



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES & LOCAL BUILDING AUTHORITY**

**Station 41, 381 North 3150 West
West Point City, UT 84015**

www.northdavisfireut.gov

*Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

Meeting Notice & Agenda

Date: June 19, 2025

Time: 6:00 PM Work Session / 6:30 PM Regular Session *(or immediately following the Work Session)*

Location: Station 41, 381 North 3150 West, West Point City UT 84015

The Board of Trustees will accept citizen comments at the designated time via email, or in person. Citizen comments should be sent to [District Clerk Misty Rogers](#) or [Deputy District Clerk Jamey Maddy](#) no later than 1:00 PM on the meeting day. The email subject line must state, "Citizen Comment 6/19/2025 Board of Trustee Meeting," the email body must include the citizen's first and last name, address, and a brief statement. In some circumstances, the board of trustees may participate electronically

Board of Trustees Work Session

Time: 6:00 PM

Agenda Items:

1. Badge Pinning for New NDFD Firefighters or Promoted Employees
2. Statutory Requirements Update for Budget Adoption and Truth in Taxation - Attorney Blackburn
3. Discussion and Planning for the North Davis Fire District Fiscal Year 2026 Budget and Capital Improvements Plan – Chief Becraft
4. Discussion and Planning for the North Davis Fire District Fiscal Year 2025 Budget Amendment – Chief Becraft

Board of Trustees Regular Session

Time: 6:30 PM *(or immediately following the Work Session)*

Agenda Items:

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment: *If you wish to comment to the Board, please use the podium and clearly state your name and address, keeping your comments to a maximum of 3 minutes. Public comment is a time for the Board to receive new information and perspectives. The Board may not respond to public comments during the comment period.*

4. Consideration of Approval of the NDFD Board of Trustee Meeting Minutes from May 15, 2025
5. Consideration of Approval of the North Davis Fire District Bills
6. Consideration of Approval of the North Davis Fire District Financial Report
7. Acceptance of North Davis Fire District Fraud Risk Assessment – Treasurer
8. Consideration of Approval of Resolution 2025R-05, Amending the North Davis Fire District Budget for FY2025
 - a. Public Hearing
 - b. Possible Action
9. Consideration of Approval of Resolution 2025R-06, Adopting the North Davis Fire District CIP Plan
 - a. Possible Action
10. Consideration of Approval of Resolution 2025R-07, Amending the North Davis Fire District Personnel Policy; Chapter 213, Hours of Work; Chapter 214, Overtime; Chapter 216, Employee Classification
 - a. Possible Action
11. Consideration of Approval of Resolution 2025R-08, Adopting the North Davis Fire District Wage Study
 - a. Possible Action
12. Consideration of Approval of Resolution 2025R-09, Adopting a Certified Property Tax Rate for the North Davis Fire District
 - a. Public Hearing
 - b. Possible Action
13. Consideration of Approval of Resolution 2025R-10, Adoption of the North Davis Fire District Final Budget for FY2026
 - a. Public Hearing
 - b. Possible Action
14. Consideration of Approval of Resolution 2025R-11, Adoption of the North Davis Fire District Fee Schedule for FY2026
 - a. Public Hearing
 - b. Possible Action
15. Consideration of Approval of Resolution 2025R-12, Nomination for Reappointment of Mark Becraft, Fire Chief to the Utah Association of Special Districts
16. Fire Chiefs Report

17. Member City Updates

18. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:

- a. Discussion of the character, professional competence, or physical or mental health of an individual
- b. Strategy session to discuss collective bargaining
- c. Strategy session to discuss pending or reasonably imminent litigation
- d. Strategy session to discuss the purchase, exchange, or lease of real property
- e. Strategy session to discuss the sale of real property

Motion to adjourn out of Closed Session

19. Motion to Adjourn

Board Members may participate in the meeting in person, electronically, or by telephone. If a Board Member does participate by telephone or electronically, the audio will be amplified so that the other Board Members and all other individuals present will be able to hear all discussions.

Contact Information:

For any questions or accessibility concerns, please contact Misty Rogers at mrogers@northdavisfireut.gov or Jamey Maddy at jmaddy@northdavisfireut.gov or 801-525-2850.

Noticed the 12th day of June 2025

Misty Rogers, District Clerk

This agenda template ensures that all participants, regardless of their abilities, can fully engage with the meeting content. It can also be adapted for specific meetings or business needs, just let me know if you need further modifications!

Tentative Upcoming Agenda Items
(Meeting dates, times, and agenda items are subject to change)

July 17, 2025

6:00 PM - Board of Trustee Work Session

1. Badge Pinning for New NDFD Firefighters
2. Discussion and Planning for North Davis Fire District

6:30 PM - Board of Trustee Meeting (immediately Following the Work Session)

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment
4. Consideration of Approval of Minutes from the June 19, 2025 Board Meeting
5. Consideration of Approval of the North Davis Fire District Bills for June 2025
6. Consideration of Approval of the North Davis Fire District Financial Report
7. Fire Chiefs Report
8. Member City Updates
9. Consideration of Adjourning into a Closed Session Pursuant to §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual
 - a. Call to Order
 - b. Motion to adjourn into a Closed Session Pursuant to §52-4-205
 - c. Motion to adjourn out of Closed Session and Re-enter the Regular Meeting
10. Motion to Adjourn



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES
LOCAL BUILDING AUTHORITY
Station 41
381 North 3150 West
West Point City, Utah 84015
(801)525-2850
www.northdavisfireut.gov

*Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

Board Meeting Minutes
Wednesday, May 15, 2025
Work Session 6:00 PM / Regular Meeting
6:30 PM or Immediately following Work Session

Board Members Present: Chair Brian Vincent, Tim Roper, Ricky Carlson, Jerry Chatterton, Annette Judd, Mark Shepherd, Nancy Smalling

Excused: Scott Wiggill, Megan Ratchford

Staff Present: Chief Mark Becraft, Deputy Fire Chief Curt King, Clerk Misty Rogers, and Deputy Clerk Jamey Maddy

Visitors: Mike Rawlings, Amber King, Jessica German, Chris Correa

Board of Trustees Work Session 6:00 PM

1. Badge Pinning for New NDFD Firefighters or Promoted Employees – tabled until next meeting.

2. Officer Development Award

Chief Becraft presented Deputy Chief King with an award from UFRA. Chief Becraft thanked him for working on his professional development. At the request of Chief Becraft, Deputy Chief King explained the requirements to earn this award.

3. Discussion and Planning for the North Davis Fire District Fiscal Year 2026 Budget and Capital Improvements Plan

Chief Becraft said that we have been working hard on this to get to where we are at. The FY2026 tentative budget will be presented to the board tonight. There is one minor change to the tentative budget, HB1665 Firefighter Cancer Bill made Workers Comp come back nearly double across the state. We had to add \$30,000 in revenue to balance the tentative budget. We received a phone call earlier today, and the renewal will be less

than thought. Everything else is coming in on target. The wages in public safety are volatile and we have employees asking for information. Chief Becraft is asking if the board passes the tentative budget, can we start meeting with employees to go over wages. Board Chair Vincent gave the go-ahead.

4. Discussion and Planning for the North Davis Fire District Fiscal Year 2025 Budget Amendment

Chief Becraft said that the budget amendment will be brought to the board next month for the annexation funds and vehicle maintenance. There will also be one for radios. We were told that we needed to be phase 1 compliant, however, everything being rolled out is phase 2 compliant. This causes a big problem. We have 8 radios that need to be replaced to make our fleet completely phase 2 so that they won't miss any traffic. We either have to put this into the budget next year, or we could do a budget amendment, which Chief Becraft recommends. This is a \$30,000 price list for those 8 radios. The fiscal year it comes out of will depend on when the radios arrive.

Board Member Chatterton asked if the \$30,000 included the ones being replaced throughout the year or if it is only the 8 radios needing to be updated. Chief Becraft said that this is in addition. From here on out, we just have to maintain the radios.

Board of Trustee Meeting – 6:30 PM

1. Call to Order
2. Invocation or Inspirational Thought – provided by Board Member Carlson
3. Citizen Comment – no comment
4. Consideration of Approval of the NDFD Board of Trustee Meeting Minutes from April 23, 2025

Board Member Shepherd motioned to approve the minutes from the April 23, 2025 meeting. Board Member Smalling seconded the motion. The motion passed.

5. Consideration of Approval of the North Davis Fire District Bills

Board Member Judd motioned to approve the North Davis Fire District Bills. Board Member Chatterton seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft reported that approximately 90% of the budget year has elapsed. We are looking on target and we are up in impact fees. Wages are looking pretty even and we are keeping an eye on medical supplies. We are cutting it close but should be okay.

Board Chair Vincent asked about ambulance revenue being at 75% and if that is through April? Chief Becraft said yes.

Board Member Roper motioned to approve the North Davis Fire District Financial Report. Board Member Shepherd seconded the motion. The motion passed.

7. Discussion and Consideration of Approval of Resolution 2025R-02, Amending the NDFD Personnel Policy Chapter 700 Absence From Work

Board Member Chatterton motioned to approve Resolution 2025R-02, Amending the NDFD Personnel Policy Chapter 700 Absence From Work. Board Member Roper seconded the motion. The motion passed.

Roll Call Vote:

Chair Vincent - non voting

Vice Chair Smalling – Yes

Board Member Judd – Yes

Board Member Chatterton - Yes

Board Member Shepherd - Yes

Board Member Roper - Yes

Board Member Carlson – Yes

8. Discussion and Consideration of Approval of Resolution 2025R-03, Adoption of the North Davis Fire District Tentative Budget for Fiscal Year 2026

Public Hearing: no comment given.

Board Member Shepherd motioned to close the public hearing. Board Member Judd seconded the motion. The motion passed.

Board Member Shepherd explained that a motion to complete the Truth in Taxation process with a public hearing date in August should be made. Discussion regarding the property tax rate, final budget adoption, Truth in Taxation process, and noticing requirements were had between members of the board, Ms. Rogers, and Chief Becraft. Board Member Shepherd explained that a motion to complete the Truth in Taxation process with a public hearing date should be made. The Board of Trustees did not have to wait until June to set a date for a Truth in Taxation hearing. Ms. Rogers stated that the NDFD attorney (Andy Blackburn) recommended the Board of Trustees follow the agenda as written and set a public hearing date to consider property tax rate and final budget in June. Then, in June the Board of Trustees could either approve the certified rate and final budget, or motion to complete the Truth in Taxation process in August. Ms. Rogers informed the board that Attorney Blackburn will research the information provided by Board Member Shepherd when preparing for next year's budget adoption. However, this year the Board of Trustees should proceed with the agenda and set a public hearing date to consider property tax rate and final budget in June. Then, in June the board could either approve the certified rate and final budget, or motion to complete the Truth in Taxation process in August.

Board Member Shepherd stated that adopting the tentative budget says that the district wants to complete the Truth in Taxation process because the property tax revenue amount is listed in the budget. Budget adoption statutory requirements were then discussed and Ms. Rogers stated that Utah Code for Special District requires that a tentative budget be adopted in May and a final budget be adopted in June, unless the entity desires to complete the Truth in Taxation process. Ms. Rogers stated that she believed a property tax rate and/or dollar amount would be noticed in a specific way and that is one reason that she recommended following the agenda. Ms. Rogers stated that entities will not be provided with a property tax rate and/or valuations until the first week in June. In her opinion, it is preliminary for the Board of Trustees to motion to hold a Truth in Taxation until the final numbers are received from Davis County. The revenue currently being projected for the FY2026 budget is based off of what NDFD was promised in FY2025. Board Member Shepherd stated that the rate is based on the rate in the tentative budget. That budget could change; however, it is still the same budget.

The Truth in Taxation is based on whatever rate will be necessary to maintain the budget.

Board Member Shepherd motioned to approve Resolution 2026R-03, Adoption of the North Davis Fire District Tentative Budget for Fiscal Year. Board Member Smalling seconded the motion. The motion passed.

Roll Call Vote:

Chair Vincent - none voting

Vice Chair Smalling – Yes

Board Member Judd – Yes

Board Member Chatterton - Yes

Board Member Shepherd - Yes

Board Member Roper - Yes

Board Member Carlson - Yes

9. Discussion and Consideration of Setting Public Hearing Dates for the consideration of adoption of the North Davis Fire District Property Tax Rate and Fiscal Year 2026 Final Budget.

Board Member Shepherd stated that the property tax rate is unknown. Ms. Rogers agreed, but we will have a property tax rate and revenue before our next meeting. She recommended the Board of Trustees follow the agenda as written and set a public hearing date to consider property tax rate and final budget in June. Then, in June the Board of Trustees could either approve the certified rate and final budget, or motion to complete the Truth in Taxation process in August. The “consideration” in the June meeting allows for the board to review the final property tax rate and revenue sources. The Board of Trustees could then either approve the certified rate and final budget, or motion to complete the Truth in Taxation process in August.

Discussion regarding the property tax rate, final budget adoption, Truth in Taxation process, and noticing requirements were had between members of the board, Ms. Rogers, and Chief Becraft. Board Member Shepherd explained that a motion to complete the Truth in Taxation process with a public hearing date should be made. The Board of Trustees did not have to wait until June to set a date for a Truth in Taxation hearing. Ms. Rogers stated that the NDFD attorney (Andy Blackburn) recommended the. Ms. Rogers informed the board that Attorney Blackburn will research the information provided by Board Member Shepherd when preparing for next year's budget adoption. However, this year the Board of Trustees should proceed with the agenda and set a public hearing date to consider property tax rate and final budget on June 19, 2025. Then, during that meeting, the board could either approve the certified rate and final budget, or motion to complete the Truth in Taxation process and hold a public hearing on August 21, 2025.

Board Member Shepherd then stated that we could have "jumped" this process as we did not need to adopt a tentative budget. Ms. Rogers disagreed and stated that state statute requires that we adopt a tentative budget in May (fiscal year entity). Chair Vincent stated that this is not the way that they do the process in his city. Board Member Shepherd agreed with Chair Vincent. Board Member Shepherd stated this process is confusing and he cannot understand why we are doing this process. He does not want to argue with Attorney Blackburn; it is now how it's been done over the years. Ms. Rogers stated again that Attorney Blackburn has agreed to further research noticing and budget adoption requirements and changing our process in the future, however for this budget we need to follow this process. Ms. Rogers stated that in her personal opinion, it is preliminary for the Board of Trustees to motion to hold a Truth in Taxation until the final numbers are received from Davis County. Board Member Shepherd stated that the property tax rate is "irrelevant" the income NDFD receives from the county is flat. He then stated we can project growth. Chief Becraft stated that personal property tax can vary each year, and it could affect our revenue and rate. Board Member Shepherd stated that it shouldn't. When we set a budget, we already know our property tax revenue from the prior year in addition to growth.

Board Member Judd motioned to hold a public hearing on June 19, 2025, to consider a property tax rate. Board Member Chatterton seconded the motion. The motion passed.

Ms. Rogers asked if the motion included a public hearing and consideration of final budget for FY2026. Board Member Shepherd stated that the motion included it.

10. Fire Chiefs Report

Deputy Chief King reported that last month there was a question about having a link to some of the data, and he is working with Captain Harrington for a solution. Rather than giving out a link, we are putting together a Fire Board Report that pulls numbers talking about the district. We will put a link on our website so that the general public can also see it. It will be emailed out to the board.

Deputy Chief King provided the numbers for April. Clearfield there were 244 incidents, West Point had 60, Sunset had 42, Syracuse has 8, Clinton had 6, and Layton had 3. Calls in progress stayed about where we have been. Our call percentage is up 7.2% from this time last year. We dropped a percent from last month. We are anticipating a busy summer with fires compared to the past. We are looking to fill a part-time position.

Fire Marshal has been very busy this month. Lots of inspections, growth, and investigations. It is hard to keep up with the business inspections, plus the new buildings going up and all of their plans that need to be reviewed. Board Member Shepherd asked if we do self-inspections like Layton does. Deputy Fire Marshal Rawlings said that no, we do not. Sometimes we do inspections and discover the fire extinguisher hasn't been checked in years. Board Member Shepherd said that we could tell them that they are liable if they check that something is done that isn't really done, and we could go out every five years.

Chief Becraft said that the legal description for the annexation is almost done, and then we will work with our attorney to get that posted and get all three of those sections. Mida has been really good to work with.

11. Member City Updates

Board Member Shepherd said that Clearfield is working on some murals. They are working round two of their planes. The Fourth of July will be the same this year.

Board Member Carlson said 1800 is moving along in Sunset. Board Vice Chair Smalling said that City Days are July 12th, and they are changing up the park activities due to park access, but the parade routes will be the same.

Board Chair Vincent said that things will be the same for the fourth, except that they will have bigger fireworks.

12. Consideration and possible adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:

- a. Discussion of the character, professional competence, or physical or mental health of an individual
- b. Strategy session to discuss collective bargaining
- c. Strategy session to discuss pending or reasonably imminent litigation
- d. Strategy session to discuss the purchase, exchange, or lease of real property
- e. Strategy session to discuss the sale of real property

Motion to adjourn out of Closed Session

13. Consideration of Motion to Adjourn

Board Member Shepherd motioned to adjourn. Board Member Chatterton seconded the motion. The motion passed.

Dated the 15th day of May 2025.

By: _____
BRIAN VINCENT, Chair

ATTEST:

By: _____
MISTY ROGERS, Clerk

North Davis Fire District Custom Transaction Detail Report

May 2025

Date	Name	Memo	Account	Type	Amount
05/01/2025	Layton City Fire	NDFD Incident Number: 25ND01315 Location: 1-30100 · Ambulance		Invoice	280.95
05/01/2025	Syracuse Fire	NDFD Incident Number: 25ND01062 Location: 1-30100 · Ambulance		Invoice	280.95
05/02/2025	ted@colewest.com	North Point Retail 2000 W 300 N West Point, U 1-34100 · Impact Fees		Invoice	975.00
05/02/2025	castlecreekemail@gmail.com	102 Whitesides Places Project City: West Point 1-34100 · Impact Fees		Invoice	181.13
05/02/2025	castlecreekemail@gmail.com	204 Harvest Fields Project City: West Point 1-34100 · Impact Fees		Invoice	181.13
05/08/2025	heidi.panlasigui@gmail.com	111 E 100 N - Lot#3 of the Hardin Willson subdiv 1-34100 · Impact Fees		Invoice	181.13
05/06/2025	mnladams95@gmail.com	Lot # 208 Bennett Farms Project City: West Point 1-34100 · Impact Fees		Invoice	181.13
05/12/2025	permits@nilsonhomes.com	Multi Family If multi, please list number of units: 1-34100 · Impact Fees		Invoice	724.52
05/19/2025	luke.blatter3@gmail.com	Lot 305 Sunview estates Project City: west point 1-34100 · Impact Fees		Invoice	181.13
05/15/2025	jd@westates.us	West Fields Lot 23 Project City: Westpoint 1-34100 · Impact Fees		Invoice	181.13
05/06/2025	nlarson@yhautah.com	Group Home Inspection Youth Health Association 1-35100 · Inspection Fees		Invoice	300.00
05/07/2025	oceanteam11@gmail.com	Red Beard BBQ Bldg G15 Freeport Center 1-35100 · Inspection Fees		Invoice	100.00
05/07/2025	kismetkidsdaycare@gmail.com	Kismet Kids Daycare 545 S State St, Clearfield, 1-35100 · Inspection Fees		Invoice	100.00
05/08/2025	dfrazier@ncvioc.com	Valvoline Instant Oil Change 856 W 1700 S Clearfield 1-35100 · Inspection Fees		Invoice	100.00
05/09/2025	kenzieschoolcraft@gmail.com	August Sun LLC 393 South State Street #3 1-35100 · Inspection Fees		Invoice	100.00
05/12/2025	The Hangout Child & Youth	Let Them Be Kids! and The Hangout 872 West 1-35100 · Inspection Fees		Invoice	100.00
05/21/2025	Rites Utah	UTES Utah 2465 N Main Ste 1 Sunset UT 840 1-35100 · Inspection Fees		Invoice	100.00
05/22/2025	nestorsautorepair2024@gmail.com	Nestor's Auto Repair Project Address (Include b 1-35100 · Inspection Fees		Invoice	100.00
05/23/2025	destinym2613@gmail.com	Safe Haven childcare 408 e 500 s 1-35100 · Inspection Fees		Invoice	100.00
05/23/2025	carmelitasbilling@gmail.com	Carmelita's 301 State Street Clearfield, UT 840 1-35100 · Inspection Fees		Invoice	100.00
05/27/2025	khoskins@rsntechnologies.com	Tee Box Clearfield 340 West 1700 South Suite 1-35100 · Inspection Fees		Invoice	100.00
05/27/2025	karlas.rascals@gmail.com	Little Rascals Preschool 835 N Main St. Sunset 1-35100 · Inspection Fees		Invoice	100.00
05/05/2025	dddfireworks@gmail.com	Proposed Date Range: June 24th to July 25th Name of Business/Project: 1-38110 · Specialized Permit		Invoice	350.00
05/05/2025	dddfireworks@gmail.com	June 24th to July 25th Name of Business/Project: 1-38110 · Specialized Permit		Invoice	350.00
05/05/2025	dddfireworks@gmail.com	Proposed Date Range: June 24th to July 25th Name of Business/Project: 1-38110 · Specialized Permit		Invoice	350.00
05/21/2025	chuck@cowleyrep.com	Mixed-use development: 296 residential units and 1-38200 · Plan Review Fees		Invoice	325.00
05/21/2025	chuck@cowleyrep.com	Plan Review - Commercial Project Information: 1-38200 · Plan Review Fees		Invoice	325.00
05/21/2025	chuck@cowleyrep.com	Plan Review - Commercial Project Information: 1-38200 · Plan Review Fees		Invoice	325.00
05/22/2025	rdtarraf@icloud.com	Rancho Market Clearfield Churro Fryer Hood 6' x 1-38200 · Plan Review Fees		Invoice	125.00
05/29/2025	C23realestate@gmail.com	72 Residential Lots Phase 1 Nielsen Crossing 1-38200 · Plan Review Fees		Invoice	175.00

