



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
June 4, 2025 - 2:00 PM

When necessary, board members may participate electronically with the anchor location as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/channel/UCkRYDnXVDLGv9792bhWn9Wg/videos>

Next two upcoming Commission meeting dates: Wednesday, June 11, 2025 at 2:00 p.m. and
Wednesday, June 25, 2025 at 2:00 p.m.

~COMMISSION MEETING MINUTES~

In attendance: Commissioner Gordon (Chair), Commissioner Beltran, Commissioner Powers Gardner

Others in attendance: See attached sign-in sheet and Zoom list

(Meeting called to order: 2:00 pm)

PRAYER/READING/THOUGHT: Jeff Acerson
PLEDGE OF ALLEGIANCE: Johnny Ferry

RECOGNITION

1. RECOGNITION OF JUNE 2025 EMPLOYEE OF THE MONTH

-PJ Maughan, Human Resources

(Timestamp: 2:00)

COMMISSIONER POWERS GARDNER ANNOUNCED THAT ELIZABETH OLMSTEAD IS THE JUNE EMPLOYEE OF THE MONTH. SHE READ THE FOLLOWING NOMINATION.

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Elizabeth Olmstead has been an employee of the Recorder's Office for over 17 years, and I am so glad that she keeps coming back each day! Elizabeth works with our Customer Service division and is a consummate professional.

Being helpful comes naturally to Elizabeth; it's common for her to go the extra mile, raising the bar when it comes to the quality of her work and willingness to serve others. It's a pleasure to watch as Elizabeth puts her dedication to helping others into practice, inspiring co-workers through her example.

Elizabeth provides next-level customer service! I'd like to share a recent experience I had with an elderly couple who came into the Recorder's office. They came in one afternoon, completely overwhelmed and unsure of where to find the information and documentation they needed. Elizabeth was working at the front counter and immediately sensed their anxiousness. She quickly came to understand they were unsure how to articulate what exactly they were looking for. Elizabeth was able to help guide the conversation respectfully and patiently, determining how she could best help them.

When they were ready to leave, they asked to speak to her supervisor, so Elizabeth asked me to come to the front desk. The couple expressed to me their gratitude for Elizabeth's kindness, patience, and the support she provided to them. The woman had tears in her eyes as she shared with me their reservations about making the trip to Provo and coming into the office for help, when they were so uncertain about what they were looking for. They were both so relieved when Elizabeth showed empathy, clearly communicating with them and providing them with patient, personalized attention, taking whatever time was necessary to help them understand the answers to all their questions. They were delighted with the positive experience they had, and wanted to make sure Elizabeth's supervisor knew what a blessing she was to them that day. I was so proud of Elizabeth I couldn't stop smiling and nodding in agreement with everything they said about her! I was grateful for the opportunity I had to see first-hand how her gentle nature and demeanor positively impacted this couple's experience with our office.

I'm grateful to Elizabeth for the example she is, her dedication to providing excellent customer service, her levels of professionalism and patience, and her kind nature. These qualities help to fuel the positive culture our office thrives upon.

Nominated by Lisa Nielson



WORK SESSION

1. PRESENTATION BY THE MAJOR BRENT TAYLOR FOUNDATION.
-Ezra Nair, Commission

(Timestamp: 5:00)

JOHNNY FERRY (*Major Brent Taylor Foundation, Co-Chair*) **GAVE THE FOLLOWING PRESENTATION.**



★ **UTAH COUNTY REMEMBERS** ★
THE 9/11 PROJECT
MAJOR BRENT TAYLOR FOUNDATION



Jennie Taylor



Founder of the Major Brent Taylor Foundation

Co-Chair 9/11 Project



Johnny Ferry

Honeyville

Family Owner &
VP Business Development

Co-Chair 9/11 Project



Kiersten Wilcox



Major Brent Taylor Foundation

Director 9/11 Project

What is the UTAH COUNTY REMEMBERS 9/11 event?

