

ESCALANTE CITY COUNCIL MEETING
MAY 20, 2025
REGULAR MEETING/ELECTRONIC MEETING – 6:00 P.M.
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST

Mayor Melani Torgersen called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were Mayor Torgersen, Council members Blaine Porter, Sally Orme, Marlene Stowe, City Attorney Barry Huntington and City Recorder Stephanie Steed. Council member Chad Lyman arrived at 6:01 p.m. Council member Lenza Wilson was excused.

Also present were Bill Weppner, Fred Spencer, Jaxen Cottam, Xander Griffin, Artorius Griffin, Coach Scott Dean, Adam Griffin, Victory Crawford, Jen Rasmussen, Landon Carter and Terence Tontlewicz.

Ashley Coombs joined electronically.

Mayor Torgersen led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Council member Porter moved to adopt the agenda as written. Council member Stowe seconded the motion. Motion carried with Council members Stowe, Orme and Porter voting aye.

APPROVAL OF THE MINUTES OF MAY 6, 2025 MEETING

Council member Orme moved to approve the minutes of the May 6, 2025 meeting as written. Council member Stowe seconded the motion. Motion carried with Council members Orme, Stowe and Porter voting aye.

Council member Lyman arrived at this time.

PUBLIC COMMENTS

There were no public comments at this time.

PLANNING AND ZONING ITEMS

PLANNING AND ZONING UPDATES

There were no Planning and Zoning updates at this time.

SCHEDULED ITEMS

ESCALANTE HIGH SCHOOL FOOTBALL PROGRAM – DONATION

XANDER GRIFFIN, ARTORIUS GRIFFIN AND JAXEN COTTAM

Mayor Torgersen explained that the Council asked the Football Program to go look for other donations and come back with a list of needs. Jackson Cottam presented a breakdown of the program's needs to the Council. Mr. Cottam explained they received donations from the Garfield County Commissioners, the Garfield County School District and other businesses in the amount

of around \$45,000.00. Council member Orme expressed a preference for items that benefit the broader community, such as bleachers and a sound system. Mr. Adam Griffin and Coach Scott Dean the football program representatives agree to prioritize their needs within the allocated budget. This item was discussed at length. **Council member Lyman moved to donate \$20,000.00 to the football program, with the stipulation that some of the money be used for bleachers. Council member Stowe seconded the motion. Motion carried with Council members Lyman, Stowe, Porter and Orme voting aye.**

Coach Scott Dean introduced himself as the new head football coach with 42 years of experience. Coach Dean expresses his enthusiasm for working with the boys at the school, emphasizing that his role is to help them and work hard to produce a good team that will make the community proud. Mr. Dean said the first day of required practice is set for July 29th, with the first game scheduled two to three weeks later.

LANDON CARTER & JEN RASMUSSEN – COUNTY WATER METER FOR SINGLE FAMILY RESIDENCE AND SHOP

Council member Porter explained the City will not put a meter on private property. Council member Porter said if approved the meter will be placed at the road, and Mr. Carter will be responsible for the line from the meter to his property. Mr. Carter said he will run the line and get the permits that are needed. **Council member Porter moved to approve the new Water Meter for Mr. Carter and Ms. Rasmussen with the condition that they obtain a building permit within 60 days. Council member Lyman seconded the motion. Motion carried with Council member Orme, Stowe, Porter and Lyman voting aye.**

DEPARTMENT REPORTS

ADMINISTRATIVE

The Administrative Department had nothing to report at this time.

PUBLIC WORKS DEPARTMENT

The Public Works Department was not present at said meeting.

FIRE DEPARTMENT

BILL WEPPNER

Mr. Weppner said since the last meeting the Fire Department reported on a structure fire involving lithium batteries in a solar field outside of town, which took twenty-four man-hours to handle.

Mr. Weppner said the Fire Department is still having problems with radios and pagers.

COUNCIL REPORTS

MAYOR MELANI TORGERSEN

Mayor Torgersen said the fitness equipment for the new wellness center will be here this week. Mayor Torgersen said she is not sure when the dental will be moving into the new building, but she would like to look at scheduling an open house after they move in.

Mayor Torgersen said the Annual Splashpad Day is the first Friday in June with hot dogs, snow cones and music.

COUNCIL MEMBER CHAD LYMAN

Council member Lyman said the county and city employees are chip-sealing the roads on the south side of town. Council member Lyman said he appreciates the county and city public works employees.

Council member Lyman said he was approached by Flint Chynoweth about using water at the Rodeo Grounds for events. Council member Porter said it is not an issue unless the water tanks are low.

COUNCIL MEMBER LENZA WILSON

Council member Wilson was not present at said meeting.

COUNCIL MEMBER BLAINE PORTER

Council member Porter had nothing to report at this time.

COUNCIL MEMBER MARLENE STOWE

Council member Stowe had nothing to report at this time.

COUNCIL MEMBER SALLY ORME

Council member Orme said the scrappers have cleaned up the landfill and it looks good. Council member Orme said she contacted Kelly Shaw at the State about accepting refrigerators at the landfill. Council member Orme explained the City can accept and store refrigerators if we document them properly and suggested hiring someone certified to remove them.

UNPAID BILLS

Council member Porter moved to pay the unpaid bills. Council member Orme seconded the motion. Motion carried with Council members Stowe, Orme, Lyman and Porter voting aye.

EXECUTIVE SESSION

There was no executive session needed at this time.

Council member Stowe moved to adjourn the meeting at 6:29 p.m.

Council member Porter seconded the motion. Motion carried with all in favor.

Stephanie Steed, MMC, UCC
City Recorder

Date minutes approved:

ESCALANTE CITY
ORDINANCE 2025-02

AN ORDINANCE AMENDING ESCALANTE CITY CODE NO.8.04.050, SEWER IMPACT AND CONNECTION FEES AND PROVIDING REPEALER WITHIN THE CITY OF ESCALANTE, STATE OF UTAH.

WHEREAS, the City Council, as the governing body of the City of Escalante, State of Utah, specifically finds that it is in the best interest of the safety and welfare of the citizens of the City of Escalante to amend the following Ordinance; and

WHEREAS, The City Council and Mayor wish to amend such an Ordinance.

NOW THEREFORE, be it ordained by the Council of the Escalante City, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “8.04.050 Fees, Rates And Charges” of the Escalante Municipal Code is hereby *amended* as follows:

AMENDMENT

8.04.050 Fees, Rates And Charges

A. **Billings And Payments:** The city shall, through its properly designated employees, promptly bill all persons, firms, corporations, partnerships and other legal entities for all services furnished by the consolidated city water and sewer system. The form of the statement will show the separate charges due for water supplied and sewer services furnished by the consolidated city water and sewer system. Users shall pay the total sum of water charges and sewer charges. Such charges may not be paid separately. Water services shall be disconnected to any consumer who shall become delinquent for more than ninety (90) days from the date of the billing, in the payment of water or sewer charges.

B. **May Be Established By Resolution:** The rates, penalty fee for delinquency in payment, connection fee, inspection fee, reconnection fees, and other charges incidental to the connection and services from the city water and sewer systems, shall be fixed from time to time by resolution enacted by the city council. The city council may, from time to time, promulgate rules for levying, billing, guaranteeing and collecting charges for culinary water services and all other rules necessary for the management and control of the system. Rates for services furnished shall be uniform with respect to each class or classes of service established or that may hereafter be established. Rates may be established at different levels for premises outside the corporate boundaries of the city.

C. **Fee Specified:**

1. **Water Impact Fees:**

a. Applicants for new water connections in City Limits shall pay an

impact fee of four thousand seven hundred dollars (\$4,700.00) upon approval..

- b. Applicants for new water connections outside of City Limits shall pay an impact fee of five thousand seven hundred dollars (\$5,700.00).

2. Sewer Impact Fees:

- a. Applicants for new sewer connections shall pay an impact fee of five hundred ~~one thousand~~ dollars (\$500.00~~1,000.00~~).

3. Water Connection Fees:

- a. For three-fourth inch (3/4") service (meter installation) - five hundred dollars (\$500.00).
 - b. For service over three-fourth inch (3/4") service - as determined by the city council.
 - c. Applicants for new water connections shall pay a connection fee of one thousand five hundred dollars (\$1,500.00) upon approval. An additional one thousand five hundred dollar deposit (\$1,500) with a minimum of one thousand (\$1000.00) will be assessed for going through an asphalt chip sealed street.
 - d. If a water meter is moved from one location to another on the same property, the fee shall be an additional one thousand dollars (\$1,000.00) to move such meter.
 - e. The city shall approve applications for new water connections only when such a request is accompanied by an approved municipal project approval form for which city water is required. Upon approval, applicant shall have 60 days to obtain a Garfield County Building Permit and pay all fees or applicant will have to reapply for the water connection. The project must be started within a year of approval and have an active County Building Permit or the water connection will go back to the city. Any and all fees paid are non-refundable.
 - f. The city council shall limit the availability of new connections for sale as to not exceed the available water supply and water rights of the city. A permanent minimum water right of .550 gallons per minute shall be required for each connection, active or inactive. The city council may impose moratoriums on the sale of new connections as required for the availability of water and operational integrity of the system.
 - g. A twenty five dollar (\$25.00) fee shall be imposed when the meter is taken out.
 - h. A twenty five dollar (\$25.00) fee shall be imposed when the meter is reinstalled.

4. Sewer Connection Fees:

- a. The city shall approve applications for new sewer connections only when such a request is accompanied by the approved municipal project approval form which city sewer is required. Upon approval,

applicant shall have 60 days to obtain a Garfield County Building Permit and pay all fees or applicant will have to reapply for the sewer connection.

The project must be started within a year of approval and have an active County Building Permit or the sewer connection will go back to the city. Any and all fees paid are non-refundable.

- b. The city council may at any time limit the number of or deny applications for new sewer connections to ensure adequate sewer capacity for the existing users of the system.
- c. Applicants for new sewer connections shall pay a connection fee of one thousand five hundred dollars (~~\$1,000.00~~~~500.00~~). An additional one thousand five hundred dollar deposit (\$1,500) with a minimum of one thousand (\$1000.00) will be assessed for going through an asphalt chip sealed street.

5. User Fees:

a. User Fees Inside City Limits:

- (1) Inactive Water Connections: A monthly rate of the current year rate shall be assessed on each inactive water connection inside city limits. Inactive connections purchased or installed before April 1998 shall only be assessed inactive connection fees after that date. A fee of twenty five dollars (\$25.00) shall be assessed to activate or inactivate any connection. If the owner of a connection is over sixty two (62) years of age the fee to activate or inactivate any connection will be five dollars (\$5.00). Prior to activating any connection, the balance of all fees must be paid in full.
- (2) Active Water Connections: A monthly rate of the current year rate for zero gallons used shall be assessed for each active connection.
- (3) Usage Rates: A monthly rate of one dollar (\$1.00) will be assessed for each one thousand gallons of water used up to ten thousand (10,000) gallons per connection; three dollars (\$3.00) shall be assessed for each additional one thousand (1,000) gallons up to twenty five thousand gallons (25,000); six dollars (\$6.00) shall be assessed for each additional one thousand (1,000) gallons up to fifty thousand gallons (50,000), and nine dollars (\$9.00) shall be assessed for each additional one thousand (1,000) gallons in excess of fifty thousand gallons (50,000). The use of water by the user may be restricted or regulated by the city council in times of drought.

b. User Fees And Restrictions Outside City Limits:

- (1) Inactive Water Connections: A monthly rate of the current year rate shall be assessed on each inactive water connection outside city limits. A fee of twenty five dollars (\$25.00) shall

be assessed to activate or inactivate any connection. If the owner of a connection is over sixty two (62) years of age the fee to activate or inactivate any connection will be five dollars (\$5.00). Prior to activating any connection, the balance of all fees must be paid in full.

- (2) Charges for usage outside the corporate limits of the city shall be the current year rate per month for zero gallons used for each active connection.
- (3) Usage Rates: A monthly rate of one dollar (\$1.00) will be assessed for each one thousand gallons of water used up to ten thousand (10,000) gallons per connection; three dollars (\$3.00) shall be assessed for each additional one thousand (1,000) gallons up to twenty five thousand gallons (25,000); six dollars (\$6.00) shall be assessed for each additional one thousand (1,000) gallons up to fifty thousand gallons (50,000); and nine dollars (\$9.00) shall be assessed for each additional one thousand (1,000) gallons in excess of fifty thousand gallons (50,000). The use of water by the user may be restricted or regulated by the city council in times of drought.

- c. The city council may at any time change rates, eliminate services, restrict the amount of usage or modify any provision, policy or procedure for out of city water use without the need to give such user notice and without hearing. This is a mandatory provision based on the irrevocable, perpetual policy of the city that the municipality has no obligation to deliver water on a permanent, continuing, temporary basis to any user outside the city limits.

6. Advance Payment Privileges:

- a. In the interest of the city saving billing and bookkeeping costs, a user may pay in advance on year's total minimum water and sewer user fees and the user shall be entitled to a twenty dollar (\$20.00) discount for that year.

7. Sewer Rates:

- a. Basis Of User Charge: Each equivalent residential unit (ERU) will be charged ~~twenty seven-thirty~~ dollars (\$3027.00) per month.
- b. Equivalent Residential Unit: An equivalent residential unit is a unit of measurement estimated to equate to an average residential household's use. It is estimated that the average residential household will add approximately ten thousand (10,000) gallons of flow to the wastewater treatment facility monthly. It is impossible to gauge the flow of wastewater from each contributor and it is difficult to measure the flow based on culinary water usage since there are many and varied uses in the city which do not reach the wastewater treatment facility. Therefore, the city has estimated the residential equivalent based on state department of environmental quality estimated quantity

of domestic wastewater (Utah state administrative rules for large underground wastewater disposal systems R317-5, effective date November 15, 1991; tables 5-2).