North Davis Fire District Custom Transaction Detail Report

May 2025

05/05/2025	36 Treas 310	1-30100 · Ambulance	Deposit	6,894.34
05/05/2025	Lockbox	1-30100 · Ambulance	Deposit	511.04
05/06/2025	UT Medicaid	1-30100 · Ambulance	Deposit	2,535.88
05/07/2025	First Professional	1-30100 · Ambulance	Deposit	14,065.86
05/07/2025	Noridian	1-30100 · Ambulance	Deposit	2,645.94
05/07/2025	Lockbox	1-30100 · Ambulance	Deposit	114.41
05/08/2025	Lockbox	1-30100 · Ambulance	Deposit	25.00
05/08/2025	Lockbox	1-30100 · Ambulance	Deposit	522.90
05/09/2025	Noridian	1-30100 · Ambulance	Deposit	4,789.65
05/12/2025	Lockbox	1-30100 · Ambulance	Deposit	1,473.69
05/13/2025	UT Medicaid	1-30100 · Ambulance	Deposit	1,391.15
05/14/2025	First Professional	1-30100 · Ambulance	Deposit	12,728.39
05/13/2025	Lockbox	1-30100 · Ambulance	Deposit	853.50
05/16/2025	Noridian	1-30100 · Ambulance	Deposit	1,888.88
05/20/2025	UT Medicaid	1-30100 · Ambulance	Deposit	4,193.06
05/20/2025	Lockbox	1-30100 · Ambulance	Deposit	2,170.31
05/21/2025	First Professional	1-30100 · Ambulance	Deposit	3,477.70
05/22/2025	Noridian	1-30100 · Ambulance	Deposit	417.75
05/21/2025	Lockbox	1-30100 · Ambulance	Deposit	290.00
05/23/2025	Noridian	1-30100 · Ambulance	Deposit	2,453.58
05/27/2025	Lockbox	1-30100 · Ambulance	Deposit	590.91
05/28/2025	UT Medicaid	1-30100 · Ambulance	Deposit	4,880.14
05/29/2025	First Professional	1-30100 · Ambulance	Deposit	11,300.51
05/30/2025	Noridian	1-30100 · Ambulance	Deposit	3,020.94
05/31/2025	Interest	1-36100 · Interest Income-General Fund	Deposit	18,332.69
05/01/2025	Invoicing (2025-04-28): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.14
05/02/2025	Invoicing (2025-04-30): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.50
05/02/2025	Invoicing (2025-04-29): Invoicing Starter	1-40200 · Bank Charges	Deposit	-1.80
05/06/2025	Invoicing (2025-05-02): adjustment to Invoicing \$	1-40200 · Bank Charges	Deposit	-0.72
05/06/2025	Invoicing (2025-05-02): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.72
05/06/2025	Invoicing (2025-05-02): adjustment to Invoicing \$	1-40200 · Bank Charges	Deposit	-3.90

North Davis Fire District Custom Transaction Detail Report

May 2025

05/08/2025	Invoicing (2025-05-06): Invoicing Starter	1-40200 · Bank Charges	Deposit	-1.20
05/08/2025	Invoicing (2025-05-05): Invoicing Starter	1-40200 · Bank Charges	Deposit	-4.20
05/09/2025	Invoicing (2025-05-07): adjustment to Invoicing	1-40200 · Bank Charges	Deposit	-0.40
05/09/2025	Invoicing (2025-05-07): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
05/12/2025	Invoicing (2025-05-09): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
05/12/2025	Invoicing (2025-05-08): adjustment to Invoicing	1-40200 · Bank Charges	Deposit	-0.72
05/12/2025	Invoicing (2025-05-08): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
05/19/2025	Invoicing (2025-05-15): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.72
05/19/2025	Invoicing (2025-05-12): adjustment to Invoicing	1-40200 · Bank Charges	Deposit	-0.40
05/19/2025	Invoicing (2025-05-12): adjustment to Invoicing	1-40200 · Bank Charges	Deposit	-2.90
05/21/2025	Invoicing (2025-05-19): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.72
05/27/2025	Invoicing (2025-05-23): adjustment to Invoicing	1-40200 · Bank Charges	Deposit	-0.40
05/27/2025	Invoicing (2025-05-23): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
05/27/2025	Invoicing (2025-05-22): adjustment to Invoicing	1-40200 · Bank Charges	Deposit	-0.50
05/27/2025	Invoicing (2025-05-22): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
05/27/2025	Invoicing (2025-05-21): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
05/29/2025	Invoicing (2025-05-27): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
05/04/2025	Interest	4-36100 · Interest Income	Deposit	3.90
05/14/2025	Deposit	Stripe Fees	Deposit	-21.31
05/14/2025	Deposit	Stripe Fees	Deposit	-0.72
05/14/2025	Deposit	Stripe Fees	Deposit	-3.20
05/14/2025	dfracier@ncvioc.com refund dfracier	Stripe Refunds	Deposit	-100.00
05/01/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-13.35
05/02/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-3.93
05/06/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-39.68
05/07/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-31.35
05/08/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-9.00
05/09/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-6.40
05/12/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-10.20
05/13/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-3.20
05/19/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-5.55

11:04 AM
06/11/25
Accrual Basis

North Davis Fire District Custom Transaction Detail Report

May 2025

05/21/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-5.55
05/23/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-3.20
05/27/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-7.13
05/28/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-14.20
05/29/2025	Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-6.40
05/12/2025 Bonneville Collections	23-1236	1-30100 · Ambulance	Sales Receipt	119.92
05/12/2025 Bonneville Collections	23-1802	1-30100 · Ambulance	Sales Receipt	1,601.25
05/12/2025 Bonneville Collections	24ND00383	1-30100 · Ambulance	Sales Receipt	50.00
05/12/2025 Bonneville Collections	23-1439	1-30100 · Ambulance	Sales Receipt	344.61
05/12/2025 Bonneville Collections	22-3615	1-30100 · Ambulance	Sales Receipt	148.29
05/12/2025 Bonneville Collections	22-3615	1-30100 · Ambulance	Sales Receipt	50.00
05/12/2025 Bonneville Collections	23-0446	1-30100 · Ambulance	Sales Receipt	30.00
05/12/2025 Bonneville Collections	24ND02517	1-30100 · Ambulance	Sales Receipt	301.64
05/12/2025 Bonneville Collections	22-3519	1-30100 · Ambulance	Sales Receipt	360.00
05/12/2025 Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	56.25
05/12/2025 Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	56.25
05/12/2025 Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	56.25
05/12/2025 Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	56.25
05/12/2025 Bonneville Collections	24ND01478	1-30100 · Ambulance	Sales Receipt	20.00
05/12/2025 Bonneville Collections	24ND01478	1-30100 · Ambulance	Sales Receipt	20.00
05/12/2025 Bonneville Collections	22-3258	1-30100 · Ambulance	Sales Receipt	125.00
05/12/2025 Bonneville Collections	23-1211	1-30100 · Ambulance	Sales Receipt	3,035.95
05/12/2025 Bonneville Collections	24ND02273	1-30100 · Ambulance	Sales Receipt	50.00
05/12/2025 Bonneville Collections	23-2861	1-30100 · Ambulance	Sales Receipt	2,200.41
05/05/2025 Fire Recovery USA	Reference # 1425849	1-30150 · Fire / Incident Recovery	Sales Receipt	36.80
05/05/2025 Fire Recovery USA	Reference # 1425849	1-30150 · Fire / Incident Recovery	Sales Receipt	147.21
05/05/2025 Fire Recovery USA	Reference # 1623036	1-30150 · Fire / Incident Recovery	Sales Receipt	262.80
05/08/2025 Davis County Auditor	2024 Personal Property Fee in Lieu (MV)	1-32100 · Fee in Lieu	Sales Receipt	-227.09
05/08/2025 Davis County Auditor	2025 Personal Property Fee in Lieu (MV)	1-32100 · Fee in Lieu	Sales Receipt	31,605.34
05/08/2025 Davis County Auditor	2022 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	0.27
05/08/2025 Davis County Auditor	2023 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	0.85

North Davis Fire District Custom Transaction Detail Report

May 2025

05/08/2025 Davis County Auditor	2024 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	0.36
05/08/2025 Davis County Auditor	2022 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	8.10
05/08/2025 Davis County Auditor	2023 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	18.07
05/08/2025 Davis County Auditor	2024 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	19.36
05/08/2025 Davis County Auditor	2025 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	22,203.88
05/08/2025 Davis County Auditor	2023 Real Property Additional Penalty	1-32200 · Property Taxes	Sales Receipt	16.94
05/08/2025 Davis County Auditor	2024 Real Property Additional Penalty	1-32200 · Property Taxes	Sales Receipt	145.90
05/08/2025 Davis County Auditor	2020 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	73.95
05/08/2025 Davis County Auditor	2021 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	77.91
05/08/2025 Davis County Auditor	2022 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	68.06
05/08/2025 Davis County Auditor	2023 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	145.86
05/08/2025 Davis County Auditor	2024 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	312.51
05/08/2025 Davis County Auditor	2025 Motor Carrier	1-32200 · Property Taxes	Sales Receipt	2,958.13
05/08/2025 Davis County Auditor	2020 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	6.16
05/08/2025 Davis County Auditor	2021 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	8.44
05/08/2025 Davis County Auditor	2022 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	6.57
05/08/2025 Davis County Auditor	2023 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	11.29
05/08/2025 Davis County Auditor	2024 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	96.75
05/08/2025 Davis County Auditor	2020 Rollback Tax Farmland Assessment Act	1-32200 · Property Taxes	Sales Receipt	515.60
05/08/2025 Davis County Auditor	2021 Rollback Tax Farmland Assessment Act	1-32200 · Property Taxes	Sales Receipt	710.33
05/08/2025 Davis County Auditor	2022 Rollback Tax Farmland Assessment Act	1-32200 · Property Taxes	Sales Receipt	632.15
05/08/2025 Davis County Auditor	2023 Rollback Tax Farmland Assessment Act	1-32200 · Property Taxes	Sales Receipt	643.81
05/08/2025 Davis County Auditor	2024 Rollback Tax Farmland Assessment Act	1-32200 · Property Taxes	Sales Receipt	1,058.08
05/08/2025 Davis County Auditor	2020 Tax Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	615.10
05/08/2025 Davis County Auditor	2021 Tax Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	937.04
05/08/2025 Davis County Auditor	2022 Tax Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	969.72
05/08/2025 Davis County Auditor	2023 Tax Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	2,923.86
05/08/2025 Davis County Auditor	2024 Tax Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	23,533.87
05/20/2025 Davis County Auditor	Fire Protection for Unincorporated Ground - July	1-33100 · Fire Protection	Sales Receipt	527.53
05/20/2025 Davis County Auditor	Fire Protection for Unincorporated Ground - Jan	1-33100 · Fire Protection	Sales Receipt	527.53
05/07/2025 StudioRes by Marriott Clearfield	StudioRes by Marriott - Residential Space	1985 1-34100 · Impact Fees	Sales Receipt	22,460.12

11:04 AM
06/11/25
Accrual Basis

North Davis Fire District Custom Transaction Detail Report

May 2025

05/07/2025	StudioRes by Marriott Clearfield	StudioRes by Marriott - Commercial 1985 E 1400 N, West Pkwy 1-34100 · Impact Fees	Sales Receipt	364.10
05/12/2025	Community Options INC	Community Options Inc 1594 W 100 S, West Pkwy 1-35100 · Inspection Fees	Sales Receipt	100.00
05/27/2025	Phantom Fireworks	Firework Stand - Smiths # 272 - 217 N 2000 W, 1-38110 · Specialized Permit	Sales Receipt	350.00
05/27/2025	Phantom Fireworks	Fireworks Stand - Ranchos Market #8 - 580 Stat 1-38110 · Specialized Permit	Sales Receipt	350.00
05/27/2025	Phantom Fireworks	Fireworks Stand - Winegars - 1080 W 300 N, Clark 1-38110 · Specialized Permit	Sales Receipt	350.00
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-21.59
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-288.23
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-9.00
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-62.03
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-26.69
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-9.00
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-5.40
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-54.30
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-64.80
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-10.13
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-10.13
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-10.13
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-10.13
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-3.60
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-3.60
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-22.50
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-546.47
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-9.00
05/12/2025	Bonneville Collections	1-40500 · Collection Contract	Sales Receipt	-396.07
REVENUES - MAY 2025				231,030.74

Date	Name	Memo	Account	Type	Amount
05/01/2025	AAA Fire	Monitrioring - Station 42 (May 2025)	1-43200 · Utilities (Gas,Power,Phones)	Bill	-75.00
05/01/2025	Andrew H. Blackburn	May 2025	1-42420 · Attorney	Bill	-1,580.00
05/01/2025	Cafe Central	County Chief Lunch Meeting (King & Becraft)	1-42700 · Special Department Allowance	Credit Card Charge	-24.82

11:04 AM
06/11/25
Accrual Basis

North Davis Fire District Custom Transaction Detail Report

May 2025

05/01/2025 GoTo Communications Inc	Phone Service - May 2025	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-508.56
05/01/2025 Jason L. Taylor	May 2025	1-42470 · Medical Advisor	Bill	-900.00
05/01/2025 JComm	Programming of 2 Radios	1-40600 · Communications	Bill	-70.00
05/01/2025 Lowes	Totes	1-41200 · Equipment Maintenance & Supply	Bill	-241.89
05/01/2025 Proponent IT	IT Monthly Support, Monthly Managed Services,	1-40700 · Computer Maintenance & Supply	Bill	-2,331.00
05/01/2025 Utopia Fiber	Data, IP - May 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-996.00
05/01/2025 Zoll Medical Corporation	Thermal Paper	1-41800 · Medical Supplies Expenses	Bill	-22.41
05/02/2025 Amazon	Part for Cart	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-15.19
05/02/2025 CVS	Photo Printing	1-42200 · Office supply & expenses	Credit Card Charge	-2.25
05/02/2025 Dept of Government Operations	Set Refund	1-43310 · Fuel	Bill	447.43
05/02/2025 Dept of Government Operations	Admin Chev - Deputy Fire Chief	1-43310 · Fuel	Bill	-134.50
05/02/2025 Dept of Government Operations	E42	1-43310 · Fuel	Bill	-668.01
05/02/2025 Dept of Government Operations	T42	1-43310 · Fuel	Bill	-166.99
05/02/2025 Dept of Government Operations	A41	1-43310 · Fuel	Bill	-218.46
05/02/2025 Dept of Government Operations	Med42 F150	1-43310 · Fuel	Bill	-45.80
05/02/2025 Dept of Government Operations	2017 Silverado - BC	1-43310 · Fuel	Bill	-239.78
05/02/2025 Dept of Government Operations	BR41	1-43310 · Fuel	Bill	-126.15
05/02/2025 Dept of Government Operations	RE41	1-43310 · Fuel	Bill	-548.44
05/02/2025 Dept of Government Operations	402	1-43310 · Fuel	Bill	-412.55
05/02/2025 Dept of Government Operations	Batt 41	1-43310 · Fuel	Bill	-142.55
05/02/2025 Dept of Government Operations	401	1-43310 · Fuel	Bill	-187.42
05/02/2025 Dept of Government Operations	A42	1-43310 · Fuel	Bill	-467.65
05/02/2025 Dept of Government Operations	Medoc 42 2022	1-43310 · Fuel	Bill	-456.38
05/02/2025 Dept of Government Operations	2017 Dodge Remount	1-43310 · Fuel	Bill	-486.83
05/02/2025 State of Utah - DCC	Yearly Ambulance Licensing Fee	1-41920 · Yearly Ambulance License Fees	Credit Card Charge	-955.00
05/03/2025 Grammarly	Subscription	1-42800 · Subscriptions, Memberships	Credit Card Charge	-540.00
05/04/2025 AT&T Mobility - CC	Monthly Service (Data Plan)	1-43200 · Utilities (Gas,Power,Phones)	Bill	-85.50
05/05/2025 BrandNewMotors	Bagger for mower at Station 41	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-699.00
05/05/2025 Clearfield City Corp	3/24/25-4/21/25 Station 42	1-43200 · Utilities (Gas,Power,Phones)	Bill	-393.51
05/05/2025 Crown Trophy	Name Plates	1-42715 · Board of Trustee Expenses	Bill	-9.00
05/05/2025 Henry Schein	Medication (3 boxes)	1-41800 · Medical Supplies Expenses	Bill	-44.91

11:04 AM
06/11/25
Accrual Basis

North Davis Fire District

Custom Transaction Detail Report

May 2025

05/05/2025 Rasmussen & Associates, PC	Payroll Administration - April 2025	1-42480 · Payroll Administration	Bill	-990.00
05/06/2025 Amazon	Mouse & Keyboard, Desk Mat, Paper Clips	1-42200 · Office supply & expenses	Credit Card Charge	-93.14
05/06/2025 Amazon	Dry erase markers, folders, post-its, organizer, g	1-42200 · Office supply & expenses	Credit Card Charge	-286.36
05/06/2025 Boundtree Medical Supplies	Endotracheal Tubes	1-41800 · Medical Supplies Expenses	Bill	-85.89
05/06/2025 Boundtree Medical Supplies	i-Gel O2 Resus Packs (sizes 3, 4, 5)	1-41800 · Medical Supplies Expenses	Bill	-625.02
05/06/2025 Boundtree Medical Supplies	Peds O2 Mask	1-41800 · Medical Supplies Expenses	Bill	-68.50
05/06/2025 Boundtree Medical Supplies	Laryngoscope Blades (Mac 1 = 4, Mac 2 = 4, Mac 3 = 4)	1-41800 · Medical Supplies Expenses	Bill	-142.24
05/06/2025 Life-Assist Inc	Medication	1-41800 · Medical Supplies Expenses	Bill	-236.40
05/06/2025 Life-Assist Inc	Electrode Sensors	1-41800 · Medical Supplies Expenses	Bill	-889.60
05/06/2025 MOPA	Cradlepoint & Antenna Install and 5-Year subscri	1-40600 · Communications	Bill	-2,977.51
05/06/2025 Powered Control Systems	Station 42 - Fire Panel Repair	1-41200 · Equipment Maintenance & Supply	Bill	-360.00
05/07/2025 O'Reilly Auto Parts	Repair supplies for parade engine	1-40465 · Pub Ed Supplies & Open House	Bill	-14.12
05/07/2025 O'Reilly Auto Parts	Repair supplies for parade engine	1-40465 · Pub Ed Supplies & Open House	Bill	-13.84
05/09/2025 Boundtree Medical Supplies	IV Solution	1-41800 · Medical Supplies Expenses	Bill	-53.70
05/09/2025 Boundtree Medical Supplies	Oral Airway (00,1,3,4,5,6)	1-41800 · Medical Supplies Expenses	Bill	-67.90
05/09/2025 Boundtree Medical Supplies	Nebulizer Mask	1-41800 · Medical Supplies Expenses	Bill	-104.50
05/09/2025 Boundtree Medical Supplies	Nasak Cannula	1-41800 · Medical Supplies Expenses	Bill	-34.50
05/09/2025 Boundtree Medical Supplies	Airway Adapter	1-41800 · Medical Supplies Expenses	Bill	-176.25
05/09/2025 Boundtree Medical Supplies	Nasal Cannula	1-41800 · Medical Supplies Expenses	Bill	-203.75
05/09/2025 Boundtree Medical Supplies	Gloves	1-41800 · Medical Supplies Expenses	Bill	-118.70
05/09/2025 Boundtree Medical Supplies	Gloves	1-41800 · Medical Supplies Expenses	Bill	-118.70
05/09/2025 Enbridge Gas UT WY ID	4/11/2025-5/12/2025 Station 41	1-43200 · Utilities (Gas,Power,Phones)	Bill	-194.49
05/09/2025 Henry Schein	Safety Glasses, Sani-Cloth, Syringe	1-41800 · Medical Supplies Expenses	Bill	-149.42
05/09/2025 IRS Deposit	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT	1-41300 · FICA	Check	-8,908.91
05/09/2025 Life-Assist Inc	Dextrose	1-41800 · Medical Supplies Expenses	Bill	-102.00
05/09/2025 Life-Assist Inc	Sodium Chloride	1-41800 · Medical Supplies Expenses	Bill	-123.20
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT	1-40300 · Clothing Allowance	Check	96.67
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT	1-40300 · Clothing Allowance	Check	-130.00
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT	1-41110 · Full Time Employee Wages	Check	-81,399.64
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT	1-41110 · Full Time Employee Wages	Check	-923.77
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT	1-41111 · Auto Overtime	Check	-6,888.45

