

City of Washington Terrace

Minutes of a Regular City Council meeting

Held on June 3, 2025

City Hall, 5249 South 400 East, Washington Terrace City, Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member Jill Christiansen
Council Member Zunayid Z. Zishan
Council Member Cheryl Parkinson
Council Member Jeff West
Council Member Michael Thomas
Finance Director Shari' Garrett
City Recorder Amy Rodriguez
City Manager Tom Hanson

OTHERS PRESENT:

None

1. WORK SESSION

5:00 P.M.

Topics to include; but are not limited to:

- **CHANGES TO THE FISCAL YEAR 2025-26 TENTATIVE BUDGET IN PREPARATION FOR FINAL BUDGET ADOPTION**
- **TERRACE DAYS LOGISTICS AND PREPARATION**

Fiscal Year 25-26 Tentative Budget changes

Garrett stated that we are not going through a Truth in Taxation this year. She stated that she expects the county auditors certified tax rates next week. She stated that the final budget adoption will be on June 17th.

Garrett stated that she has sent a detailed report of the changes to the tentative budget to Council and they proceeded to review the changes. Some of the changes include:

An adjustment to the Justice Court Judge Compensation. Rodriguez stated that the \$2600 change was due to a caseload letter issued by the Administrative of the Courts notifying the city of the ranges for the judge. Hanson stated that there is a \$450.00 increase as our share of the judge's training for next year.

Funding the Continuing Education Program for employee training. Hanson stated that this policy has been

46 In the policy and procedures manual for some time, however, this year it will be funded.
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48 Animal Licensing. Hanson stated that the increase will help fund easier processing and paperless licensing.
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50 Garrett stated that one of the offsets for the increases is a reduction in the Fire Department allotted budget
51 for group training, accounting for a \$10,000 reduction.
52 Garrett stated that the budget was sent out before the city insurance rates were received, accounting for a
53 \$5900.00 reduction in that estimate.
54
55 Garrett stated that Council should be mindful of service level increases, decreased, and maintenance
56 when reviewing changes and their offsets.
57
58 Garrett reviewed CDBG grant awards that were approved. Until they are funded and approved, the
59 grant monies are not put into the budget. The city received the award letter and therefore the grant
60 financial commitment was added into the final budget. The financial commitment was approved
61 by Council in January.
62
63 Garrett stated that our expenditures in the general fund are increasing. She stated that there are many needs
64 in the general fund. Council Member Parkinson inquired as to how we have been able to pay for the
65 increases.
66 Garrett stated that the GO fund (levy) fully matured in 2021. The levy went away and the City went to
67 Truth in Taxation that year to raise property taxes to capture the money that we lost on the levy. The
68 Increase to residents remained neutral. She stated that the taxes were for general operations and a portion
69 for capital. Garrett stated that as operational costs increased, less went to capital. Garrett stated that is
70 how we have been able to make it work. Garrett stated that this upcoming fiscal year, that extra \$300,000
71 will go away. She stated that this T&T has carried us for the past five years. Garrett stated that we need an
72 ongoing revenue source for ongoing needs.
73
74 Garrett stated that the Southpointe Project area (RDA) 50 percent of the tax we receive comes to the City
75 and 50 percent goes back into the RDA are. She stated that the city acts an investor into the RDA with
76 the hopes that we will receive a great return on our investments. Hanson explained the tax increment for
77 the Golden West Credit Union project. This item will be discussed in the Redevelopment Agency Meeting.
78
79 Council Member Parkinson clarified that we will continue to receive the 50 percent to the RDA until we
80 receive the \$746,00 cap on our incentive repayment. At that time, 100 percent of the tax increment will be
81 put into the general fund. Garrett stated that the number one goal with RDA's is to bring the property
82 values up.
83
84 Garrett stated that she is watching the Sheriff Offices contract closely, as that is a big hit.
85
86 Garrett discussed the construction of the building on the land that the city sold. She stated that the building
87 permit is a one-time money, whereas the property tax for the building will be an ongoing revenue source.
88 She stated that we need to look at the cost of supporting this project (infrastructure, police, etc) and the
89 goal is that the benefit outweighs the cost.
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91 **Terrace Days Preparation**

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Hanson stated that the staging and meeting area for Council will remain the same. Hanson will ask for golf carts with as many double seaters as possible. Hanson stated that the parade starts at 4:30 p.m. Hanson asked the Council to meet at 3:30 p.m. to pick up their golf carts. The Mayor stated that the convertible is available for the Grand Marshal, and stated that he may need help returning the golf cart and the convertible.

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member Jill Christiansen
Council Member Zunayid Z. Zishan
Council Member Cheryl Parkinson
Council Member Jeff West
Council Member Michael Thomas
Finance Director Shari' Garrett
Fire Chief Clay Peterson
City Recorder Amy Rodriguez
City Manager Tom Hanson
Weber County Lt. Shaun Endsley

OTHERS PRESENT:

Ron and Anna Davidson

2. ROLL CALL

6:00 P.M.

3. PLEDGE OF ALLEGIANCE

4. WELCOME

5. CONSENT ITEMS

5.1 APPROVAL OF AGENDA AND MAY 20, 2025, COUNCIL MEETING

Item 5.1 was approved by general consent.