Equivalent residential units are defined as follows:

Classification Of User	Number Of ERUs
Single-family dwelling	1 per household
Trailer parks - permanent residents	1 per trailer
Recreational vehicle parks: Independent spaces (temporary or transient with sewer connection)	.125 per space
Dependent spaces w/service bldg.with showers	.40 per space
Small/miscellaneous business (flow estimated <10,000 gal/mo)	1 per business
Elementary school (cafeteria, gymnasium and shower)	.05 per person
Secondary school (cafeteria, gymnasium and shower)	.0625 per person
Gas stations and convenience store (estimated 50 vehicles/pump/day)	.125 per vehicle served
Launderette (self-serve) (estimated 30 loads/washer/day)	.125 per load of laundry
Restaurants	.0875 per seat
Motels	.155 per person/day
Churches	1 per estimated 10,000 gal/mo

c. Inactive Services: All sewer services which have been approved and connection fees paid to the city which have not been installed or utilized shall pay seventy five percent (75%) of the base fee of an equivalent residential unit. The charge was determined by a ratio of debt service cost to total costs of the system, estimated as follows:

\$88,431.00 *\$/119,031.00 ** = 75 percent

* debt service

** total annual costs of operation.

- d. Enforcement: The city may discontinue culinary water service and seek restitution in civil court as appropriate for the nonpayment of sewer fees when such payment is delinquent in excess of ninety (90) days.
- e. Annual Review: The monthly charge will be reviewed and calculated once a year in conjunction with the city's annual budgeting procedure.
- f. Special Treatment Of Sewage: Where the sewage which is discharged by any commercial or industrial establishment in the city sanitary sewer system is of such character as to require special treatment or to constitute an unusual or abnormal burden on the disposal facilities, such additional charges shall be assessed as the city council shall determine.
- g. Owner To Bear Cost: Any owner of property who has not made application for connection shall bear the expense of the construction of his own service stub and shall be held responsible for replacing the street to its original condition.
- h. Connection And Fee Required: The city will require that all possible connections that can be served must connect to the system and the connection fee must be paid by the time each connection to the system is made.
- i. Subdivider Responsibility:
 - (1) All charges for each building or water user and all developments within the subdivision shall be paid for by the subdivider, which shall include the city's cost of connections and the prevailing rates for water meters, and the city shall become the owner thereof. Each building or place where water is consumed shall be deemed a separate connection.
 - (2) Subdividers shall provide, at their own expense and upon approval of the city council, all materials, lines, labor, preparations and all other items necessary to establish a water connection from the main water line to the location of the water use, except the city shall provide and install the meter upon payment of the fees and costs provided in this section to be the obligation of the subdivider.

D. Disposition Of Funds: All connection fees and monthly user charges collected under the provisions of this chapter shall be deposited in the city water and sewer system funds and used to meet the operation and maintenance costs of the systems; debt service on obligations appertaining to the construction associated with the completion of the systems; and such other allocations as the city council may by resolution provide.

E. Application For Culinary Water Connection: Any person seeking a water connection shall file with the water department a written signed connection application that can be obtained from the city recorder.

F. Application For Sewer Connection: Any person seeking a sewer connection shall file with the sewer department a written signed connection application that can be obtained

from the city recorder.

G. Irrigation Of Public Schools: Escalante City water rates for the outside irrigation of public schools shall be amended to the following rate structure. The provisions of this paragraph shall not amend rates for connections used for inside domestic usage of public schools or for any other purpose than to benefit the direct irrigation needs of public schools.

1. Base Rate: A base rate of seventeen dollars (\$17.00) shall be assessed monthly and shall entitle the consumer to the use of fifteen thousand (15,000) gallons of water per month.
2. Overage: An overage charge of one dollar (\$1.00) shall be charged for each one thousand (1,000) gallons of overage per month not exceeding four hundred fifty thousand (450,000) gallons. Any water overage in excess of the four hundred fifty thousand (450,000) gallons per month shall be charged five dollars (\$5.00) for each one thousand (1,000) gallons.

Following the enactment of this paragraph G, the Escalante City council may at its discretion, reduce all or portions of water overage charges incurred in 2005 prior to the passage date of this ordinance.

3. Special Requirements: Consumers utilizing this rate shall only use water for irrigation purposes between the hours of six o'clock (6:00) P.M. and ten o'clock (10:00) A.M. and comply with all other usage restriction means implemented by Escalante City.
4. Expiration And Repealer: All provisions of this paragraph G shall expire one year from the date of enactment. Any previous ordinance in conflict is hereby repealed.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED BY THE ESCALANTE CITY COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Stowe	_____	_____	_____	_____
Councilmember Lyman	_____	_____	_____	_____
Councilmember Porter	_____	_____	_____	_____
Councilmember Orme	_____	_____	_____	_____
Councilmember Wilson	_____	_____	_____	_____
Presiding Officer		Attest		

Melani Torgersen, Mayor, Escalante
City

Stephanie Steed, MMC, City
Recorder, Escalante City

ESCALANTE CITY
ORDINANCE 2025-03

**AN ORDINANCE AMENDING ESCALANTE CITY CODE NO. 10.06 BOARD OF
ADJUSTMENTS TO BE THE APPEAL AUTHORITY AND PROVIDING
REPEALER WITHIN THE CITY OF ESCALANTE, STATE OF UTAH.**

WHEREAS, the City Council, as the governing body of the City of Escalante, State of Utah, specifically finds that it is in the best interest of the safety and welfare of the citizens of the City of Escalante to amend the following Ordinance; and

WHEREAS, The City Council and Mayor wish to amend such an Ordinance.

NOW THEREFORE, be it ordained by the Council of the Escalante City, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “10.06 Board Of Adjustment” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06 ~~Board Of Adjustment~~Appeal Authority

SECTION 2: **AMENDMENT** “10.06.010 Board, Number Of Members, Appointments Term And Removal, Vacancies” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.010 ~~Board, Number Of Members, Appointments Term And Removal, Vacancies~~
Appointment

~~The Escalante City Board of Adjustment shall consist of five (5) members, each to be appointed by the Mayor for the term of five (5) years provided that the term of one (1) member shall expire each year. Any member may be removed for cause by the appointing authority upon written charges and after public hearing, if such public hearing is requested. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant. One (1) member, but not more than one (1) of the Escalante City Planning Commission shall be a member of the Escalante City Board of Adjustment. In like manner, one or more alternate members may be appointed by the chief executive officer with the advice of the legislative~~

body for a term of five (5) years.

There is hereby created an Appeal Authority of one person to be appointed by the Mayor with the advice and consent of the City Council. The Appeal Authority may not be a resident of the City, nor have a financial interest in property within the City. It is the intent of the City that the appointed individual will not personally benefit from decisions associated with the interpretation of the ordinances of the City.

SECTION 3: AMENDMENT “10.06.020 Organization” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.020 ~~Organization~~ Term

~~The Escalante City Board of Adjustment shall elect a Chairperson and a Vice Chairperson from among its members, who shall serve for a term of one (1) year and shall adopt rules complying with the ordinances of the legislative body. The appointed Chairperson or Vice-Chairperson shall supervise the affairs of the board of adjustment including calling meetings. The board of adjustment shall adopt administrative rules. The Chairperson or Vice-Chairperson, in absence of the Chairperson, may administer oaths and compel the attendance of witnesses. All meetings of the board shall be open to the public. The board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote indicating such fact, and shall keep records of its examinations and other official actions; all of which shall be filed in the office of the board of adjustment and shall be a public record.~~

The Appeal Authority shall serve until the Appeal Authority position is vacant on account of death, resignation, removal or disqualification. In the event of vacancy, the position of Appeal Authority shall be filled in the same manner as an original appointment.

SECTION 4: AMENDMENT “10.06.040 Quorum” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.040 ~~Quorum~~ 030 Removal

~~A quorum shall be considered three (3) members of the Escalante City Board of Adjustment, and no evidence shall be presented to the Board unless a quorum is present.~~

The appointed Appeal Authority may be removed for cause by the City Council upon written charges, which shall be filed with the Mayor, and after public hearing, if such public hearing is requested by the appointed Appeal Authority.

SECTION 5: AMENDMENT “10.06.030 Powers And Duties” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.~~030~~040 Powers And Duties

- A. The Appeal Authority shall have the following powers and duties:**
 - 1. To act in a quasi-judicial manner; and
 - 2. To serve as the final arbiter of issues involving the interpretation or the application of Land Use Ordinances.
- B. The Appeal Authority shall hear and decide the following:**
 - 1. Requests for variances from the terms of the Land Use Ordinances;
 - 2. Appeals from decisions applying the Land Use Ordinances;
 - 3. Determinations regarding the existence, expansion, or modification of nonconforming uses;
 - 4. Special exceptions to the terms of the zoning ordinance where the City Council has granted jurisdiction to the Appeal Authority to do so, and in the manner so provided; and
- C. The Appeal Authority may not entertain an appeal of a matter in which the Appeal Authority, or any participating member, had first acted as the Land Use Authority.**
- D. The Appeal Authority shall:**
 - 1. Comply with the requirements of Utah Code 52-4, Open and Public Meetings.
 - 2. Keep minutes of its proceedings, including a record of the examination of evidence and other official actions.
- E. The records of the Appeal Authority shall be filed in the City office with the City Recorder and shall be public records. The Escalante City Board of Adjustment shall have the following powers:**
 - A. ~~To hear and decide appeals from zoning decisions applying to the zoning ordinance;~~**
 - B. ~~To hear and decide special exceptions to the terms of this Ordinance upon which such Board is required to pass under the provisions of this Ordinance; and~~**
 - C. ~~To hear and decide variances from the terms of this Ordinance. The Board may grant a variance only if:~~**
 - 1. ~~Literal enforcement of the zoning ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the zoning ordinance; There are special circumstances attached to the property which do not generally apply to other property in the same~~**

~~district;Granting the variance is essential to the enjoyment of a substantial property right possessed by other property in the same district;The variance will not substantially affect the general plan and will not be contrary to the public interest;The spirit of the zoning ordinance is observed and substantial justice done.~~

SECTION 6: AMENDMENT “10.06.060 Vote Necessary For Reversal” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.060 ~~Vote Necessary For Reversal~~Variances

~~The concurring vote of three (3) members of the Escalante City Board of Adjustment shall be necessary to reverse any order, requirement, or determination of any such administrative official, or to decide in favor of the appellant on any matter upon which it is required to pass under this Ordinance or to effect any variation of the provisions of this Ordinance. Decisions of the board become effective at the meeting in which the decision is made, unless a different time is designated in the board's rules or at the time the decision is made.~~

- A. Any person or entity desiring a waiver or modification of the requirements of a Land Use Ordinance as applied to a parcel or property that he owns, leases, or in which he holds some other beneficial interest may apply to the Appeal Authority for a variance from the terms of the ordinance.**
- B. The Appeal Authority shall set a hearing to be held within a reasonable time from the date the request is received. Written notice of the date set for hearing the request shall be mailed to the applicant at least ten (10) days before the hearing date. At the hearing, the requesting party shall appear in person or by agent or by attorney. After the hearing, the Appeal Authority may wholly or partially grant or deny the applicant's request.**
- C. The Appeal Authority may grant a variance only if:**
 - 1. Literal enforcement of the ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the Land Use Ordinances;**
 - 2. There are special circumstances attached to the property that do not generally apply to other properties in the same zone;**
 - 3. Granting the variance is essential to the enjoyment of a substantial property right possessed by other property in the same zone;**
 - 4. The variance will not substantially affect the general plan and will not be contrary to the public interest; and**
 - 5. The spirit of the Land Use Ordinance is observed and substantial justice done.**
- D. In determining whether or not enforcement of the Land Use Ordinance would cause unreasonable hardship, the Appeal Authority may not find an unreasonable hardship**

unless the alleged hardship:

1. Is located on or associated with the property for which the variance is sought; and
2. Comes from circumstances peculiar to the property, not from conditions that are general to the neighborhood.
3. Is not self-imposed or economic.

E. In determining whether or not there are special circumstances attached to the property, the Appeal Authority may find that special circumstances exist only if the special circumstances:

1. Relate to the hardship complained of; and
2. Deprive the property of privileges granted to other properties in the same zone.

F. The applicant shall bear the burden of proving that all of the conditions justifying a variance have been met.

G. Variances run with the land.

H. The Appeal Authority may not grant a use variance.

I. In granting a variance, the Appeal Authority may impose additional requirements on the applicant that will:

1. Mitigate any harmful effects of the variance; or
2. Serve the purpose of the standard or requirement that is waived or modified.

J. The City, or any person adversely affected by any decision of the Appeal Authority, may petition the District Court for a review of the decision, provided the petition is filed with the Court within 30 days after the Appeal Authority has issued its final written decision. In the petition, the appealing party may only allege that the Appeal Authority's decision was arbitrary, capricious, or illegal. The Appeal Authority may, after finding that it is in the best interest of the City to do so, stay its decision pending District Court review.

K. Unless otherwise specified by the Appeal Authority, any order or decision of the Appeal Authority authorizing a variance shall expire if the applicant fails to obtain a building permit within one year from the date of the decision. Any applicant may withdraw a request for variance at any time prior to a decision by the Appeal Authority. No person shall be entitled to claim a refund of costs for any reason.

SECTION 7: AMENDMENT “10.06.070 Appeals To Board-Time-Person Entitled-Transmission Of Papers” of the Escalante Zoning Code is hereby *amended* as follows:

A M E N D M E N T

10.06.070 Appeals To ~~Board-Time-Person Entitled-Transmission Of Papers~~ The Appeal Authority

~~Appeals to the Escalante City Board of Adjustment may be taken by any person aggrieved or by any officer, department, board or bureau of Escalante City affected by any decision of the~~

~~administrative officer in the administration of this Ordinance. Such appeal shall be taken within thirty (30) days as provided by the rules of the Board by filing with the officer from whom the appeal is taken and with the Escalante City Board of Adjustment a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall forthwith transmit to the Escalante City Board of Adjustment all the papers constituting the record upon which the action appealed from was taken.~~

- A. As a condition precedent to judicial review, each adversely affected person may specifically challenge a Land Use Authority's decision, within ten (10) business days of the land use decision and pay the related fee.
- B. The Appeal Authority shall review the matter de novo and determine the correctness of a decision of the Planning and Zoning Commission in its interpretation and application of a Land Use Ordinance.
- C. Only those decisions in which a Planning and Zoning Commission has applied a Land Use Ordinance to a particular application, person or parcel may be appealed to the Appeal Authority.
- D. All documents and exhibits constituting the record upon which the action appealed was made shall be presented to the City Recorder with the application for hearing.
- E. For every appeal, the applicant shall present to the Appeal Authority every theory of relief that it can raise in District Court.
- F. The notice of appeal shall specifically allege the error which was made in the order, requirement, recommendation, decision, or determination made by an official or officials in the administration or interpretation of the land use ordinances. A notice of appeal failing to allege such error or specify the grounds for appeal may be summarily dismissed by the Appeal Authority, with or without prejudice.
- G. The Appeal Authority shall set the appeal hearing to be held within a reasonable time from the date the appeal is received. Written notice of the date set for hearing the appeal shall be mailed to the applicant at least ten (10) days before the appeal hearing date. At the hearing, the party appealing shall appear in person or by agent or by attorney.
- H. The Appeal Authority shall conduct each appeal and variance request as described by this Chapter.
- I. The person or entity who filed the appeal has the burden of proving that the Planning and Zoning Commission erred.
- J. The Appeal Authority shall respect the due process rights of each of the participants.
- K. The Appeal Authority shall issue a written decision within a reasonable time after the hearing.
- L. Any applicant may withdraw an appeal at any time prior to a decision by the Appeal Authority. No person shall be entitled to claim a refund of costs for any reason.

