

**STATE OF UTAH  
COUNTY OF SEVIER  
TOWN OF ANNABELLA**

**TOWN COUNCIL MEETING  
May 8, 2025**

Minutes from the Annabella Town Council Meeting held Thursday, May 8, 2025, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| 1. ROLL CALL  | 7. APPROVAL OF MINUTES                               |
| 2. OPENING REMARKS  | 8. APPROVAL OF WARRANT REGISTER                      |
| 3. PLEDGE OF ALLEGIANCE   | 9. DISCUSS BUDGET AND SET BUDGET PUBLIC HEARING DATE |
| 4. CITIZEN INPUT  | 10. DEPARTMENT BUSINESS                              |
| 5. APPOINTMENT-YOUTH COUNCIL UPDATES                                | 11. OTHER BUSINESS                                   |
| 6. APPOINTMENT-PARKER VERCIMAK, PROPOSED CULINARY WATER MASTER PLAN | 12. CLOSED MEETING                                   |
|   | 13. OPEN TO PUBLIC MEETING                           |
|   | 14. ADJOURN  |

Public in attendance:

*John Chartier  
Jack Reider  
Parker Vercimak  
Kyler Nielsen*

*Kayla Johns  
Kierra Coulter  
Maddy Brimhall*

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Kelvin Johns, Stephanie Morgan and Chris Nielson. Tina Mitchell, Clerk, and Eric Nielsen, Maintenance Supervisor, were also in attendance.

2. OPENING REMARKS. A prayer was offered by Councilmember Nielson.

3. PLEDGE OF ALLEGIANCE. Councilmember Johns led the group in the Pledge of Allegiance.

4. CITIZEN INPUT. Mayor Christensen opened the floor for citizen input, asking attendees to keep their comments within a three-minute limit. Jack Reider addressed the Council regarding a potential trailhead project. He suggested the possibility of getting funding for a parking lot with restrooms installed in conjunction with the proposed tennis/pickleball courts. Mr. Reider recommended contacting Rachel Toker to explore options.

Mayor Christensen acknowledged the suggestion and expressed interest in exploring the idea further. Councilmember Anderson noted that the grant application for the pickleball court was unsuccessful but she remains hopeful about submitting another application.

Mr. Reider explained that they could start with a parking lot, restrooms, and also relocate the existing kiosk that is placed at approximately 400 E. 200 N. He mentioned the restrooms and parking lot would likely have more use during events like the jamboree.

Mayor Christensen thanked Mr. Reider for the suggestion.

5. APPOINTMENT-YOUTH COUNCIL UPDATES. Kayla Johns, Youth Council Mayor, along with members Kierra Coulter and Maddie Brimhall, proposed three main items for approval:

1. A fundraising idea involving placing flags in resident's yards for holidays. They outlined pricing options: \$30 for 6 holidays, \$7 per individual holiday, and \$10 for special occasions. The flags would be placed from 6 AM to 8 PM.
2. A movie night planned for June 13th at the Community Center. It would be a free outdoor movie with concessions sold as a fundraiser.
3. The Annabella Regatta event at the irrigation pond on July 18th. They proposed charging a small entry fee and opening it to all Sevier County residents, not just Annabella residents.

Councilmember Nielson inquired about equipment for the movie night, suggesting the possibility of investing in a sound system for various Town events.

The Council expressed support for the Youth Council's proposals.

6. APPOINTMENT-PARKER VERCIMAK, PROPOSED CULINARY WATER MASTER PLAN. Parker Vercimak and Kyler Nielsen from Jones & DeMille presented a proposal for updating Annabella's water master plan. Key points included:

1. A scope of work document outlining the proposed study, with an estimated cost of \$36,000.
2. The possibility of obtaining a 50% grant from CIB.
3. Main objectives of the plan:
  - Evaluating the longevity of the 300 South well
  - Planning for future well drilling needs
  - Addressing pressure deficiencies in the upper subdivision
  - Conducting a hydrogeologic study
  - Developing a 40-year plan for water rights

- Updating the culinary water model
- Conducting fire hydrant tests to improve fire ratings
- Producing GIS exhibits of the current and future water system

The Town Council discussed the proposal, asking questions about the cost, previous studies, and the potential benefits. Councilmember Nielson requested examples of water master plans from other towns for reference.

