion.

(1:48:34)

Motion

Emily Schmidt made a motion to approve the resolution modifying Article 4 leave policy of the North Logan City Employee Handbook specifically related to annual leave. Joni Kartchner seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor

Item #12: Consider approval of a proposed appointment to the North Logan City Planning Commission.

Mayor has asked Deidra Hartwell if she would serve on the Planning Commission as an alternate. Deidra has served on the Friends of the Library and is politically active.

(1:50:10)

Motion

Buzzy Mullahkhel made a motion to approve Deidre Hartwell as a new member of the North Logan City Planning Commission. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor

Item #13: Consider approval of a draft Request for Proposals (RFP) for the composition of a Master Signage and Wayfinding Plan for North Logan City.

Alan Luce presented information, including:

- This is a request to have a firm provide a master signage plan, including entrance signs coming into the city, wayfinding signs around the city (signs pointing the way to the HSC, City office, City Center, etc.), park signs, and trail signs.
- Other element is to update our private signage plan; such as for uniform standards for businesses in the community, along Main Street and along Wolfpack Way.

(1:54:10)

Motion

Emily Schmidt made a motion to approve a draft Request for Proposals (RFP) for the composition of a Master Signage and Wayfinding Plan for North Logan City. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

City Council Work Session Items

Item #14: Updates regarding the North Logan City General Plan and City Center Masterplan.

Scott Perkes presented information, including:

- Planning Commission is continuing to work through text amendments to our land use ordinance.
- General public can go to nlcplan.org and review the Google Docs and make comments.

Item #15: Updates regarding North Logan's water capital improvement projects.

Alan Luce presented information, including:

- Projects taking place right now are the chlorine contact chamber associated with our treatment plant, and a pre-construction meeting for the water tank and associated distribution lines.

Reports from City officers, boards, and committees

- Touch-A-Truck event on June 21st at Elk Ridge Park.
- North Logan and Hyde Park - Sister Cities BBQ on June 24th.
- Movie-In-The-Park is June 24th at the HSC, showing "Coco".
- Scale & Tails (birds & reptiles) on June 26th at the HSC.
- Free North Logan Skate Night on June 27th at Eccles Ice Center.

(2:02:20)

Motion

Buzzy Mullahkhel made a motion to adjourn the meeting. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Kenny Reese voting in favor.

The meeting adjourned at: 8:35pm

Approved by City Council:

June 18, 2025

Transcribed by: Scott Bennett

Recorded by:



Scott Bennett/City Recorder