SECTION 8: AMENDMENT "10.06.100 Rules" of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.~~100 Rules~~080 Interpretation Of Land Use Ordinance

- A. Any person alleging there was an error in any order, requirement, decision, or determination made by the Planning and Zoning Commission in the administration or interpretation of the Land Use Ordinance may request an interpretation and decision from the Appeal Authority.
- B. The Appeal Authority will overturn decisions of the Planning and Zoning Commission only as follows:
 - 1. If the decision or requirement by the Planning and Zoning Commission conflicts with the intent or literal interpretation of the Land Use Ordinances; or
 - 2. If the decision or requirement by the Planning and Zoning Commission conflicts with state or local laws.
- C. In some instances, the Appeal Authority may not fully understand the intent of an ordinance or requirement placed upon any person(s) by the Planning and Zoning Commission. Under these circumstances the Appeal Authority may obtain a decision from the City Council prior to making a final decision (if applicable).
 - 1. If the Appeal Authority requires an interpretation from the City Council, the Appeal Authority shall make a final decision within ten (10) days after that interpretation is given.

SECTION 9: AMENDMENT “10.06.080 Stay Off Proceeding Pending Appeal” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.~~080~~090 Stay Off Proceeding Pending Appeal

An appeal stays all proceedings in furtherance of the action appealed from, unless the officer from whom the appeal is taken certifies to the ~~Escalante City Board of Adjustment Appeal Authority~~ after the notice of appeal shall have been filed with him or her that by reason of facts stated in the certificate a stay would in his or her opinion cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by restraining order which may be granted by the ~~Escalante City Board of Adjustment Appeal Authority~~ or by district court on application and notice and on due cause shown.

SECTION 10: AMENDMENT “10.06.090 Decision On Appeal” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.~~990~~100 Decision On Appeal

~~In exercising the above-mentioned powers~~ After hearing the appeal, the ~~Escalante City Board of Adjustment~~ Appeal Authority may in conformity with the provisions of this Ordinance reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and may make such other, requirement, decision, or determination as ought to be made.

SECTION 11: AMENDMENT “10.06.110 Judicial Review Of Board's Decistion - Time Limitations” of the Escalante Zoning Code is hereby *amended* as follows:

AMENDMENT

10.06.110 Judicial Review Of Board's Decistion - Time Limitations

The Escalante City Council or any person aggrieved by any decision of the ~~Escalante City Board of Adjustment~~ Appeal Authority may have and maintain a plenary action for relief there from in any court of competent jurisdiction; provided, petition for such relief is presented to the court within thirty (30) days after the filing of such decision in the office of the ~~Board~~ Appeal Authority.

PASSED AND ADOPTED BY THE ESCALANTE CITY COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Stowe	_____	_____	_____	_____
Councilmember Lyman	_____	_____	_____	_____
Councilmember Porter	_____	_____	_____	_____
Councilmember Orme	_____	_____	_____	_____
Councilmember Wilson	_____	_____	_____	_____
Presiding Officer		Attest		

Melani Torgersen, Mayor, Escalante City

Stephanie Steed, MMC, City Recorder, Escalante City

ESCALANTE CITY
ORDINANCE 2025-04

**AN ORDINANCE AMENDING ESCALANTE ORDINANCE 2008-02 AND
PROVIDING REPEALER WITHIN THE CITY OF ESCALANTE, STATE OF UTAH.**

WHEREAS, the City Council, as the governing body of the City of Escalante, State of Utah, specifically finds that it is in the best interest of the safety and welfare of the citizens of the City of Escalante to amend the following Ordinance; and

NOW THEREFORE, be it ordained by the Council of the Escalante City, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “5.08.040 Alcohol In City Owned Buildings Or City Premises” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.08.040 Alcohol In City Owned Buildings Or City Premises

- A. No person or entity may use, consume or possess any alcoholic beverage inside a public building located in Escalante City that is owned by Escalante City.
- B. A violation of this Ordinance shall constitute a Class B Misdemeanor.

AFTER AMENDMENT

5.08.040 Alcohol In City Owned Buildings Or City Premises

- A. No person or entity may use, consume or possess any alcoholic beverage inside a public building located in Escalante City that is owned by Escalante City or on Escalante City owned premises unless that person or entity first receives a permit or expresses written consent by the City Mayor or the City Council.
- B. A violation of this Ordinance shall be an infraction. ~~constitute a Class B Misdemeanor.~~

SECTION 2: REPEALER CLAUSE Any previously enacted ordinances or parts thereof which are inconsistent with this ordinance are hereby repealed, but only to the extent that they are inconsistent with this ordinance. The repealer shall not, however, be construed to revive any ordinance heretofore repealed.

SECTION 3: SEVERABILITY CLAUSE If any provision of this ordinance is declared invalid or inoperative by a court of competent jurisdiction, the remainder shall not be affected thereby and effect shall be given to the intent manifested by the portion held invalid or inoperative.

SECTION 4: EFFECTIVE DATE The City Council of Escalante City, State of Utah, has determined that the public health, safety and welfare requires that this Ordinance take effect immediately. Therefore, this Ordinance shall become effective immediately upon passage and publication as required by law.

SECTION 5: PARAGRAPH HEADINGS The paragraph headings used herein are for convenience only and shall not be considered in the interpretation of this Ordinance.

PASSED AND ADOPTED BY THE ESCALANTE CITY COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Stowe	_____	_____	_____	_____
Councilmember Lyman	_____	_____	_____	_____
Councilmember Porter	_____	_____	_____	_____
Councilmember Orme	_____	_____	_____	_____
Councilmember Wilson	_____	_____	_____	_____
Presiding Officer		Attest		

Melani Torgersen, Mayor, Escalante City

Stephanie Steed, MMC, City Recorder, Escalante City

ESCALANTE CITY
ORDINANCE 2025-05

AN ORDINANCE ADOPTING ESCALANTE ORDINANCE 8.20 GREASE TRAP REQUIREMENTS AND PROVIDING REPEALER WITHIN THE CITY OF ESCALANTE, STATE OF UTAH.

WHEREAS, the City Council, as the governing body of the City of Escalante, State of Utah, specifically finds that it is in the best interest of the safety and welfare of the citizens of the City of Escalante to adopt the following Ordinance; and

WHEREAS, The City Council and Mayor wish to adopt such an Ordinance.

NOW THEREFORE, be it ordained by the Council of Escalante City, in the State of Utah, as follows:

SECTION 1: **ADOPTION** “8.20.010 General Purpose” of the Escalante Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

8.20.010 General Purpose (Non-existent)

AFTER ADOPTION

8.20.010 General Purpose(*Added*)

The purpose of this chapter is to require equipment for certain sewer users to prevent the introduction of harmful materials into the municipal sewer system.

SECTION 2: **ADOPTION** “8.20.020 Definitions” of the Escalante Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

8.20.020 Definitions (Non-existent)

AFTER ADOPTION

8.20.020 Definitions(*Added*)

As used in this chapter, unless the context otherwise indicates, the following words shall mean:

FOOD SERVICE ESTABLISHMENT: Any commercial, institutional, or governmental municipal sewer user which utilizes food processing or permanent food service facilities. Car washes, vehicle repair facilities with floor drains and similar occupancies are included in this definition. Current Utah statutes and rules shall be used to determine when grease traps shall be required.

GREASE: Any animal, plant, or mineral based fats, oils, greases, and sand which may be introduced into the Escalante City municipal sewer system.

GREASE TRAP: Is any interceptor, trap, or similar device recognized by the International Building Code and the state of Utah as suitable for the Purpose as defined by those bodies and constructed and operated to appropriate standards.

SECTION 3: ADOPTION “8.20.030 Installation And Inspection” of the Escalante Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

8.20.030 Installation And Inspection (Non-existent)

AFTER ADOPTION

8.20.030 Installation And Inspection(*Added*)

- A. Within one year of the passage of this ordinance, commercial sewer users with services as defined by this ordinance shall have installed grease traps in accordance with applicable state statutes and regulations. Escalante City Shall inform all sewer users impacted by this ordinance of their responsibilities and requirements as soon as possible after the passage of this ordinance.
- B. The commercial sewer user shall be responsible for all costs of construction, operation, and maintenance of said trap.
- C. The commercial sewer user shall keep written record of disposal and have it available to the City upon request.
- D. Escalante city shall inspect all such taps after installation and may at any reasonable time thereafter to verify operational compliance.
- E. Grease traps shall not be required in private residences.

SECTION 4: ADOPTION “8.20.040 Enforcement” of the Escalante Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

8.20.040 Enforcement (Non-existent)

AFTER ADOPTION

8.20.040 Enforcement(*Added*)

- A. Any municipal sewer user who discharges greases into the system intentionally or by negligence shall be liable for the full cost of cleanup and remediation of the system as determined by Escalante City.**
- B. Any sewer user required to have grease traps which does not comply with any requirements of this ordinance shall be guilty of a infraction.**

SECTION 5: REPEALER CLAUSE Any previously enacted ordinances or parts thereof which are inconsistent with this ordinance are hereby repealed, but only to the extent that they are inconsistent with this ordinance. The repealer shall not, however, be construed to revive any ordinance heretofore repealed.

SECTION 6: SEVERABILITY CLAUSE If any provision of this ordinance is declared invalid or inoperative by a court of competent jurisdiction, the remainder shall not be affected thereby and effect shall be given to the intent manifested by the portion held invalid or inoperative.

SECTION 7: EFFECTIVE DATE The City Council of Escalante City, State of Utah, has determined that the public health, safety and welfare requires that this Ordinance take effect immediately. Therefore, this Ordinance shall become effective immediately upon passage and publication as required by law.

PASSED AND ADOPTED BY THE ESCALANTE CITY COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Stowe	_____	_____	_____	_____
Councilmember Lyman	_____	_____	_____	_____
Councilmember Porter	_____	_____	_____	_____
Councilmember Orme	_____	_____	_____	_____
Councilmember Wilson	_____	_____	_____	_____
Presiding Officer		Attest		

Melani Torgersen, Mayor, Escalante
City

Stephanie Steed, MMC, UCC, City
Recorder, Escalante City

ESCALANTE CITY
ORDINANCE 2025-06

**AN ORDINANCE AMENDING ESCALANTE, UTAH ORDINANCE NO. 2022-01
WITHIN ESCALANTE, STATE OF UTAH.**

WHEREAS, the Escalante City Council, as the governing body of Escalante, State of Utah, specifically finds that it is in the best interest of the safety and welfare of the citizens of the City of Escalante, to amend Business License Ordinance Number 2022-01.

WHEREAS, The City Council and Mayor wish to adopt such an Ordinance.

NOW THEREFORE, be it ordained by the Council of the Escalante City, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “3.04.010 Definitions - General License Provisions” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.010 Definitions - General License Provisions

For the purposes of this chapter, the following terms shall have the following meanings:

BUSINESS: Any enterprise carried on for the purpose of gain or economic profit, except the acts of employees rendering services for employers.

PERSON: Any individual, receiver, assignee, trustee in bankruptcy, trust, estate, firm, partnership, joint venture, club, company, business trust, corporation, association, society or other group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit or otherwise.

AFTER AMENDMENT

3.04.010 Definitions - General License Provisions

For the purposes of this chapter, the following terms shall have the following meanings:

BUSINESS: Any enterprise carried on for the purpose of gain or economic profit, except the acts of employees rendering services for employers. **PERSON:** Any individual, receiver, assignee, trustee in bankruptcy, trust, estate, firm, partnership, joint venture, club, company, business trust, corporation, association, society or other group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit or otherwise.

BUSINESS. All activities engaged in within this City carried on for the purpose of gain or economic profit, except farming and ranching operations. Wholesale operations are also excluded if no place of business is maintained in the City.

PLACE OF BUSINESS. Each separate location maintained or operated within Escalante, Utah from which business activity is conducted or transacted.

SECTION 2: AMENDMENT “3.04.020 License Required; Failure To Comply” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.020 License Required; Failure To Comply

- A. License Required: Unless exempted by state, federal or local law, it shall be unlawful for any person to engage in business within the city, whether on a temporary or permanent basis, without first procuring the license required by this chapter. All licenses issued under the provisions of this title are nontransferable and expire on December 31 of each year.
- B. Double Fee For Failure To Comply: Unless exempted by state, federal or local law, any person who engages in business prior to submitting a completed application and payment of all fees shall pay double the specified fee for said license. The payment of such double fee shall not relieve any person from fully complying with all the requirements of the law, nor from any other prescribed penalties.

AFTER AMENDMENT

3.04.020 License Required; Failure To Comply

- A. ~~License Required: Unless exempted by state, federal or local law, it shall be unlawful for any person to engage in business within the city, whether on a temporary or permanent basis, without first procuring the license required by this chapter. All licenses issued under the provisions of this title are nontransferable and expire on December 31 of each year. Double Fee For Failure To Comply: Unless exempted by state, federal or local law, any person who engages in business prior to submitting a completed application and payment of all fees shall pay double the specified fee for said license. The payment of such double fee shall not relieve any person from fully complying with all the requirements of the law, nor from any other prescribed penalties.~~

SECTION 3: AMENDMENT “3.04.030 Application For License” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.030 Application For License

- A. Required: Applications for business licenses shall be made in writing to the mayor, or his or her designee. Each application shall state the name of the applicant, the location of the business, if any, the fee to be paid, the name and address of the business agent residing in the city who is authorized to receive service of process and any communication regarding the applicant's license number, if applicable, and state real estate broker's license number, if applicable, and shall contain such additional information as may be needed for the purpose of issuing the license. Any change in the above information furnished by the applicant shall be forwarded in writing, within ten (10) days of the change, to the mayor, or his or her designee.
- B. Fee Included: The applicant must include the fee designated on the business license fee schedule with his or her completed application.

AFTER AMENDMENT

3.04.030 Application For License

- A. ~~Required: Applications for business licenses shall be made in writing to the mayor, or his or her designee. Each application shall state the name of the applicant, the location of the business, if any, the fee to be paid, the name and address of the business agent residing in the city who is authorized to receive service of process and any communication regarding the applicant's license number, if applicable, and state real estate broker's license number, if applicable, and shall contain such additional information as may be needed for the purpose of issuing the license. Any change in the above information furnished by the applicant shall be forwarded in writing, within ten (10) days of the change, to the mayor, or his or her designee.~~ Fee Included: The applicant must include the fee designated on the business license fee schedule with his or her completed application.

A. Applications for a business license shall include the following information:

- 1. general applicant information;**
- 2. general business information, including applicable sales and use tax, transient room tax, and/or restaurant tax numbers issued from the Utah State Tax Commission; and**
- 3. payment of the business license application fee as outlined in the Escalante, Utah Fee Resolution.**

B. Upon staff approval, the City Clerk shall add the business license application to the agenda for the next regularly scheduled City Council meeting.