1. Community Engagement Event
2. Educational Experience
3. Service Showcase
4. Professional Career Fair
5. Military & First Responders Tribute

2025 Utah County 9/11 Event Information	
Setup:	MON 9/8 @ 5:00PM to 9:00PM TUE 9/9 @ 7:00AM to 9:00PM
VIP Kick-Off	WED 9/10 @ 8:00AM
Open to the Schools:	WED 9/10 @ 9:00AM to 4:00PM THU 9/11 @ 9:00AM to 4:00PM FRI 9/12 @ 9:00AM to 4:00PM
Open to the Public:	WED 9/10 @ 9:00AM to 9:00PM THU 9/11 @ 9:00AM to 9:00PM FRI 9/12 @ 9:00AM to 9:00PM SAT 9/13 @ 9:00AM to 9:00PM
Tear Down:	SAT 9/13 @ 9:00PM to 11:00PM



9/11 Exhibit

Walk-thru exhibit with over 1,000 images and 24 video screens showing pre-9/11, events of 9/11, and the response to 9/11.

Community Engagement

Teaching, engaging, and interactive walk-up booths connecting community to service oriented organizations, including 9/11 first responders with connections to Utah.

Touch-a-Truck

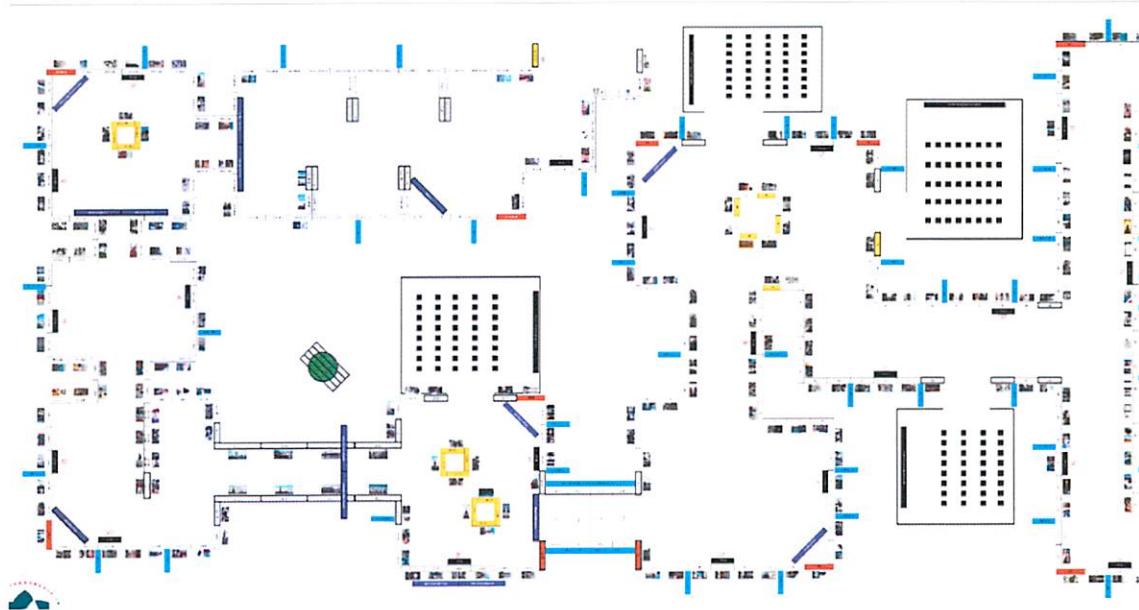
Interactive display of police, fire, medical, military, and community vehicles and gear to engage with younger audiences.

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**9/11
PROJECT**



FLAG LEVEL \$10,000

- On-stage introduction at the VIP Preview Event
- Name and logo prominently featured on the event website and social media pages
- Video post featured on social media pages
- Prominent logo recognition on event banner and signage
- Premiere invitation for 12 guests to the VIP Preview Breakfast
- Name and logo prominently placed on the MBTF Flag trailer for 2026

RED LEVEL \$5,000

- Name and logo prominently featured on the event website and social media pages
- Prominent logo recognition on event banner and signage
- Invitation for 8 guests to the VIP Preview Event
- Standard seating for 10 guests at the annual MBTF
- Name and logo placed on the MBTF flag trailer for 2026