11:04 AM
06/11/25
Accrual Basis

North Davis Fire District Custom Transaction Detail Report

May 2025

05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT 1-41115 · Salary	Check	-14,253.60
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT 1-41116 · Sick Leave	Check	-5,904.94
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT 1-41117 · Vacation Leave	Check	-7,803.37
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT 1-41120 · Part-Time Employee Wages	Check	-5,262.64
05/09/2025 Payroll	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT 1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
05/09/2025 Utah Retirement Systems	Payroll Date 5/9/2025 (FT FF 4/7/25-4/18/25 PT 1-42500 · Retirement	Check	-22,725.86
05/10/2025 Napa Auto	Screws for A42 SCBA Mounts 1-43300 · Vehicle Maintenance	Bill	-6.99
05/12/2025 AFLAC	NDFD Basic Life - May 2025 1-41410 · AFLAC Cancer Policy	Bill	-1,174.48
05/12/2025 International Association of Fire Chiefs	Registration - Haz Mat Class for Baxter 1-43000 · Travel and Training	Credit Card Charge	-620.00
05/12/2025 Layton City Fire/Ambulance	Paramedic Service - 25ND01517 1-42300 · Paramedics	Bill	-280.95
05/12/2025 Lowes	Yard maintenance supplies 1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-105.47
05/12/2025 Southwest	Flight to Haz Mat Class - Baxter 1-43000 · Travel and Training	Credit Card Charge	-480.96
05/12/2025 State of Utah	Annual report filing for LBA 1-42200 · Office supply & expenses	Credit Card Charge	-18.00
05/13/2025 Adams Avenue Parkway	Toll passes for ambulances to transport up toll b 1-41800 · Medical Supplies Expenses	Credit Card Charge	-100.00
05/13/2025 Airgas Intermountain Inc	Oxygen 1-41800 · Medical Supplies Expenses	Bill	-18.00
05/13/2025 Enbridge Gas UT WY ID	4/12/25-5/13/25 Station 42 1-43200 · Utilities (Gas,Power,Phones)	Bill	-164.47
05/13/2025 Wilson Lane Service	Part for chain saw 1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-2.13
05/14/2025 Lowes	8-Port for Cell Extender 1-40740 · IT Equipment	Bill	-37.99
05/14/2025 Rocky Mountain Power	Station 41 4/14/2025-5/13/2025 1-43200 · Utilities (Gas,Power,Phones)	Bill	-662.75
05/14/2025 Rocky Mountain Power	Station 42 4/11/2025-5/12/2025 1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,569.18
05/14/2025 Sam's Club	Water, Gatorade, Drinks for Crews 1-41200 · Equipment Maintenance & Supply	Bill	-328.86
05/14/2025 SeaWestern Fire Fighting Equipment	Retro Fit Kit 1-41200 · Equipment Maintenance & Supply	Bill	-1,012.00
05/15/2025 Amazon	Copy paper 1-42200 · Office supply & expenses	Credit Card Charge	-359.92
05/15/2025 First Responders First	24/7 April 2025 Support 1-41000 · EA Assistance Program	Bill	-300.00
05/15/2025 First Responders First	Wellness Check-Ins 1-41000 · EA Assistance Program	Bill	-187.50
05/15/2025 First Responders First	Individual Therapy 4/4, 4/7,4/14 (FF05) 1-41000 · EA Assistance Program	Bill	-450.00
05/15/2025 First Responders First	Individual Therapy 4/7,4/14 (FF03) 1-41000 · EA Assistance Program	Bill	-300.00
05/15/2025 First Responders First	Individual Therapy 4/9,4/16,4/21,4/28 (FF11) 1-41000 · EA Assistance Program	Bill	-600.00
05/15/2025 First Responders First	Individual Therapy 4/11 (FF13) 1-41000 · EA Assistance Program	Bill	-100.00
05/15/2025 Sam's Club	Janitorial Supplies 1-41200 · Equipment Maintenance & Supply	Bill	-363.11
05/15/2025 State of Utah	License Fee 1-41920 · Yearly Ambulance License Fees	Credit Card Charge	-305.00

11:04 AM
06/11/25
Accrual Basis

North Davis Fire District Custom Transaction Detail Report

May 2025

05/16/2025 Jimmy John's	Food for testing crew	1-42700 · Special Department Allowance	Credit Card Charge	-203.27
05/16/2025 Zions Bank	Adjustment for Credit Card Fraud	1-42028 · Misc Expense	Credit Card Credit	5.99
05/16/2025 Zions Bank	Adjustment for Credit Card Fraud	1-42028 · Misc Expense	Credit Card Credit	8.99
05/17/2025 PEHP Long Term Disability	LTD for Public Employees (2)	1-41420 · Disability Insurance	Bill	-81.92
05/19/2025 Amazon	Chain / sprocket for mini engine	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-7.49
05/19/2025 CommerceSync	Commerce Syc 5/19/25-6/19/25	1-42200 · Office supply & expenses	Credit Card Charge	-41.95
05/19/2025 Symbol Arts	Nameplates (Stoker, Lundahl L. , Sorensen J.)	1-40300 · Clothing Allowance	Bill	-72.50
05/20/2025 AT&T Mobility	Service 4/21/2025-5/20/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-2,222.24
05/20/2025 LN Curtis and Sons	35 Standard Energy Tech Coats	3-44205 · Turnout Gear	Bill	-23,843.75
05/20/2025 LN Curtis and Sons	35 Standard Energy Tech Pants	3-44205 · Turnout Gear	Bill	-19,241.25
05/20/2025 PEHP Group Insurance	NDFD Health - May 2025	1-41400 · Insurance (Health)	Bill	-51,624.08
05/20/2025 PEHP Group Insurance	NDFD Employee Life - May 2025	1-41430 · Life Insurance	Bill	-269.12
05/20/2025 Utah Valley University	Certification Testing - Murray	1-41930 · Firefighter Testing	Bill	-75.00
05/21/2025 Intuit	Quickbooks Subscription 5/21/2025-5/20/2026	1-42800 · Subscriptions, Memberships	Credit Card Charge	-1,231.94
05/21/2025	Service Charge	1-40200 · Bank Charges	Check	-550.03
05/22/2025 Charlie's Service Center	Thermostat Housing and Tehrmostat Repair and	1-43300 · Vehicle Maintenance	Bill	-426.26
05/22/2025 Hilton Hotel	Hazmat Training - Baltimore (1 night)	1-43000 · Travel and Training	Credit Card Charge	-173.25
05/22/2025 Hilton Hotel	Hazmat Training Class Baltimore	1-43000 · Travel and Training	Credit Card Charge	-519.75
05/22/2025 IRS Deposit	Payroll Date 5/22/2025 Catch-Up (FT FF4/16/25	1-41300 · FICA	Check	-7,139.50
05/22/2025 Payroll	Payroll Date 5/22/2025 Catch-Up (FT FF4/16/25	1-41110 · Full Time Employee Wages	Check	-74,816.01
05/22/2025 Payroll	Payroll Date 5/22/2025 Catch-Up (FT FF4/16/25	1-41110 · Full Time Employee Wages	Check	-1,041.05
05/22/2025 Payroll	Payroll Date 5/22/2025 Catch-Up (FT FF4/16/25	1-41111 · Auto Overtime	Check	-9,580.84
05/22/2025 Payroll	Payroll Date 5/22/2025 Catch-Up (FT FF4/16/25	1-41116 · Sick Leave	Check	-2,303.11
05/22/2025 Payroll	Payroll Date 5/22/2025 Catch-Up (FT FF4/16/25	1-41117 · Vacation Leave	Check	-5,586.06
05/22/2025 Siddons-Martin Emergency Group	Repair of Pressure Relieve Valve - RE41	1-43300 · Vehicle Maintenance	Bill	-1,823.36
05/23/2025 Health Equity	Admin Fee Payroll Date 5/23/2025 (FT FF 5/1/25	1-41400 · Insurance (Health)	Check	-27.30
05/23/2025 IRS Deposit	Payroll Date 5/23/2025 (FT FF 5/1/25-5/12/25 P	1-41300 · FICA	Check	-8,900.20
05/23/2025 Payroll	Payroll Date 5/23/2025 (FT FF 5/1/25-5/12/25 P	1-41110 · Full Time Employee Wages	Check	-79,661.14
05/23/2025 Payroll	Payroll Date 5/23/2025 (FT FF 5/1/25-5/12/25 P	1-41110 · Full Time Employee Wages	Check	-1,256.04
05/23/2025 Payroll	Payroll Date 5/23/2025 (FT FF 5/1/25-5/12/25 P	1-41111 · Auto Overtime	Check	-7,252.02
05/23/2025 Payroll	Payroll Date 5/23/2025 (FT FF 5/1/25-5/12/25 P	1-41115 · Salary	Check	-14,253.60

North Davis Fire District Custom Transaction Detail Report

[illegible]

North Davis Fire District Custom Transaction Detail Report

Bill	-15.00
Bill	-25.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-25.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-25.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-15.00
Bill	-25.00
Bill	-1,174.48
Bill	-316.31
Bill	-72.00
Credit Card Charge	-15.99
Bill	-225.59
Bill	-620.00

11:04 AM
06/11/25
Accrual Basis

North Davis Fire District
Custom Transaction Detail Report

May 2025

05/30/2025 Ace Disposal	June 2025 - Station 41	1-43200 · Utilities (Gas,Power,Phones)	Bill	-132.40
05/30/2025 Amazon	Bids for Training Closet	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-31.49
05/30/2025 YouTube		1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-89.01
05/31/2025 Airgas Intermountain Inc	Oxygden	1-41800 · Medical Supplies Expenses	Bill	-240.00
05/31/2025 Blueline Services	Random, Post Accident	1-42400 · Professional Services	Bill	-130.00
05/31/2025 Blueline Services	New Hire Background	1-42435 · Background Checks	Bill	-36.75
05/31/2025 Blueline Services	New Hire Testing	1-42441 · Blueline New Hire Testing	Bill	-130.00
05/31/2025 Child Richards (CPA)	Treasurer Duties - May 2025	1-42410 · Accountant Fees	Bill	-3,300.00
05/31/2025 Proponent IT	Office Licensing Standard (2), Office Licensing E	1-40700 · Computer Maintenance & Supply	Bill	-305.99
05/31/2025 West Point City (2)	Station 41 - May 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-61.50
EXPENSES - MAY 2025				-565,978.39

North Davis Fire District

Profit & Loss Budget vs. Actual

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Stripe Refunds	-100.00			
1-30100 • Ambulance	1,013,969.28	1,200,000.00	-186,030.72	84.5%
1-30150 • Fire / Incident Recovery	11,223.03	36,000.00	-24,776.97	31.18%
1-30200 • Contract Services	0.00	0.00	0.00	0.0%
1-31100 • Donations	1,000.00	0.00	1,000.00	100.0%
1-32100 • Fee in Lieu	309,695.59	245,000.00	64,695.59	126.41%
1-32200 • Property Taxes	6,980,478.17	6,283,930.00	696,548.17	111.09%
1-32300 • PT Contribution to Other Gover.	0.00	774,898.00	-774,898.00	0.0%
1-32803 • Plan Review				
1-32805 • Plan Review - Subdivision/Unit	0.00	0.00	0.00	0.0%
1-38200 • Plan Review Fees	16,292.34	6,000.00	10,292.34	271.54%
1-32803 • Plan Review - Other	0.00	0.00	0.00	0.0%
Total 1-32803 • Plan Review	16,292.34	6,000.00	10,292.34	271.54%
1-32810 • Fire Protection - Sprinkler	0.00	1,000.00	-1,000.00	0.0%
1-32820 • Fire Spinkler Alarm	0.00	1,000.00	-1,000.00	0.0%
1-33100 • Fire Protection	1,055.06	700.00	355.06	150.72%
1-33110 • Clerical Fees	455.00	700.00	-245.00	65.0%
1-34100 • Impact Fees	79,594.71	50,000.00	29,594.71	159.19%
1-35100 • Inspection Fees	14,571.13	8,000.00	6,571.13	182.14%
1-36100 • Interest Income-General Fund	170,777.07	100,000.00	70,777.07	170.78%
1-37100 • Miscellaneous Service Revenues				
1-37101 • Fire Investigation Report	0.00	0.00	0.00	0.0%
1-37102 • Incident Report	0.00	0.00	0.00	0.0%
1-37106 • Misc Revenue	3,092.95			
1-37100 • Miscellaneous Service Revenues - Other	97.04	0.00	97.04	100.0%
Total 1-37100 • Miscellaneous Service Revenues	3,189.99	0.00	3,189.99	100.0%
1-37105 • Standby Fee	0.00	0.00	0.00	0.0%
1-37200 • Grants				
1-37210 • EMS Per Capita Grant	4,363.00	6,216.00	-1,853.00	70.19%
1-37220 • EMS Competitive (Ambulance)	0.00	0.00	0.00	0.0%
1-37230 • Region 1 Haz-Mat Grant	0.00	0.00	0.00	0.0%
1-37240 • Firehouse Subs Foundation Grant	0.00	0.00	0.00	0.0%
1-37200 • Grants - Other	0.00	0.00	0.00	0.0%
Total 1-37200 • Grants	4,363.00	6,216.00	-1,853.00	70.19%
1-38100 • Permit Fees				
1-38110 • Specialized Permit	7,600.00	2,000.00	5,600.00	380.0%
1-38100 • Permit Fees - Other	300.00	0.00	300.00	100.0%
Total 1-38100 • Permit Fees	7,900.00	2,000.00	5,900.00	395.0%
1-38210 • Fire Protection - Fire Alarm	0.00	0.00	0.00	0.0%
1-3999 • Uncategorized Income	806.35			
Total Income	8,615,270.72	8,715,444.00	-100,173.28	98.85%
Cost of Goods Sold				

North Davis Fire District

Profit & Loss Budget vs. Actual

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
5000 - Cost of Goods Sold	346.69			
Total COGS	346.69			
Gross Profit	8,614,924.03	8,715,444.00	-100,519.97	98.85%
Expense				
Administrative Fees	0.00			
Stripe Uncat. Expenses	959.97			
Utah Disability Death Benefit	0.00	0.00	0.00	0.0%
1-40100 - Administrative Control Board				
1-40110 - Board of Directors Payroll	38,000.00	38,000.00	0.00	100.0%
Total 1-40100 - Administrative Control Board	38,000.00	38,000.00	0.00	100.0%
1-40200 - Bank Charges	7,411.10	8,050.00	-638.90	92.06%
1-40300 - Clothing Allowance	43,903.75	48,086.00	-4,182.25	91.3%
1-40400 - Code Enforcement				
1-40405 - IAAI Chapter Membership	652.00	675.00	-23.00	96.59%
1-40410 - ICC Membership & Codes	265.00	1,205.00	-940.00	21.99%
1-40415 - National Assoc Fire Invest	50.00	325.00	-275.00	15.39%
1-40420 - NFPA Dues & Publications	114.99	1,705.00	-1,590.01	6.74%
1-40425 - Utah Fire & Life Safety Assoc	0.00	150.00	-150.00	0.0%
1-40430 - Utah Fire Life Educators Prog	0.00	1,250.00	-1,250.00	0.0%
1-40435 - Utah State Fire Marshal Assoc	40.00	50.00	-10.00	80.0%
1-40440 - Bluebeam	520.00	960.00	-440.00	54.17%
1-40445 - Fire Marshal Training	669.44	800.00	-130.56	83.68%
1-40450 - Arson Investigator Training	689.04	1,000.00	-310.96	68.9%
1-40455 - IAAI Training Seminar	3,460.56	3,500.00	-39.44	98.87%
1-40460 - Fire & Life Educators Program	0.00	700.00	-700.00	0.0%
1-40465 - Pub Ed Supplies & Open House	6,559.17	8,400.00	-1,840.83	78.09%
1-40470 - Pub Ed Training	76.02	3,000.00	-2,923.98	2.53%
1-40475 - Investigation Supplies	185.06	2,000.00	-1,814.94	9.25%
1-40480 - Code Enforcement Supplies	0.00	1,500.00	-1,500.00	0.0%
Total 1-40400 - Code Enforcement	13,281.28	27,220.00	-13,938.72	48.79%
1-40500 - Collection Contract				
Fire Recovery	2,853.84	5,950.00	-3,096.16	47.96%
Stripe Fees	1,253.00	2,000.00	-747.00	62.65%
1-40510 - Health Care Finance Assessment	55,688.88	82,488.00	-26,799.12	67.51%
1-40500 - Collection Contract - Other	10,194.85	120,000.00	-109,805.15	8.5%
Total 1-40500 - Collection Contract	69,990.57	210,438.00	-140,447.43	33.26%
1-40600 - Communications	9,586.11	11,000.00	-1,413.89	87.15%
1-40700 - Computer Maintenance & Supply				
1-40740 - IT Equipment	4,472.23	6,500.00	-2,027.77	68.8%
1-40700 - Computer Maintenance & Supply - Other	45,530.42	56,588.00	-11,057.58	80.46%
Total 1-40700 - Computer Maintenance & Supply	50,002.65	63,088.00	-13,085.35	79.26%
1-40800 - Contributions to Other Govt	0.00	774,898.00	-774,898.00	0.0%
1-40900 - Dispatch Services	135,999.07	134,069.00	1,930.07	101.44%
1-41000 - EA Assistance Program	16,622.50	16,400.00	222.50	101.36%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
1-41100 - Employees Wages				
1-41110 - Full Time Employee Wages				
1-41111 - Auto Overtime	287,170.55	254,159.00	33,011.55	112.99%
1-41115 - Salary	348,307.86			
1-41116 - Sick Leave	102,484.87			
1-41117 - Vacation Leave	245,469.37			
1-41118 - Benefit Contingency Payout	38,814.44	125,000.00	-86,185.56	31.05%
1-41110 - Full Time Employee Wages - Other	2,158,788.18	3,308,193.00	-1,149,404.82	65.26%
Total 1-41110 - Full Time Employee Wages	3,181,035.27	3,687,352.00	-506,316.73	86.27%
1-41120 - Part-Time Employee Wages	189,566.93	186,351.00	3,215.93	101.73%
Total 1-41100 - Employees Wages	3,370,602.20	3,873,703.00	-503,100.80	87.01%
1-41200 - Equipment Maintenance & Supply	24,925.31	46,370.00	-21,444.69	53.75%
1-41300 - FICA	239,433.30	298,460.00	-59,026.70	80.22%
1-41400 - Insurance (Health)				
1-41410 - AFLAC Cancer Policy	12,975.75			
1-41420 - Disability Insurance	163.84			
1-41430 - Life Insurance	2,741.66			
1-41400 - Insurance (Health) - Other	608,894.80	858,531.00	-249,636.20	70.92%
Total 1-41400 - Insurance (Health)	624,776.05	858,531.00	-233,754.95	72.77%
1-41500 - Lease Obligation-interest	20,448.29	20,449.00	-0.71	100.0%
1-41600 - Lease Obligations-principal	122,112.93	122,111.00	1.93	100.0%
1-41700 - Liability Insurance (Risk Manag				
1-41720 - Cyber Liability	14,657.00	14,657.00	0.00	100.0%
1-41700 - Liability Insurance (Risk Manag - Other	72,851.00	77,000.00	-4,149.00	94.61%
Total 1-41700 - Liability Insurance (Risk Manag	87,508.00	91,657.00	-4,149.00	95.47%
1-41800 - Medical Supplies Expenses				
1-41814 - Vent and Zoll Maintenance	2,040.00	8,800.00	-6,760.00	23.18%
1-41800 - Medical Supplies Expenses - Other	104,881.24	108,958.00	-4,076.76	96.26%
Total 1-41800 - Medical Supplies Expenses	106,921.24	117,758.00	-10,836.76	90.8%
1-41900 - Misc Services				
1-41920 - Yearly Ambulance License Fees	1,260.00	1,950.00	-690.00	64.62%
1-41925 - Yearly Paramedic License Fee	0.00	325.00	-325.00	0.0%
1-41930 - Firefighter Testing	8,438.00	16,500.00	-8,062.00	51.14%
1-41940 - Recert of AMETs	1,227.25	3,600.00	-2,372.75	34.09%
1-41900 - Misc Services - Other	102.00	2,315.00	-2,213.00	4.41%
Total 1-41900 - Misc Services	11,027.25	24,690.00	-13,662.75	44.66%
1-42000 - Misc. Equipment				
1-42005 - Safety Equipment	0.00	1,450.00	-1,450.00	0.0%
1-42010 - Turnout Gear	7,979.70	10,000.00	-2,020.30	79.8%
1-42015 - Ansi Coats	0.00	1,000.00	-1,000.00	0.0%
1-42025 - Haz-Mat Supplies	5,838.14	6,000.00	-161.86	97.3%
42020 - Safety / PPE	393.71	6,500.00	-6,106.29	6.06%
1-42000 - Misc. Equipment - Other	386.51	600.00	-213.49	64.42%
Total 1-42000 - Misc. Equipment	14,598.06	25,550.00	-10,951.94	57.14%