- C. The City Council shall consider each application individually. If the City Council rejects any application, it must state its reason for doing so with particularity in a letter to the applicant. If the City Council accepts any application, the City Clerk may issue a business license to the applicant upon receipt of the business license fee.
- D. The approval of a business license application by the City Council shall be the final authorization for said entity to conduct business. No business license shall be approved by the City Council until all other applicable City department and external approvals (local or State health departments, State or Federal agencies, other permits or licenses, etc.) have been granted.

SECTION 4: AMENDMENT “3.04.040 Fee For License” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.040 Fee For License

- A. **Imposed:** There is hereby imposed and levied an annual business license fee on the types of businesses and in the amounts described in the business license fee schedule, as follows:

Category	Base	Police	Fire	Total
General business	\$25.00	\$10.00	\$10.00	\$45.00
Home occupation B (no inspections required)	\$20.00			\$20.00
Temporary/Special Events (fruit stand, fireworks, craft fair, etc.)	\$0.00			\$0.00

- B. **Refund Of Fee; Conditions:** Unless otherwise provided herein, no business license fee is refundable for any reason whatsoever once the license has been issued. If a license is denied, the applicant shall be entitled to a refund of the amount paid in excess of twenty five dollars (\$25.00), which shall be retained to offset application processing costs.
- C. **Exceptions To Fee:** No business license fee shall be imposed under this section upon the following persons or businesses:
 1. Any person engaged in business for solely religious, charitable, eleemosynary, or other types of strictly nonprofit purposes, who is tax exempt in such

activities under the laws of the United States and the state of Utah, nor shall any business license fee be imposed on any person engaged in a business specifically exempted from municipal taxation and fees by the laws of the United States or the state of Utah; nor shall any business license fee be imposed on any nonprofit corporation duly incorporated according to the provisions of the Utah nonprofit corporation and cooperative association act.

2. Any insurance company or agent, for so long as state law exempts them.
3. Any contractor holding a valid license issued by the local jurisdiction in which the licensee has its principal place of business, and by the state under the Utah Code 58-55, Part 3.
4. Any alarm company holding a valid business license issued by the local jurisdiction in which the licensee has its principal place of business.
5. An owner of a building containing two (2) or fewer rental dwellings.
6. Any tow truck motor carrier holding a valid business license to perform tow truck service issued by the local jurisdiction in which the licensee has its principal place of business unless the tow truck business is also physically located in the city.
7. Any sales or merchandise damaged by smoke or fire or of bankrupt concerns, where such stocks have been acquired from merchants of the city theretofore, regularly licensed and engaged in business; provided, however, no such stocks or merchandise shall be augmented by other goods.
8. Any person who sells his/her own property which was not acquired for resale, barter or exchange and who does conduct such sales or act as a participant by furnishing goods in such a sale more than twice during any calendar year.
9. Any person selling surplus household goods or furnishings at a private residence in the garage or yard, if such a garage sale is held no more frequently than three (3) days in any one calendar quarter at the same residence.
10. Any resident of the municipality to operate a home-based business, unless the combined offsite impact of the home-based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.

D. Due And Payable: The annual business license fee shall be due and payable to the city on or before January 1 of each year for license renewals. If the license renewal fee is not paid on or before January 15 of the year in which the renewal license is due, there shall be a business license enforcement fee imposed of twenty five percent (25%) of the license fee imposed by this section or twenty five dollars (\$25.00), whichever is greater. If the license renewal fee is not paid in full on or before February 15 of the year in which the renewal fee is due, the business license enforcement fee shall be increased to fifty percent (50%) of the license fee imposed by this chapter or twenty five dollars (\$25.00), whichever is greater. If the renewal license fee is not paid on or before March 1 of the year in which the renewal license fee is due, the business license enforcement fee shall be increased to one hundred percent (100%) of the license fee imposed by this chapter. Previously unlicensed businesses shall be issued a license for the unexpired portion of the calendar year in which issued unless prorated to include

the following year.

E. Fee Declared Debt; Collection: Any license or tax due and unpaid under this title and all penalties thereon shall constitute a debt to the city and may be collected by court proceedings in the same manner as any other debt, or may be turned over to a collection agency, which remedy shall be in addition to all other existing remedies.

AFTER AMENDMENT

3.04.040 Fee For License

A. Imposed: There is hereby imposed and levied an annual business license fee on the types of businesses and in the amounts described in the Escalante City business license fee schedule ~~as follows:~~

~~Refund Of Fee; Conditions: Unless otherwise provided herein, no business license fee is refundable for any reason whatsoever once the license has been issued. If a license is denied, the applicant shall be entitled to a refund of the amount paid in excess of twenty five dollars (\$25.00), which shall be retained to offset application processing costs. Exceptions To Fee: No business license fee shall be imposed under this section upon the following persons or businesses: Due And Payable: The annual business license fee shall be due and payable to the city on or before January 1 of each year for license renewals. If the license renewal fee is not paid on or before January 15 of the year in which the renewal license is due, there shall be a business license enforcement fee imposed of twenty five percent (25%) of the license fee imposed by this section or twenty five dollars (\$25.00), whichever is greater. If the license renewal fee is not paid in full on or before February 15 of the year in which the renewal fee is due, the business license enforcement fee shall be increased to fifty percent (50%) of the license fee imposed by this chapter or twenty five dollars (\$25.00), whichever is greater. If the renewal license fee is not paid on or before March 1 of the year in which the renewal license fee is due, the business license enforcement fee shall be increased to one hundred percent (100%) of the license fee imposed by this chapter. Previously unlicensed businesses shall be issued a license for the unexpired portion of the calendar year in which issued unless prorated to include the following year. Any person engaged in business for solely religious, charitable, eleemosynary, or other types of strictly nonprofit purposes, who is tax exempt in such activities under the laws of the United States and the state of Utah, nor shall any business license fee be imposed on any person engaged in a business specifically exempted from municipal taxation and fees by the laws of the United States or the state of Utah; nor shall any business license fee be imposed on any nonprofit corporation duly incorporated according to the provisions of the Utah nonprofit corporation and cooperative association act. Any insurance company or agent, for so long as state law exempts them. Any contractor holding a valid license issued by the local jurisdiction in which the licensee has its principal place of business, and by the state under the Utah Code 58-55, Part 3. Any alarm company holding a valid business license issued by the local jurisdiction in which the licensee has its principal place of business. An owner of a building containing two (2) or fewer rental dwellings. Any tow truck motor carrier~~

~~holding a valid business license to perform tow truck service issued by the local jurisdiction in which the licensee has its principal place of business unless the tow truck business is also physically located in the city. Any sales or merchandise damaged by smoke or fire or of bankrupt concerns, where such stocks have been acquired from merchants of the city theretofore, regularly licensed and engaged in business; provided, however, no such stocks or merchandise shall be augmented by other goods. Any person who sells his/her own property which was not acquired for resale, barter or exchange and who does conduct such sales or act as a participant by furnishing goods in such a sale more than twice during any calendar year. Any person selling surplus household goods or furnishings at a private residence in the garage or yard, if such a garage sale is held no more frequently than three (3) days in any one calendar quarter at the same residence. Any resident of the municipality to operate a home-based business, unless the combined offsite impact of the home-based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.~~ Category Base Police Fire Total General business \$25.00 \$10.00 \$10.00 \$45.00

~~Home occupation B (no inspections required) \$20.00
\$20.00 Temporary/Special Events (fruit stand, fireworks, craft fair, etc.) \$0.00
\$0.00 Fee Declared Debt; Collection: Any license or tax due and unpaid under this title and all penalties thereon shall constitute a debt to the city and may be collected by court proceedings in the same manner as any other debt, or may be turned over to a collection agency, which remedy shall be in addition to all other existing remedies.~~

SECTION 5: AMENDMENT “3.04.050 Notice To Applicant Of Issuance Or Denial” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.050 Notice To Applicant Of Issuance Or Denial

The city shall notify the applicant of:

- A. the denial of a license and the reason for such denial; or
- B. the issuance of the license.

AFTER AMENDMENT

3.04.050 Notice To Applicant Of Issuance Or Denial

~~The city shall notify the applicant of: the denial of a license and the reason for such denial; or the issuance of the license.~~

SECTION 6: AMENDMENT “3.04.060 Certificate Issued; Information Required” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.060 Certificate Issued; Information Required

All license certificates shall be issued under the seal of the city and shall contain the following information:

- A. The name of the person to whom such certificate has been issued;
- B. The name of the business, if applicable;
- C. The type of license; and
- D. The term of the license with commencement and expiration dates.

AFTER AMENDMENT

3.04.060 Certificate Issued; Information RequiredBusiness License

- A. All license certificates shall be issued under the seal of the city and shall contain the following information:
 1. The name of the person to whom such certificate has been issued;
 2. The name of the business, if applicable;
 3. The type of business activity;
 4. location of business
 5. City assigned business license number;
 6. The name of the business, if applicable; The term of the license with commencement and expiration dates.
- B. Every business license shall be displayed in a conspicuous place of the building, room or office of the place where the business is carried on.
- C. No license granted or issued under any of the provisions of any ordinance of the City shall be in any manner assignable or transferable or authorize any person other than the person therein mentioned or named to do business.
- D. A business license may be revoked or denied by the City Council for:
 1. The failure of the licensee or applicant to comply with the requirements of this or any other City Ordinance, or with the requirements of any State law;
 2. Unlawful activities conducted or permitted on the premises where the business is conducted;
 3. Failure to provide proof to the Clerk’s Office that the associated business is current on all applicable Utah State tax filing and payment confirmations;
 4. any other violation of this Ordinance, other applicable City Ordinance or State or Federal law.
- E. A separate license must be obtained for each separate place of business in the City.
- F. Wherever any person is engaged in two or more businesses within the same location in

the City, such person shall not be required to obtain a separate license for conducting each of such businesses, but shall be issued one license which shall specify on its face all of such businesses.

- G. Where two or more persons conduct separate businesses at the same location, each shall obtain a license for their respective business.
- H. Business licenses shall be valid only for the year they are issued in and shall expire on December 31st of each year. Business licenses shall be renewed annually in accordance with this Ordinance.
- I. The City may issue temporary business licenses may be issued by the City Clerk upon staff approval and payment of the temporary business license application fee as outlined in the Escalante, Utah Fee Resolution.
 - 1. City Council approval shall not be required for temporary business license applications.
 - 2. Persons operating temporary businesses must have a temporary license at the location of their business.

A. The type of license; and

B. The term of the license with commencement and expiration dates.

SECTION 7: AMENDMENT “3.04.070 Inspections” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.070 Inspections

- A. Authority Of City: The city may at any time inspect the business premises during normal business hours or request business documents to verify information offered in a new application or by an existing licensee.
- B. Code Compliance: Prior to the issuance of a license to engage in a business not previously licensed at that location, or a business with a change of location, the applicant shall permit inspection of the prospective place of business to ensure compliance with building, fire and health codes. Businesses licensed within the city may be inspected periodically for compliance with building, fire, health codes and any conditions that were applied to the business license during approval. Failure to comply with city codes may result in revocation of the business license.

AFTER AMENDMENT

3.04.070 Inspections

- A. Authority Of City: The city may at any time inspect the business premises during

~~normal business hours or request business documents to verify information offered in a new application or by an existing licensee. Code Compliance: Prior to the issuance of a license to engage in a business not previously licensed at that location, or a business with a change of location, the applicant shall permit inspection of the prospective place of business to ensure compliance with building, fire and health codes. Businesses licensed within the city may be inspected periodically for compliance with building, fire, health codes and any conditions that were applied to the business license during approval. Failure to comply with city codes may result in revocation of the business license.~~

SECTION 8: AMENDMENT “3.04.090 Display Of License” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.090 Display Of License

Every licensee shall keep his/her license displayed and exhibited in a conspicuous place within the business while the license is in force. Every licensee that does not have a fixed place of business shall carry such license with him at all times while carrying on the business for which the license is issued and shall produce the license for inspection when requested to do so.

AFTER AMENDMENT

3.04.090 Display Of License

~~Every licensee shall keep his/her license displayed and exhibited in a conspicuous place within the business while the license is in force. Every licensee that does not have a fixed place of business shall carry such license with him at all times while carrying on the business for which the license is issued and shall produce the license for inspection when requested to do so.~~

Every business license shall be displayed in a conspicuous place of the building, room or office of the place where the business is carried on.

SECTION 9: AMENDMENT “3.04.100 Branch Establishments” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.100 Branch Establishments

A separate license must be obtained for each branch establishment or separate location in which business is engaged in, within the city, as if such branch establishment or location were a separate business. Each license authorizes the licensee to engage only in the business licensed at the location and in the manner designated in such license.

AFTER AMENDMENT

3.04.100 Branch Establishments

A separate license must be obtained for each branch establishment or separate location in which business is engaged in, within the city, as if such branch establishment or location were a separate business. Each license authorizes the licensee to engage only in the business licensed at the location and in the manner designated in such license.

SECTION 10: AMENDMENT “3.04.120 Renewal Of License Certificate”
of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.120 Renewal Of License Certificate

Upon receipt of the license fee, the city shall issue a license certificate for renewal, valid through December 31 of the fee year.

AFTER AMENDMENT

3.04.120 Renewal Of License Certificate

~~Upon receipt of the license fee, the city shall issue a license certificate for renewal, valid through December 31 of the fee year.~~

A. Renewals for a business license shall include the following information:

1. The licensee shall provide proof to the Clerk’s Office that the associated business is current on all applicable Utah State tax filing and payment confirmations; and
2. The licensee shall pay the nonrefundable processing fee upon submittal of the business license renewal application to the City Clerk’s Office as outlined in the Escalante, Utah Fee Resolution.
3. The City Clerk’s Office shall ensure applicable Utah State tax filing and payment confirmations are completely current, and the business license

renewal application fee is paid prior to issuance of the new business license.

SECTION 11: AMENDMENT “3.04.140 Appeal Of Denial” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.140 Appeal Of Denial

A license denial may be appealed to the city council by following the procedures set forth in ECC 1.16.030.

AFTER AMENDMENT

3.04.140 Appeal Of Denial

Appeals from land use decisions made under this Ordinance shall be governed by the Escalante, Utah Code and State law. ~~A license denial may be appealed to the city council by following the procedures set forth in ECC 1.16.030.~~

SECTION 12: AMENDMENT “3.04.130 Denial Or Revocation; Conditions” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.130 Denial Or Revocation; Conditions

The city may deny or revoke a license if the applicant:

- A. Has obtained a license by fraud or deceit;
- B. Has failed to pay personal property taxes or other required taxes or fees imposed by the city; or
- C. Has violated the laws of the state of Utah, the United States government, or the ordinances of the city governing operation of the business for which the applicant is applying for the license.