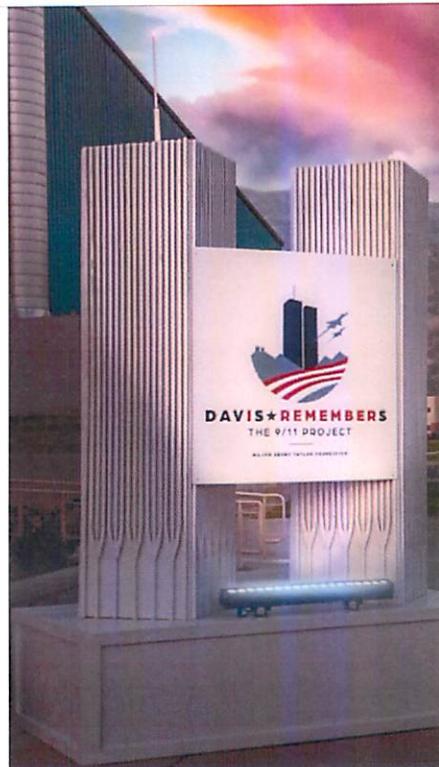
WHITE LEVEL \$2,500

- Name and logo featured on the event website and social media pages
- Logo recognition on event banner and signage
- Invitation for 4 guests to the VIP Preview Event

BLUE LEVEL \$1,500

- Name and logo featured on the event website and social media pages
- Logo recognition on event banner and signage
- Invitation for 4 guests to the VIP Preview Breakfast

Info@majorbrenttaylor.com 801-628-3848



**★UTAH COUNTY REMEMBERS★
THE 9/11 PROJECT
MAJOR BRENT TAYLOR FOUNDATION**

SAVE THE DATE

September 11th to 14th

Spanish Fork Fairgrounds

475 S Main St, Spanish Fork, UT 84660



Field trips and
service
opportunities
available!



Join us in commemorating the events
of September 11, 2001 with a FREE
immersive museum experience,
interactive community resource fair
and outdoor Touch-a-Truck exhibit.

TRAIN . HONOR . ENGAGE

www.majorbrenttaylor.com

Next Meeting Dates:

**June 17 @ 12:00PM
August 12 @ 12:00PM
September 2 @ 12:00PM**

COMMISSIONER POWERS GARDNER SAID SHE IS THRILLED AND EXCITED TO HAVE THIS PRESENTATION COME TO UTAH COUNTY. IT IS AN HONOR FOR THE COUNTY TO HOST THIS EVENT.

CONSENT AGENDA

1. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 11-2025.
-Jolynn Clegg, Clerk

APPROVED ON CONSENT

2. RATIFICATION OF WARRANT REGISTER FOR JUNE 4, 2025 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM
-Jolynn Clegg, Clerk

APPROVED ON CONSENT

3. APPROVE THE SIGNING OF MODIFICATION #2 TO UC #2023-224 WITH UTAH RECLAMATION MITIGATION AND CONSERVATION COMMISSION.
-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-497

4. APPROVE AND AUTHORIZE THE SIGNING OF A NOTICE OF VACANCIES ON THE GOSHEN VALLEY LOCAL DISTRICT BOARD OF TRUSTEES.
-Aileen Conder, Commission

APPROVED ON CONSENT

Notice 2025-498

5. APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE UTAH COUNTY SHERIFF'S OFFICE AND PAYSON CITY REGARDING THE RETENTION OF EVIDENCE IN MISDEMEANOR CASES
-Craig Gaines, Sheriff

APPROVED ON CONSENT

Agreement 2025-499

6. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON UTAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR FEDERAL ASSISTANCE SF-424
-Ezra Nair, Community Development

APPROVED ON CONSENT

Agreement 2025-500

7. RESOLUTION OF MAKING MINOR ADJUSTMENT TO NEWLY CREATED LOCAL SCHOOL BOARD DISTRICTS
-Kris Swensen, Clerk

APPROVED ON CONSENT

Resolution 2025-501

REGULAR AGENDA

1. APPROVE AND AUTHORIZE A RESOLUTION DENYING THE REQUEST FOR CULINARY WATER SERVICES FROM THE HOLIDAY HILLS HOA.

-Dale Eyre, Attorney

(Timestamp: 19:50)

COMMISSIONER GORDON SAID HE APPRECIATES THE EFFORTS OF THE STAFF'S TIME ON THIS RESOLUTION. THANKED KRISTA HIATT FOR OPENING HER HOME TO THE COMMISSIONERS FOR THE PUBLIC HEARING.

