



CHRISTMAS VILLAGE ADVISORY COMMITTEE MEETING

Minutes of the regular meeting of the Christmas Village Advisory Committee held Thursday, May 8, 2025, at 4:00 p.m. at the Municipal Building, 2549 Washington Blvd., Ogden, UT.

Members Present:	Richard Armstrong	Judi Culley
	Robin Parent	Michelle Miller
	Nick Morris	Sandra Tuck
	Jacob Chadwick	Craig Bielik
Members Absent:	Keri Ritz	Amber Robson
	LeeAnn Christensen	Nikki Lovell
	Bonnie Baird	
Ex-Officio:	Monte Stewart – Park and Cemetery Manager	
	Stacey Olsen, Volunteer Coordinator	
	Ryan Parent – Structural Maintenance Supervisor	
Guest:	Nathanael Soto	Josh Smith

CALL TO ORDER

Chair Bielik called the meeting to order, greeted everyone, and performed a roll call.

APPROVAL OF MINUTES

Motion to approve April 10, 2025, meeting minutes by Member Culley.

Seconded by Member Armstrong.

Approved **unanimously**.

SWEATSHIRT AND ORNAMENT DESIGNS

Staff Olsen showed the revised ornament

- Committee requests:
 - Have Santa's head not covering the Ogden sign
 - Make 2025 smaller writing

Sweatshirt Design Suggestions:

- The Committee would like to continue to explore ideas for the sweatshirt. Staff Olsen sent the design options to Member Morris

NEW IDEAS

Movie Night:

- Chair Bielik stated that the only night available to host another movie is September 20th.
- The committee would like to do two showings of the Muppet Christmas Carol this year.
- Member Armstrong motioned to increase the sponsorship fee to \$2,000.00.
Seconded by Vice Chair Parent.
Approved unanimously

Lighting Enhancements:

- Manager Parent will research options and costs suitable for Christmas Village.

Christmas Village Album:

- Guest Soto stated that we can get 100 albums for \$1,000
- The committee is excited for this project
- Guest Soto will take the lead in locating bands with their own music.

Cottage Animation App:

- Guest Soto will work to find artists in the community that would be interested in this project.
Staff Olsen stated we could do a project to cover the costs for licensing and app purchases.
- Manager Chadwick stated we need to make sure we set guidelines on what is acceptable for the artwork.

Committee Round Table

- Staff Olsen reported that Member Baird has requested a leave of absence from the committee. She will reevaluate in a couple of months and hopefully be able to return.
- Member Morris
 - had some suggestions for the store.
 - A-frame board with items and prices.
 - Chair Bielik suggested we get a tv to have the items scroll across the screen.
 - Grocery bags
 - Suggested we find some sort of entertainment for the SE corner of the park.
 - Fire pit and smore kits
 - Possible stage for buskers

- Member Culley asked who our Honorary Mayor is – Carolyn Brierly
- Member Tuck stated she would like to go through the sponsor list and updated the contact information.
- Chair Bielik has a printing company that would like to be more involved.
 - Print the signs for the A-Frame at the store
 - Print the sing along books.
- Other topics Included
 - Smore Kits
 - Fire pits
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NEXT MEETING

Date: Thursday, June 12, 2025

Time: 4:00 p.m.

Location: Ogden Community Service Building

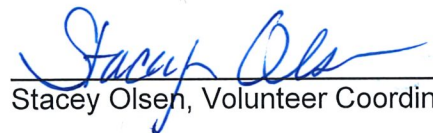
Address: 1875 Monroe Blvd. Ogden UT

ADJOURNMENT

Motion to adjourn by Member Culley

Seconded by Member Morris

Meeting adjourned at 5:15 p.m.



Stacey Olsen, Volunteer Coordinator

Date Approved: 6/13/25