AFTER AMENDMENT

3.04.130 Denial Or Revocation; Conditions

~~The city may deny or revoke a license if the applicant: Has obtained a license by fraud or deceit; Has failed to pay personal property taxes or other required taxes or fees imposed by the city; or Has violated the laws of the state of Utah, the United States government, or the ordinances of the city governing operation of the business for which the applicant is applying for the license.~~

SECTION 13: AMENDMENT “3.04.150 Penalty” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

3.04.150 Penalty

Any previously licensed business cited for engaging in business in violation of this chapter shall have five (5) days from the date of citation to comply with this law. Failure of the licensee to comply within five (5) days of the date of citation will subject the business to closure and will subject the licensee to all applicable civil and criminal penalties. Engaging in business in violation of this chapter is a class B misdemeanor and, upon conviction, subjects the violator to penalty as provided in ECC 1.16.010.

AFTER AMENDMENT

3.04.150 Penalty

PROHIBITED ACT. Any person found guilty of violating any part of this Ordinance, either by failing to do those acts required herein or by doing a prohibited act, shall be guilty of a Class B Misdemeanor. Each day such violation is committed or permitted to continue shall constitute a separate violation. Nothing in this Section is intended nor shall be construed as limiting the methods of enforcement available to the City under Escalante, Utah Code or State law.

LATE PENALTY. Any license fee due on January 1st that is paid later than January 30th, of any license year shall be considered late, and a late penalty of an additional \$100.00 shall be assessed for each renewal application.

ENFORCEMENT. The City Council shall not issue a business license to any person or entity that fails to comply with the provisions of this Ordinance. Any business operating within the City of Escalante, Utah without an approved business license shall be officially served by the Sheriff’s Department and ordered to cease and desist operations immediately. The City Council may consider revocation of a business license at any time.

~~**Any previously licensed business cited for engaging in business in violation of this chapter shall have five (5) days from the date of citation to comply with this law. Failure of the licensee to comply within five (5) days of the date of citation will subject the business to closure and**~~

~~will subject the licensee to all applicable civil and criminal penalties. Engaging in business in violation of this chapter is a class B misdemeanor and, upon conviction, subjects the violator to penalty as provided in ECC 1.16.010.~~

SECTION 14: EFFECTIVE DATE The City Council of Escalante City, State of Utah, has determined that the public health, safety and welfare requires that this Ordinance take effect immediately. Therefore, this Ordinance shall become effective immediately upon passage and publication as required by law.

PASSED AND ADOPTED BY THE ESCALANTE CITY COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Stowe	_____	_____	_____	_____
Councilmember Lyman	_____	_____	_____	_____
Councilmember Porter	_____	_____	_____	_____
Councilmember Orme	_____	_____	_____	_____
Councilmember Wilson	_____	_____	_____	_____
Presiding Officer		Attest		

Melani Torgersen, Mayor, Escalante City

Stephanie Steed, MMC, UCC, City Recorder, Escalante City

**RESOLUTION 2025-07
TO REVISE THE ESCALANTE CITY 2024-2025 GENERAL FUND**

The purpose of opening the General Fund budget for 2024-2025 is to add in unexpected revenue and expenditures.

GENERAL FUND SUMMARY REVENUE

TAXES	\$ 695,000.00
LICENSES & PERMITS	\$ 9,060.00
INTERGOVERNMENTAL	\$ 470,756.00
INTEREST	\$ 180,000.00
MISC. REVENUE	\$ 47,000.00
FIRE DONATION	\$ 2,200.00
CONTRIBUTIIONS AND TRANSFERS	\$ 7,750.00
 TOTAL GENERAL FUND REVENUE	 \$ 1,411,766.00

GENERAL FUND EXPENDITURES

LEGISLATIVE	\$ 30,500.00
ADMINISTRATIVE	\$ 514,623.00
POLICE	\$ 57,000.00
FIRE DEPARTMENT	\$ 123,950.00
STREET DEPARTMENT	\$ 516,693.00
PARKS & RECREATION	\$ 169,000.00
 TOTAL GENERAL FUND EXPENDITURES	 \$ 1,411,766.00

RESOLUTION 2025-07
TO REVISE THE ESCALANTE CITY 2024-2025 MUNICIPAL BUILDING
AUTHORITY FUND

The purpose of opening the Municipal Building Authority budget for 2024-2025 is to add in unexpected revenue and expenditures.

MUNICIPAL BUILDING AUTHORITY SUMMARY REVENUE

INTERGOVERNMENTAL REVENUES	\$1,540,000.00
MISCELLANEOUS REVENUE	\$ 806,750.00
TOTAL MUNICIPAL BUILDING AUTHORITY FUND REVENUE	\$ 2,346,750.00

MUNICIPAL BUILDING AUTHORITY EXPENDITURES

COMMUNITY AND ECONOMIC DEVELOPMENT	\$2,320,000.00
DEBT SERVICE	\$ 26,060.00
TRANSFERS	\$ 690.00
TOTAL MUNICIPAL BUILDING AUTHORITY FUND EXPENDITURES	\$ 2,346,750.00

This Budget Resolution 2025-07 was adopted by a majority of the Escalante City Council of the City of Escalante, State of Utah, on a vote of yes and -0- no, and -0- abstaining. Motion to accept this resolution was made by Council member _____ on this 17th day of June 2025.

Mayor Melani Torgersen

Attest:

Stephanie Steed, MMC, UCC
City Recorder

ESCALANTE CITY
Budgeting Worksheet
10 General - 07/01/2024 to 06/06/2025
100.00% of the fiscal year has expired

Change In Net Position	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2025 Actual	2025 Budget	Original Budget	Revised Budget	Worksheet Notes
Revenue:									
Taxes									
3110 CURRENT YEAR PROPERTY TAXES	132,046	129,417	134,296	135,000	143,791	135,000	143,000	143,000	
3120 RESORT TAX	204,899	186,206	202,572	185,000	212,918	180,000	220,000	220,000	
3130 SALES AND USE TAXES	220,578	218,728	231,130	219,000	222,908	210,000	220,000	220,000	
3140 FRANCHISE TAXES	41,636	44,542	42,368	42,000	48,047	40,000	48,000	48,000	
3150 INNKEEPER TAX	49,820	40,699	46,217	40,000	37,247	40,000	40,000	40,000	
3160 FEE IN LIEU	15,094	19,890	30,474	15,000	12,339	20,000	12,000	12,000	
3180 RECREATION TAX	13,159	13,554	13,610	12,600	12,491	12,000	12,000	12,000	
Total Taxes	677,231	653,036	700,668	648,600	689,740	637,000	637,000	695,000	
Licenses and permits									
3210 BUSINESS LICENSES	4,913	5,049	5,755	5,000	6,705	5,000	6,700	6,700	
3220 BEER LICENSE	895	900	720	720	960	720	960	960	
3225 ANIMAL LICENSES	345	990	625	595	370	400	400	400	
Total Licenses and permits	140	1,270	1,050	1,000	1,150	800	1,000	1,000	
	6,293	8,209	8,150	7,315	9,185	6,920	9,060	9,060	
Intergovernmental revenue									
3300 CEMETERY	19,667	36,023	40,881	34,000	37,081	36,000	37,081	37,081	
3301 FIRE DEPT ALLOTMENTS	10,400	12,600	11,754	10,500	12,600	10,500	12,600	12,600	
3310 STATE GRANT	4,625	10,125	0	0	0	0	0	0	
3320 LOCAL GRANT	22,100	13,000	13,000	13,000	13,000	13,000	13,000	13,000	
3345 AIRPORT GRANT	28,985	0	0	0	0	0	0	0	
3346 Federal Grants	0	2,445	28,100	35,000	93,075	0	93,075	93,075	
3347.1 AIRPOR - CARES Act Revenue	15,163	29,704	5,771	5,771	0	0	0	0	
3348 ARPA Funds	47,222	47,222	0	0	0	0	0	0	
3349 COALITION FUNDS	102,614	131,302	79,507	125,000	101,165	125,000	125,000	125,000	
3356 CLASS "C" ROAD FUND ALLOTMENT	98,184	111,522	176,655	170,450	168,614	90,000	90,000	90,000	
3381 CLINIC GRANTS	0	0	0	0	0	1,560,000	1,560,000	1,560,000	
Total Intergovernmental revenue	348,961	393,943	355,668	393,721	425,534	1,834,500	1,834,500	470,756	
Charges for services									
3386 FIRE DONATION	6,533	2,157	2,106	2,106	2,177	2,177	0	2,200	
Total Charges for services	6,533	2,157	2,106	2,106	2,177	2,177	0	2,200	
Interest									
3610 INTEREST EARNINGS - GENERAL	13,012	111,356	181,665	166,700	166,995	100,000	180,000	180,000	
Total Interest	13,012	111,356	181,665	166,700	166,995	100,000	180,000	180,000	
Miscellaneous revenue									
3620 RENTALS & AIRPORT	24,973	25,610	24,974	24,000	31,841	24,000	33,000	33,000	
3650 LOAN/LEASE PROCEEDS	0	0	132,756	0	0	0	0	0	
3690 SUNDRY REVENUES	12,060	16,391	10,303	5,000	12,469	5,000	14,000	14,000	
Total Miscellaneous revenue	37,034	42,000	168,034	29,000	44,310	29,000	47,000	47,000	
Contributions and transfers									
3802.7 CONTRIBUTION, PRIVATE - CULTURE & RECR	2,437	2,600	6,000	6,000	7,750	0	7,750	7,750	
Total Contributions and transfers	2,437	2,600	6,000	6,000	7,750	0	7,750	7,750	

ESCALANTE CITY
Budgeting Worksheet
10 General - 07/01/2024 to 06/06/2025
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2025 Actual	Original Budget	Revised Budget	Worksheet Notes
Total Revenue:								
Expenditures:								
General government								
Council								
41110 SALARIES - MAYOR AND COUNCIL	11,400	11,400	14,597	14,600	18,197	21,600	21,600	
41130 EMPLOYEE BENEFITS	871	857	4,307	2,500	1,422	5,400	5,400	
41230 TRAVEL	2,277	6,480	4,154	5,000	3,294	5,000	3,500	
Total Council	14,548	18,737	23,059	22,100	22,913	22,000	30,500	
Administrative								
43110 SALARIES AND WAGES	45,873	44,325	50,189	50,000	53,463	63,000	63,000	
43130 EMPLOYEE BENEFITS	11,096	8,236	10,664	11,000	13,231	15,000	15,000	
43210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	1,270	1,321	1,379	1,600	1,337	1,600	1,600	
43220 PUBLIC NOTICES	266	342	712	1,000	116	1,000	200	
43230 TRAVEL	5,103	7,275	7,420	7,205	8,122	7,000	8,122	
43240 OFFICE SUPPLIES AND EXPENSE	7,113	10,286	11,199	10,000	8,693	10,000	15,000	
43250 EQUIP/SUPPLIES & MAINTENANCE	21,072	4,468	17,341	30,000	7,926	30,000	30,000	
43260 BLDGS/GROUNDS/SUPPLIES/MAINT.	45,983	23,441	25,442	30,000	14,812	30,000	52,830	
43270 UTILITIES	27,789	39,629	40,272	40,000	40,775	40,000	42,000	
43280 TELEPHONE	7,715	12,315	13,703	14,000	12,656	12,000	14,000	
43310 LEGAL SERVICES	8,604	3,560	3,040	5,000	4,532	5,000	5,000	
43315 CARES Act	0	0	0	0	0	0	0	
43316 COALITION EXPENSE	102,614	146,592	68,778	125,000	96,603	125,000	125,000	
43320 AUDIT	5,719	5,826	6,011	6,011	6,343	6,000	6,343	
43360 AIRPORT	6,123	5,965	22,369	20,000	14,411	20,000	16,000	
43365 AIRPORT - CARES Act	26,854	26,534	0	0	0	0	0	
43480 SPECIAL DEPT/BLDG INSPECTOR	2,050	2,330	2,274	2,400	2,290	2,400	2,400	
43510 INSURANCE AND SURETY BONDS	26,787	31,792	30,993	31,000	33,646	32,000	34,000	
43620 MISCELLANEOUS SERVICES & ECON	6,770	6,448	13,613	15,000	29,932	10,000	36,000	
43630 COMMUNITY EVENTS	12,229	8,778	15,150	15,000	10,167	10,000	10,000	
43760 SOFTWARE & INFORMATION TECHNOLOGY	7,378	9,873	9,866	10,000	14,057	10,000	14,000	
43800 CLINIC	0	0	33,192	24,000	0	1,560,000	0	
43805 2018 MULTI-PURPOSE BUILDING	23,000	23,000	23,000	23,000	23,000	23,000	23,000	
43850 INTEREST EXPENSE	1,545	1,534	1,334	1,334	1,127	1,128	1,128	
43974 CAPITAL OUTLAY	10,899	21,618	4,667	0	0	0	0	
Total Administrative	413,852	445,487	412,607	472,550	397,237	2,014,128	514,623	
Total General government	428,401	464,224	435,666	494,650	420,150	2,046,128	545,123	
Public safety								
Police								
54460 POLICE CONTRACT	55,000	55,000	55,000	55,000	27,500	55,000	55,000	
57650 EMT'S	2,000	2,000	2,000	2,000	0	2,000	2,000	
Total Police	57,000	57,000	57,000	57,000	27,500	57,000	57,000	
Fire								
57250 EQUIPMENT/SUPPLIES/MAINTENANCE	17,892	20,250	11,871	10,000	98,207	10,000	98,500	
57270 UTILITIES	8,273	11,253	8,254	12,000	8,174	10,000	10,000	
57280 TELEPHONE	1,388	1,369	1,108	1,400	932	1,200	1,200	

