



MILFORD CITY COUNCIL NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a regular meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, June 17, 2025**.

- 1. MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
- 2. VISITORS**
 - a. None
- 3. CONSENT ISSUES**

Presentation of Financial report May 2025, approval of bills and payroll, and approval of minutes for June 3, 2025 Special Meeting and June 3, 2025 Council Meeting
- 4. NEW BUSINESS**
 - a. Consideration and Approval of Joint Lease Agreement between Milford City and BCFD#3 (old fire station)
 - b. Library Board presentation of Capital Improvement Proposal for Milford Public Library
 - c. Consideration and approval of library policy for children in the workplace
 - d. Discuss Homeless Service Funding
 - e. Discuss the Golf Course Operator position
- 5. OLD BUSINESS**
 - a. Discuss one-way street 300 North
- 6. ORDINANCE AND RESOLUTIONS**
 - a. Resolution 04-2025 "URS Contribution"
 - b. Resolution 05-2025 "Setting and Adjusting Approved Vendor List"
 - c. Resolution 06-2025 "Setting Real and Personal Property Tax Rate"
 - d. Resolution 07-2025 "Waiving Payment of Interfund Services for Municipal Use"
 - e. Resolution 08-2025 "Adopting Operating Budget FY 2025-2026"
 - f. Resolution 09-2025 "Amending Operating Budget FY 2024-2025"
 - g. Resolution 10-2025 "Adjusting Compensation and Salaries FY2025-2026"
- 7. STAFF REPORTS AND COMMENTS**
 - Leo Kanell, City Attorney
 - Benjamin Stewart, City Foreman
 - Makayla Bealer, City Administrator
 - Lisa Thompson, Zoning Administrator
 - Monica Seifers, City Recorder
- 8. COUNCIL REPORTS AND COMMENTS**
 - Nolan Davis, Mayor - *Waste Management, Economic Development, Five County Steering, Public Safety*
 - Terry Wiseman - *Water, Streets, Beautification*
 - Ian "Jeep" Spaulding - *Recreation, Swimming Pool and Golf Course, City Parks*
 - Russell Smith - *Cemetery, Sewer, Airport*
 - Les Whitney - *Planning and Zoning Chair, Buildings and Equipment, LIC Committee, Children's Justice Center*
 - Scott Symond - *Library Board, County BofA, Beautification, Hospital Board, County Travel Council/Tourism*
- 9. ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 12th day of June, 2025. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.



In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.
***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CITY OF MILFORD
COMBINED CASH INVESTMENT
MAY 31, 2025

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	295,596.06
01-11120	CASH IN CHECKING - UIB	658,149.53
01-11130	CASH IN CHECKING - VENMO-UIB	4,613.50
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	251.98
01-11610	CASH-STATE TREASURER-COMBINED	3,581,006.85
01-11700	CASH - A/R CLEARING	7,348.14
01-11750	UTILITY CASH - A/R CLEARING	3,369.08

	TOTAL COMBINED CASH	4,550,635.14
01-11810	ST TREAS-DESIGNATED-WATER	(753,969.53)
01-11815	ST TREAS-DESIGNATED-SEWER	(794,429.93)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(547,505.67)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(4,891.76)
01-11819	ST TREAS- RECREATION COMPLEX	(21,902.83)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(135,715.91)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(51,845.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(210,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,940,329.91)

TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,326,687.95
30	ALLOCATION TO DEBT SERVICE FUND	(74,657.45)
51	ALLOCATION TO WATER FUND	250,356.96
52	ALLOCATION TO SEWER FUND	437,942.45

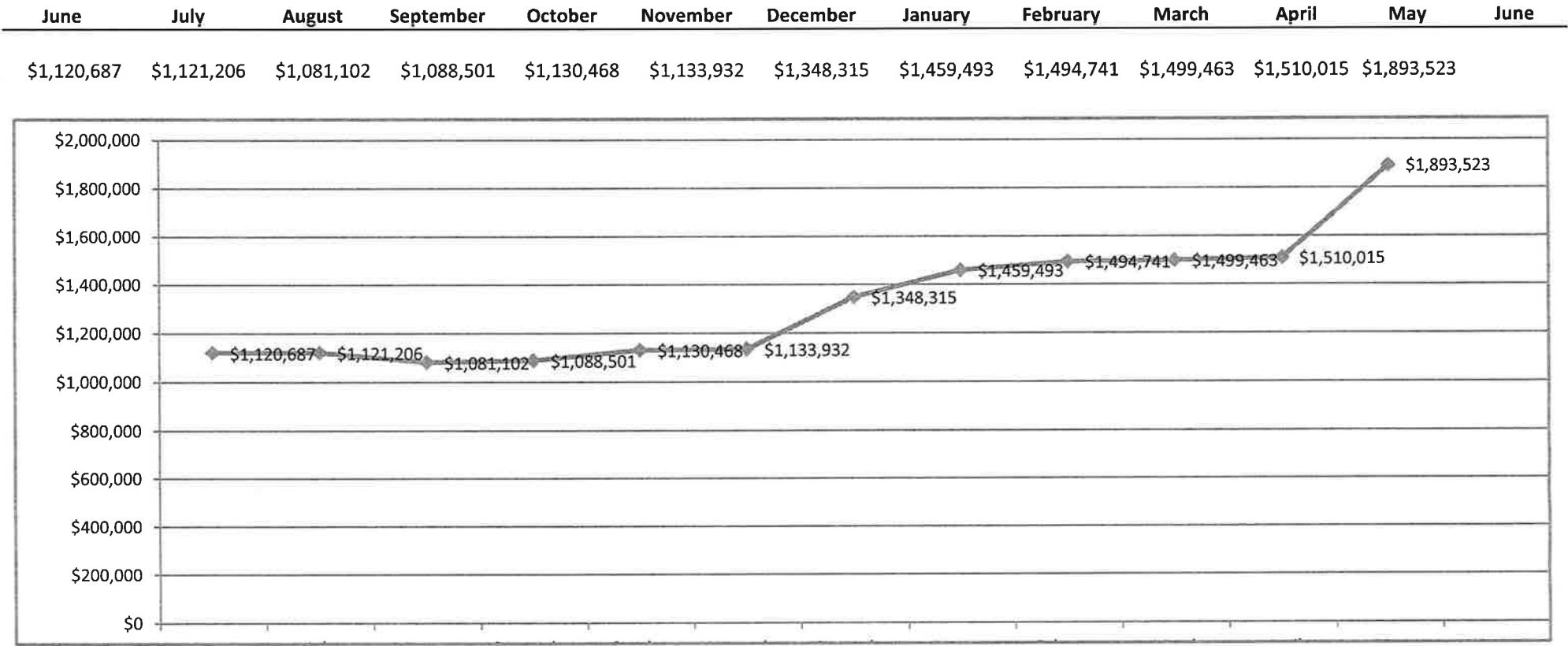
TOTAL ALLOCATIONS TO OTHER FUNDS	1,940,329.91
ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,940,329.91)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2024-2025

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated	W														
Water 111810	D	\$661,219.94	\$8,591.09	\$8,620.86	\$8,612.04	\$8,461.12	\$8,503.75	\$8,546.59	\$8,238.64	\$8,262.24	\$8,270.25	\$8,308.46	\$8,334.55		\$753,969.53
Designated	W														
Sewer 111815	D	\$699,566.53	\$8,799.35	\$8,829.28	\$8,818.42	\$8,657.44	\$8,701.05	\$8,744.89	\$8,418.45	\$8,442.11	\$8,449.33	\$8,488.39	\$8,514.69		\$794,429.93
Designated	W														
General Fund 111816	D	\$426,183.86	\$15,693.06	\$11,362.26	\$10,840.87	\$11,079.32	\$10,208.85	\$10,335.71	\$10,659.87	\$9,402.53	\$10,692.43	\$10,297.10	\$10,749.81		\$547,505.67
Designated	W														
Library	D	\$3,874.13	\$94.44	\$73.62	\$82.52	\$73.58	\$84.90	\$64.23	\$19.76	\$186.32	\$58.43	\$224.20	\$55.63		\$4,891.76
Designated	W		\$29.78	\$1,173.69	\$2,295.50	\$1,345.47		\$5,422.58	\$816.68	\$747.23	\$371.93		\$3,043.06		
City Recreation 111818	D	\$70,213.24	\$7,270.38	\$5,495.32	\$700.43	\$2,566.16	\$1,927.92	\$1,336.04	\$1,005.16	\$1,901.50	\$2,753.49	\$5,726.29	\$7,385.64		\$93,035.65
Designated	W														
Recreation Complex	D	\$20,758.53	\$112.74	\$112.83	\$111.72	\$106.27	\$106.81	\$107.35	\$97.34	\$97.37	\$96.94	\$97.41	\$97.52		\$21,902.83
Restricted Cash - Water	W														
Bond 3S024 111860	D	\$135,715.91													\$135,715.91
Restricted Cash - Water	W														
Main 3S024 - 111865	D	\$90,044.14													\$90,044.14
Restricted Cash-Library	W														
Bond	D	\$42,671.46	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00		\$51,845.46
Restricted Cash-Adm Building	W														
Bond	D	\$144,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00		\$210,000.00
Restricted Cash	W														
Impact Fees - Water	D	\$15,415.53	\$83.72	\$83.79	\$82.97	\$78.92	\$79.32	\$79.72	\$72.29	\$72.31	\$71.99	\$72.33	\$72.42		\$16,265.31
Restricted Cash	W														
Impact Fees - Sewer	D	\$24,372.15	\$132.37	\$132.47	\$131.17	\$124.77	\$125.40	\$126.03	\$114.28	\$114.32	\$113.81	\$114.36	\$114.49		\$25,715.62
Restricted Cash	W														
Impact Fees - Gen Fund	D	\$21,500.78	\$116.77	\$116.86	\$115.72	\$110.07	\$110.63	\$111.19	\$100.82	\$100.85	\$100.40	\$100.89	\$101.00		\$22,685.98
Designated	W														
Cemetery	D	\$39.87	\$0.22	\$0.22	\$0.21	\$0.20	\$0.21	\$0.21	\$0.19	\$0.19	\$0.19	\$0.19	\$0.19		\$42.09
Designated	W														
Streets	D	\$5,731.60	\$31.12	\$31.15	\$30.85	\$29.34	\$29.49	\$29.64	\$26.88	\$26.88	\$26.77	\$26.89	\$26.92		\$6,047.53
Designated	W														
Kinney Kids Foundation	D	\$500.00													\$500.00
Designated	W				\$1,950.00						\$1,100.00	\$1,248.00	\$296.85		
Perpetual Care	D	\$7,647.52	\$421.53	\$143.62	\$343.73	\$33.28	\$233.45	\$34.62	\$31.40	\$131.41	\$231.72	\$27.83	\$22.28		\$4,707.54
Designated	W														
Dangerous Buildings	D	\$3,329.85	\$18.08	\$18.09	\$17.92	\$17.05	\$17.13	\$17.20	\$15.61	\$15.62	\$15.53	\$15.62	\$15.64		\$3,513.34
Designated	W		\$6,964.82		\$189.54				\$652.34		\$5.95		\$1,415.69		
4th of July Revenue	D	\$62,254.51		\$11,474.28											\$64,500.45
Designated	W		\$818.00					\$507.15	\$1,329.20						
Christmas Light Parade	D	\$6,518.13	\$35.40	\$31.01	\$30.69	\$29.23	\$1,328.91	\$36.05	\$30.37	\$24.35	\$54.93	\$24.53	\$24.56		\$5,513.81
Designated	W		\$18.61												
Christmas Light Project	D	\$1,471.48			\$200.00										\$1,652.87
Designated	W														
Lions Club Tourney	D	\$4,294.00													\$4,294.00
Designated	W														
Golf Association	D	\$0.00													\$0.00
Designated	W		\$1,133.00			\$929.05		\$806.98		\$1,464.69	\$60.87		\$843.98		
MES Booster Club	D	\$3,816.08			\$1,279.23		\$1,070.94		\$1,607.44			\$135.18			\$2,670.30
Designated	W														
Lighted M Project	D	\$136.93													\$136.93
Designated	W		\$20.43												
150th Birthday Celebration	D	\$55,947.86		\$20.39				\$25.00	\$25.00		\$20.39	\$20.39	\$50.00		\$56,086.60
Designated	W														
Digitization of Newspapers	D	\$2,371.98													\$2,371.98
Designated	W										\$10,000.00				
Railroad Crossing Grant	D	\$10,000.00													-\$10,000.00
Miscellaneous & Interest	W														
	D	\$645,481.07				\$478.55		\$5,000.00							\$650,959.62
Months Totals			\$39,249.63	\$52,206.36	\$33,797.45	\$36,404.78	\$39,362.76	\$34,691.76	\$34,499.28	\$33,400.08	\$26,251.85	\$39,266.06	\$36,799.76	\$0.00	
State Treasury Bal		\$3,165,077.08	\$3,204,326.71	\$3,256,533.07	\$3,290,330.52	\$3,326,735.30	\$3,366,098.06	\$3,400,789.82	\$3,435,289.10	\$3,468,689.18	\$3,494,941.03	\$3,534,207.09	\$3,571,006.85	\$3,571,006.85	\$3,571,006.85

Historical Fund Balance
City of Milford
Unaudited
2024-2025



Retained Earnings	Actual Revenue YTD	Retained Earnings
Low = 5% of General Fund Revenue	\$2,060,284.50	\$103,014.23
High =35% of General Fund Budget	Budget Revenue 2024-2025 \$2,172,832.00	\$760,491.20
Current Month Retained Earnings		\$1,893,522.51

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2025

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	1,326,687.95	
10-12100	ST TREAS-DESIGNATED-GEN FUND	547,505.67	
10-12110	ST TREAS-DESIGNATED-LIBRARY	4,891.76	
10-12140	ST TREAS-RECREATION COMPLEX	21,902.83	
10-13110	ACCOUNTS RECEIVABLE	10,330.68	
10-13113	AR/CREDIT CARD, AIRPORT	(1,148.32)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	3,977.40	
10-13115	PROPERTY TAX RECEIVABLE	128,569.00	
10-15110	INVENTORY-AIRPORT FUEL	34,599.33	
10-15120	PREPAID INSURANCE	15,648.37	
TOTAL ASSETS			2,092,964.67

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(1,016.61)	
10-22210	FICA PAYABLE	(145.95)	
10-22230	STATE WITHHOLDING PAYABLE	1,092.55	
10-22240	EMPLOYMENT SECURITY	(573.70)	
10-22250	WORKER COMPENSATION PAYABLE	1,647.65	
10-22300	RETIREMENT PAYABLE	4,349.93	
10-22310	DISABILITY PAYABLE	(59.41)	
10-22500	HEALTH INSURANCE PAYABLE	12,924.79	
10-22505	HSA INSURANCE PAYABLE	880.33	
10-22510	LIFE INSURANCE PAYABLE	405.84	
10-22600	401 K PAYABLE	861.93	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	445.23	
10-23000	DEFERRED REVENUES	49,285.60	
TOTAL LIABILITIES			70,873.16

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	128,569.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	1,143,188.25	
	REVENUE OVER EXPENDITURES - YTD	750,334.26	
BALANCE - CURRENT DATE		1,893,522.51	
TOTAL FUND EQUITY			2,022,091.51
TOTAL LIABILITIES AND EQUITY			2,092,964.67

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	125,302.12	128,569.00	3,266.88	97.5
10-31-200 PROPERTY TAXES-DELINQUENT	1,331.15	4,854.72	6,500.00	1,645.28	74.7
10-31-300 SALES AND USE TAX	79,332.19	465,254.88	465,000.00	(254.88)	100.1
10-31-400 CABLEVISION FRANCHISE TAX	.00	.00	100.00	100.00	.0
10-31-402 PACIFICORP FRANCHISE TAX	10,728.28	111,109.87	170,000.00	58,890.13	65.4
10-31-403 QUESTAR FRANCHISE TAX	3,801.61	26,507.57	45,000.00	18,492.43	58.9
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,939.08	18,475.40	15,000.00	(3,475.40)	123.2
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	7,478.78	36,387.37	30,000.00	(6,387.37)	121.3
TOTAL TAXES	104,611.09	787,891.93	860,169.00	72,277.07	91.6
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	30.00	5,615.00	5,000.00	(615.00)	112.3
10-32-210 BUILDING PERMITS	2,260.66	18,293.88	20,000.00	1,706.12	91.5
10-32-220 IMPACT FEES - GENERAL FUND	.00	.00	2,000.00	2,000.00	.0
10-32-230 OTHER DEVELOPMENT REVENUE	.00	165.00	1,000.00	835.00	16.5
TOTAL LICENSES AND PERMITS	2,290.66	24,073.88	28,000.00	3,926.12	86.0
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	91,883.33	40,000.00	(51,883.33)	229.7
10-33-560 CLASS "C" ROAD FUNDS	22,991.15	162,187.46	200,000.00	37,812.54	81.1
10-33-701 LIBRARY GRANT REVENUE	.00	4,844.00	4,713.00	(131.00)	102.8
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-703 MUNICIPAL SMALL GRANT-REVENUE	.00	51,000.00	5,000.00	(46,000.00)	1020.0
10-33-709 RURAL COMMUNITY GRANT-IP ROAD	405,000.00	405,000.00	450,000.00	45,000.00	90.0
TOTAL INTERGOVERNMENTAL REVENUE	427,991.15	714,914.79	702,713.00	(12,201.79)	101.7