North Davis Fire District

Profit & Loss Budget vs. Actual

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
1-42028 · Misc Expense	5,722.58			
1-42200 · Office supply & expenses	10,454.22	14,164.00	-3,709.78	73.81%
1-42300 · Paramedics	11,987.60	11,238.00	749.60	106.67%
1-42400 · Professional Services				
1-42410 · Accountant Fees	36,300.00	39,600.00	-3,300.00	91.67%
1-42420 · Attorney	18,960.00	22,000.00	-3,040.00	86.18%
1-42430 · Auditor	9,270.00	9,500.00	-230.00	97.58%
1-42435 · Background Checks	285.25	560.00	-274.75	50.94%
1-42440 · Blueline Drug Testin	1,400.00	1,980.00	-580.00	70.71%
1-42441 · Blueline New Hire Testing	821.00	1,050.00	-229.00	78.19%
1-42460 · Bonding	5,000.00	4,500.00	500.00	111.11%
1-42470 · Medical Advisor	10,800.00	10,800.00	0.00	100.0%
1-42480 · Payroll Administration	13,225.00	14,400.00	-1,175.00	91.84%
1-42490 · Prof. Services - Plats, Etc.	20,450.00			
1-42400 · Professional Services - Other	1,422.00	2,000.00	-578.00	71.1%
Total 1-42400 · Professional Services	117,933.25	106,390.00	11,543.25	110.85%
1-42500 · Retirement	514,807.32	588,504.00	-73,696.68	87.48%
1-42700 · Special Department Allowance				
1-42705 · Winter Social & Awards	11,548.77	11,600.00	-51.23	99.56%
1-42710 · Challenge Coins	0.00	0.00	0.00	0.0%
1-42715 · Board of Trustee Expenses	484.99	1,000.00	-515.01	48.5%
1-42700 · Special Department Allowance - Other	10,523.07	19,185.00	-8,661.93	54.85%
Total 1-42700 · Special Department Allowance	22,556.83	31,785.00	-9,228.17	70.97%
1-42800 · Subscriptions, Memberships				
1-42805 · ImagedTrend	22,016.01	19,531.00	2,485.01	112.72%
1-42810 · Vector Solutions	19,017.00	22,933.00	-3,916.00	82.92%
1-42800 · Subscriptions, Memberships - Other	28,640.92	31,502.00	-2,861.08	90.92%
Total 1-42800 · Subscriptions, Memberships	69,673.93	73,966.00	-4,292.07	94.2%
1-42850 · Surviving Spouse Trust Fund	0.00	4,840.00	-4,840.00	0.0%
1-43000 · Travel and Training	31,055.21	53,085.00	-22,029.79	58.5%
1-43200 · Utilities (Gas,Power,Phones)	92,509.70	99,125.00	-6,615.30	93.33%
1-43300 · Vehicle Maintenance				
1-43310 · Fuel	45,775.63			
1-43315 · Tires/Brakes	27,647.58			
1-43300 · Vehicle Maintenance - Other	111,575.54	120,350.00	-8,774.46	92.71%
Total 1-43300 · Vehicle Maintenance	184,998.75	120,350.00	64,648.75	153.72%
1-43400 · Workmans Comp	70,756.00	70,746.00	10.00	100.01%
1-48000 · Transfer to Debt Service	0.00	524,194.00	-524,194.00	0.0%
1-49000 · Fleet Fund Capital Exp	0.00	180,000.00	-180,000.00	0.0%
1-49999 · Appropriation of Fund Bal (Exp)	0.00	26,529.00	-26,529.00	0.0%
Total Expense	6,140,565.02	8,715,444.00	-2,574,878.98	70.46%
Net Ordinary Income	2,474,359.01	0.00	2,474,359.01	100.0%
Other Income/Expense				
Other Income				

North Davis Fire District

Profit & Loss Budget vs. Actual

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Capital Projects Inc 3				
3-39100 · Capital Projects-Transfer In	0.00	180,000.00	-180,000.00	0.0%
Total Capital Projects Inc 3	0.00	180,000.00	-180,000.00	0.0%
Debt Service Inc 2				
2-39100 · Transfers In Debt Service	0.00	524,194.00	-524,194.00	0.0%
Total Debt Service Inc 2	0.00	524,194.00	-524,194.00	0.0%
Local Building Authority Inc 4				
4-36100 · Interest Income	1,532.82			
Total Local Building Authority Inc 4	1,532.82			
Total Other Income	1,532.82	704,194.00	-702,661.18	0.22%
Other Expense				
Debt Service Exp 2				
2-45100 · Interest Expense	289,193.76	289,194.00	-0.24	100.0%
2-45200 · Principal	235,000.00	235,000.00	0.00	100.0%
Total Debt Service Exp 2	524,193.76	524,194.00	-0.24	100.0%
Local Building Authority Exp 4				
4-46300 · Construction of Station 42				
4-46310 · Construction Contract	1,095.00			
4-46350 · Temporary Relocation	850.00			
4-46300 · Construction of Station 42 - Other	598,411.14	350,330.00	248,081.14	170.81%
Total 4-46300 · Construction of Station 42	600,356.14	350,330.00	250,026.14	171.37%
Total Local Building Authority Exp 4	600,356.14	350,330.00	250,026.14	171.37%
3-44100 · Capital Projects Exp 3				
3-44200 · Equipment	55,161.18	88,148.00	-32,986.82	62.58%
3-44205 · Turnout Gear	63,472.04	63,000.00	472.04	100.75%
3-44220 · UCA Communications	39,844.36	38,387.00	1,457.36	103.8%
3-44300 · Vehicles	311,024.59	311,025.00	-0.41	100.0%
3-44330 · Ongoing Transfer for Fleet Main	0.00	0.00	0.00	0.0%
3-44100 · Capital Projects Exp 3 - Other	0.00			
Total 3-44100 · Capital Projects Exp 3	469,502.17	500,560.00	-31,057.83	93.8%
Total Other Expense	1,594,052.07	1,375,084.00	218,968.07	115.92%
Net Other Income	-1,592,519.25	-670,890.00	-921,629.25	237.37%
Net Income	881,839.76	-670,890.00	1,552,729.76	-131.44%

Fraud Risk Assessment

Continued

*Total Points Earned: 375/395 *Risk Level: Very Low > 355 Low 316-355 Moderate 276-315 High 200-275 Very High < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?	20	20
9. Does the entity have a formal audit committee?		20

*Entity Name: North Davis Fire District

*Completed for Fiscal Year Ending: 2025 *Completion Date: 6/4/2025

*CAO Name: Mark Becraft *CFO Name: Mariah Reyes

*CAO Signature:  *CFO Signature: 

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			X	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			X	
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".			X	
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

RESOLUTION NO. 2025R-05

A RESOLUTION APPROVING AND ADOPTING AN AMENDMENT TO THE FISCAL YEAR 2025 BUDGET FOR THE NORTH DAVIS FIRE DISTRICT FOR THE PERIOD BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025, FOR THE REMAINDER OF THE BUDGET YEAR

WHEREAS, on August 8, 2024, the Board of Trustees of the North Davis Fire District (hereinafter referred to sometimes as the “District”) adopted Resolution No. 2024R-09 adopting a final budget for the 2024/2025 Budget Year in accordance with the “Uniform Fiscal Procedures for Special Districts Act,” §§17B-1-601, et seq., Utah Code Annotated, 1953; and,

WHEREAS, it now appears necessary and desirable for the Board of Trustees of the District to adopt Resolution No. 2025R-05, an amendment to the Budget for the remainder of the 2024/2025 Budget Year in accordance with the “Uniform Fiscal Procedures for Special Districts Act,” §§17B-1-601, et seq., Utah Code Annotated, 1953; and

WHEREAS, the District Treasurer has heretofore caused to be prepared and submitted to the Board of Trustees an amendment to the Budget of the District for the remainder of the 2025 Budget Year; and,

WHEREAS, the amendment to the Budget is necessary and desirable and in the best interest of the District.

WHEREAS, a public hearing on said amendment to the Budget was duly advertised and held according to law.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Trustees of the North Davis Fire District as follows:

Section 1: ADOPTION OF AMENDMENT TO BUDGET

That the hereto attached proposed amendment to the Budget be and the same is hereby adopted and incorporated into the budget for the District for the remainder of the 2025 Budget Year, is and shall be the Amended Budget of the District.

Section 2: NOTICE OF AMENDED BUDGET

That a copy of said Amended Budget as adopted by this Resolution be deposited with the Clerk and will be available for public review there and in the District Office.

Section 3: EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED by the North Davis Fire District Board of Trustees this ____ day of June 2025.

Roll Call Vote:

Brian Vincent (Chair) – *non-voting*

Scott Wiggill _____

Mark Shepherd _____

Megan Ratchford _____

Nancy Smalling _____

Annette Judd _____

Jerry Chatterton _____

Tim Roper _____

Ricky Carlson _____

NORTH DAVIS FIRE DISTRICT

By: _____
BRIAN VINCENT, CHAIR

ATTEST:

By: _____
MISTY ROGERS, CLERK

DRAFT

**NORTH DAVIS FIRE DISTRICT
BUDGET AMENDMENTS
FOR THE YEAR ENDED
JUNE 30, 2025
Amendments to be made in June 2025**

		Budgeted Amount	Increase	Decrease	Net Increase (Decrease)	Amended Amount
GENERAL FUND						
Revenues:						
Fire / Incident Recovery	1-30150	\$ 36,000		\$ (20,000)		\$ 16,000
Fee in Lieu	1-32100	\$ 245,000	\$ 65,000			\$ 310,000
Property Taxes	1-32200	\$ 6,283,930	\$ 716,070			\$ 7,000,000
PT Contribution to Other	1-32300	\$ 774,898		\$ (139,785)		\$ 635,113
Plan Review Fees	1-38200	\$ 6,000	\$ 10,400			\$ 16,400
Impact Fees	1-34100	\$ 50,000	\$ 30,000			\$ 80,000
Inspection Fees	1-35100	\$ 8,000	\$ 6,250			\$ 14,250
Specialized Permit	1-38110	\$ 2,000	\$ 5,550			\$ 7,550
		\$ 7,405,828	\$ 833,270	\$ (159,785)	\$ 673,485	\$ 8,079,313

Expenses:						
ICC Membership & Codes	1-40410	\$ 1,205		\$ (800)		\$ 405
NFPA Dues & Publications	1-40420	\$ 1,705		\$ (1,400)		\$ 305
Utah Fire Life Educators Prog	1-40430	\$ 1,250		\$ (1,250)		\$ -
Fire & Life Educators Program	1-40460	\$ 700		\$ (700)		\$ -
Pub Ed Training	1-40470	\$ 3,000		\$ (2,800)		\$ 200
Investgation Supplies	1-40475	\$ 2,000		\$ (1,550)		\$ 450
Code Enforcement Supplies	1-40480	\$ 1,500		\$ (1,500)		\$ -
Computer Maintenance & Supply	1-40700	\$ 56,588		\$ (5,000)		\$ 51,588
Contributions to Other Govt	1-40800	\$ 774,898		\$ (139,785)		\$ 635,113
Dispatch Services	1-40900	\$ 134,069	\$ 2,000			\$ 136,069
EA Assistance Program	1-41000	\$ 16,400	\$ 6,000			\$ 22,400
Equipment Maintenance & Supply	1-41200	\$ 46,370		\$ (10,000)		\$ 36,370
Insurance (Health) - Other	1-41400	\$ 858,531		\$ (165,464)		\$ 693,067
Firefighter Testing	1-41930	\$ 16,500		\$ (6,500)		\$ 10,000
Recert of AMETs	1-41940	\$ 3,600		\$ (1,235)		\$ 2,365
Misc Services - Other	1-41900	\$ 2,315		\$ (2,265)		\$ 50
Misc Expense	1-42028	\$ -	\$ 5,738			\$ 5,738
Paramedics	1-42300	\$ 11,238	\$ 2,500			\$ 13,738
Professional Services - Other	1-42400	\$ 2,000	\$ 22,000			\$ 24,000
Travel and Training	1-43000	\$ 53,085		\$ (13,000)		\$ 40,085
Utilities	1-43200	\$ 99,125	\$ 7,000			\$ 106,125
Vehicle Maintenance	1-43300	\$ 120,350	\$ 80,000			\$ 200,350
Workmans Comp	1-43400	\$ 70,746	\$ 10,000			\$ 80,746
		\$ 2,277,175	\$ 135,238	\$ (353,249)	\$ (218,011)	\$ 2,059,164

CAPITAL PROJECTS FUND

Revenues:						
Interest Income	3-36100	\$ -	\$ 20,800			\$ 20,800
		\$ -	\$ 20,800	\$ -	\$ 20,800	\$ 20,800
Expenses						
Equipment	3-44200	\$ 88,148		\$ (20,000)		\$ 68,148
UCA Communications	3-44220	\$ 38,387	\$ 7,343			\$ 45,730
		\$ 126,535	\$ 7,343	\$ (20,000)	\$ (12,657)	\$ 113,878

LBA FUND

Expenses						
Construction of Station 42 - Other	4-46300	\$ 350,330	\$ 493,016			\$ 843,346
		\$ 350,330	\$ 493,016	\$ -	\$ 493,016	\$ 843,346



DRAFT

NORTH DAVIS FIRE DISTRICT FISCAL YEAR 2025

(7/1/2024-6/30/2025)

FY 2025 BUDGET

WITH YEAR TO YEAR COMPARISONS

FISCAL YEAR 2025 FUND BALANCE PROJECTIONS

GENERAL FUND:

	UNRESTRICTED	RESTRICTED	TOTAL
GENERAL FUND ENDING BALANCE 2024	1,835,463	49,972	1,885,435
FY25 BUDGETED REVENUES	9,308,929	80,000	9,388,929
FY25 BUDGETED EXPENDITURES	(8,470,904)	-	(8,470,904)
CHANGE IN FY 25 FUND BALANCE	838,025	80,000	918,025
ENDING FUND BALANCE AFTER FY 25	2,673,488	129,972	2,803,460

CAPTIAL PROJECTS FUND

	UNRESTRICTED	RESTRICTED	TOTAL
CAPITAL FUND ENDING BALANCE 2024	684,265	-	684,265
FY25 BUDGETED REVENUES	200,800	-	200,800
FY25 BUDGETED EXPENDITURES	(487,903)	-	(487,903)
CHANGE IN FY 25 FUND BALANCE	(287,103)	-	(287,103)
ENDING FUND BALANCE AFTER FY 25	397,162	-	397,162

DEBT SERVICE FUND

	UNRESTRICTED	RESTRICTED	TOTAL
DEBT SERVICE FUND ENDING BALANCE 2024	-	63,488	63,488
FY25 BUDGETED REVENUES	-	524,194	524,194
FY25 BUDGETED EXPENDITURES	-	(524,194)	(524,194)
CHANGE IN FY 25 FUND BALANCE	-	-	-
ENDING FUND BALANCE AFTER FY 25	-	63,488	63,488

LBA FUND

	UNRESTRICTED	RESTRICTED	TOTAL
LBA FUND ENDING FUND BALANCE 2024	-	843,346	843,346
FY25 BUDGETED REVENUES	-	-	-
FY25 BUDGETED EXPENDITURES	-	(843,346)	(843,346)
CHANGE IN FY 25 FUND BALANCE	-	(843,346)	(843,346)
ENDING FUND BALANCE AFTER FY 25	-	-	-

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DRAFT

GENERAL FUND						
LINE	DESCRIPTION	FY 2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED REVENUE - ORIGINAL	FY2025 PROJECTED REVENUE - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
1	TOTAL AMBULANCE	\$ 1,076,291	\$ 1,177,353	\$ 1,200,000	\$ 1,200,000	\$ 22,647
2	PMA AUTO AID REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
3	FIRE/INCIDENT RECOVERY	\$ 50,964	\$ 22,167	\$ 36,000	\$ 16,000	\$ (6,167)
4	INTEREST INCOME	\$ 137,991	\$ 158,527	\$ 100,000	\$ 100,000	\$ (58,527)
5	MISC REVENUE	\$ 61,000	\$ 5,943	\$ -	\$ -	\$ (5,943)
6	DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -
7	UTAH DIVISION OF FORESTRY FIRE & STATE LANDS	\$ -	\$ -	\$ -	\$ -	\$ -
8	EMS PER CAPITA	\$ 6,216	\$ 7,145	\$ 6,216	\$ 6,216	\$ (929)
9	STATE OF UTAH MENTAL HEALTH GRANT	\$ 29,070	\$ -	\$ -	\$ -	\$ -
10	UTAH STATE FORESTRY GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
11	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
12	CLERICAL FEES / GRAMA REQUESTS	\$ -	\$ -	\$ 700	\$ 700	\$ 700
13	INSPECTION FEES	\$ 9,965	\$ 14,246	\$ 8,000	\$ 14,250	\$ 4
14	SPECIALIZED PERMITS	\$ -	\$ 6,559	\$ 2,000	\$ 7,550	\$ 991
15	OPERATIONAL PERMITS	\$ -	\$ -	\$ -	\$ -	\$ -
16	PUBLIC SAFETY IMPACT FEES	\$ 72,138	\$ 49,972	\$ 50,000	\$ 80,000	\$ 30,028
17	LIFE SAFETY	\$ -	\$ -	\$ -	\$ -	\$ -
18	PLAN REVIEW FEE - COMMERCIAL	\$ 7,503	\$ 4,301	\$ 3,000	\$ 8,200	\$ 3,899
19	PLAN REVIEW FEE - SUBDIVISION/ADU UNIT	\$ 7,502	\$ 4,301	\$ 3,000	\$ 8,200	\$ 3,899
20	FIRE PROTECTION - FIRE ALARM SYSTEM INSTALL	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
21	FIRE PROTECTION - FIRE SPRINKLER SYSTEM	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
22	FALSE ALARM FEE	\$ -	\$ -	\$ -	\$ -	\$ -
23	OTHER TESTING	\$ -	\$ -	\$ -	\$ -	\$ -
24	ILLEGAL BURING	\$ -	\$ -	\$ -	\$ -	\$ -
25	STANDBY FEES	\$ -	\$ 242	\$ -	\$ -	\$ (242)
26	USAR AND HAZMAT WAGE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
27	FIRE PROTECTION UNINCORPORATED COUNTY	\$ 1,158	\$ 1,217	\$ 700	\$ 700	\$ (517)
28	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 203,298	\$ 258,609	\$ 245,000	\$ 310,000	\$ 51,391
29	PROPERTY TAXES RATE OF <i>(accepting certified rate)</i>	\$ 4,865,112	\$ 4,806,491	\$ 6,283,930	\$ 7,000,000	\$ 2,193,509
30	<i>Release of RDA Westside Business</i>	\$ -	\$ -	\$ -	\$ -	\$ -
31	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	\$ 632,039	\$ 757,500	\$ 774,898	\$ 635,113	\$ (122,387)
32	APPROPRIATION OF FUND BALANCE CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -
33	APPROPRIATION OF RESTRICTED IMPACT FEE (DEBT SERV)	\$ -	\$ -	\$ -	\$ -	\$ -
34	APPROPRIATION OF FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 7,160,247	\$ 7,274,573	\$ 8,715,444	\$ 9,388,929	\$ 2,114,356

CAPITAL PROJECTS FUND						
LINE	ITEM DESCRIPTION	FY 2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED REVENUE	FY2025 PROJECTED REVENUE - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
	GAIN ON SALE OF ASSET	\$ -	\$ -	\$ -	\$ -	\$ -
7	TRANSFERS IN FROM GENERAL FUND	\$ 737,895	\$ 362,814	\$ 180,000	\$ 180,000	\$ (182,814)
	USES OF FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
	INTEREST INCOME	\$ 20,720	\$ 40,123	\$ -	\$ 20,800	\$ (19,323)
	TOTAL REVENUES	\$ 758,615	\$ 402,937	\$ 180,000	\$ 200,800	\$ (202,137)

DEBT SERVICE FUND						
LINE	ITEM DESCRIPTION	FY 2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED REVENUE	FY2025 PROJECTED REVENUE - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
6	TRANSFERS IN FROM GENERAL FUND	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,194	\$ (4,200)
	INTEREST INCOME	\$ 1,685	\$ 3,500	\$ -	\$ -	\$ (3,500)
	TOTAL REVENUES	\$ 487,279	\$ 531,894	\$ 524,194	\$ 524,194	\$ (7,700)