ESCALANTE CITY
Budgeting Worksheet
10 General - 07/01/2024 to 06/06/2025
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2025 Actual	Original Budget	Revised Budget	Worksheet Notes
57470 MBA Lease Expense	6,125	6,000	5,875	5,875	6,750	6,750	6,750	
57610 MISCELLANEOUS SUPPLIES	7,500	0	7,500	7,500	7,501	7,500	7,500	
Total Fire	41,178	38,872	34,607	36,775	121,564	35,450	123,950	
Total Public safety	98,178	95,872	91,607	93,775	149,064	92,450	180,950	
Highways and public improvements								
Highways								
60110 SALARIES AND WAGES	49,008	36,699	48,233	49,000	45,257	52,000	52,000	
60130 EMPLOYEE BENEFITS	19,983	12,749	16,389	16,000	16,418	17,000	17,000	
60250 EQUIPMENT/SUPPLIES/MAINTENANCE	50,568	44,797	33,617	200,000	100,226	150,000	150,000	
60270 UTILITIES	22,711	30,665	30,608	30,000	29,438	29,842	30,000	
60275 DRAINAGE	6,889	7,847	38,638	38,000	0	53,000	0	
60730 CLASS "C" ROADS	48,401	144,967	0	0	0	0	250,000	
60740 CAPITAL OUTLAY	10,899	3,899	182,094	0	0	0	0	
60810 Leased Vehicles - Principal	0	0	8,451	0	8,905	0	8,905	
60820 Leased Vehicles - Interest	0	0	7,363	0	6,788	0	6,788	
70260 CHRISTMAS LIGHTS	493	1,187	884	2,000	1,260	2,000	2,000	
Total Highways	208,952	282,811	366,278	335,000	208,293	303,842	516,693	
Total Highways and public improvements	208,952	282,811	366,278	335,000	208,293	303,842	516,693	
Parks, recreation, and public property								
Parks								
70110 SALARIES AND WAGES	64,904	82,565	66,840	84,000	74,017	84,000	84,000	
70130 EMPLOYEE BENEFITS	25,755	28,881	22,644	25,000	24,632	25,000	27,000	
70250 EQUIPMENT/SUPPLIES/MAINTENANCE	5,018	13,279	6,495	15,000	6,086	15,000	15,000	
70270 UTILITIES	11,327	15,194	15,751	17,000	16,581	16,000	18,000	
70290 RECREATION GRANTS	6,250	5,250	0	0	0	0	0	
70400 CEMETERY	8,565	35,284	32,720	40,000	11,476	20,000	20,000	
70500 PARK	1,343	2,410	7,698	100,000	1,281	5,000	5,000	
70740 CAPITAL OUTLAY	7,797	25,517	78,517	0	0	0	0	
Total Parks	130,960	208,381	230,665	281,000	134,074	165,000	169,000	
Total Parks, recreation, and public property	130,960	208,381	230,665	281,000	134,074	165,000	169,000	
Transfers								
7821 Transfer to MBA	0	2,460	4,500	4,500	0	0	0	
7840 Transfer to Capital Project	0	0	120,000	0	0	0	0	
7890 Budgeted Increase in Fund Balance	0	0	0	44,517	0	0	0	
Total Transfers	0	2,460	124,500	49,017	0	0	0	
Total Expenditures:	866,490	1,053,747	1,248,716	1,253,442	911,581	2,607,420	1,411,766	
Total Change In Net Position	225,010	159,554	173,573	0	434,112	0	0	

ESCALANTE CITY
Budgeting Worksheet
21 Municipal Building Authority - 07/01/2024 to 06/06/2025
100.00% of the fiscal year has expired

Change In Net Position	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2025 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Intergovernmental revenue								
3330 State grants	0	0	0	0	0	0	0	1,540,000
Total Intergovernmental revenue	0	0	0	0	0	0	0	1,540,000
Interest								
3610 Interest Earnings	0	0	0	0	0	0	0	0
Total Interest	0	0	0	0	0	0	0	0
Miscellaneous revenue								
3620 Lease revenues	26,125	26,000	25,875	25,875	26,750	26,750	26,750	
3670 Proceeds from bonds	0	0	0	0	0	0	0	780,000
Total Miscellaneous revenue	26,125	26,000	25,875	25,875	26,750	26,750	26,750	806,750
Contributions and transfers								
3810 Transfers from general fund	0	2,460	4,500	4,500	0	0	0	
0	0	2,460	4,500	4,500	0	0	0	
Total Contributions and transfers	26,125	28,460	30,375	30,375	2,379,791	26,750	2,346,750	
Total Revenue:								
Expenditures:								
Community and economic development								
43850 Clinic	0	0	0	0	0	0	0	2,320,000
Total Community and economic development	0	0	0	0	0	0	0	2,320,000
Debt service								
4700.810 MBA Debt Service Principal	19,000	19,000	19,000	19,000	20,000	20,000	20,000	
4700.820 MBA Debt Service Interest	7,065	6,730	6,395	6,395	6,060	6,060	6,060	
Total Debt service	26,065	25,730	25,395	25,395	26,060	26,060	26,060	
Transfers								
4980 Budgeted Increase in Fund Balance	0	0	0	0	4,980	0	690	690
0	0	0	0	0	4,980	0	690	690
Total Transfers	26,065	25,730	25,395	30,375	2,205,556	26,750	2,346,750	
Total Expenditures:								
Total Change In Net Position	60	2,730	4,980	0	174,235	0	0	0

RESOLUTION 2025-08
TO ADOPT THE ESCALANTE CITY 2025-2026 GENERAL FUND

The purpose of opening the General Fund budget for 2025-2026 is to adopt the projected revenue and expenditures.

GENERAL FUND SUMMARY REVENUE

TAXES	\$ 708,500.00
LICENSES & PERMITS	\$ 8,120.00
INTERGOVERNMENTAL	\$ 340,750.00
INTEREST	\$ 100,000.00
MISC. REVENUE	\$ 20,000.00
CONTRIBUTIONS AND TRANSFERS	\$ 270,000.00
TOTAL GENERAL FUND REVENUE	\$ 1,447,370.00

GENERAL FUND EXPENDITURES

LEGISLATIVE	\$ 28,800.00
ADMINISTRATIVE	\$ 593,715.00
POLICE	\$ 57,000.00
FIRE DEPARTMENT	\$ 47,650.00
STREET DEPARTMENT	\$ 457,379.00
SANITATION	\$ 69,000.00
PARKS & RECREATION	\$ 178,000.00
TRANSFERS	\$ 15,826.00
TOTAL GENERAL FUND EXPENDITURES	\$ 1,447,370.00

RESOLUTION 2025-08
TO ADOPT THE ESCALANTE CITY 2025-2026 AIRPORT FUND

The purpose of opening the Airport budget for 2025-2026 is to adopt the projected revenue and expenditures.

AIRPORT SUMMARY REVENUE

INTERGOVERNMENTAL	\$ 422,216.00
MISCELLANEOUS	\$ 15,000.00
CONTRIBUTIONS AND TRANSFERS	\$ 15,828.00
TOTAL AIRPORT FUND REVENUE	\$ 453,042.00

AIRPORT EXPENDITURES

ADMINISTRATIVE	\$ 20,000.00
MISCELLANEOUS	\$ 433,042.00
TOTAL AIRPORT FUND EXPENDITURES	\$ 453,042.00

RESOLUTION 2025-08
TO ADOPT THE ESCALANTE CITY 2025-2026 MUNICIPAL BUILDING
AUTHORITY FUND

The purpose of opening the Municipal Building Authority budget for 2025-2026 is to adopt the projected revenue and expenditures.

MUNICIPAL BUILDING AUTHORITY SUMMARY REVENUE

LEASE REVENUE	\$ 56,500.00
TOTAL MUNICIPAL BUILDING AUTHORITY FUND REVENUE	\$ 56,500.00

MUNICIPAL BUILDING AUTHORITY EXPENDITURES

DEBT SERVICE	\$ 43,000.00
TRANSFERS	\$ 13,500.00
TOTAL MUNICIPAL BUILDING AUTHORITY FUND EXPENDITURES	\$ 56,500.00

RESOLUTION 2025-08
TO ADOPT THE ESCALANTE CITY 2025-2026 WATER BUDGET

The purpose of opening the Water budget for 2025-2026 is to adopt the projected revenue and expenditures.

WATER REVENUE

WATER SALES	\$ 430,000.00
CONNECTION FEES	\$ 3,000.00
PENALTIES	\$ 4,000.00
NON-OPERATING INCOME	\$ 10,400.00

WATER EXPENDITURES

SALARIES & WAGES	\$ 88,000.00
EMPLOYEE BENEFITS	\$ 29,000.00
BOOKS/SUBSCRIPTIONS/MEMBERSHIPS	\$ 703.00
TRAVEL	\$ 2,000.00
EQUIPMENT/SUPPLIES/MAINTENANCE	\$ 94,000.00
UTILITIES	\$ 3,000.00
TELEPHONE	\$ 500.00
EDUCATION/TRAINING	\$ 2,000.00
DEPRECIATION	\$ 174,300.00
NON-OPERATING EXPENSE	\$ 43,053.00

RESOLUTION 2025-08
TO ADOPT THE ESCALANTE CITY 2025-2026 SEWER FUND BUDGET

The purpose of opening the Sewer budget for 2025-2026 is to adopt the projected revenue and expenditures.

SEWER REVENUE

SEWER SERVICES	\$ 215,000.00
CONNECTION FEES	\$ 2,000.00
NON-OPERATING INCOME	\$ 2,200.00

SEWER EXPENDITURES

SALARIES & WAGES	\$ 81,000.00
EMPLOYEE BENEFITS	\$ 26,000.00
TRAVEL/ EDUCATION/TRAINING	\$ 2,000.00
EQUIP/SUPPLIES & MAINTENANCE	\$ 35,000.00
UTILITIES	\$ 1,500.00
TELEPHONE	\$ 640.00
DEPRECIATION	\$ 64,750.00

This Budget Resolution 2025-08 was adopted by a majority of the Escalante City Council of the City of Escalante, State of Utah, on a vote of yes and -0- no, and -0- abstaining. Motion to accept this resolution was made by Council member _____ on this 17th day of June 2025.

Mayor Melani Torgersen

Attest:

Stephanie Steed, MMC, UCC / City Recorder

ESCALANTE CITY
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Change In Net Position	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Taxes								
3110 CURRENT YEAR PROPERTY TAXES	129,417	134,296	143,791	143,000	0	143,000	0	0
3120 RESORT TAX	186,206	202,572	212,918	220,000	0	220,000	0	0
3130 SALES AND USE TAXES	218,728	231,130	222,908	220,000	0	225,000	0	0
3140 FRANCHISE TAXES	44,542	42,368	48,047	48,000	0	48,000	0	0
3150 INNKEEPER TAX	40,699	46,217	37,247	40,000	0	40,000	0	0
3160 FEE IN LIEU	19,890	30,474	12,339	12,000	0	20,000	0	0
3180 RECREATION TAX	13,554	13,610	12,491	12,000	0	12,500	0	0
Total Taxes	653,036	700,668	689,740	695,000	0	708,500	0	0
Licenses and permits								
3210 BUSINESS LICENSES	5,049	5,755	6,705	6,700	0	6,000	0	0
3220 BEER LICENSE	900	720	960	960	0	720	0	0
3225 ANIMAL LICENSES	990	625	370	400	0	400	0	0
Total Licenses and permits	1,270	8,150	1,150	1,150	0	1,000	0	0
Intergovernmental revenue								
3300 CEMETERY	36,023	40,881	37,081	37,081	0	37,000	0	0
3301 FIRE DEPT ALLOTMENTS	12,600	11,754	12,600	12,600	0	12,000	0	0
3310 STATE GRANT	10,125	0	0	0	0	0	0	0
3320 LOCAL GRANT	13,000	13,000	13,000	13,000	0	13,000	0	0
3346 Federal Grants	2,445	28,100	93,075	93,075	0	16,750	0	0
3347.1 AIRPOR - CARES Act Revenue	29,704	5,771	0	0	0	0	0	0
3348 ARPA Funds	47,222	0	0	0	0	0	0	0
3349 COALITION FUNDS	131,302	79,507	101,165	125,000	0	125,000	0	0
3356 CLASS "C" ROAD FUND ALLOTMENT	111,522	176,655	168,614	190,000	0	150,000	0	0
Total Intergovernmental revenue	393,943	355,668	425,534	470,756	0	340,750	0	0
Charges for services								
3386 FIRE DONATION	2,157	2,106	2,177	2,200	0	0	0	0
Total Charges for services	2,157	2,106	2,177	2,200	0	0	0	0
Interest								
3610 INTEREST EARNINGS - GENERAL	111,356	181,665	166,995	180,000	0	100,000	0	0
Total Interest	111,356	181,665	166,995	180,000	0	100,000	0	0
Miscellaneous revenue								
3620 RENTALS & AIRPORT	25,610	24,974	31,841	33,000	0	0	0	0
3630 RENTALS	0	0	0	0	0	15,000	0	0
3650 LOAN/LEASE PROCEEDS	0	132,756	0	0	0	0	0	0
3690 SUNDRY REVENUES	16,391	10,303	12,469	14,000	0	5,000	0	0
Total Miscellaneous revenue	42,000	168,034	44,310	47,000	0	20,000	0	0
Contributions and transfers								
3802.7 CONTRIBUTION, PRIVATE - CULTURE & RECR	2,600	6,000	7,750	7,750	0	0	0	0
3880 Class C balance appropriated	0	0	0	0	0	270,000	0	0
Total Contributions and transfers	2,600	6,000	7,750	7,750	0	270,000	0	0

ESCALANTE CITY
 Budgeting Worksheet
 10 General - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Total Revenue:								
Expenditures:								
General government								
Council								
41110 SALARIES - MAYOR AND COUNCIL	11,400	14,597	18,197	21,600	0	22,100	0	0
41130 EMPLOYEE BENEFITS	857	4,307	1,422	5,400	0	1,700	0	0
41230 TRAVEL	6,480	4,154	3,294	3,500	0	5,000	0	0
Total Council	18,737	23,059	22,913	30,500	0	28,800	0	0
Administrative								
43110 SALARIES AND WAGES	44,325	50,189	53,463	63,000	0	61,000	0	0
43130 EMPLOYEE BENEFITS	8,236	10,664	13,231	15,000	0	16,000	0	0
43210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	1,321	1,379	1,337	1,600	0	1,500	0	0
43220 PUBLIC NOTICES	342	712	116	200	0	1,000	0	0
43230 TRAVEL	7,275	7,420	8,122	8,122	0	7,000	0	0
43240 OFFICE SUPPLIES AND EXPENSE	10,286	11,199	8,693	15,000	0	10,000	0	0
43250 EQUIP/SUPPLIES/ & MAINTENANCE	4,468	17,341	7,926	30,000	0	40,000	0	0
43260 BLDGS/GROUNDS/SUPPLIES/MAINT.	23,441	25,442	14,812	52,830	0	85,000	0	0
43270 UTILITIES	39,629	40,272	40,775	42,000	0	41,000	0	0
43280 TELEPHONE	12,315	13,703	12,656	14,000	0	12,500	0	0
43310 LEGAL SERVICES	3,560	3,040	4,532	5,000	0	5,000	0	0
43316 COALITION EXPENSE	146,592	68,778	96,603	125,000	0	125,000	0	0
43320 AUDIT	5,826	6,011	6,343	6,343	0	6,500	0	0
43360 AIRPORT	5,965	22,369	14,411	16,000	0	0	0	0
43365 AIRPORT - CARES Act	26,534	0	0	0	0	0	0	0
43480 SPECIAL DEPT/BLDG INSPECTOR	2,330	2,274	2,290	2,400	0	2,400	0	0
43510 INSURANCE AND SURETY BONDS	31,792	30,993	33,646	34,000	0	38,000	0	0
43620 MISCELLANEOUS SERVICES & ECON	6,448	13,613	29,932	36,000	0	10,000	0	0
43630 COMMUNITY EVENTS	8,778	15,150	10,167	10,000	0	79,000	0	0
43760 SOFTWARE & INFORMATION TECHNOLOGY	9,873	9,866	14,057	14,000	0	14,000	0	0
43800 CLINIC	0	33,192	0	0	0	0	0	0
43805 2018 MULTI-PURPOSE BUILDING	23,000	23,000	23,000	23,000	0	23,000	0	0
43850 INTEREST EXPENSE	1,534	1,334	1,127	1,128	0	0	0	0
43851 M/B Lease - Medical Center Addition	0	0	0	0	0	0	0	0
43974 CAPITAL OUTLAY	21,618	4,667	0	0	0	0	0	0
Total Administrative	445,487	412,607	397,237	514,623	0	593,715	0	0
Total General government	464,224	435,666	420,150	545,123	0	622,515	0	0
Public safety								
Police								
54460 POLICE CONTRACT	55,000	55,000	27,500	55,000	0	55,000	0	0
57650 EMT'S	2,000	2,000	0	2,000	0	2,000	0	0
Total Police	57,000	57,000	27,500	57,000	0	57,000	0	0
Fire								
57250 EQUIPMENT/SUPPLIES/MAINTENANCE	20,250	11,871	98,207	98,500	0	15,000	0	0
57270 UTILITIES	11,253	8,254	8,174	10,000	0	10,000	0	0
57280 TELEPHONE	1,369	1,108	932	1,200	0	1,050	0	0

