



# WASATCH C O U N T Y

---

## WASATCH COUNTY COUNCIL MEETING MINUTES

### "DRAFT" MINUTES FOR JUNE 04, 2025

THE WASATCH COUNTY COUNCIL MET IN REGULAR SESSION LIVE AND BY ON-LINE WEDNESDAY, JUNE 04, 2025, IN THE WASATCH COUNTY COUNCIL CHAMBERS LOCATED IN THE WASATCH COUNTY ADMINISTRATIVE BUILDING AT 25 NORTH MAIN, HEBER CITY, UTAH 84032

A video recording of the meeting may be viewed by using the Wasatch County Website (<https://docs.wasatch.utah.gov/OnBaseAgendaOnline/>) and selecting the desired meeting.

---

#### CALL TO ORDER

(VIDEO TIME STAMP: 00:00:07)

A. **SUMMARY:** The meeting was called to order at 4:00 P.M. by Councilmember McMillan with the following members in attendance:

COUNCILMEMBER	PRESENT	ABSENT
Karl McMillan (Council Chair & Seat F Councilmember)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Erik Rowland (Council Vice Chair and Seat C Councilmember)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Luke Searle (Seat A Councilmember)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Colleen Bonner (Seat B Councilmember)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kendall Crittenden (Seat D Councilmember)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mark Nelson (Seat E Councilmember)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spencer Park (Seat G Councilmember)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### PRAYER/REMARKS

(VIDEO TIME STAMP: 00:00:54)

A. **SUMMARY:** A prayer was provided by Councilmember Rowland.

i. **ACTION TAKEN:** No official action was taken.

## PLEDGE OF ALLEGIANCE

(VIDEO TIME STAMP: 00:02:12)

A. **SUMMARY:** The Pledge of Allegiance was led by Councilmember Bonner.

- ACTION TAKEN:** No official action was taken.
- ACTION TAKEN:** Councilmember Nelson made a motion to "**Go into SSA #1**". Councilmember Park seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## SSA #1

(VIDEO TIME STAMP: 00:02:42)

### 1. APPROVAL OF WARRANTS – BEN PROBST

(VIDEO TIME STAMP: 00:03:05)

A. **SUMMARY:** Ben Probst presented warrants for checks plus an additional one that Jordanelle Special Service District submitted that day.

- ACTION TAKEN:** Councilmember Park made a motion to "**approve the warrants in the amount of \$5,338.59 plus the additional \$490**" Councilmember Nelson seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 2. REVIEW OF 1<sup>ST</sup> QUARTER FINANCIAL REPORTS – BEN PROBST

(VIDEO TIME STAMP: 00:04:28)

A. **SUMMARY:** Ben Probst gave the council a 1<sup>st</sup> quarter financial report to review. Council didn't have any questions.

- ACTION TAKEN:** No official action was taken.
- ACTION TAKEN:** Councilmember Park made the motion "**Come out of SSA #1**" Councilmember Crittenden seconded. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NAY:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ABSTAIN/	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT:							

## PUBLIC COMMENT

(VIDEO TIME STAMP: 00:04:53)

A. **SUMMARY:** Councilmember McMillan asked if there were any members of the public who wanted up-to 3 minutes to provide public comments to the Council on any item not on the agenda.

There were no individuals who asked to make a public comment.

i. **ACTION TAKEN:** No official action was taken.

## CALL FOR AGENDA ITEMS

(VIDEO TIME STAMP: 00:05:09)

A. **SUMMARY:** Councilmember McMillan asked if there were any topics to be added as a future agenda item.

**Dustin Grabau:** The county received a CPACE Bond request. He plans to approve it administratively unless council directs otherwise.

**Dustin Grabau:** Asked council how they would like to proceed with Heber City property purchase request. Council request fire station sale to be discussed via the subcommittee and the discussion about the sale of the admin building to be discussed during the Heber City and Wasatch County joint meeting.