COMMISSIONER BELTRAN EXPRESSED THANKS TO DALE EYRE FOR HIS HELP.

COMMISSIONER BELTRAN: MOTION APPROVE

COMMISSIONER POWERS GARDNER: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

Resolution 2025-502

2. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER 2025-6

-Adam Beck, Commission

APPROVED ON CONSENT

Agreement 2025-503

3. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION OF APPOINTMENT AS A BOARD MEMBER TO THE UTAH COUNTY BOARD OF HEALTH.

-Aileen Conder, Commission

(Timestamp: 18:23)

COMMISSIONER POWERS GARDNER SAID SHE HAD A PHONE CALL WITH DR. SCOTT SMITH AND WAS VERY IMPRESSED WITH HIM. SHE ALSO STATED THAT THE BOARD OF HEALTH UNANIMOUSLY RECOMMENDED HIM.

APPROVED ON CONSENT

Resolution 2025-504

4. RESOLUTION APPROVING A FOOD HANDLER PERMIT PROGRAM THROUGH THE UTAH COUNTY JAIL

-Jared Nelson, Sheriff

(Timestamp: 20:43)

COMMISSIONER BELTRAN SAID THIS RESOLUTION HAS BEEN ONE OF HIS FIRST PROJECTS AS A COMMISSIONER AND HE'S EXCITED TO SEE IT ON TODAY'S AGENDA. HE SAID OUR JAIL KITCHEN STAFF IS AMAZING. THEY PRODUCE ALL THE MEALS ON WHEELS AND FEED THE JAIL INTERNALLY. WE HAVE NOW ADDED A TOOL FOR THOSE WHO EARN THE PRIVILEGE. THEY WILL NOW HAVE THE OPPORTUNITY TO LEAVE WITH A FOOD HANDLER'S PERMIT, WHICH HELPS WITH RECIDIVISM AND HELPS THE COMMUNITY. HE THANKED ALL THOSE INVOLVED,

ESPECIALLY THE HEALTH DEPARTMENT. COMMISSIONER POWERS GARDNER AND COMMISSIONER GORDON EXPRESSED THANKS.

COMMISSIONER BELTRAN: MOTION TO APPROVE
COMMISSIONER POWERS GARDNER: SECOND
ALL IN FAVOR: AYE
PASSED: 3/0

Resolution 2025-505

5. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

6. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

7. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

8. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

PUBLIC COMMENTS

None

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(Moved to closed meeting: 2:23 pm)

(Opened to public meeting: 3:09 pm)

COMMISSIONER POWERS GARDNER: MOTION TO ADJOURN

COMMISSIONER BELTRAN: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

(Meeting adjourned: 3:09 p.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jolynn Clegg at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

Those in attendance via Zoom: NONE

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
June 4, 2025 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

Leanne Lagoon
Beth Stiles
Henry Berry
Nicole Neer
Krista Hight
Trevor Case
Laurel Price
Marion Ritzinger
Andrea Allen
PJ
Burt Garfield
Robert Bryan
Aaron Davidson
Nicole Stevens
Diane Garcia

clerk's office
Assessor's
Major Brent Taylor Board of
Commission
Holiday Hills H.A.
Assessor's
Commission
Assessor's
Recorder
HP
Assessor
Purchasing
clerk
Elections
Assessors

Meeting minutes approved at the June 11, 2025 Board of Commissioners of Utah County, Utah Public Meeting.


BRANDON B. GORDON, Chair

ATTEST:
AARON R. DAVIDSON
Utah County Clerk

By: 
Deputy Clerk