ESCALANTE CITY
Budgeting Worksheet
10 General - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
57470 MBA Lease Expense	6,000	5,875	6,750	6,750	0	6,600	0	0
57610 MISCELLANEOUS SUPPLIES	0	7,500	7,501	7,500	0	15,000	0	0
Total Fire	38,872	34,607	121,564	123,950	0	47,650	0	0
Total Public safety	95,872	91,607	149,064	180,950	0	104,650	0	0
Highways and public improvements								
Highways								
60110 SALARIES AND WAGES	36,699	48,233	45,257	52,000	0	51,000	0	0
60130 EMPLOYEE BENEFITS	12,749	16,389	16,418	17,000	0	17,000	0	0
60250 EQUIPMENT/SUPPLIES/MAINTENANCE	44,797	33,617	100,226	150,000	0	60,000	0	0
60270 UTILITIES	30,665	30,608	29,438	30,000	0	29,000	0	0
60275 DRAINAGE	7,847	38,638	0	0	0	4,785	0	0
60730 CLASS "C" ROADS	144,967	0	0	250,000	0	270,000	0	0
60740 CAPITAL OUTLAY	3,899	182,094	0	0	0	0	0	0
60810 Leased Vehicles - Principal	0	8,451	8,905	8,905	0	0	0	0
60820 Leased Vehicles - Interest	0	7,363	6,788	6,788	0	9,385	0	0
70260 CHRISTMAS LIGHTS	1,187	884	1,260	2,000	0	6,209	0	0
Total Highways	282,811	366,278	208,293	516,693	0	10,000	0	0
Sanitation							457,379	0
62110 SALARIES AND WAGES - LANDFILL	0	0	0	0	0	47,000	0	0
62130 EMPLOYEE BENEFITS - LANDFILL	0	0	0	0	0	12,000	0	0
62250 EQUIPMENT/SUPPLIES/MAINTENANCE - LAN	0	0	0	0	0	10,000	0	0
Total Sanitation	0	0	0	0	0	69,000	0	0
Total Highways and public improvements	282,811	366,278	208,293	516,693	0	526,379	0	0
Parks, recreation, and public property								
Parks								
70110 SALARIES AND WAGES	82,565	66,840	74,017	84,000	0	84,000	0	0
70130 EMPLOYEE BENEFITS	28,881	22,644	24,632	27,000	0	28,000	0	0
70250 EQUIPMENT/SUPPLIES/MAINTENANCE	13,279	6,495	6,086	15,000	0	25,000	0	0
70270 UTILITIES	15,194	15,751	16,581	18,000	0	16,000	0	0
70290 RECREATION GRANTS	5,250	0	0	0	0	0	0	0
70400 CEMETERY	35,284	32,720	11,476	20,000	0	20,000	0	0
70500 PARK	2,410	7,698	1,281	5,000	0	5,000	0	0
70740 CAPITAL OUTLAY	25,517	78,517	0	0	0	0	0	0
Total Parks	208,381	230,665	134,074	169,000	0	178,000	0	0
Total Parks, recreation, and public property	208,381	230,665	134,074	169,000	0	178,000	0	0
Transfers								
7821 Transfer to MBA	2,460	4,500	0	0	0	0	0	0
7840 Transfer to Capital Project	0	120,000	0	0	0	0	0	0
7841 Transfer to Airport	0	0	0	0	0	15,826	0	0
Total Transfers	2,460	124,500	0	0	0	15,826	0	0
Total Expenditures:	1,053,747	1,248,716	911,581	1,411,766	0	1,447,370	0	0
Total Change In Net Position	159,554	173,573	434,112	0	0	0	0	0

ESCALANTE CITY
Budgeting Worksheet
15 Airport - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Change In Net Position	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Intergovernmental revenue								
3310 STATE GRANT	0	0	0	0	0	0	10,826	0
3346 Federal Grants	0	0	0	0	0	0	411,390	0
Total Intergovernmental revenue	0	0	0	0	0	0	422,216	0
Miscellaneous revenue								
3620 AIRPORT	0	0	0	0	0	0	15,000	0
Total Miscellaneous revenue	0	0	0	0	0	0	15,000	0
Contributions and transfers								
3810 Transfer from general fund	0	0	0	0	0	0	15,826	0
Total Contributions and transfers	0	0	0	0	0	0	15,826	0
Total Revenue:	0	0	0	0	0	0	453,042	0
Expenditures:								
General government								
Administrative	0	0	0	0	0	0	20,000	0
43360 AIRPORT	0	0	0	0	0	0	20,000	0
Total Administrative	0	0	0	0	0	0	20,000	0
Total General government	0	0	0	0	0	0	20,000	0
Miscellaneous								
4336.740 Airport Project	0	0	0	0	0	0	433,042	0
Total Miscellaneous	0	0	0	0	0	0	433,042	0
Total Expenditures:	0	0	0	0	0	0	453,042	0
Total Change In Net Position	0	0	0	0	0	0	0	0

ESCALANTE CITY
Budgeting Worksheet
21 Municipal Building Authority - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Change In Net Position	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Intergovernmental revenue								
3330 State grants	0	0	0	1,540,000	1,540,000	0	0	0
Total Intergovernmental revenue	0	0	0	1,540,000	1,540,000	0	0	0
Interest								
3610 Interest Earnings	0	0	0	33,041	0	0	0	0
Total Interest	0	0	0	33,041	0	0	0	0
Miscellaneous revenue								
3620 Lease revenues	26,000	25,875	26,750	26,750	0	56,500	0	0
3670 Proceeds from bonds	0	0	780,000	780,000	0	0	0	0
Total Miscellaneous revenue	26,000	25,875	806,750	806,750	0	56,500	0	0
Contributions and transfers								
3810 Transfers from general fund	2,460	4,500	0	0	0	0	0	0
Total Contributions and transfers	2,460	4,500	0	0	0	0	0	0
Total Revenue:	28,460	30,375	2,379,791	2,346,750	0	56,500	0	0
Expenditures:								
Community and economic development								
43850 Clinic	0	0	2,179,496	2,320,000	0	0	0	0
Total Community and economic development	0	0	2,179,496	2,320,000	0	0	0	0
Debt service								
4700.810 MBA Debt Service Principal	19,000	19,000	20,000	20,000	0	43,000	0	0
4700.820 MBA Debt Service Interest	6,730	6,395	6,060	6,060	0	13,500	0	0
Total Debt service	25,730	25,395	26,060	26,060	0	56,500	0	0
Transfers								
4980 Budgeted Increase in Fund Balance	0	0	0	0	690	0	0	0
Total Transfers	0	0	0	0	690	0	0	0
Total Expenditures:	25,730	25,395	2,205,556	2,346,750	0	56,500	0	0
Total Change In Net Position	2,730	4,980	174,235	0	0	0	0	0

ESCALANTE CITY
Budgeting Worksheet
51 Water - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Income or Expense	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Income From Operations:								
Operating income								
3710 WATER SALES	435,042	438,820	406,165	380,000	0	430,000	0	
3720 CONNECTION FEES	7,500	7,500	4,500	3,000	0	3,000	0	
3885 PENALTIES	3,710	4,355	4,905	4,000	0	4,000	0	
3890 MISCELLANEOUS	618	839	0	0	0	0	0	
Total Operating income	446,870	451,514	415,570	387,000	0	437,000	0	
Operating expense								
40110 SALARIES AND WAGES	45,304	76,375	69,754	82,000	0	88,000	0	
40130 EMPLOYEE BENEFITS	15,751	26,601	26,935	22,000	0	29,000	0	
40210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	657	685	603	685	0	703	0	
40230 TRAVEL	1,346	3,000	907	2,000	0	2,000	0	
40250 EQUIPMENT/SUPPLIES/MAINTENANCE	36,165	41,276	46,073	50,000	0	94,000	0	
40270 UTILITIES	5,008	2,105	1,740	3,000	0	3,000	0	
40280 TELEPHONE	543	532	460	500	0	500	0	
40330 EDUCATION AND TRAINING	830	885	459	2,000	0	2,000	0	
40650 DEPRECIATION	171,368	174,063	101,662	172,775	0	174,300	0	
Total Operating expense	276,971	325,523	248,592	334,960	0	393,503	0	
Total Income From Operations:	169,899	125,991	166,979	52,040	0	43,497	0	
Non-Operating Items:								
Non-operating income								
3810 INTEREST EARNINGS	924	1,254	1,719	500	0	1,000	0	
3840 IMPACT FEES - WATER	25,500	25,500	14,100	9,400	0	9,400	0	
3896 GRANT-WATER PROJECT	36,502	57,336	42,595	83,434	0	0	0	
40900 Benefit Expense (GASB 68)	5,481	3,343	0	0	0	0	0	
Total Non-operating income	68,407	87,433	58,413	93,334	0	10,400	0	
Non-operating expense								
40820 DEBT SERVICE - INTEREST	49,436	47,467	45,607	45,610	0	43,053	0	
43317 SERVICE LINE INVENTORY GRANT EXP	0	63,546	36,568	83,434	0	0	0	
Total Non-operating expense	49,436	111,013	82,174	129,044	0	43,053	0	
Total Non-Operating Items:	18,971	(23,580)	(23,761)	(35,710)	0	(32,653)	0	
Total Income or Expense	188,870	102,411	143,218	16,330	0	10,844	0	

ESCALANTE CITY
Budgeting Worksheet
52 Sewer - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Income or Expense Income From Operations:	2023 Actual	2024 Actual	2025 Actual	2025 Budget	2026 Actual	Original Budget	Revised Budget	Worksheet Notes
Operating income								
3710 SEWER SERVICES	183,265	182,880	167,705	184,000	0	215,000	0	
3720 CONNECTION FEES	1,000	0	2,500	1,000	0	2,000	0	
Total Operating income	184,265	182,880	170,205	185,000	0	217,000	0	
Operating expense								
40110 SALARIES AND WAGES	66,772	70,207	65,507	72,000	0	81,000	0	
40130 EMPLOYEE BENEFITS	24,495	23,996	23,039	22,000	0	26,000	0	
40230 TRAVEL, EDUCATION AND TRAINING	1,580	2,426	1,614	2,500	0	2,000	0	
40250 EQUIPMENT/SUPPLIES/MAINTENANCE	25,131	20,421	11,097	22,000	0	35,000	0	
40270 UTILITIES	828	1,769	1,122	1,500	0	1,500	0	
40280 TELEPHONE	623	612	460	640	0	640	0	
40650 DEPRECIATION	63,022	64,750	37,771	64,750	0	64,750	0	
Total Operating expense	182,449	184,182	140,610	185,390	0	210,890	0	
Total Income From Operations:	1,816	(1,302)	29,595	(390)	0	6,110	0	
Non-Operating Items:								
Non-operating income								
3810 INTEREST EARNINGS	1,725	1,419	1,235	0	1,200	0		
3840 IMPACT FEES - SEWER	2,000	0	2,000	0	1,000	0		
40900 Benefit Expense (GASB 68)	5,268	1,811	0	0	0	0		
Total Non-operating income	8,993	3,230	3,235	3,500	0	2,200	0	
Total Non-Operating Items:	8,993	3,230	3,235	3,500	0	2,200	0	
Total Income or Expense	10,809	1,928	32,830	31,10	0	8,310	0	

P.O. BOX 18 ESCALANTE, UT 84726



Phone: (435) 826 4644 F:435 826 4642

CITY COUNCIL MEETING AGENDA ITEM REQUEST

1. The undersigned, request(s) the opportunity to present the following matter in city council meeting (please be as clear and specific as possible)

EES 6th graders have the amazing opportunity to return to Washington DC educational field trip. We are asking for donations from as many businesses that we can. Our students are also fundraising to earn money as well. We appreciate the continued support from Escalante City that has helped our community of Escalante. Thank you!

2. The undersigned requests 5 minutes for presentation.
Dated this 7 day of June, 2025.

Printed Name Tari Cottam Daytime Phone 435-531-8762

Signature Mari Cottam Evening Phone

Please note: Items on the agenda for city council meeting are set at the discretion of the mayor. If the mayor approves the above request, you will be on the next agenda. If the request is not approved, you will NOT receive any further notification.

The remaining portion of this form is for office use only

DECISION ON REQUEST FOR APPEARANCE

The above item is APPROVED for hearing before the city council. The city recorder is instructed to place the item on the next available council agenda for _____ minutes.

The above item is NOT APPROVED for hearing before the city council

Dated this 9 day of June, 2025.


Mark Johnson
MAYOR

SPONSORSHIP PACKAGES

PLATINUM SPONSORSHIP - \$2000.00

- A golf foursome and lunch
- GMHCF dinner-table for eight,
- Christmas tree decorated in your name
- Promotional advertisement for your business at all our events and on our website.

GOLD SPONSORSHIP - \$1500.00

Your choice of **TWO** events with promotional advertisement at both.

