



HARRISVILLE CITY

363 W. Independence Blvd · Harrisville, Utah 84404 · 801-782-4100
www.cityofharrisville.com

MAYOR:
Michelle Tait

COUNCIL MEMBERS:
Grover Wilhelmsen
Steve Weiss
Blair Christensen
Max Jackson
Karen Fawcett

CITY COUNCIL AGENDA

June 24th, 2025

[Zoom Meeting Link](#)

Meeting ID: 885 1728 1070

Passcode: 929509

7:00 PM City Council Meeting

Presiding: Mayor Michelle Tait

Mayor Pro Tem: Steve Weiss

1. **Call to Order** [Mayor Tait]
2. **Opening**
 - a. Pledge of Allegiance [Council Member Christensen]
3. **Consent Items**
 - a. Approval of meeting minutes for June 10th, 2025 as presented.
4. **Business Items**
 - a. Discussion/possible action to adopt Resolution 25-06; amending the budget for FY 2024-2025. [Jill Hunt]
5. **Public Comment** – (3 Minute Maximum)
6. **Mayor/Council Follow-up**
7. **Adjournment**

The foregoing City Council agenda was posted and can be viewed at City Hall, on the City's website harrisvillecity.gov, and at the Utah Public Notice Website at <http://pmn.utah.gov>. Notice of this meeting has also been duly provided as required by law.

In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Requests for assistance may be made by contacting the City Recorder at (801) 782-4100, at least three working days before the meeting.

Posted: By: Jack Fogal, City Recorder.

**MINUTES
HARRISVILLE CITY COUNCIL
June 10, 2025
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on June 10th, 2025 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Karen Fawcett, Council Member Grover Wilhelmsen, Council Member Max Jackson, Council Member Steve Weiss.

Excused: Council Member Blair Christensen, Bryan Fife, Parks and Recreation Director,

Staff: Jennie Knight, City Administrator, Justin Shinsel, Public Works Director, Jack Fogal, City Recorder, Mark Wilson, Chief of Police, Brody Flint, City Attorney, Jill Hunt, City Treasurer, Lieutenant Nick Taylor, Officer Chris Paradis, Sgt. John Millaway, Officer Todd Fowers, Office Landon Silverwood, Officer Michael Duffy, Jackie Vanmeeteren, Police Administrator, Assistant Chief of Police Dennis Moore,

Visitors: Bob Giboney, Craig North, Jacque Sphar, Joshua Sphar, Cyndi Thomas, Jason Thomas, Tarah Taylor, Luke Spencer, Averil Spencer, Lane Mondon, Brittany Fowers, Barnett Medford, Rhyleigh Medford, Glade McCombs.

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Weiss opened with the Pledge of Allegiance

3. Consent Items

a. Approval of Meeting Minutes for May 13, 2025 as presented.

Motion: Council Member Weiss made a motion to approve the meeting minutes for May 13, 2025 as amended, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

4. Oath of Office

Jack Fogal administered the Oath of Office to Nick Taylor.

5. Business Items.

a. Public Hearing – To hear public comment for and or against Resolution 25-06; Amending the budget for FY 2024-2025.

Jennie Knight explained Jill Hunt has been working on preparing the amendments for the FY 2024-2025 budget. Jill Hunt explained we received more revenue than anticipated. The part time wages for admin are moving to auditing and accounting services. We are moving some money from police benefits to equipment. We are moving some funds from the sewer and storm sewer to the capital projects for the public works building. Animal control costs were higher than expected. We have received more building permits than anticipated. These amendments are tentative. She is still working with our auditor in Caselle to make sure we are in compliance. The full list of amendments will be available in two weeks during the next Council Meeting.

Motion: Council Member Weiss made a motion to open the public hearing for Resolution 25-06; amending the budget for FY 2024-2025, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

No public comment was offered.

Motion: Council Member Weiss made a motion to close the public hearing for Resolution 25-06; amending the budget for FY 2024-2025, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

b. Public Hearing – To hear public comment for and or against FY 2026 Executive Municipal Officers Compensation Increase.

Jennie Knight explained this a required public hearing by state law. Anytime executive officers have a pay increase a public hearing must be held. This increase would be a 3% cost of living and a potential 2% merit raise. Council Member Wilhelmsen inquired is this increasing the budget for the pay increase. Jennie Knight stated that is correct.

Motion: Council Member Wilhelmsen made a motion to open the public hearing for FY 2026 Executive Municipal Officers Compensation Increase, second by Council Member Jackson.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

No public comment was offered.