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,720.00	1,400.00	(320.00)	122.9
10-34-603 CITY RECREATION-SUMMER YOUTH	770.00	1,445.00	1,500.00	55.00	96.3
10-34-604 CITY RECREATION-GIRLS SOFTBALL	860.00	16,190.00	17,000.00	810.00	95.2
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	810.00	850.00	40.00	95.3
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	5,822.83	7,500.00	1,677.17	77.6
10-34-607 CITY RECREATION-BABE RUTH	.00	1,661.00	4,500.00	2,839.00	36.9
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,890.00	1,900.00	10.00	99.5
10-34-609 CITY RECREATION - WRESTLING	.00	1,890.00	2,000.00	110.00	94.5
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	5,284.00	4,000.00	(1,284.00)	132.1
10-34-620 CITY RECREATION - SOCCER	.00	80.00	3,000.00	2,920.00	2.7
10-34-630 CITY RECREATION - CAL RIPKEN	1,870.00	6,461.00	8,500.00	2,039.00	76.0
10-34-635 CITY RECREATION -MACHINE PITCH	195.00	645.00	500.00	(145.00)	129.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,255.00	3,000.00	745.00	75.2
10-34-650 CITY RECREATION - TRACK/FIELD	320.00	1,650.00	2,000.00	350.00	82.5
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	.00	2,500.00	2,500.00	.0
10-34-720 GOLF FEES	2,064.00	6,085.00	5,000.00	(1,085.00)	121.7
10-34-730 SWIM FEES	3,551.50	7,518.15	12,000.00	4,481.85	62.7
10-34-732 SWIM POOL - COUNTY M&O	.00	129,404.50	125,000.00	(4,404.50)	103.5
10-34-760 JULY 4TH REVENUE	396.00	14,433.65	28,000.00	13,566.35	51.6
10-34-770 CHRISTMAS LIGHT PROJECT	.00	200.00	3,000.00	2,800.00	6.7
10-34-775 MES BOOSTER CLUB	.00	9,332.45	10,000.00	667.55	93.3
10-34-776 COMMUNITY EASTER EGG HUNT	1,000.00	3,200.00	.00	(3,200.00)	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	2,971.36	4,500.00	1,528.64	66.0
10-34-810 SALE OF CEMETERY LOTS	1,200.00	6,200.00	8,000.00	1,800.00	77.5
10-34-820 PERPETUAL CARE	300.00	1,400.00	2,000.00	600.00	70.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	3,200.00	4,000.00	800.00	80.0
10-34-840 COLLECTION COSTS - GARBAGE	9,654.90	105,720.69	105,000.00	(720.69)	100.7
10-34-850 COLLECTION COSTS - COMM. DUMP	.00	8.51	.00	(8.51)	.0
10-34-900 AIRPORT COUNTY DONATION	.00	1,000.00	1,000.00	.00	100.0
10-34-910 AIRPORT FUEL SALES	5,898.46	65,167.06	80,500.00	15,332.94	81.0
10-34-920 HANGER AND TIE DOWN	595.00	7,325.00	7,900.00	575.00	92.7
10-34-950 AIRPORT CONCESSION REVENUE	.00	.00	100.00	100.00	.0
10-34-960 SALE OF ROTOMILL	.00	10.00	.00	(10.00)	.0
TOTAL CHARGES FOR SERVICES	28,674.86	410,980.20	457,350.00	46,369.80	89.9
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 SALE OF PROPERTY-GENERAL FUND	.00	7,000.00	.00	(7,000.00)	.0
10-36-300 BUILDING RENTALS AND LEASES	175.00	7,679.05	12,500.00	4,820.95	61.4
10-36-301 AT&T LEASE REVENUE	620.81	4,345.67	.00	(4,345.67)	.0
10-36-302 INFOWEST LEASE REVENUE	75.00	375.00	.00	(375.00)	.0
10-36-310 CONCESSION REVENUE	408.00	629.00	15,000.00	14,371.00	4.2
TOTAL MISCELLANEOUS REVENUE	1,278.81	20,028.72	27,500.00	7,471.28	72.8

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	6,788.46	73,277.54	74,000.00	722.46	99.0
10-38-400 LIBRARY FINES AND FEES	56.75	771.18	1,000.00	228.82	77.1
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-800 150TH BIRTHDAY DONATIONS	.00	161.17	1,000.00	838.83	16.1
10-38-900 MISCELLANEOUS REVENUE	4.25	28,185.09	20,000.00	(8,185.09)	140.9
TOTAL INTEREST/OTHER	6,849.46	102,394.98	97,100.00	(5,294.98)	105.5
TOTAL FUND REVENUE	571,696.03	2,060,284.50	2,172,832.00	112,547.50	94.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	28,600.00	31,200.00	2,600.00	91.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	222.30	2,445.30	3,500.00	1,054.70	69.9
TOTAL LEGISLATIVE	2,822.30	31,045.30	34,700.00	3,654.70	89.5
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	6,089.60	73,616.68	79,164.80	5,548.12	93.0
10-43-111 SALARIES & WAGES - ADMIN ASST	4,702.40	56,970.23	61,131.20	4,160.97	93.2
10-43-113 SALARIES & WAGES - RECORDER	1,303.60	15,778.60	16,946.80	1,168.20	93.1
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,711.30	45,296.84	52,286.33	6,989.49	86.6
10-43-131 BENEFITS - ADMIN ASST	3,231.94	39,562.86	45,434.30	5,871.44	87.1
10-43-134 BENEFITS - RECORDER	733.15	8,961.50	10,568.49	1,606.99	84.8
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	1,974.98	2,500.00	525.02	79.0
10-43-215 DOT DRUG PROGRAM	.00	282.00	500.00	218.00	56.4
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	278.60	1,157.71	6,000.00	4,842.29	19.3
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	3,515.21	17,088.90	14,000.00	(3,088.90)	122.1
10-43-241 PROGRAMING AND EQUIPMENT	2,397.49	22,514.11	27,164.63	4,650.52	82.9
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	10,000.00	10,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	317.93	317.93	1,000.00	682.07	31.8
10-43-244 ECONOMIC DEVELOPMENT	.00	10,000.00	10,000.00	.00	100.0
10-43-245 DIGITIZATION OF CITY RECORDS	.00	895.12	1,500.00	604.88	59.7
10-43-270 UTILITIES - OFFICE	233.85	3,966.83	4,500.00	533.17	88.2
10-43-272 UTILITIES - TELEVISION	.00	223.08	400.00	176.92	55.8
10-43-273 UTILITIES - FIRE ALARM	601.68	1,454.52	1,000.00	(454.52)	145.5
10-43-280 TELEPHONE - OFFICE	308.20	3,627.67	4,000.00	372.33	90.7
10-43-281 EMPLOYEE CELL PHONES	1,440.00	2,880.00	3,360.00	480.00	85.7
10-43-510 INSURANCE AND BONDS	.00	16,283.65	38,000.00	21,716.35	42.9
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	256.50	16,662.50	6,000.00	(10,662.50)	277.7
10-43-620 EMPLOYEES SPOT AWARDS	.00	100.00	1,000.00	900.00	10.0
10-43-632 ARPA EXPENSE	.00	52,534.90	67,346.90	14,812.00	78.0
10-43-633 GENERAL PLAN UPDATE	3,652.44	13,978.60	.00	(13,978.60)	.0
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	75,174.00	82,008.00	6,834.00	91.7
TOTAL ADMINISTRATIVE	39,607.89	481,803.21	548,811.45	67,008.24	87.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	14,307.50	20,000.00	5,692.50	71.5
10-50-320 ATTORNEY RETAINER	500.00	5,000.00	6,000.00	1,000.00	83.3
10-50-321 LEGAL FEES	312.50	3,350.00	3,500.00	150.00	95.7
10-50-340 FIRE CONTROL CONTRIBUTION	1,800.00	1,800.00	1,800.00	.00	100.0
10-50-350 BUILDING INSPECTIONS	.00	11,652.63	20,000.00	8,347.37	58.3
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	2,612.50	36,110.13	51,500.00	15,389.87	70.1
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	5,716.56	6,500.00	783.44	88.0
10-51-130 BENEFITS - JANITORIAL	43.76	503.43	600.00	96.57	83.9
10-51-270 UTILITIES - SENIOR CITIZEN CEN	359.33	4,883.28	20,300.00	15,416.72	24.1
10-51-480 REPAIRS AND MAIN - BUILDINGS	21,018.00	51,742.14	62,341.21	10,599.07	83.0
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	2,888.96	10,980.80	2,500.00	(8,480.80)	439.2
TOTAL GENERAL GOVERNMENTAL BUILDINGS	24,810.05	73,826.21	92,241.21	18,415.00	80.0
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	2,950.00	12,716.56	8,700.00	(4,016.56)	146.2
10-61-130 BENEFITS - CROSSING GUARDS	258.14	1,116.60	1,000.00	(116.60)	111.7
10-61-230 FUEL - STREETS	550.01	3,624.57	6,500.00	2,875.43	55.8
10-61-481 STREETS - MAINTENANCE	2,885.08	28,541.10	35,000.00	6,458.90	81.6
10-61-482 STREETS - EQUIPMENT	967.70	16,841.45	20,000.00	3,158.55	84.2
10-61-483 STREETS - LIGHTS	2,459.67	28,819.89	35,000.00	6,180.11	82.3
10-61-484 SHOP TOOLS	.00	1,216.25	4,000.00	2,783.75	30.4
10-61-485 RAILROAD CROSSING GRANT	.00	.00	10,000.00	10,000.00	.0
10-61-486 INDUSTRIAL PARK ROAD PROJECT	67,259.05	67,714.04	555,000.00	487,285.96	12.2
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	16,000.00	16,000.00	.0
TOTAL STREETS DEPARTMENT	77,329.65	160,590.46	691,200.00	530,609.54	23.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	2,821.44	34,432.26	36,678.72	2,246.46	93.9
10-70-111 SALARIES & WAGES - PART TIME	.00	2,958.08	8,000.00	5,041.92	37.0
10-70-130 BENEFITS - PARKS REG	1,966.72	24,049.70	27,260.58	3,210.88	88.2
10-70-131 BENEFITS - PARKS	.00	305.60	800.00	494.40	38.2
10-70-250 EQUIPMENT SUPPLIES & MAIN.	142.32	5,664.84	7,000.00	1,335.16	80.9
10-70-260 PARKS MAINTENANCE	90.21	4,833.03	5,000.00	166.97	96.7
10-70-610 CABOOSE PARK EXPENDITURES	11.86	261.40	1,000.00	738.60	26.1
10-70-620 RECREATION COMPLEX EXPENSE	466.06	5,574.09	6,000.00	425.91	92.9
10-70-630 CEMETERY MAINTENANCE	.00	4,794.85	6,500.00	1,705.15	73.8
10-70-640 PAVILION EXPENSE	24.41	1,236.00	1,000.00	(236.00)	123.6
10-70-650 VETERAN'S PARK EXPENDITURES	33.28	1,808.99	2,000.00	191.01	90.5
10-70-660 AJ'S CONTRACT FOR PARK MAINT	700.00	5,400.00	5,400.00	.00	100.0
10-70-665 TREE MAINTENANCE	.00	14,400.00	8,000.00	(6,400.00)	180.0
10-70-670 REHAB HISTORICAL PARK	.00	550.00	5,000.00	4,450.00	11.0
10-70-740 CAPITAL OUTLAY - PARKS	.00	23,655.75	26,640.00	2,984.25	88.8
TOTAL PARKS	6,256.30	129,924.59	146,279.30	16,354.71	88.8
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	390.34	4,154.83	5,000.00	845.17	83.1
10-71-430 GARBAGE - COLLECTION FEES	9,338.57	93,212.89	100,000.00	6,787.11	93.2
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	.00	898.90	2,000.00	1,101.10	45.0
TOTAL GARBAGE COLLECTION	9,728.91	98,266.62	107,000.00	8,733.38	91.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	250.00	2,858.28	3,000.00	141.72	95.3
10-72-120 SALARIES & WAGES-CONCESSIONS	250.00	1,650.00	7,000.00	5,350.00	23.6
10-72-130 BENEFITS - RECREATION	21.88	251.68	300.00	48.32	83.9
10-72-140 BENEFITS - CONCESSIONS	21.88	145.79	700.00	554.21	20.8
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,022.95	1,500.00	477.05	68.2
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	3,075.00	12,558.60	14,000.00	1,441.40	89.7
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	647.48	850.00	202.52	76.2
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	5,298.95	6,500.00	1,201.05	81.5
10-72-257 CITY RECREATION-BABE RUTH	365.00	1,645.29	4,500.00	2,854.71	36.6
10-72-258 CITY RECREATION-VOLLEYBALL	.00	1,655.50	1,900.00	244.50	87.1
10-72-259 CITY RECREATION-WRESTLING	.00	1,207.99	5,000.00	3,792.01	24.2
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	2,317.56	2,500.00	182.44	92.7
10-72-261 CITY RECREATION - SOCCER	.00	489.87	2,000.00	1,510.13	24.5
10-72-262 CITY RECREATION - CAL RIPKEN	2,096.00	3,631.77	8,500.00	4,868.23	42.7
10-72-263 CITY RECREATION-GIRL BASKETBAL	250.00	1,221.93	2,600.00	1,378.07	47.0
10-72-264 CITY RECREATION-TRACK/FIELD	322.00	974.00	2,000.00	1,026.00	48.7
10-72-265 CITY RECREATION- MACHINE PITCH	.00	250.00	1,500.00	1,250.00	16.7
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-72-270 MAINTENANCE-BALL LIGHTS	.00	328.45	1,600.00	1,271.55	20.5
10-72-530 CHRISTMAS LIGHT PARADE	.00	3,659.72	5,000.00	1,340.28	73.2
10-72-535 MES BOOSTER CLUB	.00	9,345.23	5,000.00	4,345.23	186.9
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	3,000.00	3,000.00	.0
10-72-550 JULY 4TH EXPENSE	185.82	5,012.71	26,000.00	20,987.29	19.3
10-72-560 CONCESSION EXPENSE	94.52	3,118.82	11,500.00	8,381.18	27.1
10-72-610 MISCELLANEOUS EXPENSE-REC.	465.95	738.01	1,000.00	261.99	73.8
10-72-720 CITY RECREATION - JANITORIAL	.00	5,000.00	5,000.00	.00	100.0
10-72-740 CAPITAL IMPROVEMENTS - REC	.00	.00	10,000.00	10,000.00	.0
TOTAL RECREATION	7,398.05	65,280.58	136,850.00	71,569.42	47.7