(Please select **two**):

- Golf foursome and lunch
- GMHCF Dinner, table for eight
- Christmas tree decorated in your name

SILVER SPONSORSHIP - \$750.00

Your choice of **ONE** event with promotional advertisement at that event.

(Please select **one**):

- Golf foursome and lunch
- GMHCF Dinner, table for eight
- Christmas tree decorated in your name

***Please submit your sponsorship for the Festival of Trees by September 30th to ensure ample time for decorating a tree in your name**

SCAN HERE to make a sponsorship payment. We gladly accept any and all donations.

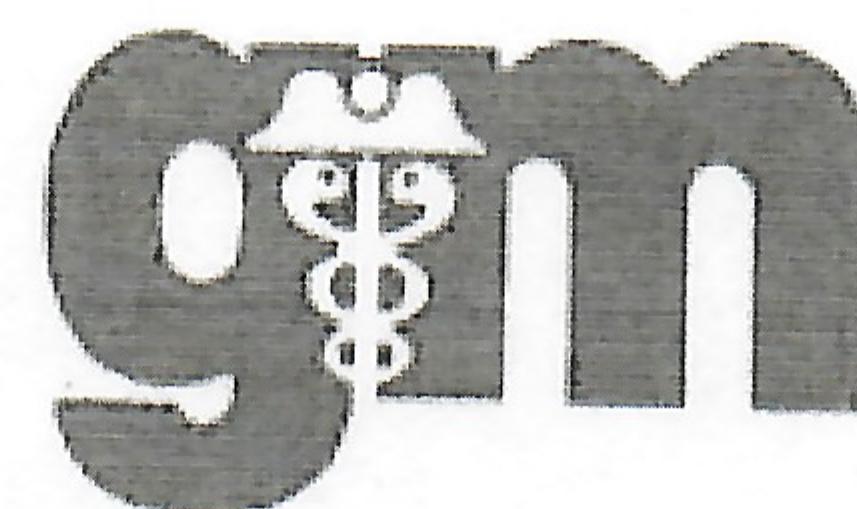


OR contact Cheryl at
(435) 676-1262

Stay connected! Follow us on Facebook for updates, news, and more.
<https://facebook.com/GMHCFUT>



Foundation Dinner Table for 8 \$ 320.⁰⁰



Garfield Memorial Health Care Foundation
200 North 400 East • PO Box 389 • Panguitch, Utah 84759 • (435) 676-8811

We are delighted to announce that **GMHCF (Garfield Memorial Health Care Foundation)** will be hosting our series of fundraisers again this year, and we would like to extend an invitation for your participation. We would like to say a huge **THANK YOU** for all your support throughout the years that has allowed us to do great things!

Join Us

GMHCF Golf Tournament
06/13/25 9:30 AM
Cove View Golf Course
Richfield, UT

GMHCF Dinner with Live & Silent Auctions
08/15/2025 6:00 PM
Ebenezer's Barn & Grill
Bryce Canyon City, UT

GMHCF Festival of Trees
11/14/2025-11/15/2025
Garfield Co Fairgrounds
Panguitch, UT

SEE REVERSE SIDE FOR SPONSORSHIP PACKAGE DETAILS

P.O. BOX 18 ESCALANTE, UT 84726



Phone: (435) 826-4644 F:435-826-4642

CITY COUNCIL MEETING AGENDA ITEM REQUEST

1. The undersigned, request(s) the opportunity to present the following matter in city council meeting (please be as clear and specific as possible)

Asking for a flag donation for the Flags
on Veterans graves @ Cemetery

2.5 X 4

2. The undersigned requests _____ minutes for presentation.
Dated this 9 day of June, 20 25.

Printed Name Jade Barney Daytime Phone 435-616-4240

Signature Jade Barney Evening Phone 435-616-4240

Please note: Items on the agenda for city council meeting are set at the discretion of the mayor. If the mayor approves the above request, you will be on the next agenda. If the request is not approved, you will NOT receive any further notification.

The remaining portion of this form is for office use only

DECISION ON REQUEST FOR APPEARANCE

The above item is APPROVED for hearing before the city council. The city recorder is instructed to place the item on the next available council agenda for _____ minutes.

The above item is NOT APPROVED for hearing before the city council.

Dated this _____ day of _____, 20 ____.

MAYOR

Administrative

Administrative Fees

Dumpster Violations

Nuisance Fire Alarm

Administrative Fees

NSF Check and EFT

- \$25.00 or based on issuing bank fee plus \$10.00 (whichever is greater) Returned Check
- \$25.00 Returned EFT

Copies

- \$0.15 per Black and white Copy
- \$1.00 Per Color Copy

Faxes

- \$1.00 for first page
- \$0.50 per each additional page

GRAMMA Request determined on an individual basis per UCA 63-2-203.

HISTORY

Amended by Res. [Admin Fees 2022-01](#) on 2/15/2022

Dumpster Violations

Dumpster Violation 4-08-040

- A. Class B misdemeanor punishable by a civil penalty not less than \$300.00 and no more than \$500.00.
- B. In addition, the Court may require the violator to pick up the

debris or perform other community service commensurate with the offense committed.

Nuisance Fire Alarm

Penalties: 4-04-070 C

- A. First nuisance alarm: No Fee
- B. Second alarm: \$250.00
- C. Third alarm: \$500.00
- D. Fourth and subsequent alarms: \$1,000.00

Failure to pay penalties within 60 days of the incident shall be punishable by an infraction and subject to penalty as provided in ECC 1.16.010

Animal Control
Impound Fee

5.04.120

Impound Fee

\$25.00 per day

Connection And Impact Fees

Sewer

Water

Sewer

Connection Fee 8.04.050 C4

- \$500.00

Impact Fee 8.04.050 C2

- \$1,000.00

An additional \$1,500 with a minimum of \$1000.00 will be assessed for going through an asphalt chip sealed street.

Water

Connection Fee 8.04.50 C3

- 3/4" service (meter installation) \$500.00.
- For service over 3/4" service - as determined by the city council.
- New meter connection fee
 - \$1,500.00

Impact Fee 8.04.050 C1

- \$4,700.00 - City Limits

- \$5,700.00 - Outside of City Limits

To move a water meter from one location to another on the same property. 8.04.050 3G

- \$1,000.00

Tampering with meter 8.04.070 N

- \$500.00

Licensing Fees

Business Licenses

Beer License

Dog Licenses

Live Entertainment

Sexually Oriented Business And Employees

Business Licenses

Business License 3.04.040

Imposed: There is hereby imposed and levied an annual business license fee on the types of businesses and in the amounts described in the business license fee schedule, as follows:

Category	Base	Polic e	Fire	Total
General Business	\$25.00	\$10.0 0	\$10.00	\$45.00
Home Occupation A (inspections required if open to the public)	\$20.00	\$5.00	\$5.00	\$30.00
Home Occupation B (no inspection required)	\$20.00			\$20.00
Temporary (fruit stand, fireworks, craft fair, etc.)	\$20.00			\$20.00

Due And Payable: The annual business license fee shall be due and payable to the city on or before January 1 of each year for license renewals. If the license renewal fee is not paid on or before January 15 of the year in which the renewal license is due, there shall be a business license enforcement fee imposed of twenty five percent (25%)

of the license fee imposed by this section or twenty five dollars (\$25.00), whichever is greater. If the license renewal fee is not paid in full on or before February 15 of the year in which the renewal fee is due, the business license enforcement fee shall be increased to fifty percent (50%) of the license fee imposed by this chapter or twenty five dollars (\$25.00), whichever is greater. If the renewal license fee is not paid on or before March 1 of the year in which the renewal license fee is due, the business license enforcement fee shall be increased to one hundred percent (100%) of the license fee imposed by this chapter. Previously unlicensed businesses shall be issued a license for the unexpired portion of the calendar year in which issued unless prorated to include the following year.

Beer License

Beer License 3.08.050

In addition to any other business license fee which any person or place of business may be required to pay, there is hereby imposed on the business location every person engaged in the sale or dispensing of beer the following annual license fees:

Class A beer license	\$120.00
Class B beer license	\$120.00
Class C beer license	\$120.00
Seasonal beer license	\$25.00

Dog Licenses

Dog License 5.04.050 D

License Required: It is unlawful for any person to keep, harbor or maintain any dog six (6) or more months old unless such dog has been registered and licensed in the manner herein provided.

- Each spayed female \$10.00
- Each neutered male \$10.00
- Each unspayed female \$25.00
- Each unneutered male \$25.00
- Kennel License Fee: \$100.00 per year.
- Duplicate Tag \$2.00

Live Entertainment

Live Entertainment 3.36.070

Professional dancers, non-musical entertainers or live musical entertainment on the premises of a restaurant, tavern or private club.

- \$100.00 per year

Sexually Oriented Business And Employees

Sexually Oriented Business And Employees 3.32.120

Initial application

- \$300.00

Yearly business regulatory license fees:

Adult businesses and seminude dancing bars

- \$300.00.

Outcall service businesses,

- \$500.00

Nude and seminude dancing agencies and nude entertainment businesses

- \$300.00

Applicant required to submit a separate disclosure application

- \$100.00 each

Yearly sexually oriented business employee license fees:

Any employee providing outcall services away from the premises of an outcall services business, as an escort, model, dancer or similar employee

- \$250.00

Adult business employees, outcall business employees requiring a license but not performing services as a model, dancer or similar activities or escort outside the licensed premises; nude entertainment business employees requiring a license but not individually providing

nude or seminude entertainment services to patrons; seminude dancing bar employees requiring a license but who are not performers; and employees of nude and seminude dancing agencies requiring licenses, but who are not performers

- \$50.00

Employees of nude entertainment businesses personally providing nude or seminude entertainment to patrons

- \$250.00

Dancers, models and similar persons furnished by nude and seminude dancing bars

- \$150.00

Any individual applying for more than one license at the same time shall pay the higher of all applicable fees and an additional fifty dollars (\$50.00) for each additional license requested.

HISTORY

Adopted by Ord. 2000-18 on 12/5/2000

Land Use

Application Fees

Accessory Dwelling Unit Fees

Subdivision Fees

Municipal

Application Fees

Building, occupancy, conditional use permits and Planned Development applications

- \$50.00

BOA

- \$50.00

business license applications

- \$20.00

Vacation Rental Applications

- \$100.00

Rezoning Application

- \$200.00 for each petition

Rezoning Application initiated by the City

- No Fee

Annexation Fee

- \$250.00
- \$10.00 for each separate property

Annexation initiated by the City

- No Fee

Right of Way Application

- \$20.00

Accessory Dwelling Unit

- \$100.00

RV Extended Stay Permit

- \$10.00

HISTORY

Amended by Res. [Admin Fees 2022-01](#) on 2/15/2022

Accessory Dwelling Unit Fees

Accessory Dwelling Unit authorization fee

- \$100.00

Accessory Dwelling Unit reauthorization fee

- \$100.00

Subdivision Fees

Subdivision Fees 10.54.170

Any and all persons filing plats with the city clerk, shall pay an office

checking fee according to the following schedule:

- A. \$50.00 as a minimum checking fee for subdivisions which contain three (3) lots or less.
- B. For subdivisions of four (4) lots or more, an additional charge of \$50.00 shall be made for each lot over three (3).
- C. Preliminary Plat Review nine hundred dollars \$900.00.
- D. Determination of Impact on Culinary Water System three hundred dollars \$300.00.
- E. Determination of Impact on Sewer System (if applicable) three hundred dollars \$300.00
- F. Additional fees may be required, depending on the physical or legal complication of the proposed subdivision.

Utility Service Fees

Sewer Service Fees

Water Service Fees

Delinquency

Meter Turn Off Fees

Sewer Service Fees

Sewer Rates 8.04.050 7

- Active
 - \$27.00 per month
- Inactive
 - 75% of base fee

Equivalent Residential Unit: An equivalent residential unit is a unit of measurement estimated to equate to an average residential household's use. It is estimated that the average residential household will add approximately ten thousand (10,000) gallons of flow to the wastewater treatment facility monthly. It is impossible to gauge the flow of wastewater from each contributor and it is difficult to measure the flow based on culinary water usage since there are many and varied uses in the city which do not reach the wastewater treatment facility. Therefore, the city has estimated the residential equivalent based on state department of environmental quality estimated quantity of domestic wastewater (Utah state administrative rules for large underground wastewater disposal systems R317-5, effective date November 15, 1991; tables 5-2).

Equivalent residential units are defined as follows:

Classification Of User	Classification Of User
Single-family dwelling	1 per household
Trailer parks - permanent residents	1 per trailer
Recreational vehicle parks: Independent spaces (temporary or transient with sewer connection)	.125 per space
Dependent spaces w/service bldg.with showers	.40 per space
Small/miscellaneous business (flow estimated <10,000 gal/mo)	1 per business
Elementary school (cafeteria, gymnasium and shower)	.05 per person
Secondary school (cafeteria, gymnasium and shower)	.0625 per person
Gas stations and convenience store (estimated 50 vehicles/pump/day)	.125 per vehicle served
Launderette (self-serve) (estimated 30 loads/washer/day)	.125 per load of laundry
Restaurants	.0875 per seat
Motels	.155 per person/day
Churches	1 per estimated 10,000 gal/mo

Water Service Fees

Water Service Fees 08.04.050 5

Active Water Connection

User Fees:

User Fees Inside City Limits:

- \$35.60 per month for zero gallons used.

Usage Rates:

- 0 \$0.00000000
- 10 \$1.00000000
- 25 \$3.00000000
- 50 \$6.00000000
- 999,999,999 \$9.00000000

User Fee Outside City Limits

- \$42.46 per month for zero gallons used.

Usage Rates:

- 0 \$0.00000000
- 10 \$1.00000000
- 25 \$3.00000000
- 50 \$6.00000000
- 999,999,999 \$9.00000000

Inactive Water Rates

User Fees:

- Inside City Limits:
 - \$35.60 per month
- Outside City Limits
 - \$42.46 per month

Activate or inactivate any connection 8.04.050 5a

- \$25.00
- \$5.00 for any owner over 62 years of age.

Delinquency

Late Fee 8.04.060 B

- \$5.00 late fee will be assessed on all accounts 30 days past due for each month past due until account is current.

If a user's culinary water service is discontinued for failure to make payment, before the water service shall again be provided, all delinquent charges must be paid to the City Treasurer. In the event water service is turned off for nonpayment of charges, the user shall pay, in addition to all delinquent charges, such extra charges for turning the water on or off as the city council may have established by resolution. Until such a resolution has been adopted, there shall be added an extra charge of twenty five dollars (\$25.00) for turning the service off and twenty five dollars (\$25.00) for turning the service back on.

Meter Turn Off Fees

Meter Turn Off Fees 8.04.060, 8.04.050

Turn off Fee \$25.00

Turn on Fee \$25.00

Owner over sixty two (62) \$5.00