**Colleen Bonner:** Wondered about enforcing SWPPP Permits standards on roads outside of jurisdiction. Council recommended talking to Heber City at the upcoming joint meeting.

i. **ACTION TAKEN:** No official action was taken.

## APPROVAL OF MINUTES

(VIDEO TIME STAMP: 00:11:32)

### 1. APPROVAL OF MINUTES – MAY 14, 2025

(VIDEO TIME STAMP: 00:11:47)

A. **SUMMARY:** Councilmember McMillan asked if there were any requested changes to the MAY 14, 2025, Draft Minutes. No changes were proposed.

i. **ACTION TAKEN:** Councilmember Park made a motion to “**approve the minutes for the MAY 14, 2025 council meeting**” Councilmember Bonner seconded the motion. The motion carried with the following vote:

McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
----------	---------	--------	--------	------------	--------	------

AYE:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2. APPROVAL OF MINUTES – MAY 21, 2025

(VIDEO TIME STAMP: 00:12:03)

A. **SUMMARY:** Councilmember McMillan asked if there were any requested changes to the MAY 21, 2025, Draft Minutes. No changes were proposed.

i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**approve the minutes for the May 21, 2025 council meeting**” Councilmember McMillan seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## COUNCIL ITEMS

(VIDEO TIME STAMP: 00:12:44)

### 1. DISCUSSION ON US-189 PROPOSED CONCRETE MEDIAN SAFETY PROJECT BY UDOT – ERIC RASBAND

(VIDEO TIME STAMP: 00:12:44)

A. **SUMMARY:** Eric Rasband, Region Three Project Manager for Utah Department of Transportation, presented a barrier project that would affect Highway 189. This presentation included a project timeline, cost of project, and scope of work. Council supported project and inquired about Highway 40 barriers. Eric gave an update that the Highway 40 barriers are currently in the design phase and should be installed around the same timeline that the Highway 189 barriers would be installed.

i. **ACTION TAKEN:** No official action was taken.

### 2. CONSIDERATION OF AWARDING BIDS FOR ANNUAL CHIP SEALING OF COUNTY ROADS – DUSTIN GRABAU & TERRY EKKER

(VIDEO TIME STAMP: 00:22:07)

A. **SUMMARY:** Terry Ekker, Wasatch County Public Works Director, presented bids for two chip seal projects. Council recommended hearing one project at a time and voting on them separately. The first project presented was for River Road and Rock Cliff Road in the amount of \$327,000. Terry suggested going with the company who submitted the lowest bid, Advanced Paving, and explained that even with the lowest bid, this company was the only one to comply with submitting all required information during the RFP process.

i. **ACTION TAKEN:** Councilmember Crittenden made a motion to **"approve the recommendation for Advanced Paving for the chip seal project on the River Road and Rock Cliff project as they were the low bidder and the only bidder to provide a complete package on their bid"** Councilmember Nelson seconded the motion. The motion carried with the following vote:

	<b>McMillan</b>	<b>Rowland</b>	<b>Searle</b>	<b>Bonner</b>	<b>Crittenden</b>	<b>Nelson</b>	<b>Park</b>
AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>						

B. **SUMMARY:** Terry Ekker, Wasatch County Public Works Director, presented the second chip seal project. This project encompassed roads in the Jordanelle Basin area: Longview, Old Kamas Highway, Browns Canyon Road, Benloch Ranch Road, and Bench Creek Road. Included in the project scope are roads on the east side of Wasatch County. One of the roads is in The Crossings subdivision. Terry explained that the lowest bidding company was CKC Operations but considering previous project experience with this company the recommendation was to go with the second lowest bidder of Advanced Paving in the amount of \$1,133,000. Terry expressed that Advanced Paving was the only bidder to fully comply with submitting all required information. Councilmember Crittenden requested that because both projects are being awarded to the same bidder to see if there is any cost reduction.

i. **ACTION TAKEN:** Councilmember Park made a motion to **"approve Advanced Paving to do the pavement preservation project for Wasatch County"** Councilmember McMillan seconded the motion. The motion carried with the following vote:

	<b>McMillan</b>	<b>Rowland</b>	<b>Searle</b>	<b>Bonner</b>	<b>Crittenden</b>	<b>Nelson</b>	<b>Park</b>
AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>						

### **3. BOE ADJUSTMENTS AND RECOMMENDATIONS FOR APPROVAL – JERRY JONES (VIDEO TIME STAMP: 00:31:48)**

A. **SUMMARY:** Jerry Jones, representing the Wasatch County Clerk/Auditor's Office, presented an assessor adjustment where a parcel was deleted in 2022 but a value was erroneously placed on the parcel. Jerry recommended abating the taxes so the parcel could be removed from the tax system.

i. **ACTION TAKEN:** Councilmember Crittenden made a motion to **"accept the Board of Adjustment recommendation on deleting the taxes owed on the erroneous tax parcel"** Councilmember McMillan seconded the motion. The motion carried with the following vote:

<b>McMillan</b>	<b>Rowland</b>	<b>Searle</b>	<b>Bonner</b>	<b>Crittenden</b>	<b>Nelson</b>	<b>Park</b>
-----------------	----------------	---------------	---------------	-------------------	---------------	-------------

AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>						

#### 4. CONSIDERATION OF THE 2025 TAX SALE SUMMARY – JERRY JONES

(VIDEO TIME STAMP: 00:34:38)

A. **SUMMARY:** Jerry Jones, representing the Wasatch County Clerk/Auditor's Office, gave a summary of the 2025 tax sale. Jerry presented a list of the three properties that went to sale. Two of the three were bid upon but the third parcel was not. Requesting the third parcel be turned over to the County and the other two parcels be awarded to the highest bidders. Jerry explained the funding would be turned over the State Auditor's Office and go into the unclaimed property fund.

i. **ACTION TAKEN:** Councilmember Bonner made a motion to **"accept 2025 tax sale summary as presented today"** Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>						

#### 5. LIBRARY PRESENTATION – JUAN LEE

(VIDEO TIME STAMP: 00:37:30)

A. **SUMMARY:** Juan Lee, Wasatch County Library Director, presented the vision, mission and values of the library, the board of directors, library staff, and adopted budget for 2025. Juan also went into presenting the difference between how libraries used to function vs how they function currently, community outreach opportunities that the library takes, a diagram of customer-centered library, and key performance indicators from 2024.

i. **ACTION TAKEN:** No official action was taken.

#### 6. SENIOR CENTER PRESENTATION – MIKE WINWARD

(VIDEO TIME STAMP: 00:53:23)

A. **SUMMARY:** Mike Winward, Wasatch County Senior Citizen Center Director praised the support the Wasatch County Senior Center receives compared to other centers in the state. Mike presented the adopted 2025 budget, introduced the staff, highlights from 2024, and Meals on Wheels program, and types of activities offered.

i. **ACTION TAKEN:** No official action was taken.

## 7. CONSIDERATION OF ADOPTING NEW MISSION, VISION, AND VALUE STATEMENTS – DUSTIN GRABAU

(VIDEO TIME STAMP: 01:03:50)

A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, presented a draft of updated Mission, Vision, and Value Statements. Dustin explained that the succinct version accurately captures who we are as a community and who we want to be as an organization, and that narrative sections help describe the succinct statements. If adopted this would update policy 110-004, originally established in 2023, and start the process for updating visual depictions.

i. **ACTION TAKEN:** Councilmember Bonner made a motion to “**update policy 110-004**” Councilmember Searle seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>						

## 8. FIRST READING OF AN ORDINANCE IMPOSING A TRANSIENT ROOM TAX ON SHORT TERM RENTALS AND ACCOMMODATIONS AS AUTHORIZED IN THE 2025 LEGISLATIVE SESSION – DUSTIN GRABAU

(VIDEO TIME STAMP: 01:07:41)