GOLF FUND

10-73-110 SALARIES & WAGES- GOLF COURSE	.00	6,232.53	9,193.88	2,961.35	67.8
10-73-130 BENEFITS - GOLF COURSE	.00	546.37	1,000.00	453.63	54.6
10-73-250 REPAIRS AND MAINTENANCE	39.13	2,972.64	6,000.00	3,027.36	49.5
10-73-270 UTILITIES - GOLF COURSE	116.68	2,475.88	2,500.00	24.12	99.0
10-73-480 EQUIPMENT & SUPPLIES	145.85	2,371.67	1,500.00	871.67	158.1
10-73-610 MISCELLANEOUS EXPENSE-GOLF	75.00	1,148.00	1,000.00	148.00	114.8
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	745.00	.00	745.00	.0
TOTAL GOLF FUND	376.66	16,492.09	21,193.88	4,701.79	77.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	665.76	6,186.76	17,045.60	10,858.84	36.3
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	15,006.78	17,500.00	2,493.22	85.8
10-74-112 SALARIES & WAGES-ASST MANAGER	.00	7,527.62	14,196.00	6,668.38	53.0
10-74-130 BENEFITS-MANAGER	58.25	686.23	1,700.00	1,013.77	40.4
10-74-131 BENEFITS - LIFEGUARDS	.00	1,422.30	1,700.00	277.70	83.7
10-74-132 BENEFITS-ASST MANAGER	.00	431.64	1,400.00	968.36	30.8
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	2,553.88	12,000.00	9,446.12	21.3
10-74-270 UTILITIES - SWIMMING POOL	131.61	7,394.79	14,000.00	6,605.21	52.8
10-74-280 TELEPHONE - SWIMMING POOL	.00	99.09	250.00	150.91	39.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	1,753.01	3,497.92	2,000.00	(1,497.92)	174.9
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	3,500.00	27,294.97	43,552.86	16,257.89	62.7
TOTAL SWIMMING POOL	6,108.63	72,101.98	125,344.46	53,242.48	57.5
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,808.41	26,899.22	30,208.88	3,309.66	89.0
10-75-111 SALARIES & WAGES - PART TIME	272.86	11,514.96	13,496.34	1,981.38	85.3
10-75-130 BENEFITS - LIBRARIAN	492.71	7,244.27	9,093.48	1,849.21	79.7
10-75-131 BENEFITS - PART TIME	22.70	986.98	1,300.00	313.02	75.9
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	370.36	1,000.00	629.64	37.0
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	368.98	500.00	131.02	73.8
10-75-251 OFFICE SUPPLIES - LIBRARY	246.05	335.55	900.00	564.45	37.3
10-75-252 BOOK PURCHASE - LIBRARY	486.69	1,407.98	1,500.00	92.02	93.9
10-75-253 LIBRARY EXPENSE FROM TREASURY	5,313.00	5,313.00	5,000.00	(313.00)	106.3
10-75-255 PROGRAMMING VERSO & INTERNET	.00	909.50	1,200.00	290.50	75.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	248.28	3,902.77	5,000.00	1,097.23	78.1
10-75-280 TELEPHONE - LIBRARY	124.95	1,374.45	1,500.00	125.55	91.6
10-75-290 UTILITIES- INTERNET	100.27	1,102.97	1,200.00	97.03	91.9
10-75-470 LIBRARY GRANT- CLEF	338.64	4,713.00	4,713.00	.00	100.0
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	1,800.00	1,800.00	.00	100.0
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	162.87	162.87	600.00	437.13	27.2
10-75-611 COUNTY ALLOTMENT FUNDS 2025	.00	3,113.85	.00	(3,113.85)	.0
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	656.00	1,400.00	744.00	46.9
TOTAL LIBRARY	9,617.43	74,676.71	85,911.70	11,234.99	86.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	646.16	7,753.92	8,400.00	646.08	92.3
10-76-130 BENEFITS - AIRPORT OPERATOR	56.46	967.43	1,400.00	432.57	69.1
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	.00	299.85	5,000.00	4,700.15	6.0
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	67.79	5,000.00	4,932.21	1.4
10-76-270 UTILITIES - AIRPORT	216.57	2,979.98	3,500.00	520.02	85.1
10-76-280 TELEPHONE - AIRPORT	211.53	2,314.68	1,500.00	(814.68)	154.3
10-76-290 CREDIT CARD PROCESSING FEE	178.41	2,387.08	4,000.00	1,612.92	59.7
10-76-481 FUEL PURCHASE - JET A	.00	23,231.14	30,000.00	6,768.86	77.4
10-76-482 FUEL PURCHASE - 100 LL	.00	18,642.03	50,000.00	31,357.97	37.3
10-76-483 AIRPORT CONCESSION EXPENSE	.00	145.86	500.00	354.14	29.2
10-76-610 MISCELLANEOUS - AIRPORT	210.87	615.75	1,000.00	384.25	61.6
10-76-740 CAPITAL OUTLAY - EQUIPMENT	.00	10,426.85	20,500.00	10,073.15	50.9
TOTAL AIRPORT	1,520.00	69,832.36	131,800.00	61,967.64	53.0
TOTAL FUND EXPENDITURES	188,188.37	1,309,950.24	2,172,832.00	862,881.76	60.3
NET REVENUE OVER EXPENDITURES	383,507.66	750,334.26	.00	(750,334.26)	.0

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2025

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(74,657.45)	
30-12120	ST. TREAS CIB LIBRARY		51,845.46	
30-12130	ST, TREAS ADMIN BUILDING		210,000.00	
				<hr/>
TOTAL ASSETS				187,188.01
				<hr/>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
30-29610	FUND BALANCE-RESERVED-SID	43,660.00		
30-29800	BEGINNING OF YEAR	110,774.01		
	REVENUE OVER EXPENDITURES - YTD	32,754.00		
			<hr/>	
BALANCE - CURRENT DATE			187,188.01	
			<hr/>	
TOTAL FUND EQUITY				187,188.01
				<hr/>
TOTAL LIABILITIES AND EQUITY				187,188.01
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CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	75,174.00	(82,008.00)	(157,182.00)	91.7
TOTAL SOURCE 39	6,834.00	75,174.00	(82,008.00)	(157,182.00)	91.7
TOTAL FUND REVENUE	6,834.00	75,174.00	(82,008.00)	(157,182.00)	91.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

DEBT SERVICE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>EXPENDITURES</u>					
30-40-620	LIBRARY M1046 BOND	.00	10,000.00	10,000.00	.00	100.0
30-40-621	BOND B1806 ADMIN BUILD PAYMENT	20,000.00	20,000.00	20,000.00	.00	100.0
30-40-622	B1806 ADMIN BUILD INTEREST	12,420.00	12,420.00	12,420.00	.00	100.0
	TOTAL EXPENDITURES	32,420.00	42,420.00	42,420.00	.00	100.0
	TOTAL FUND EXPENDITURES	32,420.00	42,420.00	42,420.00	.00	100.0
	NET REVENUE OVER EXPENDITURES	(25,586.00)	32,754.00	(124,428.00)	(157,182.00)	26.3

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2025

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	250,356.96	
51-12100	ST TREAS-DESIGNATED-WATER	753,969.53	
51-12120	ST TREAS-RESTRICTED-BOND S3054	135,715.91	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	51,456.53	
51-13120	DUE FROM OTHER GOVERNMENTS	101,181.97	
51-14200	DEFERRED OUTFLOW OF RESOURCES	40,319.41	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,593,964.03	
51-16510	MACHINERY AND EQUIPMENT	222,082.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	7,249,266.31	
51-17500	ACCUMULATED DEPRECIATION	(2,318,489.46)	
TOTAL ASSETS			9,273,431.29

LIABILITIES AND EQUITY

LIABILITIES

51-21320	DEPOSITS PAYABLE	21,826.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	34,422.22	
51-21400	DEFERRED REVENUE	7,500.00	
51-25700	NET PENSION LIABILITY	21,902.37	
51-25800	LOAN PAYABLE USDA 91/01~2020	3,960,199.62	
51-25900	LOAN PAYABLE USDA 91/03~2020	734,134.34	
TOTAL LIABILITIES			4,779,984.55

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	364.18	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	176,764.53	
51-29800	RETAINED EARNINGS-WATER FUND	3,238,452.97	
51-29900	RETAINED EARNINGS-DESIGNATED	886,979.99	
	REVENUE OVER EXPENDITURES - YTD	190,885.07	
BALANCE - CURRENT DATE		4,493,082.56	
TOTAL FUND EQUITY			4,493,446.74
TOTAL LIABILITIES AND EQUITY			9,273,431.29

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	69,191.28	615,505.54	750,000.00	134,494.46	82.1
51-37-200 WATER CONNECTION FEES	.00	320.00	1,000.00	680.00	32.0
51-37-201 IMPACT FEES	.00	.00	4,500.00	4,500.00	.0
51-37-300 PENALTIES & FORFEITURES	628.68	6,490.51	8,000.00	1,509.49	81.1
51-37-400 GRANTS	.00	140,216.68	90,000.00	(50,216.68)	155.8
51-37-410 GRANTS-LEAD & COPPER REVENUE	.00	16,290.00	.00	(16,290.00)	.0
51-37-600 INTEREST - WATER FUND	3,334.55	37,749.59	40,000.00	2,250.41	94.4
TOTAL OPERATING REVENUE	73,154.51	816,572.32	893,500.00	76,927.68	91.4
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	107.31	1,590.58	20,000.00	18,409.42	8.0
TOTAL INTEREST - OTHER	107.31	1,590.58	20,000.00	18,409.42	8.0
TOTAL FUND REVENUE	73,261.82	818,162.90	913,500.00	95,337.10	89.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	5,966.41	72,138.27	77,563.20	5,424.93	93.0
51-40-111 SALARIES & WAGES-OPERATOR A&B	4,702.40	56,982.19	61,131.20	4,149.01	93.2
51-40-112 SALARIES & WAGES-UTILITY CLERK	3,910.80	47,335.65	50,840.40	3,504.75	93.1
51-40-115 SALARIES & WAGES - OVERTIME	77.98	7,759.60	20,000.00	12,240.40	38.8
51-40-130 BENEFITS - FOREMAN	3,750.17	46,090.86	51,774.43	5,683.57	89.0
51-40-131 BENEFITS - OPERATOR A & B	3,281.43	40,616.28	45,434.30	4,818.02	89.4
51-40-134 BENEFITS - UTILITY CLERK	2,199.42	27,530.40	31,705.49	4,175.09	86.8
51-40-230 WATER FUEL	1,081.01	5,261.89	6,500.00	1,238.11	81.0
51-40-250 EQUIPMENT SUPPLIES & MAIN.	2,042.45	11,454.92	20,000.00	8,545.08	57.3
51-40-270 UTILITIES - CULINARY	3,641.60	69,726.26	65,000.00	(4,726.26)	107.3
51-40-271 UTILITIES-PRESSURE PUMP	1,386.33	17,315.86	20,000.00	2,684.14	86.6
51-40-273 UTILITIES-IRRIGATION	2,301.54	17,627.75	20,000.00	2,372.25	88.1
51-40-274 UTILITIES-INTERNET	152.60	1,585.67	1,500.00	(85.67)	105.7
51-40-280 TELEPHONE - WATER	105.37	1,445.00	1,300.00	(145.00)	111.2
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	92.00	1,819.00	6,400.00	4,581.00	28.4
51-40-311 LEGAL AND AUDIT SERVICES	.00	4,971.25	7,000.00	2,028.75	71.0
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	2,932.62	4,000.00	1,067.38	73.3
51-40-510 TRAVEL AND CONFERENCE	.00	912.00	2,000.00	1,088.00	45.6
51-40-520 ZENNER METER SUPPLIES AND FEES	.00	477.34	9,000.00	8,522.66	5.3
51-40-521 ZENNER CONTRACT	.00	7,961.90	5,000.00	(2,961.90)	159.2
51-40-522 GENERATOR MAINTENANCE	.00	4,357.16	4,357.00	(.16)	100.0
51-40-530 INSURANCE AND BONDS	.00	12,087.12	.00	(12,087.12)	.0
51-40-610 MISCELLANEOUS EXPENSE	52.00	2,137.95	4,000.00	1,862.05	53.5
51-40-620 SERVLINE INSURANCE	.00	20,660.00	20,500.00	(160.00)	100.8
51-40-650 DEPRECIATION	.00	.00	90,000.00	90,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-40-742 2020 CULINARY WATER PROJECT	.00	52,087.16	.00	(52,087.16)	.0
51-40-743 LEAD AND COPPER LINE INVENTORY	.00	17,946.00	90,000.00	72,054.00	19.9
51-40-814 CULINARY WATER BOND INTEREST	6,858.94	76,057.73	82,905.52	6,847.79	91.7
TOTAL EXPENDITURES	41,602.45	627,277.83	802,911.54	175,633.71	78.1
TOTAL FUND EXPENDITURES	41,602.45	627,277.83	802,911.54	175,633.71	78.1
NET REVENUE OVER EXPENDITURES	31,659.37	190,885.07	110,588.46	(80,296.61)	172.6

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2025

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	437,942.45	
52-12110	ST. TREAS-DESIGNATED SEWER	794,429.93	
52-13110	ACCOUNTS RECEIVABLE	33,843.83	
52-14200	DEFERRED OUTFLOW OF RESOURCES	39,731.60	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,138,772.10	
52-16510	MACHINERY AND EQUIPMENT	148,597.45	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-16810	WIP	15,734.00	
52-17500	ACCUMULATED DEPRECIATION	(2,156,487.43)	
TOTAL ASSETS			1,541,264.35

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	17,341.22	
52-21400	DEFERRED REVENUE	7,500.00	
52-25700	NET PENSION LIABILITY	21,583.06	
TOTAL LIABILITIES			46,424.28

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	358.87	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	24,372.15	
52-29800	RETAINED EARNINGS-SEWER FUND	518,893.43	
52-29900	RETAINED EARNINGS-DESIGNATED	699,566.53	
	REVENUE OVER EXPENDITURES - YTD	251,649.09	
BALANCE - CURRENT DATE		1,494,481.20	
TOTAL FUND EQUITY			1,494,840.07
TOTAL LIABILITIES AND EQUITY			1,541,264.35

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	37,123.60	423,923.19	290,000.00	(133,923.19)	146.2
52-37-201	IMPACT FEES	.00	.00	3,000.00	3,000.00	.0
52-37-400	GRANTS	.00	.00	1,972,000.00	1,972,000.00	.0
52-37-600	INTEREST - SEWER FUND	3,514.69	39,863.40	35,000.00	(4,863.40)	113.9
	TOTAL OPERATING REVENUE	40,638.29	463,786.59	2,300,000.00	1,836,213.41	20.2
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
	TOTAL INTEREST - OTHER	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND REVENUE	40,638.29	463,786.59	2,304,000.00	1,840,213.41	20.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	5,779.20	69,891.82	75,129.60	5,237.78	93.0
52-40-111 SALARIES & WAGES-OPERATOR A&B	1,880.96	22,954.85	24,452.48	1,497.63	93.9
52-40-130 BENEFITS - OPERATOR A & B	1,311.12	16,112.05	18,173.72	2,061.67	88.7
52-40-131 BENEFITS - LEADMAN	3,677.94	45,404.84	50,996.60	5,591.76	89.0
52-40-230 FUEL - SEWER	548.35	3,613.72	6,000.00	2,386.28	60.2
52-40-250 EQUIPMENT SUPPLIES & MAIN	1,064.30	5,386.64	15,000.00	9,613.36	35.9
52-40-270 UTILITIES-ELECTRICAL & GAS	767.44	9,338.46	12,500.00	3,161.54	74.7
52-40-280 TELEPHONE - SEWER	31.79	318.58	425.00	106.42	75.0
52-40-310 LEGAL AND AUDIT SERVICES	.00	4,971.25	7,000.00	2,028.75	71.0
52-40-510 TRAVEL AND CONFERENCE	.00	943.60	1,000.00	56.40	94.4
52-40-530 INSURANCE AND BONDS	.00	12,087.12	.00	(12,087.12)	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	732.00	2,000.00	1,268.00	36.6
52-40-620 SERVLIN PROTECTION	.00	9,333.00	8,200.00	(1,133.00)	113.8
52-40-650 DEPRECIATION	.00	.00	75,000.00	75,000.00	.0
52-40-660 2024 WASTEWATER PROJECT	.00	11,049.57	1,972,000.00	1,960,950.43	.6
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	2,000.00	2,000.00	.0
TOTAL EXPENDITURES	15,113.10	212,137.50	2,269,877.40	2,057,739.90	9.4
TOTAL FUND EXPENDITURES	15,113.10	212,137.50	2,269,877.40	2,057,739.90	9.4
NET REVENUE OVER EXPENDITURES	25,525.19	251,649.09	34,122.60	(217,526.49)	737.5

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2025

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,397,266.11	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	3,145,130.37	
91-16410	OFFICE FURNITURE AND EQUIPMENT	213,168.59	
91-16510	MACHINERY AND EQUIPMENT	1,038,700.48	
91-16610	AUTOMOBILES AND TRUCKS	163,719.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	3,150,374.84	
TOTAL ASSETS			10,368,569.75

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	9,622,977.60	
BALANCE - CURRENT DATE		10,368,569.75	
TOTAL FUND EQUITY			10,368,569.75
TOTAL LIABILITIES AND EQUITY			10,368,569.75

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2025

GENERAL LONG TERM DEBT

ASSETS

95-18100	AMT PROVIDED-GENERAL LT DEBT	855,675.03	
	TOTAL ASSETS		855,675.03

LIABILITIES AND EQUITY

LIABILITIES

95-21500	ACCRUED EMPLOYEE BENEFITS	29,432.46	
95-25102	BONDS PAYABLE -CIB LIBRARY	170,000.00	
95-25105	ADMINISTRATION BUILDING LOAN	621,000.00	
95-25700	NET PENSION LIABILITY	35,242.57	
	TOTAL LIABILITIES		855,675.03
	TOTAL LIABILITIES AND EQUITY		855,675.03

