

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

April 15, 2025

Board Meeting Minutes

Chairperson: John Blickenstaff called for the meeting to come to order at 5:05 pm with the following attendees.

Board Attendees: Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, excused, Steve Turley, Karl McMillan, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, McKay Murdock, legal counsel, Kathy McGregor, Timber Lakes POA Liaison

Prayer/Remark: Jody Defa offered a prayer.

Concerns/Issues from TLPOA: Kathy McGregor, Timber Lakes POA liaison, had no comment.

Approval of March 2025 Minutes: A motion was made by Mike Durr to approve the March 18, 2025 meeting minutes as written. It was seconded by Michael Wheelwright and passed unanimously, with Steve Turley abstaining.

Approval of April 2025 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 15367-15388, including voided check 15352, ACH payments for April and the credit card payment of \$2,258.34 for March. The motion was seconded by Steve Turley and passed unanimously.

Ratify March/April Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 3/29/2025 and 4/12/2025. It was seconded by Mike Durr and passed unanimously.

Discussion Budgeting Water Worth: After much discussion it was decided to revisit the Water Worth proposal closer to 2027, when the current rate study is ending.

Managers' Report: Jody is meeting with the contractors and engineers to discuss materials that will be supplied for the capitol improvement project. He will also get a list of contractors and

engineers that will require an RFID tag to enter through the homeowner gates when the project begins.

The Corp of Engineers emailed Jody they have reviewed the capitol improvement project and there is no need for a wetlands permit to be issued.

The master plan has pointed out a few pressure reducing valves (PRVs) that are not opening and are restricting the flow. Improvements to the system could be moving lines and installing more PRVs.

The crew has been flushing water lines and plans to re-test all 300 hydrant flows.

Jody is planning for five known meter installs this summer thus far. He asked Kathy to reach out to Ken Horne, the mountain ~~manger~~manager, to find out how many builds are expected this year.

Jody will purchase a cell phone for the office staff and add it to the existing Verizon plan.

Other Business: John Blickenstaff made a motion to appoint Jody Defa to the audit sub-committee. It was seconded by Mike Durr and passed unanimously.

Executive Session: John Blickenstaff made a motion at 5:45 to enter executive session, to discuss legal. It was seconded by Mike Durr and passed unanimously. The Board exited Executive Session at 6:15 pm.

Mike Durr made a motion to adjourn the meeting. It was seconded by Michael Wheelwright and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Mike Durr: Aye

Steve Turley: Aye