

EASTLAND SPECIAL SERVICE DISTRICT-meeting minutes
Wednesday, March 12, 2025 at 6:00 PM MST
At the Eastland Schoolhouse

Call to order at: 6:01 pm

Present: Gary Romesha, Kay Randall, Janet Ross, Warren Peterson, Nancy Starkey

1-Vote: Approval of previous meeting minutes (12/11/2024 meeting). Gary votes to approve, Kay seconds. All approve.

2- Public Comment: None

Discussion Items

1-Update: New well/grant apps/process/timeline -Alysen Tarrant (No Show)

2-Update: Current DEQ IPS Report (25 points) and System ding List fixes completed/not completed. All items are fixed except we have 25 points assessed at this time for not being wired for a backup generator for the system. Nate is waiting on an estimate to do this from an electrician. Nate helped us get the OM Manual updated.

3-Update-ESSD Water Rights (09-2163 Fixed Time Renewal or more permanent rights from San Juan Water Conservancy District). San Juan Water Conservancy District has water rights available. Janet will be going to their March 27th meeting to see if they will give us some. It may only cost us a \$150 application fee.

4-Update: 2024 Water usage Report due 3/31/25 has been done by Zach.

5-Update: Property Insurance Coverage- Was sought as right now we only have liability coverage so meter damage this winter was not covered. Estimate cost is \$700-800/year.

Action Items

6-Discussion/Vote: Officer Elections (Chair, Vice Chair, Secretary/Clerk, Treasurer)-Warren motions we stay with the same jobs. Kay seconds. All approve.

7- Discussion/Vote: approve YTD Financials 2024 Actuals and 2025 Budget
Kay motions we accept the 2024 financials and 2025 budget as Misti prepared for the state.
Gary seconds, all approve.

8-Discussion/Vote: Free water for positions of system manager & Bookkeeper ongoing. Kay motions that the positions of System Manager and Bookkeeper get free water up to the residential base limit as long as they are in the jobs. Janet seconds, all approve.

9- Discussion/Vote: Hire System Manager Nate rewrote our job description for the system manager. Looks good. Kay motions we hire Nancy Johnson/Starkey for System Manager position. Gary seconds, all approve.

10-Discussion/Vote: 2024 Self-Evaluation and 2025 Fraud Risk Assessment

Warren votes we accept the 2024 Self-Evaluation and 2025 Fraud Risk Assessment as they have been filled out. Gary seconds, all approve.

11- Discussion/Vote: Steele Property hookup and possible policy change

Mike Steele seeks to hook water up to ESSD (he already owns a tap right). County (per Chris Crowley) has agreed to allow him to put line in County public utility easement ditch down county road B384 as long as he can deed it over to ESSD once it is built. (Otherwise it has to go on private property and will be much more expensive per Chris Crowley). Warren motions that we accept ownership of the line running to the Steele property as long as Mike Steele pays for, it is engineered by Jones and Demille, is installed by Crowley Construction according to engineered specs, and then is installed in the Public Utility Easement. Gary seconds, all approve.

Current Policy which remains: "New meters shall be set in an accessible location on the main line closest to the customer property and on state or county owned property, except where otherwise directed by ESSD. All meters shall be set horizontally, and never connected to a vertical pipe. Meters shall be placed in a meter box furnished and installed by ESSD."

12-Vote: Possible Budget adjustments 2025

Cost to repair Long Draw stand—Don't have estimate yet.

Cost to wire for generator- Don't have estimate yet.

Property Damage Insurance estimate cost \$700-800/year

Cost for new water rights app \$150

Kay motions that we pay the \$150 fee for the water rights. Janet seconds, all approve.

13-Vote: Designation of next meeting-June 11, 2025

14-Vote: Adjournment-Kay motions we hold next meeting on June 11, 2025 and we adjourn at 7:20 pm. Gary seconds, all approve.

The undersigned, as Secretary of the Board of the Eastland Special Service District, certifies that the foregoing minutes were adopted at a Board meeting of the Eastland Special Service District, held on March 12, 2025.



ESSD SECRETARY