Milford Recreation Report 2024-2025

		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Men's Softball	Exp													
	Rev		\$0.90	\$0.90	\$0.89	\$0.85	\$0.86	\$0.86	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	
	Int													
	Bal	\$166.23	\$167.13	\$168.03	\$168.92	\$169.77	\$170.63	\$171.49	\$172.27	\$173.05	\$173.83	\$174.61	\$175.39	\$175.39
Coed Softball	Exp			\$654.95	\$368.00									\$314.10
	Rev		\$920.00	\$800.00										
	Int		\$4.64	\$9.62	\$10.30	\$7.94	\$7.98	\$8.02	\$7.27	\$7.28	\$7.25	\$7.28	\$7.29	
	Bal	\$854.90	\$1,779.54	\$1,934.21	\$1,576.51	\$1,584.45	\$1,592.43	\$1,600.45	\$1,607.72	\$1,615.00	\$1,622.25	\$1,629.53	\$1,636.82	\$1,322.72
Girls Softball	Exp		\$9,201.74	\$251.86										
	Rev		\$8,375.00								\$1,145.00	\$5,810.00	\$860.00	\$2,612.82
	Int		\$96.80	\$92.51	\$90.26	\$85.86	\$86.29	\$86.73	\$78.64	\$78.67	\$75.32	\$79.82	\$109.75	
	Bal	\$17,842.87	\$17,112.93	\$16,953.58	\$17,043.84	\$17,129.70	\$17,215.99	\$17,302.72	\$17,381.36	\$17,460.03	\$18,680.35	\$24,540.17	\$22,434.92	\$19,822.10
Summer Youth Programs	Exp		\$250.00											\$425.81
	Rev											\$675.00	\$770.00	
	Int		\$22.15	\$20.81	\$20.61	\$19.60	\$19.70	\$19.80	\$17.96	\$17.96	\$16.88	\$17.96	\$21.00	
	Bal	\$4,078.06	\$3,850.21	\$3,871.02	\$3,891.63	\$3,911.23	\$3,930.93	\$3,950.73	\$3,968.69	\$3,986.65	\$4,003.53	\$4,696.49	\$5,487.49	\$5,061.68
Flag Football	Exp		\$27.25	\$370.23	\$250.00									\$73.13
	Rev		\$810.00											
	Int		\$9.98	\$14.22	\$12.11	\$10.26	\$10.31	\$10.36	\$9.39	\$9.40	\$9.35	\$9.40	\$9.41	
	Bal	\$1,836.95	\$2,629.68	\$2,273.67	\$2,035.78	\$2,046.04	\$2,056.35	\$2,066.71	\$2,076.10	\$2,085.50	\$2,094.85	\$2,104.25	\$2,113.66	\$2,040.53
Full Contact Football	Exp		\$2,251.63	\$2,558.15	\$22.59		\$356.58							\$280.78
	Rev		\$3,500.00	\$1,545.00	\$769.83	\$8.00								
	Int		\$52.43	\$69.18	\$63.10	\$63.79	\$64.15	\$62.63	\$56.79	\$56.81	\$56.56	\$56.83	\$56.89	
	Bal	\$11,495.75	\$12,796.55	\$11,852.58	\$12,662.92	\$12,734.71	\$12,432.28	\$12,494.91	\$12,551.70	\$12,608.51	\$12,665.07	\$12,721.90	\$12,778.79	\$12,498.01
Volleyball	Exp		\$175.50	\$830.00				\$250.00		\$400.00				\$247.50
	Rev		\$640.00	\$190.00	\$495.00	\$180.00				\$210.00	\$175.00			
	Int		\$14.92	\$17.44	\$13.86	\$15.68	\$16.66	\$16.75	\$14.05	\$14.05	\$13.14	\$13.99	\$14.00	
	Bal	\$2,746.33	\$3,225.75	\$2,603.19	\$3,112.05	\$3,307.73	\$3,324.39	\$3,091.14	\$3,105.19	\$2,929.24	\$3,117.38	\$3,131.37	\$3,145.37	\$2,897.87
Wrestling	Exp						\$176.00	\$32.00				\$137.99	\$882.00	\$175.05
	Rev					\$240.00	\$120.00		\$660.00	\$690.00	\$180.00			
	Int		\$29.66	\$29.69	\$29.40	\$27.96	\$29.31	\$29.18	\$26.31	\$29.31	\$30.27	\$27.61	\$28.77	
	Bal	\$5,461.97	\$5,491.63	\$5,521.32	\$5,550.72	\$5,818.68	\$5,791.99	\$5,789.17	\$6,475.48	\$7,194.79	\$7,267.07	\$6,432.88	\$6,461.45	\$6,286.40
Girls Basketball	Exp								\$745.00	\$226.93			\$250.00	\$833.40
	Rev				\$320.00	\$600.00	\$480.00	\$630.00	\$180.00	\$45.00				
	Int		\$10.35	\$10.36	\$10.25	\$11.37	\$14.45	\$16.94	\$18.22	\$15.67	\$14.78	\$14.86	\$14.87	
	Bal	\$1,905.37	\$1,915.72	\$1,926.08	\$2,256.33	\$2,867.70	\$3,362.15	\$4,009.09	\$3,462.31	\$3,296.05	\$3,310.83	\$3,325.69	\$3,090.56	\$2,257.16
Boys Basketball	Exp					\$246.15	\$43.75	\$1,074.68	\$405.00	\$137.98		\$410.00		
	Rev				\$600.00	\$700.00	\$480.00	\$540.00	\$1,287.00	\$690.00	\$987.00			
	Int		\$39.02	\$39.05	\$38.66	\$39.80	\$42.29	\$44.70	\$38.10	\$42.10	\$44.39	\$44.04	\$47.24	
	Bal	\$7,183.96	\$7,222.98	\$7,262.03	\$7,900.69	\$8,394.34	\$8,872.88	\$8,382.90	\$9,303.00	\$9,897.12	\$10,928.51	\$10,562.55	\$10,609.79	\$10,609.79
Track and Field	Exp				\$176.00							\$476.00	\$322.00	\$197.78
	Rev			\$120.00	\$15.00			\$15.00			\$620.00	\$560.00	\$320.00	
	Int		\$16.72	\$8.74	\$17.16	\$15.52	\$15.59	\$15.67	\$14.28	\$14.28	\$14.22	\$17.07	\$17.47	
	Bal	\$3,078.29	\$3,095.01	\$3,223.75	\$3,079.91	\$3,095.43	\$3,111.02	\$3,141.69	\$3,155.97	\$3,170.25	\$3,804.47	\$3,905.54	\$3,921.01	\$3,723.23
Babe Ruth Baseball	Exp					\$36.00				\$250.00	\$875.00	\$500.00		
	Rev													
	Int		\$8.73	\$8.74	\$8.65	\$8.23	\$8.45	\$8.50	\$7.70	\$7.71	\$8.79	\$12.76	\$9.29	
	Bal	\$1,607.75	\$1,616.48	\$1,625.22	\$1,633.87	\$1,678.10	\$1,686.55	\$1,695.05	\$1,702.75	\$1,960.46	\$2,844.25	\$2,076.72	\$1,721.01	\$1,721.01
Cal Ripken Baseball	Exp		\$250.00											\$550.43
	Rev		\$1,411.00							\$900.00	\$1,600.00	\$1,130.00	\$2,065.00	
	Int		\$19.34	\$37.58	\$37.21	\$35.40	\$35.58	\$35.76	\$32.42	\$32.43	\$33.33	\$33.24	\$24.19	
	Bal	\$5,771.48	\$6,951.82	\$6,989.40	\$7,026.61	\$7,062.01	\$7,097.59	\$7,133.35	\$7,165.77	\$8,098.20	\$9,641.53	\$9,359.00	\$9,352.19	\$8,801.76
Soccer	Exp		\$151.95		\$87.92							\$250.00		\$413.12
	Rev		\$55.00									\$25.00		
	Int		\$8.66	\$8.14	\$8.06	\$7.23	\$7.26	\$7.30	\$6.62	\$6.62	\$6.53	\$6.62	\$5.63	
	Bal	\$1,594.76	\$1,506.47	\$1,514.61	\$1,434.75	\$1,441.98	\$1,449.24	\$1,456.54	\$1,463.16	\$1,469.78	\$1,476.31	\$1,257.93	\$1,263.56	\$850.44
Capital Improvement Fund	Exp									\$188.65				
	Rev													\$2,721.74
	Int		\$18.07	\$23.21	\$22.98	\$21.86	\$21.97	\$22.08	\$20.02	\$20.03	\$19.10	\$19.19	\$19.22	
	Bal	\$4,274.93	\$4,293.00	\$4,316.21	\$4,339.19	\$4,361.05	\$4,383.02	\$4,405.10	\$4,425.12	\$4,258.50	\$4,277.60	\$4,296.79	\$4,316.01	\$7,037.75
Janitorial Fund	Exp						\$5,000.00							
	Rev													\$3,402.18
	Int		\$28.96	\$38.93	\$38.55	\$36.67	\$29.22	\$34.51	\$11.61	\$10.82	\$10.78	\$10.83	\$10.84	
	Bal	\$7,172.91	\$7,201.87	\$7,240.80	\$7,279.35	\$7,316.02	\$2,345.24	\$2,379.75	\$2,391.36	\$2,402.18	\$2,412.96	\$2,423.79	\$2,434.63	\$5,836.81
Month Totals		\$77,072.51	\$80,856.77	\$79,275.70	\$80,993.07	\$82,918.94	\$78,822.68	\$79,070.79	\$80,407.95	\$82,605.31	\$88,320.79	\$92,639.01	\$90,942.65	\$90,942.65

Milford Municipal Airport

Monthly Fuel Analysis

Month May 2025

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
5/1/2025	\$0.00	0	\$0.00	0						\$0.00
5/2/2025	\$246.77	39.17	\$0.00	0					\$6.59	\$240.18
5/3/2025	\$297.42	47.21	\$0.00	0					\$6.99	\$290.43
5/4/2025	\$0.00	0	\$0.00	0						\$0.00
5/5/2025	\$0.00	0	\$0.00	0						\$0.00
5/6/2025	\$18.96	3.01	\$0.00	0					\$0.45	\$18.51
5/7/2025	\$97.40	15.46	\$0.00	0					\$2.29	\$95.11
5/8/2025	\$261.63	41.53	\$0.00	0					\$8.98	\$252.65
5/9/2025	\$0.00	0	\$0.00	0						\$0.00
5/10/2025	\$210.61	33.43	\$0.00	0					\$4.95	\$205.66
5/11/2025	\$0.00	0	\$0.00	0						\$0.00
5/12/2025	\$0.00	0	\$0.00	0						\$0.00
5/13/2025	\$157.25	24.96	\$0.00	0						\$157.25
5/14/2025	\$0.00	0	\$0.00	0						\$0.00
5/15/2025	\$0.00	0	\$330.21	66.71						\$330.21
5/16/2025	\$943.17	149.71	\$728.99	147.27						\$1,672.16
5/17/2025	\$0.00	0	\$0.00	0						\$0.00
5/18/2025	\$0.00	0	\$0.00	0						\$0.00
5/19/2025	\$0.00	0	\$0.00	0						\$0.00
5/20/2025	\$0.00	0	\$0.00	0						\$0.00
5/21/2025	\$273.10	43.35	\$0.00	0					\$6.42	\$266.68
5/22/2025	\$0.00	0	\$0.00	0						\$0.00
5/23/2025	\$87.07	13.82	\$0.00	0					\$2.05	\$85.02
5/24/2025	\$0.00	0	\$0.00	0						\$0.00
5/25/2025	\$0.00	0	\$0.00	0						\$0.00
5/26/2025	\$381.53	60.56	\$227.06	45.87					\$14.30	\$594.29
5/27/2025	\$159.33	25.29	\$0.00	0						\$159.33
5/28/2025	\$0.00	0	\$0.00	0						\$0.00
5/29/2025	\$529.95	84.12	\$0.00	0						\$529.95
5/30/2025	\$143.20	22.73	\$486.09	98.2						\$629.29
5/31/2025	\$176.46	28.01	\$142.26	28.74						\$318.72
	\$3,983.85	632.36	\$1,914.61	386.79	\$0.00	\$0.00	\$0.00	\$0.00	\$53.02	\$5,845.44

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

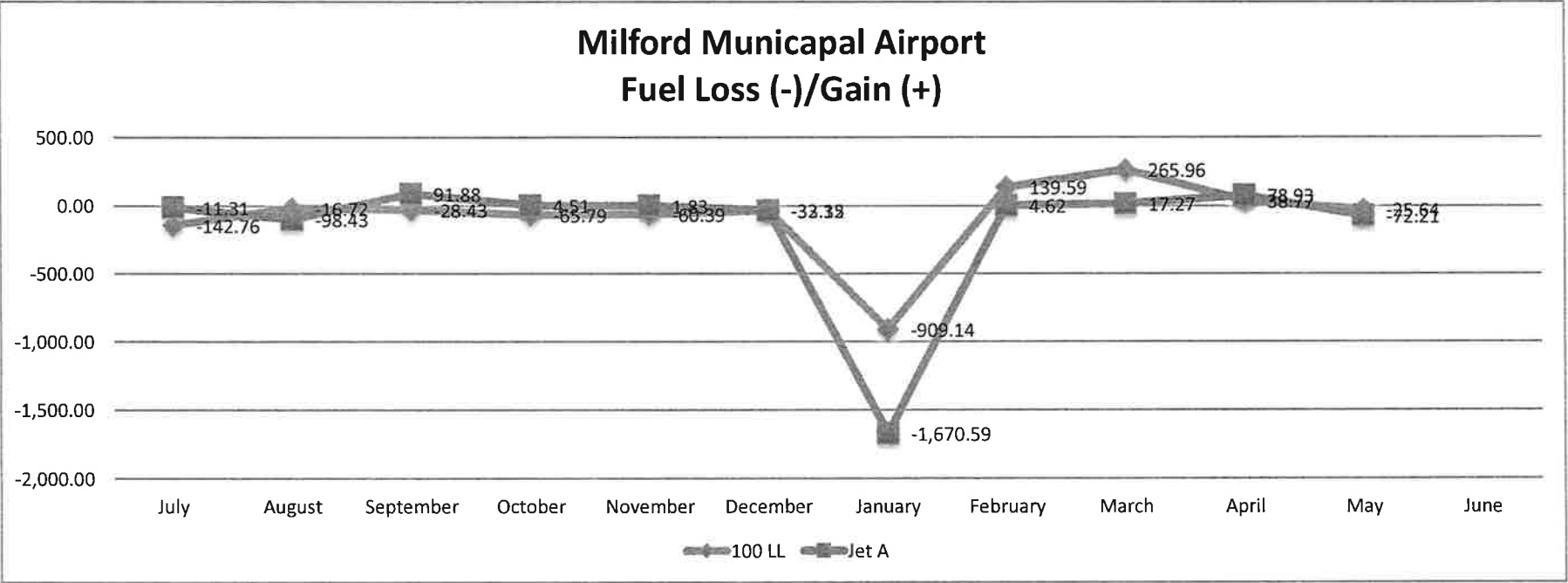
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
			-\$2,367.91
\$5,898.46			\$3,530.55
	\$4,678.87	CC Rem	-\$1,148.32
	\$0.00	Cash	-\$1,148.32

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	2946.00	0.00	632.36	2313.64	2288.00	-25.64	\$5.30	\$12,126.40
Jet A	2798.00	0.00	386.79	2411.21	2339.00	-72.21	\$3.94	\$9,215.66
Total	0.00	0.00	1019.15	4724.85	4627.00	-97.85		\$21,342.06

Milford Municipal Airport Fuel Loss/Gain 2024-2025

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-142.76	-16.72	-28.43	-65.79	-60.39	-33.32	-909.14	139.59	265.96	38.77	-25.64	
Jet A	-11.31	-98.43	91.88	4.51	1.83	-32.15	-1,670.59	4.62	17.27	78.93	-72.21	



Milford City Council Special Meeting
Tuesday, June 3, 2025 12:30 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Ian Spaulding, Russell Smith, Scott Symond, Les Whitney, and Terry Wiseman.

Absent: None

101. Follow-up conversations with management regarding employee evaluations

Mayor Davis called the meeting to order at 12:30.

MOTION: Council Member Scott Symond moved to enter into Executive Session for the purpose of discussing personnel. Motion was seconded by Council Member Terry Wiseman. Roll call votes: Council Member Ian Spaulding – yes, Terry Wiseman – yes, Les Whitney – yes, Scott Symond – yes, Russel Smith – yes. Motion passed unanimously.

