

Monthly NWSSD Board Mtg Minutes

05-06-25 1830hrs

Meeting Opening

- ****Time and Date:****Tuesday, May 6th at 1829 hours
- **Formalities:**
 - Pledge of Allegiance led by Slade
 - Invocation by Chief Guthrie, seeking guidance and blessings for the meeting

Consent Agenda and Minutes

- **Consent Agenda Items:**
 - Approval of previous meeting's minutes (included in the consent packet)
 - Album item flagged for further discussion later

FEPP Equipment and Disposal

- **FEPP Equipment Maintenance and Replacement:**
 - Reviewed current FEPP equipment, including items for disposal
 - Emphasized retaining in-service equipment and replacing "rented" (not owned) equipment
 - Directed review of available equipment on gsaauctions.gov, as federal equipment in service is not owned
- **Fire Truck Disposal and Title Issues:**
 - Old fire truck behind Leeds fire station:
 - Owned by Northwest Fire District; confusion over whether it was donated or purchased
 - Need for custodial agreement and title verification
 - Options: auction or scrap at steel yard; discussed revenue implications
 - Documentation (photos, last four digits of VIN) to be sent for verification
- **Custodial Agreements:**
 - Need to update custodial agreements for Northwest Fire District equipment
 - Signatures required from the chief and a board member

FEPP vs. FEP and Equipment Disposal Strategy

- **Transition to New Program Considerations:**
 - State-level FEP program requires disposal of 30 FEPP items

- Must dispose of non-essential or unused equipment to qualify for future opportunities
- No current incentives for faster disposal
- Assets in service should be readily available for state program use
- **Specific Equipment Disposition:**
 - Two items for disposal: one “deuce” at the back and a large tanker
 - Brookside squad’s equipment still in service; possible replacement discussed
 - Discussed potential acquisition of a tactical water truck/tanker, noting logistical challenges (speed, route access)

HB 048 – Wildland Interface Fuel Mitigation and Assessment

- **Overview of HB 048:**
 - Legislation responding to L.A. fires, targeting defensible space on properties
 - Tax assessment levels (low, medium, high) based on fuel mitigation and defensible space
 - County inspectors to assess properties and enforce deadlines with penalties for noncompliance
- **Key Concerns:**
 - Impact on homeowners, especially absentee owners and undeveloped lots
 - Tax is county-administered, not directly affecting the district
 - Questions about fund reuse and accountability for mitigation work
 - Homeowners referred to firewise.org for mitigation guidance

Irrigation Proposal Update

- **Status:**
 - Irrigation company advancing the proposal discussed previously
 - Finalizing funding; acceptance of offer suggested
 - Follow-up: Contact Stuart for confirmation and counter offer update
 - Note on fractional share adjustments and need for clarity in share distribution

Monthly Accounting and Budget Discussion

- **Financial Overview:**
 - PTIF Fund: ~\$95,000
 - General Checking: ~\$175,000
 - Savings: ~\$6,000
 - Two CDs: ~\$10,000 and ~\$25,000 (maturing in July)
 - \$50,000 withdrawn from PTIF to bolster checking account
- **Accounting Training and Process Improvements:**

- Concerns about limited accounting data visibility
- Training with Polaris planned; Rosemary, Mark, Scott, and others to participate
- Tentative training: Tuesday, the 13th at 10:30 AM at Vail station (Zoom option available)
- **Standby Fee Billing Update:**
 - 2025 standby fee billing received high response; checks arriving post-deadline (adjusted for mail delays)
 - Discussed using collected funds for hardship support and resident assistance

Advanced Life Support and CIB Equipment Upgrades

- **New Capabilities:**
 - Advanced life support (ALS) implemented: IVs, cardiac meds, advanced EMT protocols
 - Fully functional monitor and CPR machine (Autopulse) on loan until permanent unit arrives (approx. three weeks)
- **Training and Equipment Use:**
 - Training for Autopulse and monitor scheduled for tomorrow night
 - Highlighted benefits of automated CPR in resource-limited/high-intensity situations
 - Discussed improved communication and coordination among fire personnel during emergencies

