

# Meeting Room Fees

## Category One – free of charge

- Library and Logan City-sponsored events.
- Community Groups and Nonprofits (open to the public).
- Educational activities sponsored by education institutions, homeschool groups and other educational organizations.
- Political debates and candidate forums.

Name of Room	Maximum Occupancy	Fee
Entire Community Room	200	No charge
Community Room A	100	No charge
Community Room B	100	No charge
Quaking Aspen Conference Room	16	No charge
Sego Lily Conference Room	10	No charge

## Category Two

- Community Groups and Nonprofits (closed to the public).
- Educational classes that charge a fee to attend and have limited attendance. No purchases of any kind allowed.
- Business or educational conferences, workshops, or meetings.
- Promotional/commercial use (solicitations, admission or other charges, money-raising activities, and/or sales).

Name of Room	Maximum Occupancy	Fee
Entire Community Room	200	\$50 for a 1 hour slot
Community Room A	100	\$25 for a 1 hour slot
Community Room B	100	\$25 for a 1 hour slot
Quaking Aspen Conference Room	16	\$15 for a 1 hour slot
Sego Lily Conference Room	10	\$10 for a 1 hour slot

Groups wishing to serve food or beverages in the Community Rooms must pay a \$75.00 cleaning fee. Absolutely no food with red food dye.

## Policy History

Approved by Logan Library Board: 15 April 2024

Approved by Logan City Council: 16 April 2024

Updated: 5 June 2025