A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, explained that this change follows a state code amendment wherein the state originally discussed a half a percent increase but instead adopted a .25% increase and encouraged all counties to increase their TRT tax an additional .25% increase. Revenues could be applied more broadly based on the state code amendments. Councilmember Rowland requested that Dustin present in a future meeting what changed in state code related to TRT tax collection. Dustin explained that adopting the increase this month would allow the rate increase to go into effect for quarter 4 of 2025 and that during the 2026 budgeting process further discussions would continue on what to do with the funds. Council requested the second reading be on June 18, 2025. Councilmember Searle requested a discussion in July regarding the enforcement of Air BnB's that allows the county to better enforce short term rentals.

i. **ACTION TAKEN:** Councilmember Park made a motion to “**accept the first reading of ordinance 25-08 imposing a Transient Room Tax on Short Term Rentals and Accommodations as authorized by the 2025 legislative session**” Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>						

**9. FIRST READING OF ORDINANCES #25-09 ENACTING CHANGES TO WASATCH COUNTY PURCHASING PROCEDURES – RANDY BATES**

(VIDEO TIME STAMP: 01:14:37)

A. **SUMMARY:** Randy Bates, Wasatch County Finance Director, explained that the policy has two major changes since being added to the agenda. One change is to adopt the procedures by ordinance in order to better comply with state code. The second change is to remove language in the draft ordinance about other entities such as Solid Waste, Parks and Rec, and Health Department because those entities will need to have their board independently make these changes. Randy continued to explain that the update is important because the current code is hard to adhere to with such low limits and unclear language. A presentation was given that explained the new proposed procurement code including updated limits and who approves expenditures depending on purchase price limit. Council recommended changing large purchases to be presented to council.

i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**accept first reading of procurement policy and set the second reading to be on June 18, 2025 with changes as Mr. Bates has presented**” Councilmember McMillan seconded the motion. The motion carried with the following vote:

	<b>McMillan</b>	<b>Rowland</b>	<b>Searle</b>	<b>Bonner</b>	<b>Crittenden</b>	<b>Nelson</b>	<b>Park</b>
AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/	<input type="checkbox"/>						
ABSENT:							

**COUNCIL/BOARD REPORTS**

(VIDEO TIME STAMP: 01:32:35)

A. **SUMMARY:** Councilmember McMillan asked if there were any council/board report to be presented.

Councilmember Crittenden provided the following report:

- Commented on recent KPCW article titled “Wasatch County ignores new state redistricting law.”
- Collected thoughts from council on GOP newsletter.
- Attended Housing Summit per invitation from Mayor Franco.

Councilmember Searle provided the following report:

- Wondered about County participating in contract with UAC regarding civil services.

Councilmember Park provided the following report:

- Public Lands committee update. Deer Creek had busiest night recently. Forest service is concerned about wildfires due to limited snow in the high elevations throughout the recent winter.
- Thanked Jon Woodard for his assistance this week.

- i. **ACTION TAKEN:** No official action was taken.

## MANAGER'S REPORT

(VIDEO TIME STAMP: 01:40:33)

- A. **SUMMARY:** Councilmember McMillan asked if there were any manager's report to be presented. Dustin Grabau, Wasatch County Manager, expressed there were no reports.

- i. **ACTION TAKEN:** No official action was taken.

## CLOSED SESSION – AS NEEDED

(VIDEO TIME STAMP: 01:40:44)

- A. **SUMMARY:** Councilmember McMillan indicated that there was no need for a Closed Session.

- i. **ACTION TAKEN:** No official action was taken.

## MEETING ADJOURNMENT

(VIDEO TIME STAMP: 01:40:47)

- A. **SUMMARY:** Councilmember McMillan asked to adjourn the meeting.

- i. **ACTION TAKEN:** Councilmember Park made a motion to "**adjourn the meeting**" Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	<input checked="" type="checkbox"/>						
NAY:	<input type="checkbox"/>						
ABSTAIN/ ABSENT:	<input type="checkbox"/>						

KARL MCMILLAN/CHAIRMAN

JOEY D. GRANGER/CLERK/AUDITOR