LBA FUND						
LINE	ITEM DESCRIPTION	FY 2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED REVENUE	FY2025 PROJECTED REVENUE - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
	TRANSFERS IN	\$ -	\$ 1,075,513	\$ -	\$ -	\$ (1,075,513)
	BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -
	MISCELLANEOUS INCOME	\$ -	\$ 50,038	\$ -	\$ -	\$ (50,038)
	INTEREST INCOME	\$ 321,391	\$ 209,086	\$ -	\$ -	\$ (209,086)
	TOTAL REVENUES	\$ 321,391	\$ 1,334,637	\$ -	\$ -	\$ (1,334,637)

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

GENERAL FUND						
LINE	DESCRIPTION	FY2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED EXPENSES - ORIGINAL	FY2025 PROJECTED EXPENSES - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
1	001 PERM EMPLOYEE WAGES	\$ 2,372,651	\$ 2,876,864	\$ 3,297,932	\$ 3,297,932	\$ 421,068
2	002 OVERTIME	\$ 352,977	\$ 357,733	\$ 254,159	\$ 254,159	\$ (103,574)
3	003 PART-TIME EMPLOYEE WAGES	\$ 212,000	\$ 203,268	\$ 186,351	\$ 186,351	\$ (16,917)
4	003 BENEFIT PAYOUT CONTINGENCY	\$ 30,563	\$ 32,142	\$ 125,000	\$ 125,000	\$ 92,858
5	004 MERIT PAY	\$ -	\$ -	\$ 10,261	\$ 10,261	\$ 10,261
6	005 BOARD WAGES	\$ 38,000	\$ 37,333	\$ 38,000	\$ 38,000	\$ 667
7	006 F.I.C.A.	\$ 220,564	\$ 262,573	\$ 298,460	\$ 298,460	\$ 35,887
8	007 RETIREMENT	\$ 438,172	\$ 582,665	\$ 588,504	\$ 588,504	\$ 5,839
9	008 INSURANCE (HEALTH)	\$ 579,084	\$ 651,489	\$ 858,531	\$ 693,067	\$ 41,578
10	009 UTAH DISABILITY DEATH BENEFIT	\$ 561	\$ 4,812	\$ 4,840	\$ 4,840	\$ 28
11	010 WORKMANS COMP	\$ 53,960	\$ 98,191	\$ 70,746	\$ 80,746	\$ (17,445)
12	011 BANK CHARGES	\$ 5,732	\$ 5,626	\$ 8,050	\$ 8,050	\$ 2,424
13	012 EMPLOYEE ASSISTANCE PROGRAM	\$ 3,095	\$ 10,884	\$ 16,400	\$ 22,400	\$ 11,516
14	013 CLOTHING ALLOWANCE - FULL TIME	\$ 45,001	\$ 36,320	\$ 44,986	\$ 44,986	\$ 8,666
15	014 CLOTHING ALLOWANCE - PART TIME	\$ -	\$ 4,300	\$ 3,100	\$ 3,100	\$ (1,200)
16	014.5 CODE ENFORCEMENT - PUBLIC EDUCATION	\$ -	\$ 6,066	\$ 27,220	\$ 17,220	\$ 11,154
16	015 SUBSCRIPTIONS, MEMBERSHIPS	\$ 54,343	\$ 55,276	\$ 73,966	\$ 73,966	\$ 18,690
17	016 TRAVEL AND TRAINING	\$ 56,307	\$ 24,807	\$ 53,085	\$ 40,085	\$ 15,278
18	017 OFFICE SUPPLY AND EXPENSE	\$ 11,183	\$ 10,303	\$ 14,164	\$ 14,164	\$ 3,861
19	018 EQUIPMENT MAINTENANCE AND SUPPLY	\$ 29,225	\$ 35,490	\$ 46,370	\$ 36,370	\$ 880
20	019 VEHICLE MAINTENANCE	\$ 236,619	\$ 139,872	\$ 120,350	\$ 200,350	\$ 60,478
21	020 COMPUTER MAINTENANCE AND SUPPLY	\$ 49,503	\$ 53,088	\$ 63,088	\$ 58,088	\$ 5,000
22	021 UTILITIES (GAS, POWER, PHONES)	\$ 69,858	\$ 72,376	\$ 99,125	\$ 106,125	\$ 33,749
23	022 800 COMMUNICATIONS	\$ 4,113	\$ 5,570	\$ 11,000	\$ 11,000	\$ 5,430
24	023 DISPATCH SERVICES	\$ 120,000	\$ 128,794	\$ 134,069	\$ 136,069	\$ 7,275
25	024 SPECIAL DEPARTMENT ALLOWANCE	\$ 23,729	\$ 21,890	\$ 31,785	\$ 31,785	\$ 9,895
26	025 GRANT EXPENSES	\$ -	\$ 7,893	\$ -	\$ -	\$ (7,893)
27	026 LIABILITY INSURANCE (RISK MANAGEMENT)	\$ 68,056	\$ 74,100	\$ 91,657	\$ 91,657	\$ 17,557
28	027 COLLECTION CONTRACT (Billing)(Health Assess)	\$ 154,557	\$ 189,575	\$ 210,438	\$ 210,438	\$ 20,863
29	028 MEDICAL SUPPLIES	\$ 81,697	\$ 109,626	\$ 117,758	\$ 117,758	\$ 8,132
30	029 PARAMEDIC FEE	\$ 4,422	\$ 8,394	\$ 11,238	\$ 13,738	\$ 5,344
31	030 MISC. SERVICES	\$ 22,845	\$ 18,887	\$ 24,690	\$ 14,690	\$ (4,197)
32	031 PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	\$ 73,522	\$ 84,589	\$ 106,390	\$ 128,390	\$ 43,801
33	032 MISC. EQUIPMENT	\$ 35,532	\$ 19,495	\$ 25,550	\$ 25,550	\$ 6,055
34	033 LEASE OBLIGATION	\$ 142,560	\$ 142,560	\$ 142,560	\$ 142,560	\$ (0)
35	034 TRANSFER TO DEBT SERVICE	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,194	\$ (4,200)
36	035 TRANS TO CAPITAL PROJECTS	\$ 737,895	\$ 362,814	\$ 180,000	\$ 180,000	\$ (182,814)
37	036 TRANS TO LBA	\$ -	\$ 1,075,513	\$ -	\$ -	\$ (1,075,513)
	037 INTEREST EXPENSE	\$ (5,528)	\$ -	\$ -	\$ -	\$ -
	MISC EXPENSE	\$ -	\$ -	\$ -	\$ 5,738	\$ 5,738
	CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	\$ 632,039	\$ 757,500	\$ 774,898	\$ 635,113	\$ (122,387)
	CONTRIBUTIONS TO FUND BALANCE	\$ -	\$ -	\$ 26,529	\$ 918,025	\$ 918,025
	TOTAL	\$ 7,440,431	\$ 9,097,072	\$ 8,715,444	\$ 9,388,929	\$ 291,857

CAPITAL PROJECTS FUND						
LINE	ITEM DESCRIPTION	FY2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED EXPENSES	FY2025 PROJECTED EXPENSES - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
16	CAPITAL PROJECTS EXPENDITURES	\$ 488,731	\$ 357,006	\$ 197,834	\$ 176,878	\$ (180,128)
17	FLEET EXPENDITURES	\$ -	\$ 93,083	\$ 302,726	\$ 311,025	\$ 217,942
	TOTAL	\$ 488,731	\$ 450,089	\$ 500,560	\$ 487,903	\$ 37,814

DEBT SERVICE FUND						
LINE	ITEM DESCRIPTION	FY2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED EXPENSES	FY2025 PROJECTED EXPENSES - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
17	DEBT SERVICE INTEREST	\$ 305,594	\$ 298,394	\$ 289,194	\$ 289,194	\$ (9,200)
19	DEBT SERVICE PRINCIPAL	\$ 180,000	\$ 230,000	\$ 235,000	\$ 235,000	\$ 5,000
	TOTAL	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,194	\$ (4,200)

LBA FUND						
LINE	ITEM DESCRIPTION	FY2023 ACTUAL	FY 2024 ACTUAL	FY2025 PROJECTED EXPENSES	FY2025 PROJECTED EXPENSES - FINAL	DIFFERENCE BETWEEN 2024 AND 2025 FINAL BUDGET
	BOND REFUNDING	\$ -	\$ -	\$ -	\$ -	\$ -
	BOND FEES AND INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
	CONSTRUCTION	\$ 3,661,921	\$ 5,987,784	\$ 350,330	\$ 843,346	\$ (5,144,438)
	SOFTS COSTS	\$ 1,154	\$ 67,520	\$ -	\$ -	\$ (67,520)
	PROFESSIONAL FEES	\$ 94,490	\$ 102,506	\$ -	\$ -	\$ (102,506)
	WAGES	\$ -	\$ -	\$ -	\$ -	\$ -
	TEMPORARY RELOCATION	\$ 11,811	\$ 14,632	\$ -	\$ -	\$ (14,632)
	TOTAL	\$ 3,769,376	\$ 6,172,442	\$ 350,330	\$ 843,346	\$ (102,506)

RESOLUTION NO. 2025R-06

A RESOLUTION AMENDING THE NORTH DAVIS FIRE DISTRICT FLEET AND CAPITAL IMPROVEMENT PLAN AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Board of Trustees of the North Davis Fire District, County of Davis, State of Utah, (hereinafter referred to as the “District”) has commissioned a study to evaluate the future needs of the District and how best to meet those needs; and,

WHEREAS, the said study has culminated in a written plan entitled “North Davis Fire District Fleet and Capital Improvement Plan, sometimes referred to herein as the “Plan,” and,

WHEREAS, said Plan will serve to inform District residents, businesses, and interested parties about the current and planned needs of the District; and,

WHEREAS, the Board of Trustees now desires to approve the Plan as amended as attached hereto,

NOW, THEREFORE, BE IT FOUND AND RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT, STATE OF UTAH, as follows,

SECTION ONE: ADOPTION OF THE PLAN

The attached “North Davis Fire District Fleet and Capital Improvement Plan,” as amended, is hereby approved and adopted, and a copy of the plan shall be available at the district offices for review by any interested party.

SECTION TWO: EFFECTIVE DATE

This Resolution shall be effective immediately

PASSED AND ADOPTED this ____ day of June 2025

NORTH DAVIS FIRE DISTRICT

By: _____
BRIAN VINCENT, CHAIR

ATTEST:

By: _____
MISTY ROGERS, CLERK

North Davis Fire District Fleet & Capital Improvement Plan - Proposed amendment 6/19/2025)

Trailers

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2008	Clown Trailer (523776)	Pub Ed							
2016	Grey Trailer (217772)	Utility							
2022	Carhauler Tilt								

Engine / Ladder Trucks Rotation

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	America La France (refurb 2003) - Ladder Truck								
2007	Spartan Aerial (Crimson) - Ladder Truck								
FY2027	Ordered Pierce Ladder- Lease Purchase			\$ 1,700,000					
2009	Spartan Pumper								
2015	Pierce Pumper/Transport (RE)								SALE
FY2032	Projected Lease Purchase Transport Engine								\$ 900,000
FY2022	Pierce Enforcer (received in FY2023)								
<i>Estimated Cost</i>				\$ 1,700,000					\$ 900,000

PMA Unit - 6 Year Rotation

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
FY2022	PMA Unit Purchase						Reserve PMA		
FY2030	Projected PMA Unit Purchase						\$ 220,000		
<i>Estimated Cost</i>							\$ 220,000		

Ambulances - 20 Year Rotation

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2006	Wheeled Coach F-350								
FY2025	Projected Ambulance Purchase								
2011	Wheeled Coach F-350				SALE				
FY2028	Projected Ambulance Purchase				\$ 300,000				
2013	Wheeled Coach F-350								SALE
FY2032	Projected Ambulance Purchase								\$ 325,000
2017	Dodge Remount (2006)								
2017	Wheeled Coach F-350								
<i>Estimated Cost</i>			\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 325,000

Trucks

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
1994	Ford (Utility Truck/Plow)		SALE						
2010	Ford F550 - Brush 42								
2015	Ford F550 - Brush 41								
2013	Ford - F150 (Reserve Vehicle)								
2016	GMC Silverado (BC Vehicle)								
2014	Chev Silverado (Operations Vehicle)								
Estimated Cost									

Chief Truck (401) - 10 Year Replacement for Diesel Trucks

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	GMC Silverado (Diesel) - 401								
FY2024	Ordered 401 - 2023 Silverado 2500HD								
Estimated Cost									

Deputy Chief Truck (402) - 10 Year Replacement for Diesel Trucks

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2019	Chev Silverado 2500		ROTATE PM						
FY2026	Purchase 402 - Diesel		\$ 101,656						
Estimated Cost			\$ 101,656						

VEHICLE UPGRADES - Special Ops Region 1

	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Purchase of Special Ops 42 (Region 1)							
Restricted FEMA - Upgrades to Special Ops 42 (Region 1)							
Estimated Cost							

Gain on Sale of Assets Projection - Special Ops Region 1

Year	Make/Model	Current Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Out Building at Temp Station in Freeport									
Sale of Region 1 Haz-Mat and MCI Ztrailers (must be used ffor Special Ops Vehicle)									
Estimated Revenue									

Capital Expenditures

	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Zoll Defibrillator Program (5-year program)							
Zoll Defibrillator Rotation		\$ 45,000	\$ 46,350	\$ 47,741	\$ 49,173	\$ 50,648	\$ 52,167
Zoll Defibrillator for PM Unit							
Vent for PM Unit							

Vent for PM Unit Rotation		\$ 20,000					\$ 22,000
Lucas 3 Chest Compression System	\$ 50,000		\$ -			\$ -	
STRYKER AUTO LOAD (2)							
NFPA/OSHA Compliant Multi-Use Helmet							
Integrated Radio Comms							
SCBA Masks, Packs, Bottles - PM Unit							
SCBA Packs							
TURNOUT GEAR (21 SETS)	\$ 63,000						
UCA Communication Radios (purchase P-25 Upgrade)	\$ 16,200	\$ 16,200	\$ 16,200	\$ 16,200	\$ 16,200	\$ 16,200	\$ 16,200
UCA Communication Pagers (purchase 3 per year)							
MOPA DISPATCH NETWORK INSTALL (1 time mandated expense)							
UCA Station Alerting System Upgrade - Station 41							
Virtual Spillman							
Station Parking Lot Resurface & Paint			\$ 9,991			\$ 10,291	
Station 41 Landscaping & Lot Upgrades							\$ 45,000
Station Telephone System & Door Upgrade							
Stryker Batteries & Chargers	\$ 15,000						
Zoll & Lucas Batteries	\$ 6,000						
Website Development							
Vehicle Exhaust Upgrade - Station 41							
Fleet Maintenance	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Purchase of Out Building for Station 41							
Ventilation Exhaust Fans	\$ 12,000						
Capital Expenditure Estimated Cost	\$ 192,200	\$ 111,200	\$ 102,541	\$ 93,941	\$ 95,373	\$ 107,139	\$ 165,367
Estimated Cost	\$ 293,856	\$ 1,811,200	\$ 402,541	\$ 93,941	\$ 315,373	\$ 107,139	\$ 1,390,367

Estimated Contributions and Uses of Committed Funds							
Fiscal Year	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Balance at Beginning of Fiscal Year	\$ 363,705	\$ 249,849	\$ 318,649	\$ 116,108	\$ 222,168	\$ 106,795	\$ 219,657
Anticipated Interest Income (0.3%)							
Contribution of Impact Fees (use for debt service)							
Committed Funds Contribution - Transfer In From General Fund)	\$ 180,000	\$ 180,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 220,000	\$ 220,000
Loan Proceeds		\$ 1,700,000					
Region 1 Grant Proceeds							
Region 1 Sale Proceeds							
Expense for Purchase of Capital / Fleet / Debt Service	\$ (293,856)	\$ (1,811,200)	\$ (402,541)	\$ (93,941)	\$ (315,373)	\$ (107,139)	\$ (1,390,367)
Estimated Balance at end of Fiscal Year	\$ 249,849	\$ 318,649	\$ 116,108	\$ 222,168	\$ 106,795	\$ 219,657	\$ (950,711)

(updated 6/4/2025 draft)

Committed Funds for Lease Obligations	\$ 75,581	\$ 165,581	\$ 165,581	\$ 165,581	\$ 165,581	\$ 165,581	\$ 165,581
Committed Funds for Debt Service	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394

Lease Obligations	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Lease Obligation (2009 Crimson) Final Payment 9/21/2021							
Lease Purchase Pierce Enforcer E-42 2022 (principal \$75,581.35 interest \$19,992.77) -final payment 7/26/2032 (FY2033)	\$ 75,581	\$ 75,581	\$ 75,581	\$ 75,581	\$ 75,581	\$ 75,581	\$ 75,581
Lease Obligation (2015 RE41) - final payment 8/2024 (FY2024)							
Ordered Lease Purchase Ladder Truck		\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Estimated Cost	\$ 75,581	\$ 165,581	\$ 165,581	\$ 165,581	\$ 165,581	\$ 165,581	\$ 165,581

Debt Service Payment	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Debt Service Payment - (New Bond) - 30 years	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394
Estimated Cost	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394

RESOLUTION NO. 2025R-07

**A RESOLUTION AMENDING THE NORTH DAVIS FIRE DISTRICT POLICIES;
CHAPTER 213 HOURS OF WORK, CHAPTER 214 OVERTIME, CHAPTER 216
EMPLOYEE CLASSIFICATION AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, from time to time, the Board of Trustees finds it necessary to amend the North Davis Fire District Personnel Policy; and

WHEREAS, the Administration of the North Davis Fire District has reviewed the District's Employment Policy and recommending changes to policies and procedures; and

WHEREAS, The Board of Trustees of the North Davis Fire District has reviewed the Administrations recommends and desires to amend Chapters 213, Hours of Work; Chapter 214, Overtime; Chapter 216, Employee Classification of the North Davis Fire District Policy Manual as delineated in Exhibit "A" which is attached hereto; and

WHEREAS, the Board of Trustees finds it in the best interest of the North Davis Fire District to amend Chapters 213, Hours of Work; Chapter 214, Overtime; Chapter 216, Employee Classification of the North Davis Fire District Policy Manual as detailed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT that Chapters 213, Hours of Work; Chapter 214, Overtime; Chapter 216, Employee Classification of the North Davis Fire District Policy Manual be amended with the additions and deletions specified in Exhibit "A," and that this resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District on this ____ day of June 2025

NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
BRIAN VINCENT, CHAIR

ATTEST:

By: _____
MISTY ROGERS, CLERK

HOURS OF WORK

Policy:

It is the policy of The North Davis Fire District to establish the time and duration of working hours as required by workload and production flow, customer service needs, the efficient management of human resources, and any applicable law. The Fire Chief delegates oversight of timekeeping and scheduling to the Human Resource Coordinator, the Deputy Fire Chief, Battalion Chief, and the shift Captains when appropriate.

Procedure:

1. General Employees: The normal work week is Sunday through Saturday, beginning and ending at midnight on Saturday, and consisting of forty hours. The normal workday will consist of eight hours of work with an unpaid meal period. Rest breaks are considered as time worked.
2. Full-time Firefighters: Full-time Firefighters will work 96 hours in a consecutive 12-day work period. Overtime pay and compensatory hours will not accrue until 91 hours have been worked in the 12-day period, unless they are called out for an emergency as defined in Overtime, Chapter 214. Firefighters will typically work a 48-96 hour schedule; this is 48 hours continuously on duty, then 96 hours off duty, and so on throughout the year. Firefighters may not work additional hours after 48 hours on duty unless approved by the Deputy Chief or a Chief Officer, and/or holdover incident at shift change.
3. Part-Time Firefighters: Part-time Firefighters may work a maximum of 1560 hours annually. Part-time Firefighters may not work additional hours unless approved by the Deputy Chief or Fire Chief. Part-Time Firefighters are not benefiteligible.
4. The schedule of hours for employees will be determined by each District Deputy Chief. Each Captain will inform employees of their daily schedule of hours of work, including meal periods and rest breaks, and of any changes that are considered necessary or desirable by the District. Permanent work shift changes should be forwarded to the District Fire Chief.
5. For some jobs, the standard hours of work may be altered to meet the needs of the District or the desires of the employee. The District Chief must approve any permanent flextime/compressed work schedules. The scheduling of work is designed to provide optimal service to the community, and flextime/compressed work schedules should be used to achieve this goal. To protect the District and its employees from allegations of misuse of District employment, careful documentation of work hours is needed for those who work flextime schedules.
6. Supervisors may schedule overtime or extra shifts with the approval of the District Deputy Fire Chief. Supervisors will assign overtime to nonexempt employees (those employees who are subject to the minimum wage and overtime provisions of the Fair Labor Standards Act) as needed. Employees are not permitted to work overtime without the prior approval of their supervisor and/or District Chief Officers. (See Overtime, Chapter 214)

(7) Mandatory employee attendance at lectures, meetings, and training programs will be considered hours of work, and therefore will be compensated at a rate of time and a half if attendance is mandatory. Travel time under the provision of the Fair Labor Standards Act will also be compensable time (see Travel, Chapter 401). Full-Time and Part-Time Firefighters who attend any of the above-listed events shall enter their time into the District's Time Management Software under the "Misc." tab. A detail of starting and ending times, as well as a description of the reason for the Misc. time shall be entered into the note section. It is the employee's responsibility to make this entry, even if there are multiple employees present at the same event, including the firefighter's supervisor. A single entry for all employees in attendance can be made by the supervisor as long as all employees that are entered are aware that the entry is being made on their behalf. It is the individual employee's responsibility to verify that the entry was made for them before the end of the pay period.