**Councilmember Anderson made a motion to go ahead with the CIB application for the culinary water master plan update. Councilmember Morgan seconded the motion. Councilmember Johns abstained from voting citing his employment at Jones and DeMille. The motion passed. (Summary: Yes=3). Yes: Jill Anderson, Stephanie Morgan, and Chris Nielson. Abstained: Kelvin Johns**

7. APPROVAL OF MINUTES. Mayor Christensen opened discussion for approval of the April Town Council minutes. **Councilmember Nielson made a motion to approve the minutes as presented. Councilmember Anderson seconded the motion. The motion passed unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

8. APPROVAL OF WARRANT REGISTER. The warrant register was presented and reviewed for formal approval. Councilmember Anderson provided clarification regarding the deposit for bronzing a statue. She explained that Katie Rollins had obtained bids for bronzing the clay *Anna & Bella* statue, originally created in 2008, with the lowest bid coming in at \$4,800. Councilmember Anderson noted that Katie has since taken the statue to Art City Bronzing, where it is expected to be completed by July.

Tina Mitchell added that Katie has proposed placing the finished statue just behind the Community Center rock, on the south side of the Community Center. **Councilmember Nielson made a motion to approve the warrant register as presented. Councilmember Johns seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

9. DISCUSS BUDGET AND SET BUDGET PUBLIC HEARING DATE. Tina Mitchell, Clerk, discussed the need to set a public hearing date for the budget. She noted that the application for the pickleball courts was unsuccessful and the budget will be adjusted to reflect that.

Additionally, Tina presented information on the Town's financial situation, including debt, bonds, and reserves. She highlighted that significant portions of the Town's finances are tied up in bond reserves and discussed specific reserves required for the culinary water improvement bonds, which include setting aside

\$24,000 for the life of the loan and an annual reserve of \$22,950 until the requirement of \$315,000 is met. Tina Mitchell further explained the importance of these reserves as they impact the Town's overall financial health. She provided Council members with a breakdown of the Public Treasurers' Investment Fund (PTIF) accounts, noting that these accounts yield higher interest rates, making them a preferable option for holding the Town's funds. The discussion included details on how these funds are used for various purposes, and the flexibility of transferring funds when necessary.

**Councilmember Nielson then made a motion to set a public hearing date to open the 2024/2025 budget for adjustments and to adopt the proposed 2025/2026 budget and certified tax rate for Thursday, June 12, 2025 at 6:00 p.m. The motion was seconded by Councilmember Morgan. The motion carried unanimously. (Summary: Yes=4) Yes: Jill Andeson, Kelvin Johns, Stephanie Morgan and Chris Nielson voted in favor.**

#### 10. DEPARTMENT BUSINESS.

**Beautification and Parks:** Councilmember Anderson discussed the statue that is being bronzed and potential locations for its placement.

**Activities:** Councilmember Nielson discussed plans for Memorial Day flag placement at the cemetery, coordinating with the Youth Council for assistance. They agreed on Saturday, May 24th at 10 AM for setup and Tuesday, May 27th at 10 AM for takedown.

Councilmember Nielson also mentioned preparations for the July 4th celebration, noting that they would use the Old Town Hall again.

**Cemetery:** Eric Nielsen reported that the fertilizer application had been effective and the cemetery grass was growing well due to recent rain.

**Roads:** Councilmember Morgan noted that she will schedule the seal coat.

**Water:** Eric Nielsen reported that the pond was full and they were managing runoff well.

11. OTHER BUSINESS: Mayor Christensen inquired about an old grader at the Town shed. Eric Nielsen explained that they were considering selling it and using the funds to purchase more useful equipment. He will get with Tina to discuss a public auction listing.

12. CLOSED MEETING. At 6:57 p.m. the Council adjourned the regular meeting and entered a closed session for purposes allowed by the Utah Open and Public

Meetings Act. **A motion to close the regular meeting was made by Councilmember Anderson. The motion was seconded by Councilmember Morgan and the motion carried unanimously.**

13. OPEN TO PUBLIC MEETING AND MOTION. The Annabella Town Council meeting re-opened at 7:34 p.m. Mayor Christensen asked for votes on proceeding with eminent domain on the cul de sac located at (approximately) 450 East 270 South. Councilmember Anderson made a motion to proceed with eminent domain for the cul de sac.

The votes were as follows:

- Councilmember Johns: In Favor
- Councilmember Anderson: In Favor
- Councilmember Morgan: In Favor
- Councilmember Nielson: Against

**Outcome: The motion carried.**

Tina Mitchell will contact legal counsel regarding the next steps.

14. ADJOURN. At 7:36 p.m. **Councilmember Nielson made a motion to adjourn the meeting. Councilmember Morgan seconded the motion, and the motion carried unanimously.**

Minutes of the Town Council meeting held Thursday, May 8, 2025, were approved this 12th day of June, 2025.



Brent Christensen, Mayor



Tina Mitchell, Town Clerk