City Recorder Seifers was excused for the closed portion.

a. 12:30 PM – City Foreman (Ben Stewart and council were in attendance)

b. 1:00 PM – City Administrator (Makayla Bealer and council were in attendance)

c. 1:30 PM - Collective meeting with all city office staff and crew members to discuss items from employee evaluations. (Makayla Bealer, Lisa Thompson, Monica Seifers, Ben Stewart, Lance Alger, Derek Griffiths, Riley Rose and council were in attendance)

MOTION: Council Member Scott Symond moved to leave Executive Session and reconvene in an open meeting at 2:02 PM. Motion was seconded by Council Member Russell Smith. Roll call votes: Council Member Ian Spaulding – yes, Terry Wiseman – yes, Les Whitney – yes, Scott Symond – yes, Russel Smith – yes. Motion passed unanimously.

302. Action on items discussed

313. No action or comments.

334. Adjournment

Meeting Adjournment ~ *as there was no further business the meeting adjourned at 2:03 PM.*

Milford City Council Meeting
Tuesday, June 3, 2025 2:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Les Whitney, Scott Symond, Ian Spaulding, and Terry Wiseman.

Absent:

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Attorney Leo Kanell, Foreman Benjamin Stewart.

Visitors (Official Roster): William and Sarah Wray

Call to Order

Mayor Davis called the meeting to order at 2:11PM followed by the Pledge of Allegiance.

Visitors

a. None

Consent Issues

- a. **Consent issues including bills and payroll, Financial Report April 2025, and minutes of the**
- b. April 15, 2025 Budget Work Session; April 15, 2025 Regular Council Meeting; May 6, 2025 Special Meeting – Employee Evaluations; May 13, 2025 Special Meeting – Employee Evaluations; and May 27, 2025 Special Meeting – Merit Raises/Employee Evaluation Discussion

- **MOTION:** *Council Member Les Whitney moved to approve the consent issues as presented. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:*
- Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding*
- No: None*
- Absent: None*

New Business

a. Presentation of Uncollectable Utility Accounts for Write Off FY 2024-2025

Recorder Seifers presented three accounts for write-off FY2024-2025 stating that collection efforts continue where able.

The first account had a leak and a tenant was somehow allowed to occupy the home while it was in disrepair. The tenant did everything he could but the leak was huge and the services had to be terminated. The home sold and we did not have an opportunity to attach a lien. The second account was an elderly gentleman who passed away and the home sold quickly as a cash sale. The third account is a small amount that has been lingering while they attempted to sale. The owners have relocated and we don't have a good address for them. There has been activity filed on the property, the deed has transferred. She will continue to try to collect the amount. The total is \$872.44, which is higher than she would like but not terrible when you take into consideration the amount of overall collection in a year for water and sewer services. Having strict policies

with security deposits and disconnects as well as being able to take phone payments and credit card payments has helped a lot.

➤ **MOTION:** Council Member Scott Symond moved to approve the Write-off Uncollectable FY 2024-2025 Utilities as presented. The motion was seconded by Council Member Ian Spaulding. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

b. Presentation of Utah State Treasury Withdrawal Request

Administrator Bealer presented the annual bond payment for the admin building. Requesting a withdrawal from the State Treasury to make the payment.

➤ **MOTION:** Council Member Ian Spaulding moved to approve the mayor and city recorder to sign the request to transfer from the State Treasury for the annual bond payment. The motion was seconded by Council Member Terry Wiseman. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

c. Presentation of Tentative Budget FY 2025-2026

Administrator Bealer presented the Tentative Budget 2025-2026 stating it will need to be approved. The final budget will be presented June 17. A public hearing will be held on June 17, 2025 at 4 pm.

➤ **MOTION:** Council Member Ian Spaulding moved to approve the tentative budget FY 2025-2026 as presented. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

Mayor Davis complimented Administrator Bealer for the job well done on preparing the budget. Council Member Spaulding added his appreciation.

William Wray asked what percentage the overall budget increased this year? Makayla explained that the General Fund saw a decrease due to the Industrial Park Road Project where grant funding was received. The Water Fund increased about \$5K due to inflation. The Sewer Fund will increase due to the wastewater project commencing. Overall, most of the operating cost increases are due to the power bills (RMP) which affect the General Fund. Mr. Wray – it sounds like the city is doing a good job.

d. Approval of MOU between Carson Cheney and Milford City for vending machine operation at Milford Municipal Golf Course

Administrator Bealer presented the agreement and asked if it was acceptable.

➤ **MOTION:** Council Member Les Whitney moved to authorize the mayor and city recorder to sign the agreement. The motion was seconded by Council Member Ian Spaulding. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

e. Approval of Joint Lease Agreement between Milford City and BCFD#2 for the old fire station use

Fire Chief Whitney requested to have this tabled for the June 17 meeting to allow his fire board to review it.

➤ **MOTION:** Council Member Les Whitney moved to table this issue until the June 17 meeting to allow his district to review it. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

f. Discuss amount to insure the old fire station building

Administrator Bealer reported that the city currently insures the old Fire Station for \$199K. It would require a lot more in today's economy to replace that building, especially if there are improvements made and equipment stored there. She recommends at least \$800K in coverage. No action today, just need to be having discussions.

g. Discuss One-Way street 300 North (300 West – 400 West)

Council Member Whitney reported he witnesses misuse of the one-way street several times admitting he has used it the wrong way in response to emergencies. It is two-way between 400 West and 500 West. Discuss options for two-way use or changing direction of one-way travel. Mayor Davis didn't want to change direction as it will continue to be a problem. Staff to research and place on the next agenda. Further discussion and possibly holding a public hearing to get input from the citizens.

h. Appointment to Planning and Zoning Commission

Administrator Bealer presented a vacancy on the Planning and Zoning Commission. Wayne Lounsbury has submitted his name for consideration to fill the vacancy.

➤ **MOTION:** Council Member Les Whitney made a motion to appoint Wayne Lounsbury to the Planning and Zoning Commission as recommended. The motion was seconded by Council Member Terry Wiseman. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

i. Review and consideration of Caboose Park Fence bids

Administrator Bealer presented the council with a bid from East Hills Building and Remodeling in the amount of \$3400; Milford City would be responsible for \$1700. This fence would replace wooden fencing between the rear of the garage located at 34 South Main and the alley separating the Caboose Park and the residence at 34 South Main.

➤ **MOTION:** Council Member Russell Smith moved to accept the bid and authorize payment of \$1700 to Mrs. Luciel Hardy for the city's portion of the fence. The motion was seconded by Council Member Ian Spaulding. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

j. Presentation of the General Plan Survey/update

Zoning Administrator Lisa Thompson presented the council with an update from the General Plan Survey conducted by Sunrise Engineering:

Met with the Steering Committee to go over the results of the survey. There were 145 responses, which is lower than what we would have liked to receive. A few highlights: The plan will consist of 7 elements including land use, moderate income housing, transportation, environment and recreation, historic preservation, economic opportunity, public safety, and utilities.

Key findings:

Beautification – more strict enforcement desired from the residents – an enforcement officer.

Housing – lack of affordable housing is a concern.

Downtown District and Main Street parking – a common concern from the residents. A lot of interest in design standards to preserve the downtown district. Parking on main street is an issue that came up a lot.

Sidewalks – residents do not feel they are satisfactory.

Ryker at Sunrise brought it to our attention and encouraged us to look into our ordinances pertaining to private property requirements to maintain sidewalks. Milford City requires private property owners to maintain sidewalks, Ryker does not feel that should be their responsibility. He has reached out to the ombudsman for clarification. Lisa has also reached out but there has not been a response, this needs further discussion.

Employment opportunity: citizens want better paying jobs with competitive wages.

Recreation: A recreation center, walking paths, splash pad – improve and reserve what we have.

Drainage – consider installing culverts rather than waterways.

Restrooms at the recreation complex that can be open all the time.

Dog stations.

Rental code – would like city to consider coming up with rental code.

Night sky preservation – This one is tricky. We have current issues and RMP will eventually be updating all residential lighting.

Lisa has copies of the survey results in the office if anyone is interested.

Council Member Ian Spaulding –the information is good, is it the council's task to prioritize? Lisa - Ryker provided goals and strategies. Moving forward, this list of goals will go to the steering committee for their recommendation followed by an open house. After that, more revisions - if needed. Ryker will then do a final draft. Lisa asked for feedback within the next few days so she can send it out to the steering committee. The date for the open house has not been set but the council members were urged to attend.

k. Discuss CTE Internship – Milford High School

Administrator Bealer presented the request from MHS to have a partnership with local businesses to offer internships to local school students. Council Member Spaulding further explained as a former CTE teacher citing that he was in support of the program. Mayor Davis asked how the students qualify for it? Council

Member Spaulding explained it was accessible to Junior and Senior classes as a resource as they try to figure out their career path.

I. Discuss the condition of main street property – Parcel 5-9-3

Administrator Bealer reported that the property had a window that was detaching from the building. The building inspector has responded that the building can be deemed condemned. Council Member Whitney reported he has been working with the building inspector and visiting the condemnation of the building for years. Council Member Spaulding – if it is condemned who is responsible for abatement? Attorney Kanell - there are procedures we have to follow. An abatement of dangerous buildings ordinance would have to be in place, we need to verify that is in place. Lisa and Makayla thought it was under the International Property Maintenance and Building Code. Mayor Davis and Council Member Whitney agreed. Makayla explained that Kyle (Blackner) is wanting to know if the city council is wanting to condemn the building and if we want to seek approval from the property owner to get access to the inside or just condemn it from the outside looking in. Council Member Whitney stated it needed to be condemned from the inside as well, it needs to be accessed.. Attorney Kanell – typically we get an inspection from the building official, and then the health department. Council Member Symond – I can contact Dr. Blodgett from the health department if you would me to. Makayla – I think the question now is 1 -do we want to condemn it – yes or no; and 2 - do we want to get access from the owner for an inspection inside by the building inspector? Council Member Whitney – if you will approve him to get with Kyle and talk to him as well as get access to the inside he will bring back the findings. Council Member Spaulding – so don't make the decision to condemn or not until we can make contact with the owner and inspect the inside? Council Member Whitney – yes. We will contact the property owner and the health department. Council Member Wiseman has a phone number for the property owner.

m. Hiring of the Library Assistant

Administrator Bealer reported that six candidates were interviewed on May 29. There were six fantastic applicants. The hiring committee had a difficult time making their decision because every candidate had strong points and would have been a great selection. Lacey Wiseman was offered the position and the committee felt she would be a great asset to the library.

➤ **MOTION:** Council Member Les Whitney moved to approve the hiring of Lacey Wiseman as the Library Assistant. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

Old Business

a. Streetlight update on 200 North between 600 West and 700 West

Administrator Bealer requested to have this issue tabled until she hears back from Monica Thompson.

➤ **MOTION:** Council Member Ian Spaulding moved to table this item until Administrator Bealer gets a response from Monica Thompson. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

b. Approval of Amendments to Water Use Agreement and acceptance of the water well

Administrator Bealer presented the signed document in the council packet. Blake Williams is adding this to the existing water use agreement with Milford City.

➤ **MOTION:** *Council Member Terry Wiseman moved to approve the amendments to the water use agreement and accept the water well. The motion was seconded by Council Member Les Whitney. The motion carried with the following votes:*

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

c. Discuss streetlight on 900 South

Administrator Bealer reviewed the email with Rocky Mountain Power and the questions Mrs. Bealer had regarding the lights and the possibility of placing shields around the lights to mitigate issues with the LED's shining into the residences. RMP did not want anything permanently attached, they were reviewing options for something that could be attached with zip ties. Makayla did ask if the lights could be changed out for a dimmer bulb. The response was that there was only one wattage available for the LED fixtures. They could swap it with an old fixture somewhere else in the city. Makayla asked if it was possible to change from cool, warm, and bright? The response was no, but they offer two different color temperatures, both 3000K (warm and 4000K (cool). Their crew reported the replacement was 3000K. IF someone is able to look there is a sticker at the base. Makayla looked at the sticker and it is 3000K. The 4000K is brighter and is what is on 900 South. The next question was - will all street lights eventually be moved over to LED? The response was yes, as HPS lights fail, they are replacing them with LES as HPS is no longer available on the market. The city has the choice to request 3000K or 4000K lighting. They have a conversion program available if the city is interested. The final question followed stating that the property owner is adamant about the streetlight being removed. We hope to find a solution to make both property owners happy, but in the event we can't, what is the process for removal and who is responsible? I hope it doesn't come to this point, but just checking all options. The response – the light can be removed but it is at the city's expense, per our RMP rate 11 tariff, contract period paragraph below. Understanding that we just replaced this pole and light, the cost would include the labor plus the depreciated life of a brand new asset. Contract Period: Not less than five (5) years for both new and replacement fixtures. After the end of the contract term, the Consumer can request removal of the lights within a minimum of 2 months written notice. The Consumer will be charged with costs of removal, If the lights are removed before the end of the contract term, the Consumer is responsible for the cost of removal plus depreciated remaining life of the assets less any salvage value. RMP continued stating that for now, they personally thought the best option would be to check the sticker on the new LED fixture to ensure it is only a 3000K CCT light. If it is, swap an HPS fixture from somewhere else in the city that is more neutral with this LED and hope that the HPS light provides a better light for the resident.

Makayla – we could have the 4000K swapped out for a 3000K and see if it makes a difference. Or we could have one of the HPS bulbs from elsewhere in town swapped out but eventually they won't be available and you are possibly creating an issue for a different resident. This is an issue we will be facing more as the halogen lights are replaced with LED's.

Mr. Wray asked if there would be a safety issue with a homeowner wanting to remove the streetlight. Council Member Smith replied that he was the homeowner and he did not want it removed, he wanted it turned off and fix the two streetlights on the street that aren't on and won't be shining into someone's house. Mr. Wray

257 – I assumed that the streetlights would need to be on for safety reasons. Makayla explained there were three
258 streetlights on 900 South and one of the poles had fallen and been removed, a property owner requested to
259 have that pole replaced. They contacted the city and Makayla made the request to Rocky Mountain Power
260 without knowing that it would cause an issue. When the light pole was put back, an LED fixture was installed.
261 It shines right into the homeowners residence and is extremely bright. We have discovered there are two
262 other streetlights on that street that are not operating. The city pays for the lights. Is turning it off an option?
263 Maybe, but we will still be paying for the power going to that pole without having the benefit of the light being
264 used. From a city standpoint, this is the first of many as the new LED's are installed. As a city, we need to
265 determine how we are going to handle the situation and try to come up with a solution. We can have RMP
266 swap the LED and make it better on 900 South for now, but eventually something is going to have to happen
267 down the road.

268 Council Member Spaulding –so, we have limited options through RMP. We would have limited flexibility if
269 homeowners opted to buy an alternate fixture? Makayla explained that there was another southern Utah city
270 that wants to preserve their night sky so they have implemented a power company in their city and have hired
271 a staff and paid RMP for the poles. RMP provides the power but the city has taken control of their poles and
272 maintain them. We have not had those conversations because Milford City is probably not capable of issuing
273 payment to RMP for the pole; that would be a huge investment. We could explore it, it is an option to look
274 into.