Motion: Council Member Weiss made a motion to close the public hearing for FY 2026 Executive Municipal Officers Compensation Increase, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

c. YCC Presentation

Rhyleigh Medford is a member of the YCC. She is presenting on the Dream Team Event. It was about team building and how to execute a service project in the community. They did workshops centered on team building. They learned how to swing dance which was fun. They learned what makes a team and how to cooperate. In one exercise they needed to build the tallest tower. Council Member Wilhelmsen inquired how many people were in attendance and how many cities were represented. Rhyleigh Medford stated there were about 75 people in attendance. She estimated that there were between 10-15 cities represented. Mayor Tait inquired where this event was held. Rhyleigh Medford stated it was in Price.

Josh Sphar presented on the butterfly project. On May 27th the YCC worked with Jenna Andrews to preserve over 300 butterflies. They put butterfly specimens in plastic sleeves with acid free paper to protect them. This helps to preserve the specimens for long periods of time. The packaged specimens will be taken to the Natural History Museum of Utah. There were some very interesting specimens. Some were local from Harrisville and some were from as far away as Japan. The butterflies' wings contain information that researchers can use to determine lots of information such as where they migrated and what they pollinated. The collection has approximately 4,000 butterflies.

d. Discussion/possible action to accept Lynn Irrigation Company Agreement.

Jennie Knight explained this is the second part of the agreement from the Four Mile Special Service District Meeting. Staff recommends tabling this item.

Motion: Council Member Weiss made a motion to table the Lynn Irrigation Company Agreement, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

e. Discussion/possible action to accept the Authorization, Assignment, and Assumption of the Master Development Agreement for Summit View Development.

Jennie Knight explained this agreement transfers the MDA from the current owner to Cody Rhees. Under a clause in the MDA, we can transfer the agreement. Council Member Fawcett inquired if we had a map of the development. Jennie Knight stated yes, it is referenced in the agreement. Council Member Wilhelmsen inquired does this happen very often. Jennie Knight stated it does happen but we have not done it very often. The current MDA is staying in affect. The new developer would need to abide by the current agreement.

Motion: Council Member Wilhelmsen made a motion to accept the Authorization, Assignment, and Assumption of the Master Development Agreement for Summit View Development, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

f. Discussion/possible action to adopt Resolution 25-03; A resolution granting an Electric Utility Franchise and General Utility Easement to Rocky Mountain Power.

Jennie Knight explained this resolution was presented last month. It was adopted but the terms were left open. Kirk Nigro with Rocky Mountain Power explained these ordinances normally set the frame work for how Rocky Mountain Power will function in the right away. This agreement helps to set some rules. We try to have a strong partnership with our communities. If we have an emergency this makes the process of restoring power much quicker and easier. The recommended length of time is 20 years. There are clauses to make changes if needed before the expiration. Mayor Tait asked if staff has a recommendation. Jennie Knight stated staff recommends 20 years.

Motion: Council Member Weiss made a motion to adopt Resolution 25-03; A resolution granting an Electric Utility Franchise and General Utility Easement to Rocky Mountain Power for the term of 20 years, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

g. Discussion/possible action to adopt Resolution 25-05; an interlocal agreement for Technical Forensic Services.

Chief Wilson explained it is time to renew our MOU with the county for CSI services. The contract is for 5 years. There are provisions for both parties to leave the agreement if needed. This will renew every 5 years unless contested. Council Member Jackson inquired is this based on call volume and population. Chief Wilson stated yes, it is based off call volume for the last 5 years. This year has seen a bigger increase in calls than previous years. The city could not provide these services for the current cost. Council Member Wilhelmsen inquired who uses them. Chief Wilson explained all of the Weber and Morgan County.

Motion: Council Member Wilhelmsen made a motion to adopt Resolution 25-05; an interlocal agreement for Technical Forensic Services, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

h. Follow-up discussion on Spring/Fall Clean-up.

Justin Shinsel explained we had a successful spring cleanup. We were able to track the usage. The cost for this was a little over \$5,000. He is presenting this information so Council can decide if they want to do trash and green waste. Council Member Wilhelmsen inquired were there any comments from participants. Justin Shinsel stated residents were pleased with the setup. They appreciated that there was equipment to help put the green waste into the dumpsters. It was commented that it was easier this year. Council Member Wilhelmsen inquired did they feel it flowed better. Justin Shinsel stated he is not sure about the flow, but he received comments about the ease. Council Member Weiss inquired were there complaints about the lack of garbage. Justin Shinsel stated he received no comments about it but heard there was some chatter in the community. Council Member Wilhelmsen was grateful for what the public works team did for him. He brought his items and was able to dump and go. The service was great. It was an outstanding experience. Council Member Weiss inquired if we were to do trash in the fall would public works still monitor the event. Justin Shinsel stated yes, we could setup multiple bins to separate green waste from trash. We would not be able accept items that the dump station charges an extra fee for. We would control it with employees manning it. We checked

