



# Wallace Stegner Academy Board of Directors Meeting

**Date:** Thursday, June 12, 2025

**In Attendance:** Sarah Vaughan, Tony Furano, Frank Magana

**Excused:** Reed Farnsworth, Jeremy Schow

**Others in Attendance:** Adam Gerlach, Anthony Sudweeks, Chantel Wixon, Platte Nielson, Hannah Jones, Jed Stevenson

**Location:** 980 Bending River Road; Salt Lake City, UT 84104

*Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.*

## Minutes

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**CALL TO ORDER** Sarah Vaughan called the meeting to order at 5:37 PM.

### PUBLIC COMMENT

There was no public comment.

### BOARD TRAINING

- Open and Public Meetings Act Training
- Review Wellness Policy
- Review Electronic Resources or Devices Policy

Platte Nielson facilitated the OPMA training as well as reviewed the Wellness and Electronic Resources or Devices Policies with the board.

### CONSENT ITEMS

- April 23, 2025, Board Meeting & Closed Session Minutes

*Sarah Vaughan made a motion to approve the April 23, 2025, Board Meeting & Closed Session Minutes. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

## REPORTS

- Directors' Report

The Positive Behaviors Plan Report was sent via email ahead of the board meeting. The board had no questions or concerns about the positive behavior plan report. The director's celebrated Josh Roca as Utah Rookie Teacher of the Year. Enrollment is at 2811 total with the Salt Lake City campus at 671, West Valley at 851, Kearns at 1236 and the new Sunset campus at 81. The directors are working on building a reputation in the sunset area. The LEA is one hundred percent staffed. Sixteen teachers just returned from Ron Clarke Academy and learned how to incorporate the house systems. Five staff members will be sent to the AP conference. Anthony Sudweeks will be presenting for the Utah Charter Association on teacher evaluation at the end of June. Kearns Highschool will be finished July 15<sup>th</sup>. Early Literacy saw increases at every campus. Anthony Sudweeks shared that math movement/closing the achievement gap has seen great improvements science results included 43.2 percent proficiency. The board celebrated the students' achievements in each subject area across all campuses.

- Finance Report

Chantel Wixon discussed the amended 2024-2025 budget and the 2025-2026 proposed budget. The legislative estimate was based on 2200 students. Chantel Wixon discussed the detailed budget and opened the discussion up to the board for questions or concerns regarding the budgets. Adam Gerlach and Anthony Sudweeks were able to clarify the different grants they will be applying for. Frank Magana asked about the purchasing of buses for transportation for students. The director's shared their ideas for transportation when the time comes. Chantel Wixon reviewed the Fraud Risk Assessment and Annual Commitment to Ethical Behavior with the board. They are at low risk for fraud as majority of the board completed the required training. There was no further discussion on finances.

## VOTING AND DISCUSSION ITEMS

- Approve Amended 2024-2025 Budget
- Proposed 2025-2026 Budget

The board discussed both budgets during the finance portion of the meeting. There was no further discussion.

*Sarah Vaughan made a motion to approve the amended 2024-2025 Budget and the proposed 2025-2026 Budget with the changes discussed. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

- Audit Engagement Letter

Chantel Wixon explained the Audit Engagement Letter. There were no questions or concerns from the board.

*Tony Furano made a motion to approve the Audit Engagement Letter and allow Adam Gerlach to sign. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

- Award RFP for Janitorial Services (Sunset and Kearns Highschool)
- Award IFB for Kitchen Equipment

Adam Gerlach reviewed the bids received for janitorial and kitchen services with the board. It was recommended to the board to award services to ABC Janitorial and CKS. There was no further discussion.

*Sarah Vaughan made a motion to award the RFP to ABC Janitorial Services for the Sunset and Kearns Highschool Campus' and award kitchen services for the Sunset campus to CKS and approve the CKS invoice. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

- Approve 2025-2026 Teacher Student Success Act Plans (SLC, WVC, Kearns, Sunset)

The board reviewed the plans for each campus. The director's described the goals, measurements, and action steps of the plans. There were no questions or concerns from the board.

*Tony Furano made a motion to approve the 2025-2026 TSSA Plans. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

- Approve Sex Education Committee Membership

Adam Gerlach stated the sex education committee membership for the 2025-2026 school year. There were no questions from the board.

*Sarah Vaughan made a motion to approve the 2025-2026 Sex Education Committee Membership. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

- Board Member Terms, Roles & Elected Officers

The board renewed Jeremy Schow for another 3-year term. All roles and positions remaining the same.

*Sarah Vaughan made a motion to approve the Board Member Terms, Roles & Elected Officers. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

- Policies
  - New Salary Supplement for Highly Needed Educators Program Policy
  - Paid Parental and Postpartum Recovery Leave Policy
  - Re-Approved Wellness Policy
  - Employee Handbook Updates

Platte Nielson informed the board of the new policies that are required for the LEA. *Sarah Vaughan made a motion to approve the new Salary Supplement for Highly Needed Educators Program Policy, the Paid Parental and Postpartum Recovery Leave Policy, the Wellness Policy and the updated employee handbook. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

## **CALENDARING**

The board discussed the 2025-2026 board meeting dates. The board determined to meet the third Wednesday of each month in the evening. The first and last meetings of the year will be held in person, while the others will be held electronically.

At 7:18 the board took a recess.

At 7:23 the board came out of recess.

Jed Stevenson joined the meeting at 7:24 pm

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) and to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d).

*At 7:24 PM Sarah made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) and to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d). at Wallace Stegner Academy in SLC, UT. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Jeremy Schow, AYE; Frank Magana, AYE; Reed Farnsworth, AYE.*

*At 8:36 PM Sarah Vaughan made a motion to leave the closed session. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

Anthony Sudweeks and Adam Gerlach left the meeting at 8:21 PM.

#### **VOTING AND DISCUSSION ITEMS**

- Director Compensation 15 k bonus each for end of year and then maybe additional in October

*Sarah Vaughan made a motion to approve the Director Compensation as discussed in closed session. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

- Sunset Campus Lease

This item was tabled.

#### **ADJOURN**

*At 8:37 PM Tony Furano made a motion to adjourn the meeting. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, AYE; Tony Furano, AYE; Frank Magana, AYE.*

**Wallace Stegner Academy  
Board of Directors  
Closed Session Statement**



**Date:** 06.12.2025

**Location:** 980 Bending River Road; Salt Lake City, UT 84104

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**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Wallace Stegner Academy entered a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) and to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 12<sup>th</sup> day of June, 2025.

A handwritten signature in cursive script that reads "S. Vaughan".

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Sarah Vaughan, Board President