275 Attorney Kanell commented on the shield that was discussed in the email, he wondered if that would help
276 solve the problem. Makayla explained that was the city's original idea and RMP is trying to fabricate a shield
277 that can be attached without compromising the use of the streetlight or pole. In the meantime, this light is a
278 nuisance to the property owner and they are wanting it either turned off or change the bulb. This is one
279 incident but I think we are going to have more in the future. Council Member Smith asked if they have it
280 turned off – they will still charge us? He stated these lights have been off for years and asked if RMP had been
281 charging for them and none of them work? Makayla replied that RMP charges for the number of poles and if
282 they are off the city is still getting charged. But nobody had ever reported they were off. We can try to move
283 the lights. Council Member Smith stated that he had let the council know what he wanted. Makayla revisited
284 the two other lights on 900 South that are near vacant lots citing that they could switch the LED for a halogen
285 but in the future when those lots are developed it will likely become a problem. Council Member Smith – they
286 will know what they are getting when they choose to build there, that was not the case for me. This was not
287 what we had went I built my house. Makayla – which one do you want to switch? Council Member Spaulding
288 – we could be impacting people we don't know yet. Do we have a different streetlight that won't impact
289 anyone? Lisa suggested not swapping for a pole that is in front of a residence, rather using the pole on the
290 vacant lot. Council Member Smith – I'd prefer to just have the pole in front of my house turned off and put
291 lights in the other two poles. Council Member Whitney – if we swap out halogens for the LED's, eventually the
292 halogens are going to burn out and be replaced with LED's so we have recreated a problem again, right?
293 Makayla – right. We can hurry and make a quick fix here and it will take a lot of stress off of us sitting in this
294 room right now, but the issues will continue in the future. We could ask RMP to just shut the light off but are
295 we willing to do that for everyone else who requests it? Do we want to adopt an ordinance and make it policy?
296 Council Member Smith – look at my front yard and then the yard of the person who complained and wanted
297 it put in – it doesn't even shine over into her yard. Her driveway is dark at night. It shines on my house, and
298 Lisa's house. Lisa – I just want to play devil's advocate here. So, if you call RMP and have that light shut off,
299 and then we have the same neighbor or another neighbor call RMP to report the streetlight is out – RMP does

not contact the city when they get a report of an outage, they just go out and fix the problem. So what happens when it goes out and RMP gets a report it is off and they go turn it on – is it just going to be a repeating thing? Council Member Spaulding – if we had a lighting ordinance we could evaluate the process of what was just said. We could look at the streetlights on each street and identify where there are problems. The old fixtures will eventually go out and we will end up with a bigger problem. Makayla revisited the options. Council Member Spaulding recommended having the bulb changed to a 3000K while other options are being looked at and the city needs to have a city light replacement strategy. Makayla – do you want me to find out what the RMP conversion program entails? Council Member Spaulding – yes. Council Member Smith would like to try a shield as well. Administrator Bealer will contact RMP and request a 3000K bulb and shield install on the light on 900 South. If this does not remediate the issue we will have to further investigate options and come up with a plan moving forward.

STAFF REPORTS AND COMMENTS

- Leo Kanell, City Attorney – no comment.
- Benjamin Stewart, City Foreman – no comment.
- Makayla Bealer, City Administrator
 - The rotomill at the airport is gone. Cox Brothers have relocated it to their property.
 - Sherri Yardley included a nice thank you note to the office staff– a copy was included in the packet.
 - Ben reported that chip sealing will be scheduled for August 13-14.
 - Requested hiring a secondary summer hire to help with the parks and recreation complex for the season. Would not have to increase the budget or hours, would use to fill in the hours that the current summer hire will not be utilizing due to his athletic schedule. There is a need for restroom maintenance at the recreation complex and pavilion 3-4 days a week during the summer. This position could also take care of the trash at the complex on a daily basis and help with garbage during the school lunch program that is distributed at the park. They could also assist with weed eating and weed control at the complex.
 - Paving at the Industrial Park Road Project was completed Friday afternoon and looks great. Sunroc working this week on concrete manhole and cleanup. The final walkthrough will be scheduled by Sunroc soon. There is leftover field material that can be used elsewhere in the city that she wanted Ben to be aware of so he can look at it.
- Lisa Thompson, Zoning Administrator
 - Alley update 600-700 West: she sent letters to the property owners and has not heard anything from the property owners. She did have contact from another property owner's relative who had questions with the vacating process. As of right now, we are waiting to hear from the two property owners that were notified. She will follow up if she doesn't hear from them by the end of the week. Mayor Davis expressed his appreciation for everything she has done in this situation.
- Monica Seifers, City Recorder
 - Announced the Candidate Filing Period this week, the office will be open until 5 PM daily and the deadline is Friday, June 6 at 5 PM. We have had two individuals file for council member office as of today.
 - July 4th – we have had some wonderful volunteers to help with the celebration but there has not been a lot of interest in the planning and communication side of the celebration. She will continue to help with the city assignments that the staff have held since 2010 but the event coordination and tasks that she has been involved in she has either found volunteers or they won't be happening this year. She appreciates all who have been involved over the years and hopes to gain new volunteers to continue the tradition. The interest is just not really there but we will continue to try to get new volunteers.

- Asked if there has been a loss of pressure city wide that Foreman Stewart was aware of. He stated there has not been a change that he was aware of. She reported that there have been a couple of inquiries the past week.

COUNCIL REPORTS AND COMMENTS

- Nolan Davis, Mayor - *Waste Management, Economic Development, Five County Steering, Public Safety*
 - Waste management – Will be moving to countywide curbside pickup. It will probably take 3-4 years to implement. They will start with the Milford Flat and Beaver Grove areas.
 - Appreciation to the crew for how the cemetery looked on Memorial Day weekend.
- Terry Wiseman - *Water, Streets, Beautification – No comment*
- Ian “Jeep” Spaulding - *Recreation, Swimming Pool and Golf Course, City Parks*
 - The swimming pool is up and running. The parks look fantastic, thanks to crew. Golf Course Operator in training and have had great volunteer base through the golf association. Thanked Ben for his patience with the new employee.
- Russell Smith - *Cemetery, Sewer, Airport*
 - Thanked the crew for how the cemetery looked on Memorial Day weekend. Heard a lot of good comments.
- Les Whitney - *Planning and Zoning Chair, Buildings and Equipment, LIC Committee, Children’s Justice Center*
 - no comment
- Scott Symond - *Library Board, County BofA, Beautification, Hospital Board, County Travel Council/Tourism*
 - no comment

Administrator Bealer asked the council if they wanted to schedule another meeting for the Tentative Budget review or do it now? The council preferred today.

Administrator Bealer reported that the budget included everything from the wish lists. The mayor had requested that the reserved for council under the General Fund Expenditures be withheld for things the city council was working on. She needs to be able to move that fund and title it in the budget. In the Water Fund the budget is tight (page 8) there is not a lot of leeway so she feels it is best to keep it as is. The Sewer Fund has a few options. Currently the utility clerk is not in this fund, that position is paid out of the Water and General Fund. Council Member Spaulding felt that whatever percentage worked best for the salaries would be fine. There is a reserve account in the General Fund, this is the money accumulated over the years. At year end June 30, 2024 there was \$499K surplus of revenue that can be expensed however the council pleased. Some of the wish list items that didn’t necessarily get put in the budget: the drainage project at 600 North. We are at a standstill on that, she needs to speak with Attorney Kanell following the meeting. She can add those reserves of \$499,000 to the revenue in the General Fund and then place the expenditures of \$463,333.20 as a line item under capital improvements from city reserves. This would authorize the reserves to be expensed in the 2025-2026 budget as needed. Reviewing the wish list – if there is a check mark then it was included. The reserves were not included in the tentative so she could see what the council wanted to do with them this next fiscal year. Mayor Davis asked if she thought it was wise to expense all the reserves or hold on part of them. She replied that chances are they could put it all in the budget and as the economy shifts, we could look at it from month to month. She is conservative and we never know what will happen. We will still have money going into the reserves. Council Member Spaulding highlighted that the only finding the auditor reports in recent years is having too much in the city reserves. Mayor Davis understands that but with times changing and the economic forecast is unknown. Administrator Bealer repeated that the \$499K could be put in the budget as a revenue and an expense but then the council can make recommendations as they see fit. Some of the items or projects could be delayed. We could also reevaluate after sales tax revenues come in. Our sales tax revenues continue to increase annually.

395

396 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 4:03 PM.*

DRAFT



Joint Lease Agreement

Milford City and Beaver County Fire District #2



This Joint Lease Agreement ("Agreement") is entered into as of May 20, 2025, by and between Milford City, a municipal corporation ("Milford City"), and Beaver County Fire District #2, a service district located within Beaver County, ("BCFD#2") (together, the "Parties").

WHEREAS, Milford City owns the building located at 86 West 300 South, Milford, Utah, hereinafter referred to as the "Premises"; and referred to as Parcel 0500070023.



WHEREAS, Milford City and BCFD#2 desire to jointly utilize the Premises for the benefit of the Milford Community, and make sufficient improvements to the property.

NOW, THEREFORE, the Parties agree as follows:

1. Premises and Use of Space

Milford City owns the building located at 86 West 300 South. The building consists of five (5) bays and a storage room located on the west side of the building (hereinafter referred to as the "Premises"). The Parties agree to use the Premises for the following purposes:

- **Milford City** shall utilize Bays 2, 3, 4, and 5 for the storage of City-owned equipment, including but not limited to a Mini-X, Vac Truck, Sewer Machine, and Street Broom.
- **BCFD#2** shall utilize Bay 1 for the storage of the community Christmas decorations and the storage room on the west side of the building for storage of resources owned by BCFD#2. Also, the hazmat trailer will be stored on the property, but it will not affect access to or from the bays.

2. Improvements and Maintenance

- **Milford City** shall be responsible for making the following improvements to the Premises and covering the cost associated:
 - Installing new bay doors.
 - Crack sealing the parking lot.
 - Providing and placing a 20-foot Conex container on the east side of the parking lot for storage of community fireworks.
 - Painting, stucco or siding the building.
- **Milford City** shall be responsible for maintaining and keeping the Premises in good and safe condition for use by both Parties.
- **BCFD#2** shall remove all the old vehicles from the property to allow for the improvements.
- **BCFD#2** shall be responsible for the removal of cabinets and/or infrastructure in the storage room, if they desire to remove the items for additional space.
- **Both parties will work jointly on cleaning out the bays and moving items around by assisting each party to make this transition possible.**



3. Insurance

- **Milford City** shall maintain insurance on the building and its contents through the Utah Local Government Trust. The insurance will cover damage to the building and its contents, including any City-owned equipment stored on the Premises.
- **BCFD#2** shall be responsible for carrying insurance on its resources stored within the Premises.

4. Utilities

- **Milford City** shall be responsible for payment of all utilities associated with the Premises, including but not limited to electricity, gas, water, and sewer.

5. Term and Termination

- This Agreement shall remain in effect until terminated by either Party, upon providing at least thirty (30) days' written notice to the other Party for the reason for requesting agreement amendments and/or termination. In the event of a request to modify or terminate the agreement will result in the item will be taken to the next City Council meeting for discussion and action.

6. Indemnification

- Each Party agrees to indemnify, defend, and hold harmless the other Party, its officers, employees, and agents, from and against any and all claims, actions, damages, or liabilities arising out of the use of the Premises by the indemnifying Party, its employees, agents, and representatives.

7. General Provisions

- **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Utah.
- **Entire Agreement:** This Agreement constitutes the entire understanding between the Parties and supersedes all prior or contemporaneous agreements or understandings, whether written or oral, relating to the subject matter of this Agreement.
- **Amendments:** Any amendments to this Agreement must be made in writing and signed by both Parties.
- **Severability:** If any provision of this Agreement is found to be invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Joint Lease Agreement as of the date first above written.

Milford City

By: _____

Name: Nolan Davis

Title: Mayor

Date: _____

ATTEST:

Monica Seifers
City Recorder

Beaver County Fire District #2

By: _____

Name: Michael Yardley

Title: Beaver County Fire District #2 Chairman

Date: _____

Milford Public Library

Proposal for Library Building Updates and Improvements

Date: June 10, 2025

To: Milford City Officials and Stakeholders

From: Milford Public Library Board

Dear City Leaders,

The Milford Public Library Board proposes updates to the library building using the \$50,000 allocated for improvements. These updates aim to enhance comfort, functionality, and overall patron experience, modernize the environment, increase community usability, and support the library's role as a hub for education, creativity, and connection. After reviewing needs and consulting contractors and suppliers, we have prioritized upgrades to improve accessibility, comfort, functionality, and safety.

Proposed Building Updates

Area	Description	Estimate
1. West Side Entry	New exterior door installation	\$3,114
2. Security	Install outdoor cameras for safety	\$2,000
3. Entry Maintenance	Replace NA's (thresholds/trim)	\$1,000
4. Interior Paint	Two-tone painting throughout the interior (Sherwin Williams Greek Villa 7551 and Refuge 6228)	\$14,000
5. Flooring	Replace with carpet tiles for durability and comfort	\$10,000
6. Concrete Strip	Pour new strip between parking area sidewalk and retaining wall	\$2,000
7. North Side Landscaping	Concrete fill in north rock beds to reduce maintenance	\$1,800
8. General Lighting	Replace outdated can and fluorescent lights	\$2,100
9. Decorative Light Fixtures	Add pendant lighting for design and functionality (4 above desk, 8 hanging pendants)	\$4,500
10. Exterior Finish	Paint exterior handrails and lettering for fresh curb appeal	\$2,500
11. Furnishings	New chairs for reading zones, study table, and a rug for children's area	\$4,000
12. Art & Decor	Purchase and install community-oriented artwork	\$2,900
	TOTAL	\$49,914

These updates aim to create an inviting, modern community space. We will refresh the building's visual appeal, improve accessibility, enhance lighting and security, and provide comfortable spaces for all ages.

We seek approval to start these projects and request bids. We look forward to Milford Public Library's continued growth as a vibrant center for learning and community engagement. Thank you for supporting our mission to serve the community.

Sincerely,

Milford Public Library Board

Lynae Malchus

Library Board President

Interior Update Areas

Fresh Paint

Repaint the interior areas with updated, calming colors to refresh the space and align with the library's aesthetic goals. The library board will confirm colors on Thursday, June 19, 2025

Sherwin Williams paint Greek Villa SW7551- walls
Refuge SW6228 - accent

New Carpet Tiles

Replace the ageing carpet with modern carpet tiles Pentz Commercial Flooring style Linea, color 3315 Weft to enhance appearance, improve safety, and facilitate easier maintenance.

Update Lighting

Replace the existing can lights and fluorescent lighting with modern LED fixtures to provide brighter and more energy-efficient illumination.

Pendant Lighting

To improve visibility and modernize the library's interiors, we propose replacing the following pendant lights:

- (4) over the circulation desk area,
- (4) in the computer and main section of the west side,
- (4) in the fireplace reading area.

These changes will contribute to a more welcoming atmosphere with brighter, energy-efficient lighting.

New Furniture

Some pieces of library furniture are outdated and worn. We plan to replace them with comfortable, durable options that better serve our patrons and reflect the professional quality of the space.

- **Comfortable Reading Areas:** Cozy lounge chairs in quiet corners, soft seating by the fireplace, and window benches to create inviting spaces for relaxed reading.
- **Children's Reading Zones:** Fun, age-appropriate areas with soft seating, colorful rugs, and bookshelves to foster early literacy and engagement.
- **Study Spaces:** A mix of tables and chairs for studying, focused work, or collaboration.
- **Children's Area Rug:** Install a large, soft area rug in the children's section to support story time and provide a cozy, safe place for children to sit, read, play, and learn.

Incorporate Artwork

We aim to intentionally display artwork throughout the library to promote visual learning, cultural enrichment, and engagement with the liberal arts. The artwork will be featured in specifically dedicated areas of the library that resonate with our patrons.

- **Children's Area:** Add colorful art to celebrate creativity.
- **Young Adult Area:** Feature artwork that resonates with teen voices and perspectives, encouraging expression and identity.
- **General Library Spaces:** Display reproductions of well-known artworks to expose patrons to influential pieces and inspire curiosity about history, culture, and the arts.

This approach to integrating art will not only beautify the library but also enhance educational experiences and support the development of visual literacy in a welcoming, inspiring environment.

**Makayla Bealer** <mbealer@milford.utah.gov>

Library Updates list

1 message

L M <lynae_@live.com>

Tue, Jun 10, 2025 at 5:29 PM

To: Makayla Bealer <mbealer@milford.utah.gov>

Hello Makayla,

Here are the latest updates from the library board, which include estimates for each area we are interested in. These updates provide a detailed overview of the current status and projected costs for the various improvements and initiatives we are planning.

Let me know if you have any questions or need further clarification on any of the items. I look forward to sharing these updates with the City Council next week.

Best regards,
Lynae

**Milford Library Updates Proposal.pdf**

186K

Public Library Workplace Policy: Children in the Workplace

Policy Statement:

To maintain a professional, safe, and productive work environment, employees are not permitted to bring their children or grandchildren, including infants and small children, to work while they are on duty. This policy applies to all library staff, regardless of position or work area.

Purpose:

The library is committed to supporting employees with families while ensuring that work responsibilities are not compromised. This policy is intended to minimize workplace distractions, maintain safety standards, and uphold the high level of service our patrons expect.

Exceptions and Accommodations:

- Employees' children or grandchildren who do not require adult supervision are welcome to visit the library at any time, provided they follow all patron behavior guidelines.
- Small children who are brought to the library by another responsible adult for supervision are also welcome.
- Employees' children and grandchildren may participate in public library events such as story time, reading programs, and other scheduled activities, as long as the employee is not responsible for supervising them during their work hours.
- We recognize the needs of nursing mothers and provide the following accommodations:
 - A designated private area is available for nursing or pumping during scheduled breaks.
 - A small refrigerator is provided for the storage of breast milk.
- Employees should coordinate with their supervisor to ensure appropriate break times for these purposes.