6. CITIZEN COMMENTS

Anna Davidson stated that she has been approached for an easement for a portion of their property for the sidewalk project at the north entrance of Rohmer Park. She stated that she wants to make sure that the project will be a mutually beneficial project for everyone and wants set up a meeting with the City to discuss her and her husband's concerns. She asked what the city will do to slow the traffic down in and out of the corner, stating that a sidewalk will not help with that and that it is not patrolled very well and there are a lot of speeding cars. She stated that is they give up property for a sidewalk it is not a benefit to them, but actually a deficit in value. She also believes that if someone gets hurt on the property that they will be legally responsible. Davidson stated that she is concerned about the construction project itself as a piece of concrete was left after the last road project and her husband tripped and was hurt. Davidson stated that she wants to make sure there are the appropriate checks and balances.
Mayor Allen stated that a meeting will be set up with them with the City Manager, Public Works Director and whomever is needed in the meeting to discuss their concerns.

189 **7. NEW BUSINESS**

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191 **7.1 DISCUSSION: FIREWORKS RESTRICTIONS WITHIN CITY LIMITS**

192 Chief Peterson explained that the fire zone restrictions have been in place for several years, however, he
193 wanted to make Council aware of why and where there are restrictions as the season is approaching. Chief
194 Peterson stated that fireworks are not allowed at any property or location south of 5500 South and west of
195 500 West, stating that it is intended to keep fireworks off of the hillside off of Rohmer Park and the houses
196 going down on Adams Avenue. Chief Peterson stated that the restrictions will be put in place again this
197 year as the weather conditions that we are seeing this year warrant caution. He stated that the restrictions
198 will be sent to the State Fire Marshall for approval as well. Chief Peterson stated that there are several
199 different pockets in Riverdale City down the hill from us that are also off limits to fireworks through
200 Riverdale's enforcement.

201 Council Member Parkinson asked if residents who live in or close to the restriction zone could do
202 fireworks if they do them on the north side of 5500 South. Chief Peterson stated that if they remain on
203 5500 South or 500 West they would fine. He stated that the types of fireworks are limited. He stated that
204 aerial fireworks are allowed, however, although pancake fireworks that have 5 -100 shots are legal, he
205 cautions that if they are not handled correctly, they can fall over and become dangerous as they shoot
206 horizontally down the street.

207 Chief Peterson stated that illegal fireworks include bottle rockets, firecrackers, jumping jacks, roman
208 candles, and single shot mortars.

209 Chief Peterson stated that the hillside and pickleball courts are sprayed down before the fireworks for
210 Terrace Days.

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212 **7.2 MOTION/RESOLUTION 25-09: INTERLOCAL AGREEMENT BETWEEN**
213 **WASHINGTON TERRACE CITY AND VARIOUS ENTITIES ENTERED INTO**
214 **WITH WEBER COUNTY FOR PROVISION OF FORENSIC TECHNICAL**
215 **SERVICES**

216 Hanson stated that the City has had an interlocal agreement for CSI services within Weber County for
217 many years. He stated that the new interlocal is just renewing the agreement. Hanson stated that the cost of
218 the CSI services will be distributed through use. Hanson stated that this has been anticipated to remain
219 within our contract amount that we are currently paying.

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221 **Motion by Council Member West**
222 **Seconded by Council Member Parkinson**
223 **To approved Resolution 25-09 approving the Interlocal Agreement**
224 **For Forensic CSI Services**
225 **Approved unanimously (5-0)**
226 **Roll Call Vote**
227

228 **7.3 MOTION/RESOLUTION 25-10: RESOLUTION APPROVING AN INTERLOCAL**
229 **AGREEMENT WITH SOUTH OGDEN CITY FOR SENIOR SERVICES**

230 Hanson stated that Council has approved the Interlocal agreement with Weber Human Services for the
231 programming for Senior Services. He stated that the City will provide the facility and maintenance for the
232 program. Hanson stated that South Ogden City has offered to pay difference between the Weber Human
233 Services budget and the amount that would need to be paid to help pay for staff. Hanson stated that
234 Washington Terrace City will receive \$6069.00 for the first year with the inflationary cost of 3 percent for

COLA and CPI to help pay for the employee.

**Motion by Council Member Thomas
Seconded by Council Member Christiansen
To Approve Resolution 25-10 approving the interlocal
Agreement with South Ogden City for Senior Services
Approved unanimously (5-0)
Roll Call Vote**

8. COUNCIL COMMUNICATION WITH STAFF

Council Member West asked for an update on the 300 West Road confusion. Hanson stated that Chip Seal coating will begin on 300 West on June 4-5th and the striping will begin on June 10th. Hanson stated that the project should not take much time. He stated that Public Works has handed out door hangars to affected residents in the area. Mayor Allen stated that he spoke to Meibos and construction may continue through Friday.

Council Member Thomas stated that he has received a text from his daughter stating that there is graffiti inside the playground slide at Rohmer Park. He inquired as to the cost of a security camera at some of the smaller parks, including those with portable restrooms so that they can be reinstalled. Hanson stated that he believes that the cost of cameras to be set up will be around \$7,000. He noted that it is not budgeted as of now.

9. ADMINISTRATION REPORTS

Hanson stated that he is working on the housing reports and RDA reports concerning affordable housing.

10. UPCOMING EVENTS

June 13TH-14TH -TERRACE DAYS!!!!
June 16th: City Offices closed for National Freedom Day Observance (Juneteenth)
June 17th: City Council Meeting (6:00 p.m.)
June 26th: Planning Commission Meeting (6:00p.m.)
July 1st: City Council Meeting (6:00 p.m.)
July 4th: City Offices Closed for Independence Day

11. ADJOURN THE MEETING

**Motion by Council Member Thomas
Seconded by Council Member West
To adjourn the meeting
Approved unanimously (5-0)
Time: 6:35 p.m.**

Date Approved

City Recorder

12. REDEVELOPMENT AGENCY MEETING

The City Council adjourned into an RDA meeting immediately following the regular meeting.