

# Jefferson Academy

## Board of Directors Meeting

**Date:** March 17, 2025

**Location:** 1425 S Angel St, UT 84037

**In Attendance:** Keith Facer, Natalie Allman, Alana Wilson, Paul Smith

**Others Present:** Nicole Jones, Dawn Benke, Alicia Ady, Heidi Bauerle



## MINUTES

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### CALL TO ORDER

Keith Facer called the meeting to order at 7:05PM

### PUBLIC COMMENT

- Sex Education Curriculum
  - Language Arts Curriculum Wonders 2023
- This was the first comment period for both the Sex Education Curriculum and Language Arts Curriculum. There was no public comment.

Heidi Bauerle joined the meeting at 7:07pm

### REPORTS

- Financial Report

Dawn Benke provided the budget report. She reported on the statement of activities. 67% of the year has been completed. She went over the local, state and federal revenue. She discussed that the federal revenue should be going up pretty soon. She discussed the amounts in the budget that were over the 67%. Total expenses are at 59.7%. She also reviewed the statement of activities on the general fund. She went over some of the expenses on this page. Dawn also discussed the Special Education statement and the food service statements. She discussed how the food service is reimbursed after the initial expenses. She also reviewed the school's statement of financial position.
- Policy Governance
  - Ends 1.2 Citizenship
  - Ends 1.3 Moral Excellence
  - Ends 1.4 Principles of Liberty
  - Ends 1.6 Community Involvement
  - Ends 1.7 School Culture
  - Executive Limitations 2.6 Asset Protection

Keith Facer reviewed the above Policy Governance with the board. The board discussed some changes that would be prudent to make on Ends 2.6. They also discussed the changes that need to be made to Executive Limitations 2.6.
- Director's Report

Nicole Jones provided the director's report. She reported that she discussed the food budget increase to spend down some of their funds in their food service budget with

the kitchen staff. There have been no decisions made but they are still working through this. Nicole reported that the school's enrollment for next year is looking better than expected. She reported that they have heavy onboarding in place as they run the lottery. Nicole is doing all the onboarding and marketing as of right now. They are also holding school tours on Mondays and Wednesdays. She reported that they have had good attendance for the school tours. She also discussed that she is still actively advertising and using commercial marketing. She is working with two different companies that are helping with the marketing. Nicole also discussed that she is working on collecting staff intent to return for next year. They will plan for agreements once they have all of those back from teachers. She also reported that they have formed multiple parent committees from the lighthouse team. One of these teams hosted an event last week. They will also help with some of the spring open houses coming up. The leader in me representative will work with these committees to come up with new ways for the committees to be involved at the school. Keith Facer asked if the teachers are leading the parent committees. Nicole reported that the lighthouse team is mostly teachers, and they are helping run the committees. She has found this is a good way to structure these committees. It helps with reliability and structure to have teachers run them. Keith also asked where Nicole expects enrollment to land for next year. Nicole discussed that right now it's at 525, but they often lose enrollment as it gets closer to the start of school. She's hoping to increase their kindergarten enrollment numbers to build other grades for the future. Natalie Allman asked if there will still be a half day kindergarten next year. Nicole reported that it is required by the state to offer half day. They will not have a dedicated class that is half day unless they have enough students for a full class of half day kindergarten.

## **CONSENT ITEMS**

- February 3, 2025, Board Meeting Minutes  
*Keith Facer made a motion to approve the February 3, 2025, Board Meeting Minutes. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*

## **VOTING AND DISCUSSION ITEMS**

- 2025-2026 School Land Trust Plan  
Nicole Jones explained the 2025-2026 School Land Trust Plan. She discussed that the school land trust committee approved this plan last week. This plan includes amath, ELA, STEM, and a Science goals. She discussed that they are going to change their Language Arts curriculum. The school is supposed to purchase an approved state curriculum anyway, so they are shifting to Wonders 2023. They are going to implement it in the younger grades first. It is expensive to switch curriculums so they will do it in pieces. She discussed that they are not seeing the progress in Acadience and Math that they are wanting to see. They are going to purchase a math fluency software program that will give students practice and some additional instruction. She reviewed each of the goals in the School Land Trust Plan.
- Lawncare Quote

The board reviewed the lawncare quotes. Nicole Jones discussed that she collected the quotes herself. She reported that they had other bids come in, but they didn't follow the requirements as outlined. She reported that JD lawncare was the cheapest option and she was able to obtain recommendations for JD Lawncare from other companies. Alana Wilson asked if Nicole felt like JD lawn care was responsive and easy to work with through the bid process. The board discussed the two options for lawn care. Nicole discussed her hesitancy to switch lawncare companies but is confident they can come up with an agreement that has an option to back out if they aren't happy with the service provided.

- Geneva Quote

This item was tabled.

*Keith Facer made a motion to approve the 2025-2026 School Land Trust Plan and the JD Lawn Care Quote. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*

## **CALENDARING**

- Next Board Meeting June 9, 2025, at 7:00pm at Academica West

## **ADJOURN**

*At 7:53pm Keith Facer made a motion to Adjourn. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.*