Enforcement:

Supervisors are responsible for ensuring compliance with this policy. Any concerns or requests for clarification or accommodations should be directed to the Library Director or Human Resources.

Effective Date:

[Insert date]



Makayla Bealer <mbealer@milford.utah.gov>

Homeless Services Funding

3 messages

Wayne Niederhauser <wniederhauser@utah.gov>

Wed, Jun 11, 2025 at 12:21 AM

To: Nick Coleman <nickcoleman@utah.gov>, Meredith Vernick <mvernick@utah.gov>, Shalie Ripley <shalieripley@utah.gov>, Rebecca Banner <rbanner@utah.gov>

Bcc: mbealer@milford.utah.gov

Dear City Leaders:

The Utah Office of Homeless Services (OHS) is statutorily required to develop and maintain a comprehensive annual budget and funding overview of the homeless services system. Utah Code 35A-16-203 requires that Mr. Wayne L. Niederhauser, State Homelessness Coordinator and Senior Advisor to Gov. Spencer J. Cox, to coordinate with the Utah Homeless Services Board to achieve the following:

*Shall ensure that the homeless services budget includes an overview and coordination plan for **all** funding sources for homeless services in the state, including from state agencies, continuum of care organizations, housing authorities, local governments, federal sources, and private organizations.*

The most recent Statewide Homelessness Funding Report was completed by the Governor's Office of Planning & Budget in calendar-year 2022. OHS must update the funding report and gather information on all funding sources for homeless services throughout the state. Your assistance is requested to complete this project by providing the following information no later than **June 30, 2025**.

1. Total amount of funding dedicated solely for the provision of homeless-specific services, including public safety and housing-related funding.
 - a. Please delineate expenditures using spending categories for homeless-specific services, which may include Justice Court Expenses, Public Services and Parks, Streets, Community and Neighborhoods, Mayor's Offices, Emergency Dispatch, Fire Departments, Police Department, Shelter Costs & Operations, Camp Abatement and Storage, and any other expense categories as needed.
 - b. Please delineate between one-time and ongoing line-item expenditures during the last completed **calendar year (Jan. 1 - Dec. 31)**
 - c. Do not include public safety and housing-related funding which is not solely dedicated to individuals experiencing homelessness
 - d. Do not include municipality-specific contributions to the Shelter City Mitigation Fund, as OHS already has this data compiled.
2. Please use exact amounts including cents, making sure to avoid using shorthand (e.g., submit responses as \$1,000,000.00 rather than \$1M).
3. If you do not track municipal expenditures solely dedicated to individuals experiencing homelessness, please let OHS know and consider tracking in the future. Please do not generate rough or approximate estimates

OHS will provide the statutorily-required report concerning this information to the Utah State Legislature during the August 2025 Interim Session. Your participation will ensure a complete and accurate report, so please submit information to Shalie Ripley by **June 30, 2025**.

Questions regarding this request should be directed to Nick Coleman, Asst. State Homelessness Coordinator, or Rebecca Banner, Deputy Director of the Department of Workforce Services.

Sincerely,

Wayne L. Niederhauser
State Homelessness Coordinator

Makayla Bealer <mbealer@milford.utah.gov>

Wed, Jun 11, 2025 at 7:34 AM

To: Shalie Ripley <shalieripley@utah.gov>

Cc: Nolan Davis <ndavisfiredist2@hotmail.com>, Wayne Niederhauser <wniederhauser@utah.gov>

Hello,

Thank you for reaching out regarding the Statewide Homelessness Funding Report.

Milford City is a small rural community with a population of approximately 1,500 residents. At this time, we have not experienced any issues with homelessness in our community. Individuals who may find themselves in difficult circumstances are typically supported by family members or friends, and as such, Milford City has not dedicated any funding specifically for homeless-related services to date.

However, we recognize the importance of being proactive and will present this matter to our City Council for consideration. We will explore the possibility of adding a line item in future budgets to ensure we are prepared should the need arise in the future.

Please let us know if you require any additional information.

Best regards,

Makayla Bealer
City Administrator/Treasurer

Every accomplishment starts with the decision to try. Make today GREAT!



PO Box 69 | 26 South 100 West | Milford, UT 84751

☎: Direct Line: (435) 387-2717 | Office (435) 387-2711 ex. 0 ✉: mbealer@milford.utah.gov |

Website: milfordcityutah.com

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[Quoted text hidden]

Shalie Ripley <shalieripley@utah.gov>

Wed, Jun 11, 2025 at 7:50 AM

To: Makayla Bealer <mbealer@milford.utah.gov>

Cc: Nolan Davis <ndavisfiredist2@hotmail.com>, Wayne Niederhauser <wniederhauser@utah.gov>

Dear Makayla,

Thank you for providing this information regarding Milford City's homeless services funding. We appreciate your prompt response and your proactive approach in considering future budget allocations for this important area.

Please do not hesitate to reach out if you have any questions or require further clarification as you discuss this with your City Council.

Best,

[Quoted text hidden]

Shalie Ripley | Administrative Assistant
Utah Office of Homeless Services
Phone: (385) 418-9989 | Email: shalieripley@utah.gov
Website: Office of Homeless Services

COUNCIL MEETING

April 4, 1994

1. Mayor Wiseman called the regular meeting to order at approximately 7:00 p.m. Those in attendance were: Councilmen Dotson, Holm, Carter and Sower, Tatla Bradshaw, Attorney Kanell, Recorder Kennedy, Treasurer Netto, Chief of Police Hagberg, Alice Smith representing the Daily Spectrum, John Williams, Russell Smith, Veda Cox, Lary Carter, Janae Davis, Mark Whitney, Rhoda Browner, Ronald Wunderlich, Jerry Mayer and Steve Brooks.
2. John Williams, Five County Association of Governments addressed the Council with comments to the February 28, 1994 letter which was sent by the city in regards to the Community Development Block Grant denial. He presented the criteria which the Five County organization determines the grant recipients. He stated Milford City did not receive the grant due to low points during the process. He offered suggestions for technical support to fund the projects from other sources. Mayor Wiseman stated Five County employees had been helpful with the Planning and Zoning Committee.
3. Tatla Bradshaw presented proposals for payment of the airport salary. She requested Council consider the proposals as presented. Councilman Carter motioned to review Proposal #1 after Recorder Kennedy has reviewed the figures, prepared the tentative budget and directed the Council on the analysis at the next meeting, Councilman Dotson seconded the motion, all in favor.
4. Steve Brooks, representing the EMT's requested the Council consider the purchase of 911 stickers to be passed to the residents of Milford. Councilman Carter motioned to approve the purchase of the stickers at approximately \$109.00 and to copy a notice to be sent to every household, Councilman Holm seconded the motion, all in favor.
5. Russell Smith requested reservations at the pavilion and park for the 4th of July activities. He stated they were concern about the fence around the pavilion and asked if one could be installed to keep control of the crowd. He also requested a decision to make the pavilion area larger. Councilman Holm was instructed to set up a meeting.
6. Councilman Sower motioned to proceed to close 300 North between 300 and 500 West to one-way traffic only and instruct Recorder Kennedy to order two one-way and two do not enter signs, Councilman Carter seconded the motion, all in favor.
7. Attorney Kanell explained the methods of annexation and the responsibilities of the owners and developers. Councilman Dotson stated he had called David Church of Utah League of Cities and Rick Weiss of the Attorney General's office and had two different opinions on annexation. He stated he has also contacted Hurricane City's Building Inspection Mac J. Hall to discuss the Wal-Mart annexation to Hurricane City and had felt the annexation was a costly project. Councilman Sower asked that the annexation be taken in reasonable form after a General Plan for Milford City be adopted. He requested a committee be formed to discuss the issues. He stated a General Plan needs be adopted due to the poison which has been spread around town.

COUNCIL MEETING

April 18, 1994

1. Mayor Wiseman called the regular meeting to order at approximately 7:00 p.m. Those in attendance were: Council members Thomas, Holm, Dotson, Sower, and Carter, Attorney Kanell, Recorder Kennedy, Treasurer Netto, Leadman Whiting, Alice Smith representing the Daily Spectrum, Norm Lamb, Carl Holmes, Pat Rimpau, Mark Whitney, Ron Wunderlich, Bill Romine, Carla Campeau, Ben Kaufman, Brandon Yardley, Eva Finch, Nick Swain, Roger Barnes, Sam Florence, Plete Florence, Max Mayer, Warren Johnson, County Commissioner Gary Sullivan, Larry Carter, Keith Long, Brad Jefferson, Dick Rollins, Kara Smith, Chalis Lamb, Kaylee Dalton, and Warren Peterson representing Smithfield Foods.
2. Carla Campeau, representing Project Teamwork, asked the Council for a donation to help members attend Conference April 28, 29, and 30. Councilman Thomas motioned to approve a donation of \$200.00, Councilman Dotson seconded the motion, all in favor.
3. Ben Kaufman, representing the High School Close Up Club, asked for a donation to help send their club back to Washington D.C. for one week. Councilman Thomas motioned to donate \$500.00, Councilman Holm seconded the motion, all in favor. Mayor Wiseman instructed the Club to report back to the Council when they returned from their trip.
4. Sam Florence, representing the Little League Wrestling program asked that their funds which were in the City Recreation account be turned over to the Little League Wrestling committee to operate with. Councilman Holm motioned to make a check out in the amount of \$2833.34, Councilman Dotson seconded the motion, all in favor.
5. Beaver County School Superintendent Carl Holmes discussed Ed Net with the Council. He stated that the district intended to have the system up and running when school started next fall. He felt that whichever phone system came to Milford, US West or South Central, the Ed Net system would not be affected. Superintendent Holmes also ask the council to look into the possibility of the school connecting to an existing water line in order to have water at the schools concession stand located at the track and football field. He also ask Councilman Holm to meet with him in order to address problems concerning the school and city.
6. Principal Nick Swain requested the city's help in the extermination of rodents that are burrowing under the track and in the baseball field. He ask for permission to have school employee Mel Prodzinski or Chief of Police Don Hagberg shoot them. Council ask that he contact Beaver County Extension Agent Mark Nelson for advice and help in controlling extermination.
7. Leadman Whiting requested the Councils Input in putting a irrigation line around the perimeter of the cemetery. Council ask that this project be budgeted for in the next years budget.
8. County Commissioner Gary Sullivan stated that he thought the Senior Citizens would have to go through Five Counties to receive funding for a new

parking lot. He told Mayor Wiseman he would go to the meetings and then check back with her.

9. The minutes of the April 4, 1994 meeting were approved as written.

10. Councilman Thomas motioned to deny the Smithfield annexation petition as presented, Councilman Holm seconded, Councilmen Thomas, Holm and Sower voted for, Councilmen Dotson and Carter abstained.

11. Councilman Sower discussed the need of a new general plan by using a cross-committee of the community. He motioned to form a committee to form a new policy and declaration and review the planning and zoning ordinances. This committee would utilize service by regional and state agencies and would have approximately ten people selected by the organizations within the city. All meetings would be public and encourage public participation. The goal would be to have the process in place in six months. Councilman Thomas seconded the motion, all in favor.

12. Councilman Thomas discussed the need for a policy that sets out of town commercial rates. This item was put on the agenda for the next meeting.

13. Councilman Carter discussed the possibility of opening the street by the Milford Manor and the State Shed to help with the traffic on the north end of town. He said he had received several complaints from citizens who did not want the road from 300 West to 500 West to become a one way street. Councilman Thomas was instructed to research costs and property easements.

14. Councilman Holm motioned to approve bills and payroll as presented, Councilman Thomas seconded the motion, all in favor.

15. Councilman Dotson motioned to accept the low bid for the irrigation filter system (Scholzen Products - \$967.52), Councilman Holm seconded the motion, all in favor.

16. Councilman Holm motioned to accept the low bid for swing seats (Boyce Recreation - \$626.00), Councilman Thomas seconded the motion, all in favor.

17. Councilman Holm motioned to approve Troy Hardy as a full time employee May 1, 1994, Councilman Carter seconded the motion, all in favor.

18. Councilman Carter motioned to set the rate for vending machines at \$6.25 per quarter, Councilman Dotson seconded the motion, the vote was as follows: Council members Thomas, Holm, Dotson, Carter, yes - Councilman Sower abstained.

19. Councilman Sower motioned to bid all appliances that can be converted to natural gas and then select one to meet the contract signed with Mountain Fuel, Councilman Thomas seconded the motion, all in favor.

20. Councilman Sower motioned to make Mayor Wiseman the City Council representative on the General Plan Committee, Councilman Thomas seconded the motion, all in favor.

21. Councilman Thomas motioned to adjourn into executive session at

COUNCIL MEETING
June 6, 1994

1. Mayor Wiseman called the regular meeting to order at approximately 7:15 p.m. Those in attendance were: Councilmen Dotson, Sower, Thomas, Carter, Recorder Netto, Treasurer Griffiths, Attorney Kanell, Chief of Police Don Hagberg, Ron Beaty, Ed Meyer, Brent and Becky Baxter, Randy Haddenham, Rod Rose and Misty Merryweather, Mark Whitney, Wayne Wiseman, Tatia Bradshaw, and Alice Smith reporting for the Dodge City News.

2. Mr. Meyer, from the Department of Community and Economic Development, discussed the planning process of developing a new general plan and the resources available. He offered his assistance as the new committee begins their work in developing a new general plan and will get information needed back to Mayor Wiseman.

3. Mark Whitney again addressed the Council concerning the needed engineering of the Lewis Addition so more homes can be built. The Council assured him that water and sewer would be provided as the homes were built.

4. Alice Smith addressed the Council with concerns she had about the quality of law enforcement. Discussion was tabled until next Council meeting when an executive session could be scheduled.

5. Ron Beaty, from Nevada Cable, met with the Council to discuss the lease between his company and the City of Milford. Councilman Carter motioned to set the price of the lease at \$75.00 per month, Councilman Sower seconded, with the following vote: Councilmen Carter, Sower, and Dotson for, Councilman Thomas abstaining.

6. Councilman Sower motioned to authorize Mayor Wiseman to sign the lease agreement with Halycon with the change that Milford is to receive notification of 30 days of any mortgage placed on the lease.

7. Chief of Police Hagberg reported to the Council on a traffic study he had done of 300 North between 300 West to 500 West. Also discussed was the replacement of windows that were broken at the Phelps Dodge Building. Chief Hagberg also reported the completion of his Policy and Procedure Manual.

8. Councilman Thomas motioned to authorize Chief Hagberg to have the windows replaced and to divide the cost between the seven youth involved, Councilman Carter seconded the motion, all in favor.

9. Councilman Carter motioned to approve the beer license for the Milford Chevron with the fee pro rated to \$25.00 per quarter, Councilman Thomas seconded the motion, all in favor.

10. The minutes of the special meeting May 26, 1994 and the regular meeting held May 16, 1994 were approved as written.

11. Councilman Carter motioned to approve the bills and payroll as presented, Councilman Dotson seconded the motion, all in favor.

12. Attorney Kanell and Airport Manager Tatia Bradshaw discussed the rate for rental of the Airport Hangers. Councilman Carter motioned to increase the hanger lease to \$65.00 per month, Councilman Dotson seconded the motion, all in favor.

13. Discussion of the Airport lease was tabled until the next meeting.

14. Councilman Sower motioned to approve the application for reduced rates, Councilman Thomas seconded the motion, with the vote as follows: Councilmen Sower, Carter, and Thomas for, Councilman Dotson against.

15. After discussion of the Swimming Pool M & O, Councilman Sower motioned to authorize Mayor Wiseman to negotiate with Mayor Pryor on the Swimming Pool M & O, Councilman Carter seconded the motion, all in favor.

16. Councilman Sower motioned to approve the utility easement for existing lines currently existing between the Station Cafe and the Courthouse to the Station Motel and Restaurant Partnership, Councilman Thomas seconded the motion, all in favor.

17. Councilman Sower motioned to approve the hiring of Angie Hardy as City Recreation Director, at \$5.00 per hour, to replace temporary Recreation Director Russell Holm, Councilman Thomas seconded the motion, all in favor.

18. Swimming Pool equipment bid was tabled until the next meeting.

19. Councilman Thomas motioned to raise the wages of Recorder Netto to \$14,040.00 per year and to appoint her as permanent recorder, Councilman Dotson seconded the motion, all in favor.

20. Councilman Sower motioned to add a representative from the BPW, Senior Citizens, and ESA to the new Advisory Committee, Councilman Carter seconded the motion, all in favor.

