



WINTER SPORTS SCHOOL IN PARK CITY **DRAFT MINUTES - BOARD OF TRUSTEES MEETING**

COMMITTEE: Board of Trustees

MEETING DATE: June 11, 2025 5:00 PM, @ Winter Sports School Campus with virtual access via Zoom:

ATTENDANCE

Board Member	In Person	Zoom
Abi Wright- Grissom		Present
Bud Canaday		Present
Christie Hind		Present
Dylan Rothwell		Present
Jennifer Eaton	Present	
Missy Kelly	Absent	
Nick Penze	Present	
Thomas Cooke		Present
Tim Gaylord	Present	
Whalen Louis	Present	
Holland Lincoln	Present	

Non-Board members Present: Tess Miner-Farra, Megan Altman, Casey Holmes

- I. Welcome and Introductions
- II. Whalen Louis called the Board meeting to order at 5:03. The board officially welcomed Holland Lincoln to her first board meeting. Mrs. Lincoln provided an overview of her past work history, emphasizing the connection between education and technology. Whalen proceeded to lead the discussion of the motion items listed below. Tim Gaylord noticed an error in the previous DRAFT Board Meeting Minutes, and after that correction was made, the board voted in favor, as seen below. The board was encouraged by the financial conditions in the 2025 budget and also approved the FY25 Budget.
- III. **Motion:** Approval of minutes from the [April 9, 2025, BOT](#) meeting.

First Motion to approve	Tim Gaylord
Second Motion to approve	Bud Canaday

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	

Bud Canaday	X	
Christie Hind	X	
Dylan Rothwell	X	
Jennifer Eaton	NA	
Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	NA	

IV. Financial update (Casey Holmes, Bud Canaday, Tess Miner-Farra)

a) Review the [WSS FY25 Fraud Risk Assessment](#)

b) ***Motion:*** Approval of Final FY25 Budget

First Motion to approve	Dylan Rothwell
Second Motion to approve	Abi Wright-Grissom

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	X	
Christie Hind	X	
Dylan Rothwell	X	
Jennifer Eaton	X	
Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	X	

V. Head of School Report (Tess Miner-Farra)

Megan Altman began the Head of School report by discussing student enrollment numbers. While reviewing the differences between acceptance letters for applicants and those attending the school, Mrs. Altman highlighted sports priorities, scheduling conflicts, and various options as the primary reasons. The Board was informed about the upcoming enrollment window dates for 2026.

Tess Miner-Farra continued the Head of School Report by outlining the WSS TSSA Plan for 2025-2026. Specific emphasis was placed on how the school would allocate

the TSSA funds from the State of Utah: increased teacher pay and support for classroom advisors and teaching assistants were the main categories being funded. The goal of the State funding was to drive a 1% increase in the state-administered Aspire Test. Following this discussion, the Board voted to approve the TSSA Plan Act for 2025, as shown below.

Additional time was allocated to the updated WSS 2025 Family Handbook, which outlines the Bullying Policy, Behavior Code Policy, and Drug & Alcohol Policy. Mrs. Miner-Farra discussed how the new policy changes aligned with the revised requirements from the State of Utah and would assist the staff in addressing problem behavior. The Board debated various aspects of the revisions, particularly concerning Resorting, a State term for being present where illegal substances identified in the guidelines of this policy are being used. Mrs. Miner-Farra emphasized the effectiveness of this change as a deterrent, noting that the overall policy adjustments were designed to preempt potential problems before they arise or become widespread. After the discussion, the Board voted to approve the changes, as outlined below.

Tess Miner-Farra concluded by leading a lively discussion about phones in school. The State of Utah is working on new legislation regarding phones in schools and specific policies for implementation, and Mrs. Miner-Farra believes it would be beneficial for students during school hours.

VI. **Motion: TSSA (Teacher & Student Success Act) Plan for 25-26**

First Motion to approve	Tim Gaylord
Second Motion to approve	Jen Eaton

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	X	
Christie Hind	X	
Dylan Rothwell	X	
Jennifer Eaton	X	
Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	X	

VII. **Motion: Approval of revised [WSS Bullying Policy](#), [Behavior Honor Code Policy](#), and [Drug & Alcohol Policy](#) as contained in the [2025 Family Handbook](#).**

First Motion to approve	Thomas Cooke
Second Motion to approve	Nick Penze

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	X	
Christie Hind	X	
Dylan Rothwell	X	
Jennifer Eaton	X	
Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	X	

VIII. Reaching New Peaks Committee updates (Nick Penze)

Nick Penze provided an overview of the Reaching New Peaks Committee. He mentioned that the committee has spent most of its time on the Annual Fund, which was very successful in 2025. However, he expressed less optimism regarding the continued rise in construction costs for the planned new addition to the school.

IX. Board Chair update (Whalen Louis)

Whalen Louis provided an update on the State Charter School Board's five-year review process. He discussed how they presented an overview to the SCSB about what makes WSS different and exceptional. The SCSB was encouraged by the school's expansion plan and the unique nature of the school schedule and athletic success pedigree. However, the SCSB requested that the school update the Charter language, which was last revised in 2014. The Board determined that there would be a separate work session to update the language and present it at a future meeting.

X. Public comment

No public was present for comment

XI. **Potential Motion:** Close session to discuss the character, professional competence, or physical or mental health of an individual.

No closed session needed

XII. Adjourn

Tim Gaylord moved to adjourn the meeting, Nick Penze gave the second, and the board approved unanimously.