(8) Work may occasionally be performed at home by an employee. Work taken home must be approved in advance by the District Chief. An employee must be compensated for any work pertaining to an employee's job that is performed at home. All hours worked at home must be reported as time worked in the District's Time management software.

(9) The District Chief, at his/her discretion, may allow nonexempt employees to make up lost time during a given workweek. However, make-up will not be allowed if the lost time is the result of conditions the employee could control, if there is no work the employee is qualified to do, or if adequate supervision is not available.

(10) The time worked for all nonexempt employees who are Full-Time or Part-Time Firefighters is required to be detailed in the time management software, showing the daily hours worked. Non-exempt employees who are not Full-Time or Part-Time Firefighters shall enter their time on a District-provided Time Sheet. Time sheets for non-exempt employees, who are not Full-time or Part-Time Firefighters, cover two workweeks and must be completed by the close of each workday. The following points should be considered in filling out time records on a time sheet or in the District's Time Management Software:

- (1) Employees should record their starting time, time out for lunch, time in from lunch, quitting time, and total hours worked for each workday; Full-Time and Part-Time Firefighters are not required to deduct for time spent on break or for mealtimes. The time record in the District's Time Management Software will reflect their starting time and quitting time. Any variances from the original scheduled work shift shall be made by the Employee in the Time Management Software.
- (2) Employees who are not Part-Time or Full-Time Firefighters are required to take scheduled lunch or meal breaks unless approved by their immediate supervisor;

- DRAFT
- (3) Employee time records should be checked and verified by the employee and the shift supervisor at the end of each shift, unless the employee is not a Part-Time or Full Time Firefighter, then their time sheet shall be verified at the end of the pay period by the employee, their supervisor, and the NDFD Administration. Unworked time for which an employee is entitled to be paid (paid absences, paid holidays, or paid vacation time) should be entered by the employee as a requested day off in the District Time Management Software, or in the event of a Non-Firefighter employee, on their personal time record.
 - (4) Unapproved absences should not be considered as hours worked for pay purposes. Supervisors should inform employees if they will not be paid for certain hours of absence.
 - (5) Filling out or making changes to another employee's time record is prohibited with the exception of shift supervisors, Deputy Fire Chief, Fire Chief or Human Resource Coordinator when making adjustments to the actual time worked in the District's Time Management Software. (See item #6 below)
 - (6) Shift supervisors of Full-Time and Part-Time Firefighters have the responsibility to ensure that at the end of each day, the actual hours worked for each member of the firefighter crew are reflected in the District's Time Management Software. Any deviations from the scheduled shift, whether it is because the employee had to leave early or stay past the end of the scheduled shift ending time, shall be adjusted.
 - (7) Employees who are Part-Time or Full-Time Firefighters who work past the ending time of their scheduled shift, whether it be due to a call that extends past the time of shift change, or for a reason approved by the shift supervisor, must make an entry into the Time Management Software as "Holdover Time". The exact time the firefighter held over and a detailed explanation in the notes section must be entered. In the event the holdover was due to call, the incident number for that call must be entered into the notes section.

All Full-Time and Part-Time Firefighters have the responsibility at the end of each work shift and by the end of each pay period to ensure that his/her hours recorded in the Time Management Software are correct. By Sunday morning at 0900 hrs. on the week of payday, all employees should have checked their hours worked in the Time Management Software and notified the Human Resource Coordinator of any discrepancies. If no notification is made to the Human Resource Coordinator, payroll will be completed with the assumption that all time entered is correct.

213:4

- (8) Falsifying any time record is prohibited. Any employee found guilty of falsifying their or another employee's time record will be disciplined as per district policy, up to and including termination.

(11) Personnel employed in executive and administrative capacities generally are exempt from the provisions of the Fair Labor Standards Act. These employees are not required to fill out hourly time records but they must still account for daily attendance. Exempt employees must account for vacation or sick leave hours on their leave use sheet in full-day increments. In addition, exempt employees will not receive overtime compensation.

References

Section 3(s)(1)(C) of the FLSA

OVERTIME

Policy:

It is the policy of The North Davis Fire District to organize work to avoid the use of overtime except in unusual circumstances.

Procedure:

(1) Work should be organized to avoid the use of overtime except in unusual circumstances. Overtime work must have the prior approval of the person responsible for the account to which the overtime is charged. If overtime is used continually and the overtime cost exceeds the cost of an additional employee, an additional position should be considered.

(2) Nonexempt Full-Time Employees (not Fire): Nonexempt employees (except 24-hour Shift Firefighters as explained below), will be paid at the rate of time-and-a-half the regular rate of pay for all hours worked in excess of 40 hours per week as defined by FLSA. Employees must actually work 40 hours per week in order for overtime to be paid. Sick leave, vacation leave, compensatory leave, administrative leave, and funeral leave are not counted as hours worked.

(3) Part-Time Employees (not Fire): Part-time employees will be paid straight time and will not be eligible to work more than 20 hours per week, unless approved by the Fire Chief and Human Resource Coordinator. Part-time employees are not benefit-eligible.

(4) Nonexempt Full-Time 24-Hour Shift Firefighters: Nonexempt 24-hour Shift Firefighters will be paid overtime pay for all hours worked in excess of 91 hours in a 12-day work period as defined by FLSA. The overtime rate will be calculated at one-and-a-half-times the hourly rate for working 2,880 hours per year. Employees must actually work 91 hours per period prior to overtime being paid. Administrative leave is considered actual time worked. Sick leave, vacation leave, compensatory leave, and funeral leave are not counted as hours worked.

(5) Part-Time Firefighters: Part-time employees will be paid straight time as defined by FLSA overtime rules and will not be eligible to work more than 1560 hours annually. Part-time Firefighters are not benefit eligible.

(6) Compensatory Time: A nonexempt employee may request and may receive compensatory time off in lieu of overtime pay. Compensatory time consists of one and a half hours of paid leave for each hour of overtime worked. Nonexempt regular employees will be eligible for compensatory time for hours worked more than 40 hours per week. Nonexempt full-time firefighters are not eligible for compensatory time for hours worked. . Compensatory time must be used within the calendar year it was accrued unless an extension has been authorized by the Fire Chief or Human Resource Coordinator. The Fire Chief or Human Resource Coordinator may have the option to approve anything over the maximum 72 hours. Earning and using compensatory time must be approved in advance by the district Deputy Chief or Fire Chief. Compensatory time earned and used will be maintained by the Human Resource Coordinator.

(7) Emergency Pay and Mandatory Call Back for Full-Time Employees: Compensation at the rate of time and one-half will be paid for emergency hours worked, if the emergency pay provision is invoked and approved in advance by the Department Fire Chief and/or Deputy Chief. Emergency work is defined as under minimum staffing or work that has not previously been scheduled, and which must be accomplished immediately in order to maintain the health, safety, and welfare of District residents. Emergency pay will be paid regardless of the number of hours an employee actually works during the work week. In an emergency situation, the Fire Chief and/or Deputy Chief reserve the right to deny, withdraw annual vacation leave, or mandatorily call back any employee of the district.

(8) Mandatory Call-Back Pay: When an employee is mandatorily called back to work for less than one hour, the employee will be paid for a minimum of one hour of work at the rate of time and a half. If the callback work requires more than one hour, the employee will be paid at the rate of time and a half for the number of hours worked. Calculation of the time starts when the employee begins work. Part-time firefighters are exempt from the mandatory call-back pay provision.

(9) Call-Back Coverage Pay: When a full-time firefighter is voluntarily called back to work, the employee will be paid at a straight time rate until hours actually worked within the 12-day pay cycle exceed 91 hours. After 91 hours actually worked, the employee will be paid at the rate of time and a half. Calculation of the time starts when the employee begins work. Part-time firefighters are exempt from the call-out/call-back pay provision.

(10) An Exempt Battalion Chief may be granted compensatory time off at the straight time rate for all hours worked in excess of ninety-six (96) in 12-days. For each hour of overtime worked over ninety-six (96) hours, an Exempt employee shall accrue an hour of compensatory time. Fire Battalion Chief employees may be granted additional compensatory time off at their straight time rate for hours of approved overtime emergency call back or emergency shift coverage for all hours worked in excess of ninety-six (96) hours. Exempt employees may accrue up to seventy-two (72) hours of compensatory time off. Leave and holiday time within the work period may not count as hours worked when calculating compensatory time. Any compensatory time earned by an Exempt employee is not an entitlement, a benefit, nor a vested right. Any compensatory time earned by an Exempt employee shall lapse by the first pay period ending in January of each year.

Reference:

Section 3(s)(1)(C) of the FLSA

EMPLOYEE CLASSIFICATION

Policy:

It is the policy of The North Davis Fire District to classify employees, as defined below, for the purposes of compensation administration. The District may supplement the regular workforce as needed with part-time, seasonal or temporary employees, or other forms of flexible staffing.

Procedure:

- (1) The classification of employees working for the District is defined as follows:

- (1) Appointed Officials An Appointed Official is a member of the Board of Trustees who is duly elected and appointed by Clearfield City, West Point City, and Sunset City as specified in Resolution 2019R-08. Appointed Official positions are Exempting Positions as determined by Utah Retirement Systems.

Exempting Positions - Positions eligible to exempt include any elected, appointed or non-merit protected positions. Tier 1 Elected and Appointed Officials are not eligible to receive a retirement benefit. Tier 2 Elected and Appointed Officials are not eligible to receive a retirement benefit.

- (2) Full-Time Regular Employee A Full-Time Regular Employee is an employee who is paid for not less than 2,080 hours in a calendar work year and whose position is designated as a position, which will receive full benefits.
- (3) Full-Time Firefighter A Full-Time Regular Firefighter is an employee who is paid for not less than 2,880 hours in a calendar work year and whose position is designated as a position, which will receive full benefits.
- (4) Part-Time Regular Employee A Part-Time Regular Employee is an employee who may not work more than 20 hours in a work week and does not receive any benefits provided by the District.
- (5) Part-Time Firefighter: A Part-Time Firefighter may not work more than 1560 hours in a calendar work year and does not receive any benefits provided by the District.
- (6) Seasonal Employee: A Seasonal Employee is an employee who works more than 60 calendar days but no longer than 190 calendar days and will not receive any benefits provided by the District.

- (7) Temporary Employee: A Temporary Employee is an employee who works less than 60 calendar days and will not be paid any benefits provided by the District.
- (8) Volunteer Employee: A Volunteer Employee is an employee who provides services without receiving compensation or benefits provided by the District.
- (9) Conditional Status: An employee working in the Introductory Period is considered as Conditional Status.
- (10) District Fire Chief: The District Fire Chief is the Chief Administrative Officer of the District, is appointed by the Board of Trustees, and serves at the pleasure of the Board of Trustees. The District Fire Chief is responsible to the Board of Trustees for the administration of all District affairs and works under the general guidance and direction of the Chairman, Board of Trustees, and established policies and procedures of the District.
- (11) Nonexempt Employee: Nonexempt employees are eligible for paid overtime or compensatory time at one and one-half times their regular rate of pay for all hours worked in excess of 40 hours per workweek.
- (12) Exempt Employee: District Fire Chief, District Deputy Fire Chief, Battalion Chiefs, and District Executive Assistant. Employees who is not eligible for overtime pay in accordance with FLSA
- (13) Exempt Battalion Chief: A position classified as Exempt with additional straight time for extra hours worked as more particularly set forth herein. NDFD will also provide equal pay to all employees doing similar work which requires substantially equal skill, effort, and responsibility and are performed under similar working conditions in accordance with the FLSA and the Equal Pay Act of 1963.

An Exempt Battalion Chief may be granted compensatory time off at the straight time rate for all hours worked in excess of ninety-six (96) in 12-days. For each hour of overtime worked over ninety-six (96) hours, an Exempt employee shall accrue an hour of compensatory time. Fire Battalion Chief employees may be granted additional compensatory time off at their straight time rate for hours of approved overtime emergency call back or emergency shift coverage for all hours worked in excess of ninety-six (96) hours.

Exempt Battalion Chiefs may accrue up to seventy-two (72) hours of compensatory time off. Leave and holiday time within the work period may not count as hours worked when calculating compensatory time. Any compensatory time earned by an Exempt employee is not an entitlement, a benefit, nor a vested

right. Any compensatory time earned by an Exempt employee shall lapse by the first pay period ending in January of each year.

DRAFT

DRAFT

RESOLUTION NO. 2025R-08

A RESOLUTION OF THE NORTH DAVIS FIRE DISTRICT AMENDING THE WAGE SCALE FOR THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Administration of the North Davis Fire District has conducted a wage study for the District, which is attached hereto as Exhibit “A”; and

WHEREAS, the Board of Trustees has reviewed the findings of the wage study and recommends amending the North Davis Fire District wage scale accordingly; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT THAT, the wage study attached hereto as Exhibit “A” is hereby adopted and incorporated by reference. The amended wage scale, as reflected in the wage study, shall be implemented for the 2025-2026 fiscal year. This resolution shall become effective on July 1, 2025, upon its passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this ____ day of June 2025.

NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
BRIAN VINCENT, CHAIR

ATTEST:

MISTY ROGERS, CLERK

North Davis Fire District Wage Study for FY2026 (completed study April 2025)

Part-Time Firefighter / EMT- B		
Steps	Step 1	Must obtain AEMT certification within one year of hire.
Hourly	\$ 18.55	

Part-Time Firefighter / EMT-A												
Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Hourly	\$ 19.66	\$ 20.25	\$ 20.86	\$ 21.48	\$ 22.13	\$ 22.79	\$ 23.48	\$ 24.18	\$ 24.90	\$ 25.65	\$ 26.42	\$ 27.21

Part-Time Firefighter / Paramedic													
Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
Hourly	\$ 23.22	\$ 23.92	\$ 24.63	\$ 25.37	\$ 26.13	\$ 26.92	\$ 27.73	\$ 28.56	\$ 29.41	\$ 30.30	\$ 31.21	\$ 32.14	\$ 33.11

Full-Time Firefighter / EMT- B		
Steps	Step 1	Must obtain AEMT certification within one year of hire. 2,880 Hours Annually (Straight Time)
Hourly	\$ 18.55	
Annual	\$ 53,429.18	

Full-Time Firefighter / EMT-A														
Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	2,880 Hours Annually (Straight Time)
Hourly	\$ 19.66	\$ 20.25	\$ 20.86	\$ 21.48	\$ 22.13	\$ 22.79	\$ 23.48	\$ 24.18	\$ 24.90	\$ 25.65	\$ 26.42	\$ 27.21	\$ 28.03	
Annual	\$ 56,620.80	\$ 58,319.42	\$ 60,069.01	\$ 61,871.08	\$ 63,727.21	\$ 65,639.03	\$ 67,608.20	\$ 69,636.44	\$ 71,725.54	\$ 73,877.30	\$ 76,093.62	\$ 78,376.43	\$ 80,727.72	

Full-Time Firefighter / Engineer														
Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	2,880 Hours Annually (Straight Time)
Hourly	\$ 22.53	\$ 23.21	\$ 23.90	\$ 24.62	\$ 25.36	\$ 26.12	\$ 26.90	\$ 27.71	\$ 28.54	\$ 29.40	\$ 30.28	\$ 31.19	\$ 32.12	
Annual	\$ 64,886.40	\$ 66,832.99	\$ 68,837.98	\$ 70,903.12	\$ 73,030.21	\$ 75,221.12	\$ 77,477.75	\$ 79,802.09	\$ 82,196.15	\$ 84,662.03	\$ 87,201.90	\$ 89,817.95	\$ 92,512.49	

Full-Time														
Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	2,880 Hours Annually (Straight Time)
Hourly	\$ 23.22	\$ 23.92	\$ 24.63	\$ 25.37	\$ 26.13	\$ 26.92	\$ 27.73	\$ 28.56	\$ 29.41	\$ 30.30	\$ 31.21	\$ 32.14	\$ 33.11	
Annual	\$ 66,873.60	\$ 68,879.81	\$ 70,946.20	\$ 73,074.59	\$ 75,266.83	\$ 77,524.83	\$ 79,850.58	\$ 82,246.09	\$ 84,713.48	\$ 87,254.88	\$ 89,872.53	\$ 92,568.70	\$ 95,345.76	

Full-Time Captain														
Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	2,880 Hours Annually (Straight Time)
Hourly	\$ 27.86	\$ 28.70	\$ 29.56	\$ 30.44	\$ 31.36	\$ 32.30	\$ 33.27	\$ 34.26	\$ 35.29	\$ 36.35	\$ 37.44	\$ 38.56	\$ 39.72	
Annual	\$ 80,236.80	\$ 82,643.90	\$ 85,123.22	\$ 87,676.92	\$ 90,307.23	\$ 93,016.44	\$ 95,806.94	\$ 98,681.14	\$ 101,641.58	\$ 104,690.82	\$ 107,831.55	\$ 111,066.50	\$ 114,398.49	

North Davis Fire District Wage Study for FY2026 (completed study April 2025)

Full-TimeBattalion Chief	Salary Range (annual)		NOTE
	\$ 93,657.60	\$ 132,105.60	EXEMPT POSITION (2,880 Hours Annually 48/96 Schedule)

Office Tech												
Step	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	
Hourly	\$ 17.25	\$ 17.85	\$ 18.48	\$ 19.13	\$ 19.79	\$ 20.49	\$ 21.20	\$ 21.95	\$ 22.71	\$ 23.51	\$ 24.33	

Admin Assistant/ Office Tech	Salary Range (hourly)											
	\$ 20.27	\$ 29.90										

QAQI / Office Tech	Salary Range (hourly)											
	\$ 22.35	\$ 32.08	Currently Part-Time Position (average of 25 hours per week)									

Human Resource Coordinator / Dep Clerk	Salary Range (hourly)											
	\$ 25.80	\$ 36.06	Currently Full-Time Position (40-Hour Week Employee)									

Full-Time Exec. Assistant / HR / Clerk / FINANCE	Salary Range (annual)		NOTE
	\$ 78,395.20	123406.40	EXEMPT POSITION (40-Hour Week Employee)

Full-Time Deputy Fire Marshall	Salary Range (annual)		NOTE
	\$ 80,225.60	\$ 111,050.99	HOURLY (40-Hour Week Employee)

Full-Time Deputy Fire Chief / Fire Marshall	Salary Range (annual)		NOTE
	\$ 113,210.24	\$ 171,602.08	EXEMPT POSITION (40-Hour Week Employee)

Full-Time Fire Chief	Salary Range (annual)		NOTE
	\$ 135,987.49	\$ 195,813.07	EXEMPT POSITION (40-Hour Week Employee)

RESOLUTION NO. 2025R-09

A RESOLUTION OF THE NORTH DAVIS FIRE DISTRICT ADOPTING AND CERTIFYING A TAX RATE TO THE DAVIS COUNTY CLERK-AUDITOR FOR THE 2026 FISCAL YEAR

WHEREAS, the provisions of §§17B-1-627 and 17B-1-628, Utah Code Annotated, 1953, and the provisions of “Fiscal Procedures for Local Districts” (§17B-1-601 et seq., Utah Code Annotated, 1953) require that the Board of Trustees of the North Davis Fire District (“District”) adopt and certify to the County Clerk-Auditor a resolution specifying the amount of taxes to be levied for the current year on all taxable property within the District; and

WHEREAS, the District Fire Chief has received a Certified Tax Rate from the Davis County Auditor and prepared and submitted to the Board of Trustees a proposed tax rate for the 2026 fiscal year; and

WHEREAS, the Board of Trustees has received and reviewed the proposed tax rate for the 2026 fiscal year; and

WHEREAS, the District finds it necessary to collect \$6,827,300.00 in property tax revenue for the 2025/2026 fiscal year to fund essential services and operations; and

WHEREAS, the proposed tax rate has been duly received, reviewed, and considered by the Board of Trustees in accordance with applicable laws and procedures; and

WHEREAS, a public hearing was duly noticed and held in accordance with the law, during which the proposed tax rate was considered by the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT, as follows, to-wit:

SECTION ONE: TAX RATE ESTABLISHED

The Board of Trustees of the North Davis Fire District hereby establishes and adopts a Certified Tax Rate of 0.001557 on all taxable property within the boundaries of the North Davis Fire District for the 2025/2026 fiscal year. Providing the North Davis Fire District with \$6,827,300.00 in Property Tax Revenue.