21. Councilman Thomas motioned to accept Councilman Holm's recommendation to set new Swimming Pool Fees at \$40.00 for a single, \$60.00 for a double, \$75.00 for three, \$90.00 for four, and \$100.00 for a family pass, Councilman Dotson seconded the motion, all in favor.

22. Recorder Netto was instructed to draw up a ordinance making 300 North between 300 West to 500 West a one way street.

As there was no further business, the meeting adjourned at approximately 10:35 p.m.

COUNCIL MEETING
JUNE 20, 1994

1. Mayor Wiseman called the regular meeting to order at approximately 7:00 p.m. Those in attendance were: Council members Thomas, Dotson, Sower, Carter, Attorney Kanell, Recorder Netto, Treasurer Griffiths, Leadman Whiting, Russell Smith, Brad Jefferson, Ron Wunderlich, and Alice Smith reporting for the Dodge City News.

2. Agenda Item # 1, Lewis Addition Building lots was tabled until next council meeting.

3. Brad Jefferson, Chairman of the Planning and Zoning Committee, reported the proceedings of the regular Planning and Zoning Meeting held earlier that evening at 5:30 p.m. Karl Davis and Kaylyn Thompson were issued a conditional use permit for their day care center provided they meet State requirements and the building inspector signed their permit. Iron Wood Subdivision was given tentative approval to annex the remaining 25 lots provided they check with Attorney Kanell to make sure all legal work was complete. Pure White Pumice was asked to cease and desist until a conditional use permit was applied for along with a rezonement petition.

4. Councilman Thomas motioned that the city recorder post notice of a public hearing to be held July 18th to hear comments concerning Pure White Pumice, provided the company makes the necessary applications and Planning and Zoning approves, Councilman Carter seconded the motion, with the vote as follows: Councilmen Thomas, Carter, and Sower for with Councilman Dotson abstaining.

5. Ron Wunderlich told Council he would meet with Attorney Kanell to make sure documentation was all in order to present a request to City Council to subdivide the remaining twenty five lots of Iron Wood Subdivision. Lots will be 100 x 120 with the roadway to be on Iron Wood property. The roadway would be a gravel road designed to be acceptable to the City. Lots would be in increments of five units at a time with curb and gutter done to the last lot. Building permits will not be issued until complete. This plan is not intended for all development but because this subdivision is a unique situation, the nature of this subdivision is recognized to be different. Councilman Sower motioned to accept the presented request as a Preliminary Plan, Councilman Thomas seconded the motion, all in favor.

6. Councilman Thomas presented options for acquiring a street sweeper. Council agreed to a three year lease at \$8000.00 per year.

7. The minutes of the June 6, 1994 meeting were approved as written.

8. Councilman Sower motioned to approve the bills and payroll as presented, Councilman Thomas seconded the motion, all in favor.

9. Councilman Sower motioned to accept the airport lease as drawn up by

Attorney Kanell, Councilman Carter seconded the motion, all in favor.

10. Councilman Thomas motioned to let Mayor Wiseman sign the airport lease after Attorney Kanell makes the proposed changes, Councilman Carter seconded the motion, all in favor.

11. Councilman Carter motioned to let Mayor Wiseman sign the Halcyon lease, Councilman Sower seconded the motion, all in favor.

12. Councilman Sower motioned to direct Ron Wunderlich as head of the Beaver County Economic Development, to work with the City staff and proceed to determine if the City can qualify for a FHA grant for a water system improvement as detailed in the CDEG Block Grant Request, Councilman Thomas seconded the motion, all in favor.

13. Council discussed the need to have an engineer set up a Basis of Bearings.

14. Councilman Thomas motioned that Milford City will pay for the temporary fence at the Pavilion, Councilman Sower seconded the motion, all in favor.

15. Councilman Dotson motioned to accept the Amended budget for 1994-95, Councilman Thomas seconded the motion, all in favor.

16. Councilman Dotson motioned for a special meeting to be held Wednesday, June 22, 1994 at 11:00 a.m. for the continuation of budget of the fiscal year 1994-95, Councilman Carter seconded the motion, all in favor.

17. Swimming Pool bids were tabled.

As there was no further business, the meeting adjourned at approximately 11:30 p.m.

Included in June 20 1994 Minutes

CITY OF MILFORD POLICE DEPARTMENT

Milford City Offices (801) 387-2711
Facsimile (FAX) (801) 387-2748
Police Dispatcher (801) 387-2758

302 South Main Street
(Post Office Box 391)
Milford, Utah 84751

Donald H. Hagberg
CHIEF OF POLICE
Serving Since 1975

June 6, 1994

Mayor Mary Wiseman
CITY OF MILFORD
302 South Main Street
Milford, Utah 84751

Re: Traffic Survey of 300 North between 300 West to 500 West

Dear Mayor Wiseman

At the request of the Milford City Council, I conducted the following traffic survey. The subject of closing 300 North between 300 West to 500 West to two way traffic has been brought up in City Council meetings. I consulted with Glen Schulte who is a Traffic Engineer for the Utah Department of Transportation (U-DOT) about how to conduct a traffic survey. I was told that if the roadway in question is less than 20 feet wide, that the City Counsel has the power to pass an ordinance making said roadway open for one-way traffic only. I was further advised that he would do some additional research into this situation and get back with me.

On June 6, 1994, Mr. Schulte called me with some additional information. He told me that no traffic survey was needed. The all that had to be done was for the City Council to pass an ordinance so stipulating one way traffic and consult with an engineering firm for proper signing and markings of said roadway for one-way traffic.

Glen Schulte
U-DOT

(801) 965-4376
Traffic Engineer

TRAFFIC SURVEY

I went ahead and conducted this traffic survey on 06-06-94 from 11:32 to 13:00. Traffic was very light, a total of nine (9) vehicles used this roadway during the time element of this survey. The roadway is between 11 and 12 feet in width, which slows traffic down to three (3) or four (4) miles per hour to safely approach on coming traffic. Just the width of the roadway alone is legal justification

for closure to two way traffic, making this roadway open for one way traffic only. For safety reason, the recommendation for the one way traffic flow is for west bound traffic only. At the intersection of 300 North and 300 West, East bound traffic must protrude into south bound traffic lane of 300 West to look for south bound traffic due to the high fence located north of this T-intersection.

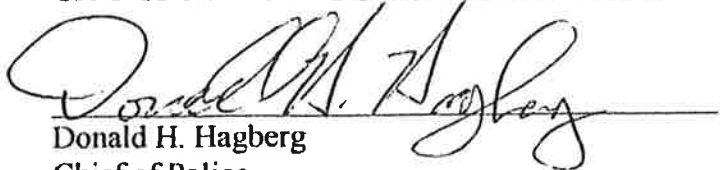
I counted only nine (9) vehicles using this roadway during a one and a half hour time period. The count is as follows:

Total Number of Cars: 09	Direction of Travel used:
Entered from 300 West: 05	West Bound: 05
Entered from 400 West: 02	West Bound: 01
Entered from 500 West: 02	East Bound: 02
	Turned North Bound onto 400 West: 00
	East Bound: 01
	Turned North Bound onto 400 West: 02

It is my professional recommendation as Chief of Police, that the Milford City Council pass an ordinance closing this roadway down to two-way traffic and opening this roadway up to only west bound one-way traffic only.

Respectfully Submitted

CITY OF MILFORD POLICE DEPARTMENT


Donald H. Hagberg
Chief of Police



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 4-2025

A RESOLUTION AUTHORIZING MILFORD CITY TO PAY
THE EMPLOYER "PICK-UP" OF THE URS CONTRIBUTIONS

WHEREAS, the Milford City Council deem it necessary to annually approve the employer "pick-up" of the URS contributions.

BE IT RESOLVED by the City Council of Milford, Utah that the City of Milford will pay the employer pick-up of the URS Contribution for fiscal year July 1, 2025 to June 30, 2026.

Section 1. URS Contribution Rate. The contribution rate is 2.65% for all retirement eligible employees.

Section 2. Effective Date. This Resolution shall be and become effective on the 17th day of June, 2025 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By: _____

Nolan Davis, Mayor

ATTEST:

Monica D. Seifers, City Recorder

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Terry Wiseman			



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 5-2025

A RESOLUTION SETTING AND ADJUSTING THE APPROVED VENDOR LIST

WHEREAS, the Milford City Council deem it necessary to set an approved vendor list for the Milford City Accounts Payable Department.

BE IT RESOLVED by the City Council of Milford, Utah that the following Vendor's are exempt from obtaining Purchase Orders and/or completing a Vendor Approval, Expense Report or Purchase Authorization Forms; because the City of Milford has an agreement with the vendor for fiscal year July 1, 2025 to June 30, 2026.

This list shall be reviewed and approval by the Milford City Council annually as well as monthly a council member will spot check transactions made to the following vendors.

Section 1. Approved Vendor List for the City of Milford. It is hereby ordered that the following vendors are exempt from obtaining a Purchase Order as well as any other authorization before issuing payment by the Milford City Accounts Payable Department.

Vendor #	Vendor	Reason
1060	Amerigas Propane, LP	Cylinder Rental
1080	Armstrong Consultants, Inc	Airport Consultant
1170	Beaver County Animal Control	Animal Control Agreement
1175	Beaver County Building Dept.	Building Inspector Agreement
1190	Beaver County Sheriff	Police Service Contract
1230	Blue Stakes of Utah	Blue Stakes
1325	Caselle	Computer Support and/or Clarity Program
1420	Washington Nationals Ins Co	Supplemental Employee Insurance
1535	Dish Network	Senior Citizens Satellite Agreement
1785	Hinton, Burdick, Hall & Spilker	Auditing Service Agreement
1850	Infobytes	Website Agreement
1925	Leo G. Kanell	Attorney Service Agreement
2390	Pitney Bowes	Postage Meter Lease Agreement **Supplies requires a PO
2445	Public Employee Health Program	Employee Insurance Coverage
2480	Dominion Energy	Monthly Utility Bills
2560	Rocky Mountain Power	Monthly Utility Bills
2645	Scholzen Products	Chlorine Cylinder Rental **All other purchases require a PO
2680	South Central Communications	Monthly Utility Bills
2695	Southern Utah University	Water Samples
2765	State of Utah Technology Services	Internet Agreement
3020	Utah League of Cities & Towns	Annual Dues
3025	Utah Local Government Trust	Worker Comp/AD, LTC, and AD&D
3090	Waste Management Serv. Dist #5	Garbage Billing Agreement
3196	Verizon Wireless	Monthly Cell Phone Bill

3204	Ascent Aviation Group, Inc	Monthly Credit Card Machine Lease **Fuel Purchases requires a PO
3217	Unifirst Corporation	Weekly Charges for the Crews Uniforms
3224	Liberty National	Supplemental Employee Insurance
3225	Hughes & Sons	Dumpster Garbage Contract
3311	Dex Imaging	Copy Machine Contract
3280	Sunrise Engineering	Engineering Services set by contracts
3302	Pace's Culligan Bottled Water	Bottled Water for City Office
3336	Secure Instant Payments (CORE)	Credit Card Machine Services for Admin Office
3358	Screen Door Workforce Screening	UDOT Random Drug Tests
3396	Infowest	Internet Services at the Shop
3415	Mountain Alarm (Fire Protection Service Corp)	Fire Alarm System at Admin Building
3427	Alfac Worldwide Headquarters	Supplemental Employee Insurance
3488	Fuel Network	State of Utah Gas Cards for Fleet
3665	Arachas Group Insurance	Servline Protection-Water and Sewer (formerly Hub International)
3657	HealthEquity	Health Saving Account Payment

Section 2. Effective Date. This Resolution shall be and become effective on the 17th day of June, 2025 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By: _____

Nolan Davis, Mayor

ATTEST:

Monica D. Seifers, City Recorder

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Terry Wiseman			



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 6-2025

A RESOLUTION SETTING THE REAL AND PERSONAL PROPERTY TAX

BE IT RESOLVED by the Milford City Council there is hereby levied a tax rate on all real property within the municipality not otherwise exempted by law as follows:

General Fund	.001120
Total Tax Rate	.001120

Section 2. Effective Date. This Resolution shall take effect immediately upon passage.

Passed by the City Council of Milford, Utah this 17th day of June, 2025 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By:

Nolan Davis, Mayor

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Terry Wiseman			

ATTEST:

Monica D. Seifers, City Recorder



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 7-2025

A RESOLUTION WAIVING PAYMENT FOR INTERFUND SERVICES (Water and Sewer)
PROVIDED TO THE MILFORD CITY GENERAL FUND (Parks, Pool, buildings etc.)
FOR MUNICIPAL USE

WHEREAS, the Milford City Council deem it necessary to waive a cash exchange for Interfund Services Provided to the Milford City General Fund from the Water and Sewer Enterprise Funds of Milford City.

BE IT RESOLVED by the City Council of Milford, Utah has deemed it not necessary for the Milford City General Fund to exchange cash or complete an interfund transfer for water and sewer services provided to the Milford City General Fund for Municipal Use.

Effective Date. This Resolution shall be and become effective on the 17th day of June, 2025 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By: _____

Nolan Davis, Mayor

ATTEST:

Monica D. Seifers, City Recorder

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Terry Wiseman			



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 8-2025

A RESOLUTION ADOPTING BUDGETS AND APPROPRIATING FUNDS AND CONVERTING EXPENDITURES FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS FUNDS OF THE CITY OF MILFORD FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026.

BE IT RESOLVED by the City Council of the City of Milford:

That in accordance with the Uniform Fiscal Procedures Act of Utah Cities, Section 1-6-101 through 159, Utah Code annotated as amended 1953, the following budget is hereby adopted for the City of Milford for the fiscal year July 1, 2025 to June 30, 2026, and there is hereby appropriated out of the City Treasury from estimated revenues, the following sums for the purpose hereinafter set forth for the year ending June 30, 2026.

(See Attached sheets for various fund budgets)

Section 2. Effective Date. This Resolution shall take effect immediately upon passage.

Passed by a vote of at least two-thirds of the governing body of the City Council of Milford, Utah this 17th day of June, 2025 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By: _____
Nolan Davis, Mayor

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Terry Wiseman			

ATTEST:

Monica D. Seifers, City Recorder



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 9-2025

A RESOLUTION AMENDING RESOLUTION NO. 10-2024 ADOPTING BUDGETS AND APPROPRIATING FUNDS AND CONVERTING EXPENDITURES FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS FUNDS OF THE CITY OF MILFORD FOR THE FISCAL YEAR JULY 1, 2024 TO JUNE 30, 2025.

BE IT RESOLVED by the City Council of the City of Milford.

That in accordance with the Uniform Fiscal Procedures Act for Utah Cities, Section 10-6-101 through 159, Utah Code Annotated, as amended, 1953, the budget previously adopted for the City of Milford for fiscal year July 1, 2024 to June 30, 2025 is hereby amended and the amounts appropriated out of the City Treasury from estimated revenues for the purposes hereinafter set out for the year ending June 30, 2025 are amended in accordance with the following fund budgets.

(See attached sheets for various fund budgets)

Section 2. Effective Date. This Resolution shall take effect immediately upon passage.

Passed by a vote of at least two-thirds of the governing body of the City Council of Milford, Utah this 17th day of June, 2025 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By: _____
Nolan Davis, Mayor

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Terry Wiseman			

ATTEST:

Monica D. Seifers, City Recorder



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 10-2025

**A RESOLUTION OF THE CITY COUNCIL
OF MILFORD CITY, UTAH**

**ADJUSTING COMPENSATION AND SALARIES
FY 2025-2026**

WHEREAS, the City of Milford hereby adjusts the compensation and salaries for the officers and employees of Milford City as set below, and;

1. Mayor	\$ 7,200.00 per year payable monthly
2. Council Member	\$ 4,800.00 per year payable monthly
3. City Administrator/Treasurer	\$84,787.04 per year payable bi-weekly
4. City Recorder	\$72,840.56 per year payable bi-weekly
5. City Administrative Assistant	\$65,851.76 per year payable bi-weekly
6. City Foreman**	\$83,163.08 per year payable bi-weekly
7. City Leadman**	\$78,859.66 per year payable bi-weekly
8. City Crew Operator B**	\$64,629.14 per year payable bi-weekly
9. City Crew Operator A**	\$64,629.14 per year payable bi-weekly
10. Attorney (Retainer)	\$ 6,000.00 per year payable monthly

***These annual wages does not include Compensation of Overtime for the City Crew.*

NOW THEREFORE, BE IT RESOLVED, that the City Council of Milford, Utah does hereby Adjust City of Milford Compensation and Salaries.

Passed by the City Council of Milford, Utah this 17th day of June, 2025 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By: _____
Nolan Davis, Mayor

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Terry Wiseman			

ATTEST:

Monica D. Seifers, City Recorder