Community Projects and Memorial Event

- **Dixie Deer Central Memorial Day Bash (Second Annual):**
 - Date: Saturday, May 31st at Central Fire Station
 - Logistics:
 - Borrowed tables from Brookside, additional from Gunlock and Veo
 - Floor plan in place
 - Special Tribute:
 - Memorial tribute to Kathy Voss with celebration of life donation and possible plaque at the station

Incident Reports and Operational Updates

- **Recent Incidents:**
 - Central: Five medical calls, one brush fire (caused by chain drag)
 - Brookside: Structure fire from unattended hummingbird nectar prep; minimal damage after ventilation/fan use
 - Gunlock: Agricultural burn with minor spot fires, quickly contained
- **Wildland Operations:**

- Enterprise Wildland crew began May 1st
- Plans for extended 10-hour shifts during off-deployment
- Highlighted coordination among districts (Pine Valley, Gunlock, Brookside, etc.) during emergencies

EMS Training, Accountability, and Software Upgrades

- **Blue Card Training Update:**

- Members invited to 30-hour online scenario training
- Dollhouse simulation training scheduled for end of month (fire dynamics: rooms, windows, doors)
- Only one completion so far; efforts to increase enrollment and timely completion

- **Accountability and Reporting Enhancements:**

- New patient tracking report sheet to be developed for consistent medical reporting
- Upcoming accountability system demo from FirstNet
- Discussed integrating law enforcement reporting, incident mapping, and using county-preferred ESO software for consistency

Website and Administrative Considerations

- **Outdated Website Concern:**

- Central Fire Department's old website (created under previous chief) still active with outdated contact info
- Risk of constituents using old email/phone
- Suggestion to update or deactivate the website to prevent miscommunication

Collaboration with External Stakeholders

- **Discussion with the Elks Club:**

- Potential support from Elks Club for updated equipment (monitor and Autopulse) for Central
- Plan to develop and deliver a presentation to secure support

- **Coordination with Water Districts and ISO Requirements:**

- Address hydrant flow and pressure testing to meet ISO standards
- Emphasized closer collaboration between water district and fire department to improve ISO ratings
- Identified challenges with scheduled pressure testing and maintaining historical data

Next Arrangements

- ☐ Investigate equipment on gsaauctions.gov for FEPP asset replacement
- ☐ Compile and send custodial agreement documentation, including fire truck title and last four digits of VIN
- ☐ Follow up with Leeds on old fire truck disposal decision (auction vs. scrap yard)
- ☐ Confirm and arrange disposal of non-service FEPP equipment to streamline FEP program eligibility
- ☐ Explore feasibility of acquiring tactical water truck/tanker and coordinate deployment with chiefs
- ☐ Review HB 048: Coordinate with county inspectors and compile clear property assessment and homeowner notification guidelines
- ☐ Contact Stuart regarding irrigation proposal acceptance or renegotiation of share fractions
- ☐ Finalize and schedule Polaris accounting training for Tuesday, the 13th at 10:30 AM, including Zoom setup
- ☐ Confirm attendance for Autopulse and ALS equipment training session
- ☐ Coordinate with Memorial Day Bash committee on logistics, tables, and Kathy Voss tribute
- ☐ Develop presentation for Elks Club on equipment needs (monitor and Autopulse) for Central
- ☐ Update or deactivate outdated Central Fire Department website to reflect current contact info
- ☐ Plan joint meeting with water district reps to address hydrant flow testing and ISO documentation
- ☐ Organize work session to finalize patient tracking sheet and accountability software training with Taktron/FirstNet
- ☐ Follow up on Blue Card training enrollment and ensure completion of 30-hour online module and Dollhouse simulation