SECTION TWO: CERTIFIED COPIES OF THE RESOLUTION TO COUNTY OFFICIALS

The Clerk of the District is hereby authorized and directed to certify this Resolution and forward one copy each to the County Clerk-Auditor and the Board of County Commissioners of Davis County, Farmington, Utah, along with the completed County “Tax Rate Summary” Form PT-693-SSD.

SECTION THREE: LEVY, COLLECTION AND REMITTANCE OF TAXES

The Board of Trustees requests that the Board of County Commissioners of Davis County include this tax rate in the property tax levy for the 2026 fiscal year. The taxes shall be extended, levied, and collected in the manner provided by law for the collection of general county taxes, and the proceeds, as collected, shall be remitted to the Treasurer of the District in accordance with applicable law District according to law.

SECTION FOUR: EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this ____ day of ____ 2025.

NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
BRIAN VINCENT, CHAIR

ATTEST:

Bye _____
MISTY ROGERS, CHAIR

CERTIFICATION

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

I hereby certify that I am the Clerk of the Board of Trustees of the North Davis Fire District, a Local District of the State of Utah, that the above and foregoing Resolution No. 2025R-09 including Form PT-693-SSD is full and true. And, a copy of the Resolution duly and regularly adopted by the vote of a majority or more of the members of the Board of Trustees of said North Davis Fire District at a meeting of the Board of said District duly and regularly called, noticed, and held at the District Offices at 381 North 3150 West, West Point, Utah, on June 19, 2025 at 6:30PM, at which meeting a quorum was present and acting, and I was present and acted as Clerk of the Board. That there are no provisions in the law applicable to the District or the Bylaws of said District conflicting with said Resolution, and that the said Resolution has not been modified or revoked and still remains in full force and effect.

IN WITNESS WHEREOF, I have hereto set my hand and seal as Clerk of the Board of Trustees of said District this ____ of ____ 2025.

NORTH DAVIS FIRE DISTRICT

By: _____
MISTY ROGERS, CLERK

Subscribed and sworn to before me this ____ day of ____ 2025

JAMEY MADDY, NOTARY PUBLIC

(SEAL)

Utah State Tax Commission - Property Tax Division
Tax Rate Summary (693)

Form PT-693

Rev. 2/15

Tax Year:

The Board of Trustees for the above special district has set the current year's tax rates as follows:

Purpose of Tax Rate (Code from Utah Code Annotated)	Auditor's Tax Rate	Proposed Tax Rate	Maximum By Law	Budgeted Revenue
	0.001557	0.001557	0.0023	6,827,300.00
Total Tax Rate			Total Revenue	

Certification by Taxing Entity

I, Brian Vincent, as authorized agent, hereby certify that this statement is true and correct and in compliance with all sections of the Utah State Code relating to the tax rate setting process.

Signature: _____ Date: _____

Title: Chair of Board of Trustees Telephone: 801-525-2850

Mailing address: 381 N 3150 W, West Point City, UT 84015

RESOLUTION NO. 2025R-10

A RESOLUTION ADOPTING A FINAL BUDGET FOR THE NORTH DAVIS FIRE DISTRICT FOR FISCAL YEAR 2026 ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Board of Trustees (hereinafter referred to as the “Board”) of the North Davis Fire District, County of Davis, State of Utah, (hereinafter referred to as the "District") is required by Title 17B, Chapter 1, Part 6 and particularly § 17B-1-613 of the Utah Code, to adopt a Budget for the 2025/2026 fiscal year; and,

WHEREAS, on May 15, 2025, the Board received and adopted Fire Chief Becraft’s Tentative Budget by Resolution No. 2025R-04 for the coming fiscal year, for purposes of further review and set a public hearing for June 19, 2025, to consider final adoption of the budget; and

WHEREAS, at least seven (7) days’ notice of said public hearing was published as required and in accordance with State law; and

WHEREAS, the Tentative Budget and all supporting schedules and data have been held as public record in the office of North Davis Fire District Recorder, available for public inspection days 10 days prior to this adoption; and

WHEREAS, a public hearing was advertised and held on June 19, 2025 as required by law in connection with the adoption of the Final Budget at which time all persons in attendance were given the opportunity to be heard for or against the revenues and expenditures of any item in the Final Budget in any fund; and

WHEREAS, in Resolution No. 2025R-04 the North Davis Fire District after a duly noticed public hearing adopted and a Certified Property Tax Rate; and

NOW, THEREFORE, BE IT FOUND, ORDERED, AND RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT, STATE OF UTAH, as follows:

SECTION ONE: ADOPTION OF FINAL BUDGET FOR FISCAL YEAR 2025/2026

The Final Budget, together with any modifications and adjustments made by the Board of Trustees, which is attached hereto as Exhibit A is hereby adopted as the Final Budget for the District for the 2025/2026 fiscal year

SECTION TWO: PROPERTY RATE ADOPTION

The Certified Property Tax Rate is as provided for and adopted by Resolution 2025-09.

SECTION THREE: RIGHT TO AMEND

The North Davis Fire District by and through its Board hereby expressly reserves the power and right to amend the foregoing tax rates, as it may deem as appropriate under law

SECTION FOUR: CERTIFICATION AND FILING

The North Davis Fire District Treasurer is directed to certify the Final Budget and to file the same the North Davis Fire Districts Records to be available to the public during regular business hours; and with the State Auditor within thirty (30) days after adoption.

SECTION FIVE: EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2025

NORTH DAVIS FIRE DISTRICT

By: _____
BRIAN VINCENT, CHAIR

ATTEST:

MISTY ROGERS, CLERK

CERTIFICATION

STATE OF UTAH)

: ss.

COUNTY OF DAVIS)

I hereby certify that I am the Clerk of the Board of Trustees of the North Davis Fire District, a Local District of the State of Utah; that the above and foregoing Resolution No. 2025R-10 including the Fiscal year 2025/2026 Budget, is a full and true and correct copy of the Resolution duly and regularly adopted by the vote of a majority or more of the members of the Board of Trustees of said North Davis Fire District at a meeting of the Board of said District duly and regularly called, noticed and held at the District Offices at 381 North 3150 West, West Point, Utah, on the 19th day of June, 2025 at 6:30 PM, at which meeting a quorum was present and acting, and I was present and acted as Clerk of the Board. There are no provisions in the law applicable to the District or the Bylaws of said District conflicting with said Resolution, and the said Resolution has not been modified or revoked and still remains in full force and effect.

IN WITNESS WHEREOF, I have hereto set my hand and seal as Clerk of the Board of Trustees of said District this ____ day of ____ 2025.

NORTH DAVIS FIRE DISTRICT

By: _____

MISTY ROGERS, CLERK

Subscribed and sworn to before me this ____ day of _____ 2025.

JAMEY MADDY, NOTARY PUBLIC

(SEAL)



DRAFT

NORTH DAVIS FIRE DISTRICT FISCAL YEAR 2026

(7/1/2025-6/30/2026)

FY 2026 BUDGET

WITH YEAR TO YEAR COMPARISONS

FISCAL YEAR 2026 FUND BALANCE PROJECTIONS

GENERAL FUND:

	UNRESTRICTED	RESTRICTED	TOTAL
GENERAL FUND ENDING BALANCE 2025	2,673,488	129,972	2,803,460
FY26 BUDGETED REVENUES	9,050,329	65,000	9,115,329
FY26 BUDGETED EXPENDITURES	(9,064,178)	-	(9,064,178)
CHANGE IN FY26 FUND BALANCE	(13,849)	65,000	51,151
ENDING FY26 FUND BALANCE	2,659,639	194,972	2,854,611

CAPTIAL PROJECTS FUND

	UNRESTRICTED	RESTRICTED	TOTAL
CAPITAL FUND ENDING BALANCE 2025	397,162	-	397,162
FY26 BUDGETED REVENUES	260,000	-	260,000
FY26 BUDGETED EXPENDITURES	(293,856)	-	(293,856)
CHANGE IN FY26 FUND BALANCE	(33,856)	-	(33,856)
ENDING FY26 FUND BALANCE	363,306	-	363,306

DEBT SERVICE FUND

	UNRESTRICTED	RESTRICTED	TOTAL
DEBT SERVICE FUND ENDING BALANCE 2025	-	63,488	63,488
FY26 BUDGETED REVENUES	-	524,794	524,794
FY26 BUDGETED EXPENDITURES	-	(524,794)	(524,794)
CHANGE IN FY26 FUND BALANCE	-	-	-
ENDING FY26 FUND BALANCE	-	63,488	63,488

LBA FUND

	UNRESTRICTED	RESTRICTED	TOTAL
LBA FUND ENDING FUND BALANCE 2025	-	-	-
FY26 BUDGETED REVENUES	-	-	-
FY26 BUDGETED EXPENDITURES	-	-	-
CHANGE IN FY26 FUND BALANCE	-	-	-
ENDING FY26 FUND BALANCE	-	-	-

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2026 (July 1, 2025 - June 30, 2026)

GENERAL FUND					
LINE	DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED REVENUE	DIFFERENCE
1	TOTAL AMBULANCE	\$ 1,177,353	\$ 1,200,000	\$ 1,340,000	\$ 140,000
2	AMBULANCE COLLECTIONS REVENUE	\$ -	\$ -	\$ 60,000	\$ 60,000
4	FIRE/INCIDENT RECOVERY	\$ 22,167	\$ 16,000	\$ 55,000	\$ 39,000
5	INTEREST INCOME	\$ 158,527	\$ 100,000	\$ 100,000	\$ -
6	MISC REVENUE	\$ 5,943		\$ 5,000	\$ 5,000
7	DONATIONS	\$ -	\$ -	\$ -	\$ -
8	UTAH DIVISION OF FORESTRY FIRE & STATE LANDS	\$ -	\$ -	\$ -	\$ -
9	EMS PER CAPITA	\$ 7,145	\$ 6,216	\$ 6,216	\$ -
10	STATE OF UTAH MENTAL HEALTH GRANT	\$ -	\$ -	\$ -	\$ -
11	UTAH STATE FORESTRY GRANT	\$ -	\$ -	\$ -	\$ -
12	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	\$ -	\$ -	\$ -	\$ -
13	CLERICAL FEES / GRAMA REQUESTS	\$ -	\$ 700	\$ 500	\$ (200)
14	INSPECTION FEES	\$ 14,246	\$ 14,250	\$ 10,000	\$ (4,250)
15	SPECIALIZED PERMITS	\$ 6,559	\$ 7,550	\$ 2,500	\$ (5,050)
16	OPERATIONAL PERMITS	\$ -	\$ -	\$ -	\$ -
17	PUBLIC SAFETY IMPACT FEES	\$ 49,972	\$ 80,000	\$ 65,000	\$ (15,000)
18	LIFE SAFETY	\$ -	\$ -	\$ -	\$ -
19	PLAN REVIEW FEE - COMMERCIAL	\$ 4,301	\$ 8,200	\$ 3,000	\$ (5,200)
20	PLAN REVIEW FEE - SUBDIVISION/ADU UNIT	\$ 4,301	\$ 8,200	\$ 3,000	\$ (5,200)
21	FIRE PROTECTION - FIRE ALARM SYSTEM INSTALL	\$ -	\$ 1,000	\$ 1,000	\$ -
22	FIRE PROTECTION - FIRE SPRINKLER SYSTEM	\$ -	\$ 1,000	\$ 1,000	\$ -
23	FALSE ALARM FEE	\$ -	\$ -	\$ -	\$ -
24	OTHER TESTING	\$ -	\$ -	\$ -	\$ -
25	ILLEGAL BURING	\$ -	\$ -	\$ -	\$ -
26	STANDBY FEES	\$ 242	\$ -	\$ -	\$ -
27	USAR AND HAZMAT WAGE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -
28	FIRE PROTECTION UNINCORPORATED COUNTY	\$ 1,217	\$ 700	\$ 700	\$ -
29	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 258,609	\$ 310,000	\$ 245,000	\$ (65,000)
30	PROPERTY TAXES RATE OF <i>(accepting certified rate)</i>	\$ 4,806,491	\$ 7,000,000	\$ 6,582,300	\$ (417,700)
31	<i>Release of RDA Westside Business</i>	\$ -	\$ -	\$ -	\$ -
32	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	\$ 757,500	\$ 635,113	\$ 635,113	\$ -
33	APPROPRIATION OF FUND BALANCE CAPITAL	\$ -	\$ -	\$ -	\$ -
34	APPROPRIATION OF FUND BALANCE	\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 7,274,573	\$ 9,388,929	\$ 9,115,329	\$ (273,600)

CAPITAL PROJECTS FUND					
LINE	ITEM DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED REVENUE	DIFFERENCE
	GAIN ON SALE OF ASSET	\$ -	\$ -	\$ -	\$ -
7	TRANSFERS IN FROM GENERAL FUND	\$ 362,814	\$ 180,000	\$ 260,000	\$ 80,000
	USES OF FUND BALANCE	\$ -	\$ -	\$ -	\$ -
	INTEREST INCOME	\$ 40,123	\$ 20,800	\$ -	\$ (20,800)
	TOTAL REVENUES	\$ 402,937	\$ 200,800	\$ 260,000	\$ 59,200

DEBT SERVICE FUND					
LINE	ITEM DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED REVENUE	DIFFERENCE
6	TRANSFERS IN FROM GENERAL FUND	\$ 528,394	\$ 524,194	\$ 524,794	\$ 600
	INTEREST INCOME	\$ 3,500		\$ -	\$ -
	TOTAL REVENUES	\$ 531,894	\$ 524,194	\$ 524,794	\$ 600

LBA FUND					
LINE	ITEM DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED REVENUE	DIFFERENCE
	TRANSFERS IN	\$ 1,075,513	\$ -	\$ -	\$ -
	BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -
	MISCELLANEOUS INCOME	\$ 50,038	\$ -	\$ -	\$ -
	INTEREST INCOME	\$ 209,086	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 1,334,637	\$ -	\$ -	\$ -

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2026 (July 1, 2025 - June 30, 2026)

GENERAL FUND					
LINE	DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED EXPENSES	DIFFERENCE
1	001 PERM EMPLOYEE WAGES	\$ 2,876,864	\$ 3,297,932	\$ 3,572,819	\$ (274,887)
2	002 OVERTIME	\$ 357,733	\$ 254,159	\$ 251,291	\$ 2,868
3	003 PART-TIME EMPLOYEE WAGES	\$ 203,268	\$ 186,351	\$ 250,926	\$ (64,575)
4	003 BENEFIT PAYOUT CONTINGENCY	\$ 32,142	\$ 125,000	\$ 90,000	\$ 35,000
5	004 MERIT PAY	\$ -	\$ 10,261	\$ -	\$ 10,261
6	005 BOARD WAGES	\$ 37,333	\$ 38,000	\$ 38,000	\$ -
7	006 F.I.C.A.	\$ 262,573	\$ 298,460	\$ 321,532	\$ (23,072)
8	007 RETIREMENT	\$ 582,665	\$ 588,504	\$ 641,003	\$ (52,499)
9	008 INSURANCE (HEALTH)	\$ 651,489	\$ 693,067	\$ 895,934	\$ (202,867)
10	009 UTAH DISABILITY DEATH BENEFIT	\$ 4,812	\$ 4,840	\$ 4,200	\$ 640
11	010 WORKMANS COMP	\$ 98,191	\$ 80,746	\$ 95,393	\$ (14,647)
12	011 BANK CHARGES	\$ 5,626	\$ 8,050	\$ 8,050	\$ -
13	012 EMPLOYEE ASSISTANCE PROGRAM	\$ 10,884	\$ 22,400	\$ 19,800	\$ 2,600
14	013 CLOTHING ALLOWANCE - FULL TIME	\$ 36,320	\$ 44,986	\$ 44,486	\$ 500
15	014 CLOTHING ALLOWANCE - PART TIME	\$ 4,300	\$ 3,100	\$ 3,800	\$ (700)
16	014.5 CODE ENFORCEMENT - PUBLIC EDUCATION	\$ 6,066	\$ 17,220	\$ 27,220	\$ (10,000)
16	015 SUBSCRIPTIONS, MEMBERSHIPS	\$ 55,276	\$ 73,966	\$ 79,539	\$ (5,573)
17	016 TRAVEL AND TRAINING	\$ 24,807	\$ 40,085	\$ 56,785	\$ (16,700)
18	017 OFFICE SUPPLY AND EXPENSE	\$ 10,303	\$ 14,164	\$ 14,164	\$ -
19	018 EQUIPMENT MAINTENANCE AND SUPPLY	\$ 35,490	\$ 36,370	\$ 49,985	\$ (13,615)
20	019 VEHICLE MAINTENANCE	\$ 139,872	\$ 200,350	\$ 126,750	\$ 73,600
21	020 COMPUTER MAINTENANCE AND SUPPLY	\$ 53,088	\$ 58,088	\$ 47,669	\$ 10,419
22	021 UTILITIES (GAS, POWER, PHONES)	\$ 72,376	\$ 106,125	\$ 114,012	\$ (7,887)
23	022 800 COMMUNICATIONS	\$ 5,570	\$ 11,000	\$ 11,000	\$ -
24	023 DISPATCH SERVICES	\$ 128,794	\$ 136,069	\$ 138,893	\$ (2,824)
25	024 SPECIAL DEPARTMENT ALLOWANCE	\$ 21,890	\$ 31,785	\$ 37,685	\$ (5,900)
26	025 GRANT EXPENSES	\$ 7,893	\$ -	\$ -	\$ -
27	026 LIABILITY INSURANCE (RISK MANAGEMENT)	\$ 74,100	\$ 91,657	\$ 99,593	\$ (7,936)
28	027 COLLECTION CONTRACT (Billing)(Health Assess)	\$ 189,575	\$ 210,438	\$ 194,574	\$ 15,864
29	028 MEDICAL SUPPLIES	\$ 109,626	\$ 117,758	\$ 135,860	\$ (18,102)
30	029 PARAMEDIC FEE	\$ 8,394	\$ 13,738	\$ 16,857	\$ (3,119)
31	030 MISC. SERVICES	\$ 18,887	\$ 14,690	\$ 23,800	\$ (9,110)
32	031 PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	\$ 84,589	\$ 128,390	\$ 127,320	\$ 1,070
33	032 MISC. EQUIPMENT	\$ 19,495	\$ 25,550	\$ 29,750	\$ (4,200)
34	033 LEASE OBLIGATION	\$ 142,560	\$ 142,560	\$ 75,581	\$ 66,979
35	034 TRANSFER TO DEBT SERVICE	\$ 528,394	\$ 524,194	\$ 524,794	\$ (600)
36	035 TRANS TO CAPITAL PROJECTS	\$ 362,814	\$ 180,000	\$ 260,000	\$ (80,000)
37	036 TRANS TO LBA	\$ 1,075,513	\$ -	\$ -	\$ -
38	MISC EXPENSE	\$ -	\$ 5,738	\$ -	\$ 5,738
39	CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	\$ 757,500	\$ 635,113	\$ 635,113	\$ -
40	CONTRIBUTIONS TO FUND BALANCE	\$ -	\$ 918,025	\$ 51,151	\$ 866,874
TOTAL		\$ 9,097,072	\$ 9,388,929	\$ 9,115,329	\$ 273,600

CAPITAL PROJECTS FUND					
LINE	ITEM DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED EXPENSES	DIFFERENCE
16	CAPITAL PROJECTS EXPENDITURES	\$ 357,006	\$ 176,878	\$ 192,200	\$ (15,322)
17	FLEET EXPENDITURES	\$ 93,083	\$ 311,025	\$ 101,656	\$ 209,369
TOTAL		\$ 450,089	\$ 487,903	\$ 293,856	\$ 194,047

DEBT SERVICE FUND					
LINE	ITEM DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED EXPENSES	DIFFERENCE
17	DEBT SERVICE INTEREST	\$ 298,394	\$ 289,194	\$ 279,794	\$ 9,400
19	DEBT SERVICE PRINCIPAL	\$ 230,000	\$ 235,000	\$ 245,000	\$ (10,000)
TOTAL		\$ 528,394	\$ 524,194	\$ 524,794	\$ (600)

LBA FUND					
LINE	ITEM DESCRIPTION	FY 2024 ACTUAL	FY 2025 ESTIMATES	FY2026 PROJECTED EXPENSES	DIFFERENCE
	BOND REFUNDING	\$ -	\$ -	\$ -	\$ -
	BOND FEES AND INSURANCE	\$ -	\$ -	\$ -	\$ -
	CONSTRUCTION	\$ 5,987,784	\$ 843,346	\$ -	\$ 843,346
	SOFTS COSTS	\$ 67,520	\$ -	\$ -	\$ -
	PROFESSIONAL FEES	\$ 102,506	\$ -	\$ -	\$ -
	WAGES	\$ -	\$ -	\$ -	\$ -
	TEMPORARY RELOCATION	\$ 14,632	\$ -	\$ -	\$ -
TOTAL		\$ 6,172,442	\$ 843,346	\$ -	\$ 843,346

RESOLUTION No. 2025R-11

A RESOLUTION AMENDING THE NORTH DAVIS FIRE DISTRICT FEE SCHEDULE AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the North Davis Fire District is a Special Service District and is authorized to provide fire prevention, fire suppression, emergency medical services, rescue, and other responsibilities throughout the boundaries of the North Davis Fire District; and

WHEREAS, Utah Code Title 17DB-1-103(2)(i) Special Districts, General Provisions, authorizes Local Districts to impose fees and/or other charges and/or increase fees for services provided by the District; and,

WHEREAS, the North Davis Fire District has determined the need to charge fair and reasonable fees for fire prevention, fire suppression, emergency medical services, rescue and other services rendered by the District in order to continue providing said services; and

WHEREAS, the North Davis Fire District has a Fee Schedule in accordance with the laws of the State of Utah which includes reasonable fees for fire prevention, fire suppression, emergency medical services, rescue, day to day operating costs and other responsibilities services, rates, surcharges and fees assessed for administrative services, day-to-day operating costs, which is attached as Exhibit "A"; and,

WHEREAS, the State of Utah Department of Health, Bureau of Emergency Medical Services by law establishes the maximum rates that can be charged by a licensed ambulance services provider; and,

WHEREAS, Pursuant to Utah Code Annotated 53-2d-503 the Utah Department of Health hereby orders that the allowable base ambulance rates are determined by the Utah Department of Health, Bureau of Emergency Medical Services and Preparedness.

