

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

May 20, 2025

Board Meeting Minutes

**Chairperson:** Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

**Board Attendees:** Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, Karl McMillan, excused

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel, Kathy McGregor, Timber Lakes POA Liaison

**Prayer/Remark:** Neil Anderton offered a thought.

**Concerns/Issues from TLPOA:** Kathy McGregor, Timber Lakes POA liaison, had no comment.

**Approval of April 2025 Minutes:** A motion was made by John Blickenstaff to approve the April 15, 2025 meeting minutes as written. It was seconded by Roger LeFevre and passed unanimously.

**Approval of May 2025 Warrants:** After review and discussion, a motion was made by John Blickenstaff to approve the warrant list 15389-15413, including voided check 15355, ACH payments for May and the credit card payment of \$4,013.27 for April. The motion was seconded by Michael Wheelwright and passed unanimously.

**Ratify April/Mayl Payroll:** John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 4/26/2025 and 5/10/2025. It was seconded by Mike Durr and passed unanimously.

**Managers' Report:** Jody has been meeting weekly with the contractors and engineers to discuss materials that will be required for the capitol improvement project that should start soon after the public open meeting June 17, 2025. He is preparing a spreadsheet to track coverage and is working on the new rate ordinance. There are some pre-work projects that the crew might accomplish before the project begins. Jody would like to thank the TLPOA for

supplying RFID tags for the contractors and engineers to enter through the homeowner gates when the project begins.

The crew has been performing routine maintenance on fire hydrants and pressure releasing valves.

Jody will invite the Wasatch County Fire Marshall to meet to share concerns and explain how the pressure system works.

**Other Business:** Steve Turley suggested exploring whether it would be beneficial to possibly sell or lease excess water rights. McKay Murdock will converse with Corbin Gordon and investigate the possibility.

**Executive Session:** Neil Anderton stated that there was no reason to enter executive session.

John Blickenstaff made a motion to adjourn the meeting at 5:58. It was seconded by Michael Wheelwright and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Mike Durr: Aye

Steve Turley: Aye