IDs and utility bills for residency. Council Member Wilhelmsen stated he believes if this can be controlled it would be good to add garbage once a year. Council Member Weiss stated it would save money with Public Works monitoring the situation. He wants trash added to the fall. Council Member Fawcett stated she disagrees. This cost \$5,000 for the city. People need to be responsible for their own trash. We are not a charitable organization. Council Member Wilhelmsen inquired how Council Member Fawcett feels about the fall clean up. Council Member Fawcett stated she agrees with continuing the green waste but if we do garbage, we will just be paying to dispose of people's trash. Council Member Weiss inquired how you feel about charging a fee. Council Member Fawcett she does not feel charging a fee would solve the problem. We would not recoup our cost. Council Member Weiss stated he feels this is a good service for the residents. Council Member Fawcett stated she understands but that is a cost the city has to eat. Mayor Tait inquired would it cause confusion if we add garbage again then take it off for spring. Council Member Fawcett stated she agrees it may. This way we are still providing a service for the residents with green waste but people need to be responsible for their trash. Mayor Tait inquired if there is more information Justin Shinsel would like to present. Justin Shinsel stated these numbers are from the event. He does not have more information. Jill Hunt stated if we add a fee it would need to be added to our fee schedule, which would need a study. We would also need to issue receipts and a way to take payment. Council Member Weiss stated with that information he is against a fee. Council Member Wilhelmsen stated he wants to get a track record. Would it be beneficial to see how fall clean-up goes and report back. Council Member Jackson stated he is part of the home town Ogden initiative. Ogden City has lots of resources they offer to help people. Some of the people can't afford to dump their items. Council Member Fawcett stated Ogden has a bigger tax revenue base and she feels we need to be judicious with our funds. Mayor Tait summarized the consensus is fall clean-up is to stay green waste only and to come back with results after.

6. Public Comment

Mayor Tait opened the public comment period.

Kirk Nirgo was impressed by the YCC. He was elected to the YCC when he was a youth. He loves seeing the youth being involved. Rocky Mountain has been a supporter of the YCC in the past. He appreciates Council's support of the YCC.

Mayor Tait closed the public comment period.

7. Mayor/Council Follow-up

Chief Wilson explained this is the busy time for the department. Calls of service have been increasing since summer started. The accreditation process is roughly 60% completed. Our newest hire decided this job was not for him. Lieutenant Taylor and Chief Willson were able to go to Golden Colorado to see how the new virtual trainer works. He is excited to implement this new system.

Justin Shinsel stated development is moving forward. Ben Lomond is moving quickly with three crews. With the changes to Summit View he anticipates them moving quickly as well. Dixon Creek is building vertical. The irrigation systems are running in Ashlar Cove and Warren Hallow. Family Promise behind the Lutheran Church is being built. They will be doing utility work on 1100 N which may shut down the road to tie in utilities. Council Member Wilhelmsen inquired how far the closure is. Justin Shinsel stated roughly Washington Blvd to 150 E. Next month they are going to have an open house at the new public works facility.

Jennie Knight explained this is a busy season for a few months. On June 24th we will have a special meeting for the budget amendments. The open house for the public works building will be July 8th prior to Council. The expected hours will be 5 PM to 6:30 PM. We are asking if there is interest from the Council to meet with the Planning Commission for a work session for the affordable housing ordinance. This would be at the Planning Commission Meeting on July 9th. We will have a meeting on August 5th for the Truth in Taxation public hearing to maintain our rate, we will not hold our regular meeting on August 12th due to the Primary Election, Council Meeting will be August 19th, the Board of Canvassers meeting will be August 26th.

Council Member Jackson stated in 2021 we had a gentleman shoot at officers. He was denied parole and will not get out of prison.

Council Member Wilhelmsen explained the Mosquito Abatement Board is trying to be proactive. Service calls from cities are down.

Council Member Fawcett stated one applicant for Planning Commission moved out of the city.

Mayor Tait stated we had senior luncheon today. The numbers were down from normal. Next month the YCC will be at the luncheon. If you know anyone, please invite them. The Varble's are doing a great job with it.

8. Adjournment

Motion: Council Member Jackson motioned to adjourn the meeting, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Excused
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

The meeting adjourned at 8:01 P.M.

MICHELLE TAIT
Mayor

ATTEST:

Jack Fogal
City Recorder
Approved this 24th day of June, 2025