WHEREAS, the North Davis Fire District desires to regulate its ambulance fees per the State allowable amount in accordance with the Utah Department of Health, Bureau of Emergency Medical Services and for said fees rates, surcharges, and special provisions to be established by Utah State Law; and

WHEREAS, the Board of Trustees desires that the North Davis Fire District Fee Schedule automatically update to the most current allowable ambulance rates, surcharges and special provisions set forth by Utah Department of Health, Bureau of Emergency Medical Services; and

WHEREAS, the Board of Trustees has reviewed the proposed amendments to the North Davis Fire District Fee Schedule and found it to be in the best interest of the Fire District.

NOW THEREFORE, BE IT RESOLVED, FOUND AND ORDERED by the Board of Trustees of the North Davis Fire District, Utah that the proposed amendments to the North Davis Fire District Fee Schedules are hereby adopted, and shall be effective immediately upon passage.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this ____ day of ____ 2025.

NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
BRAIN VINCENT, CHAIR

ATTEST:

MISTY ROGERS, CLERK



NORTH DAVIS FIRE DISTRICT

Fee Schedule – Draft Document

Clerical Fees / GRAMA Request

Staff Hourly Rates

If the fulfillment of a records request requires staff time for research, data manipulation, or preparation tasks — such as redaction, pixelation, or scanning—an hourly fee may be assessed if the task exceeds 15 minutes. The hourly rate charged will be based on the lowest hourly wage of an employee who possesses the necessary security clearance and/or subject matter expertise to perform the work.

Staff Hourly Rates: If research, manipulation, or preparation of information such as redaction, pixelation, and/or scan time is required, an hourly charge will be assessed if task takes longer than 15 minutes. The hourly rate will depend upon the lowest hourly rate of the employee with the proper security clearance and/or knowledge required to perform the task.

Fire/EMS/Investigative Reports	Electronic Email Format or Fax	No charge to owner/occupant of damage property
	Printed Copy (first 10 pages, \$0.50 additional page)	\$5.00 charge to owner/occupant of damage property
	Flash Drive or SD Card	\$35.00
Fire/EMS/Investigative Reports	None Non-Occupant owner/ None Non-patient	\$35.00
Credit Card Processing Fee		fee determined by credit card processing software
Public Education		
CPR First Aid	District Sponsored - Per Person (includes card)	\$50.00
Copies/Prints		
8.5" X 11" black and white copy	Per page	\$0.50
8.5" X 11" color copy	Per page	\$1.00
8.5" X 14" black and white copy	Per page	\$0.75
8.5" X 14" color copy	Per page	\$1.25
11" x 17" black and white copy	Per page	\$1.25

In some instances, fees may be waived. GRAMA encourages waiving the fee when the request benefits the public rather than a specific individual. GRAMA also encourages the waiver of fees if the requestor is the individual who is the subject of the record—or the guardian. Because GRAMA provides for waivers, a government entity cannot simply state that it will never grant fee waivers. A person who believes that there has been an unreasonable denial of a fee waiver may appeal the denial. If a requestor has not properly paid for previously requested materials, NDFD will hold the current request until the outstanding payment is paid in full for previous requests.

In certain circumstances, fees associated with GRAMA requests may be waived. GRAMA encourages the waiver of fees when the request primarily benefits the public interest rather than a specific individual. Additionally, fee waivers are encouraged when the requestor is the subject of the record or their legal guardian. Because GRAMA provides for the possibility of waiving fees, a government entity may not adopt a blanket policy of never granting fee waivers. Individuals who believe a fee waiver has been unreasonably denied have the right to appeal the decision.

Please note: If a requestor has an outstanding balance from a previous request, the North Davis Fire District will not process any new GRAMA requests until the prior fees have been paid in full.

Formatted: Left

Inspections		
<i>In-Home Residential Daycare</i>	Includes 1 in-person inspection	\$100.00
<i>Commercial Day Care</i>	Includes 1 in-person inspection	\$100.00
<i>Group Home</i>	Includes 1 in-person inspection	\$100.00
<i>Care, Nursing, Assisted Living, & Rehabilitation</i>	Includes 1 in-person inspection	\$200.00
<i>Alarm Inspections (1-hour)</i>	Includes 1 in-person inspection	\$100.00
<i>Sprinkler Inspections (1-hour)</i>	Includes 1 in-person inspection	\$100.00
<i>Final Inspections (1-hour)</i>	Includes 1 in-person inspection	\$100.00
<i>Site Inspections (1-hour)</i>	Includes 1 in-person inspection	\$100.00
<i>Miscellaneous Inspections (1-hour)</i>	Includes 1 in-person inspection	\$100.00
<i>Business Inspection</i>	Includes 1 in-person inspection	\$100.00
<i>Food Truck Inspection</i>	Includes 1 in-person inspection	\$100.00
<i>Re-Inspection</i>	Each additional inspection	<i>Same as initial inspection charge</i>

Plan Review – Commercial		
<i>Commercial Site Plan Review</i>	Includes 1 plan review	
<i>Building Plan Review</i>	1-20,000 Sq. ft.	\$125.00
	20,0001-50,000 Sq. ft.	\$225.00
	50,001+Sq. ft.	\$325.00
<i>Plan Review</i>	Each additional subdivision plan review	<i>Same as initial review</i>

Plan Review – Subdivision/ADU Unit		
<i>Subdivision Site Plan Review</i>	1-30 lots; Includes 1 Review	\$125.00
	31-100 lots; Includes 1 Review	\$175.00

	100 + lots; Includes 1 Review	\$225.00
<i>Plan Review</i>	Each additional subdivision plan review	<i>Same as initial review</i>

Fire Alarm System – Plan review and permits

<i>Fire Alarm System Installation Plan Review</i>	Includes 1 plan review	\$250.00
<i>Fire Alarm System Plan Re-Review</i>	Each additional fire system plan review	<i>Same as initial review</i>
Permits		
<i>Fire Alarm System Permit</i>	Includes 2 inspections	\$200.00
<i>Fire Alarm System Plan Additional Inspections</i>	Each additional inspection	<i>Same as initial inspection</i>

Fire Sprinkler System – Plan review and permits

<i>Fire Sprinkler System Plan Review</i>	0-3,000 Sq ft; Includes 1 plan review	\$250.00
<i>Fire Sprinkler System Plan Review</i>	3,001-10,000 Sq ft; Includes 1 plan review	\$350.00
<i>Fire Sprinkler System Plan Review</i>	10,001 Sq ft and greater; Includes 1 plan review	\$0.005 per square foot over 10,000 square feet
<i>Fire Sprinkler System Plan Re-Review</i>	Each additional fire system plan review	<i>Same as initial plan review</i>
Permits		
<i>Fire Sprinkler System Permit (flow, hydro, final)</i>	0-3,000 Sq ft; Includes 3 inspections	\$300.00
<i>Fire Sprinkler System Permit (flow, hydro, final)</i>	3,001-10,000 Sq ft; Includes 3 inspections	\$300.00
<i>Fire Sprinkler System Permit (flow, hydro, final)</i>	10,001 sq ft. and over; Includes 3 inspections	\$300.00
<i>Fire Sprinkler Systems Additional Inspections</i>	Each additional inspection	\$100.00

Other Testing

Kitchen Hood Plan Review	Includes 1 plan review	\$125.00
Kitchen Hood Plan Re-Review	Each additional fire system plan review	Same as initial review
Permit		
Kitchen Hood Testing Permit	Includes 2 in-person inspections	\$200.00
Fire Pump Plan Review	Includes 1 plan review	\$300.00
Fire Pump Plan Re-Review	Each additional fire system plan review	<i>Same as initial review</i>
Permit		
Fire Pump Permit	Includes 2 in-person inspection	\$200.00
Hydrant Flow Testing (witness)	Includes 1 Witness	\$100.00
Fire Line Flow Testing (witness)	Includes 1 Witness	\$100.00
Re-Inspection	Each additional inspection	\$100.00

Specialized Permits		
Fireworks Retail Sales	Includes 1 in-person inspection	\$350.00
Fireworks Display	Includes 1 in-person inspection	\$700.00
Paint Booth, Spray Booth, Dip Tank, Powder Coating Plan Review	Includes 1 plan review	\$75.00
Paint Booth, Spray Booth, Dip Tank, Powder Coating Permit	Includes 2 in-person inspection	\$200.00
Flammable/Combustible Liquid Tank Installation (above ground) Plan Review	Includes 1 plan review	\$75.00
Flammable/Combustible Liquid Tank Installation (above ground) Permit	Includes 2 in-person inspection	\$200.00
Petroleum Hydro Pump Test	Includes 2 in-person inspection	\$200.00 per tank
Flammable/Combustible Liquid Tank Installation (below ground) Plan Review	Includes 1 plan review	\$75.00
Flammable/Combustible Liquid Tank Installation (below ground) Permit	Includes 2 in-person inspection	\$200.00 per tank

Underground Tank Removal	Includes 2 in-person inspection	\$200.00 per tank
LPG Tank Over 125 Gallons Install	Includes 2 in-person inspection	\$200.00 per tank
CO2 Tank Inspections	Includes 2 in-person inspection	\$200.00 per tank
Cryogenic-Inert Gas & Oxidizing Gas Plan Review	Includes 1 plan review	Same as the initial plan review
Cryogenic-Inert Gas & Oxidizing Gas Permit	Includes 2 in-person inspection	\$200.00 per tank
Plan Review Re-Review	Each additional re-review	Same as the initial plan review
Re-Inspection	Each additional inspection	\$200.00 per tank

Operational Permits

Industrial Cutting/Welding Permit	Includes 2 in-person inspection	\$200.00
Dry Cleaning Plants	Includes 2 in-person inspection	\$200.00
Exhibits, Trade Shows (Mass Gathering Event)	Includes 2 in-person inspection	\$200.00
Explosives	Includes 2 in-person inspection	\$200.00
Fire Hydrants & Valves	Includes 2 in-person inspection	\$200.00
Hot Work Operations	Includes 2 in-person inspection	\$200.00
Industrial Ovens	Includes 2 in-person inspection	\$200.00
Lumber Yards & Woodworking Plants	Includes 2 in-person inspection	\$200.00
Liquid or Gas Fueled Equipment in Assembly Buildings	Includes 2 in-person inspection	\$200.00
Waste Handling / Recycling	Includes 2 in-person inspection	\$200.00
Re-Inspections	Each additional inspection	\$100.00

Public Safety Impact Fees

Residential	Maximum Allowable Impact Fee Per Household	\$181.13
Commercial	Total Impact Fee Per Non-Residential Square Foot	\$0.10 per square foot

Life Safety	
Life Safety Plan: Review of new or existing structure for proper egress, access, lighting, & other life safety features; includes 1 in-person inspection.	\$100.00 per hour
<p>Fire & Life Safety Violation (Issued by NDFD): <u>This office has conducted a Fire and Life Safety Evaluation of the premises listed above in accordance with the International Fire Code (IFC). You are hereby notified to correct all identified violations within the following timeframes:</u></p> <ul style="list-style-type: none"> • <u>14 days</u> from the date of this notice if this is your initial notice; or • <u>7 days</u> from the date of any subsequent notice. <p><u>Failure to correct the violation(s) within the specified time period will result in the following enforcement actions:</u></p>	
<p>Civil Penalties:</p> <ul style="list-style-type: none"> • <u>An initial civil penalty of \$125.00 will be imposed and issued through the North Davis Fire District.</u> • <u>Continued non-compliance may result in daily penalties:</u> <ul style="list-style-type: none"> ◦ <u>Second violation: Additional \$250.00, in addition to the initial \$125.00 fine.</u> ◦ <u>Subsequent violations: \$500.00 per day.</u> <p><u>Criminal charges may also be filed for continued violations.</u> <u>Note: Additional penalties may still apply even if some, but not all, violations have been corrected.</u></p>	
<p>Appeal Process: <u>If you disagree with the findings of this violation notice, you may file a written appeal with the Fire Chief of the North Davis Fire District within 10 consecutive days from the date listed on this inspection report/notice.</u></p>	
<p>Contact Information: <u>If you have questions, require clarification, or need to request an extension for compliance, please contact the North Davis Fire District Fire Marshal's Office at your earliest convenience.</u> <u>We appreciate your prompt attention and cooperation in resolving these matters.</u></p>	
<p><u>This notice is issued in accordance with the International Fire Code and shall not be construed as authority to violate, cancel, or override any other applicable fire or life safety codes, or any provisions of other governing codes.</u> <u>This office has completed a fire and life safety evaluation of the premises listed above in accordance with the International Fire Code. You are notified to correct all violations within 14 days of this notice if this is your initial notice, or within 7 days of any subsequent notice. Failure to comply with this notice by making the necessary correction within the time allowed will result in the following:</u></p> <ul style="list-style-type: none"> — <u>Imposition of an initial civil penalty in the amount of \$125.00 will be issued through the NORTH DAVIS FIRE DISTRICT.</u> <p><u>Continued non-compliance after the first civil penalty can result in the imposition of additional civil penalties, which are imposed daily. A second violation is \$250, in addition to the \$125 fine. Subsequent violations are \$500 per day. The filing of criminal charges may also occur. These additional penalties are possible if any of the above violation(s) remain on the property, even if one or more violations are corrected. If you disagree with the finding of a violation, you may file an appeal with the Fire Chief of North Davis Fire District within 10 consecutive days of the date listed on this inspection report/notice. If you have any questions, need clarification on anything in this notice, or require more time for compliance, please contact the North Davis Fire District Fire Marshal's office. Your cooperation in this matter is appreciated.</u></p>	

Formatted Table

(This notice is in accordance with the International Fire Code). This shall not be construed as authority to violate, cancel, or set aside any applicable provisions of fire and life safety codes or those identified by other codes.)

Fire Watch	1 Trained firefighter	\$75.00 per hour
-------------------	-----------------------	------------------

Formatted Table

False Alarm Fee

First Month New System		No Charge
First Three in Six Months		\$250.00
Additional False Alarms		\$350.00

Illegal Burning, Reckless Burning, Arson

Any individual cited for illegal burning, reckless burning, or arson may be held financially responsible for the full cost of the fire, at the discretion of the North Davis Fire District Fire Marshal and Fire Chief. Any person cited for illegal burning, reckless burning, or arson, may be held liable for the cost of the fire at the discretion of the North Davis Fire District Fire Marshal and Fire Chief.

Standby Fees

Ambulance with 2 AEMT's		\$250.00 per hour
Engine with Crew		\$350.00 per hour

Ambulance - See Attached Ambulance Rates

Pursuant to Utah Code Annotated Title 53-2d-503 Establishment of maximum rates and Utah House Bill 301. Not to exceed state rules.

Pursuant to Utah Code Annotated Title 10-2-301(2)(f), Title 26-8a-403, and Administrative Rule R426-8-2. As a licensed ambulance provider, NDFD may charge base and mileage rates for ambulance and paramedic services. Ambulance rates, surcharges, and special provisions assessed by the North Davis Fire District will automatically reflect the most current allowable rates. In addition, as a licensed ambulance provider, NDFD may charge for supplies and for providing supplies, medications, and administering medications used on any response if supplies and medications are priced fairly and competitively, the individual does not refuse service, and the licensed personnel for the licensed. A copy of the most current Ambulance Rates shall remain with the North Davis Fire District Schedule of Fees. — See Attached Ambulance Rates

Hazmat / Mitigation Rates - See Attached Mitigation Rates

Fire Recovery USA ~~agrees~~ Company agrees to bill the responsible party on the Client's behalf for services provided/rendered during motor vehicle incidents and other emergency incidents. The Mitigation Rates listed in Exhibit A will increase by 1.5% annually or based on the annual percentage increase in the Consumer Price Index (CPI), as developed by the Bureau of Labor Statistics of the U.S. Department of Labor, whichever is more. Rate adjustments will occur on the anniversary date of entering into an agreement with Fire Recovery USA to keep the District's cost recovery program in conformity with increasing operating expenses. See Attached Mitigation Rates

Formatted: Left

EXHIBIT A
MITIGATION RATES
BASED ON PER HOUR

The mitigation rates below are average “billing levels”, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average department’s actual burdened labor costs and not just a firefighter’s wage. These include wages, retirement, benefits, workers comp, etc.

MOTOR VEHICLE INCIDENTS

Level 1 - \$618.00

Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level”. This occurs almost every time the fire department responds to an accident/incident.

Level 2 - \$705.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 – CAR FIRE - \$860.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - \$1,859.00

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

Creating a Landing Zone - \$567.00

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

HAZMAT

Level 1 - \$999.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

Level 2 - \$3,566.00

Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3 – \$8,420.00

Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$391.00 per HAZMAT team.**

FIRES

Assignment - \$568.00 per hour, per engine / \$711.00 per hour, per truck

Includes:

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common “billing level”. This occurs almost every time the fire department responds to an incident.

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.

Itemized, per person, at various pay levels and for itemized products use.

ILLEGAL FIRES

Assignment - \$568.00 per hour, per engine / \$711.00 per hour, per truck

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

WATER INCIDENTS

Level 1

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common “billing level”. This occurs almost every time the fire department responds to a water incident.

Billed at \$583 plus \$70 per hour, per rescue person.

Level 2

Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Billed at \$1,170 plus \$70 per hour, per rescue person.

Level 3

Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Billed at \$2,897 plus \$70 per hour per rescue person, plus \$140 per hour per HAZMAT team member.

Level 4

Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

BACK COUNTRY OR SPECIAL RESCUE

Itemized Response: Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Minimum billed \$583 plus \$70 per hour, per rescue person. Additional rates of \$583 per hour per response vehicle and \$70 per hour per rescue person.

CHIEF RESPONSE

This includes the set-up of Command and providing direction of the incident. This could include operations, safety, and administration of the incident.

Billed at \$356 per hour.

MISCELLANEOUS / ADDITIONAL TIME ON-SCENE

ADDITIONAL TIME ON-SCENE (for all levels of service)

Engine billed at \$568 per hour.

Truck billed at \$771 per hour.

Command at \$356 per hour

Miscellaneous equipment billed at \$427.

MITIGATION RATE NOTES

The mitigation rates above are average “billing levels” for one hour of service, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter’s basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

RESOLUTION No. 2025R-12

A RESOLUTION SUPPORTING THE NOMINATION TO RE-APPOINTMENT MARK BECRAFT, FIRE CHIEF OF THE NORHT DAVIS FIRE DISTRICT TO THE UTAH ASSOCIATION OF SPECIAL DISTRICTS BOARD AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the North Davis Fire District is a Special Service District (“District”) organized under the laws of the State of Utah and is authorized to provide fire prevention, fire suppression, emergency medical services, rescue, and other responsibilities throughout the boundaries of the North Davis Fire District; and

WHEREAS, the Utah Association of Special Districts (“UASD”) is an organization comprised of special, service, and local districts to promote the proper and efficient operation of Special Services Districts and Local Service Districts in the State of Utah; and

WHEREAS, the District has been a long-standing member of UASD as a Service District; and

WHEREAS, Mark Becraft, Fire Chief of the North Davis Fire District, has been serving as a member of the UASD Board of Trustees for a term that expires on December 31, 2025; and

WHEREAS, UASD has requested that the District recommend a representative to be nominated to the UASD Board following the expiration of Fire Chief Becraft’s current term; and

WHEREAS, Fire Chief Becraft has expressed a willingness to continue serving in her respective position as a member of the UASD Board and to participate in its deliberations as a representative of the District and its interest.

NOW THEREFORE, BE IT RESOLVED, FOUND AND ORDERED by the Board of Trustees of the North Davis Fire District that the District hereby supports the nomination of Fire Chief Mark Becraft as a candidate for appointment by the Utah Association of Special Districts for a four-year term on the UASD Board of Trustees beginning in January 2026.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this __ day of ____ 2025.

NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
BRAIN VINCENT, CHAIR

ATTEST:

MISTY ROGERS, CLERK