1. Minutes of the Public Meeting of the **Uintah Special Service District 1 Board - May 7th 2025** in the conference room of the Uintah Recreation Center located at 610 South Vernal Ave. Vernal Utah. The meeting was called to order at 7:30 p.m., following a delayed start due to the preceding work session running over time.

PARTICIPANTS/STAFF:
Jamey Smuin, Wayne Simper (Voting, excused part way through the meeting), Shaun Murray (Ballard), Jo Gardner (Voting), Ross Morton, Joel Brown, Uintah County Commissioner Sonja Norton (VIA ZOOM), Mike Harrington (Legal Counsel), Executive Director Cheryl Meier, HR/CFO Shawna Weaver, Amanda Wilson, Dustin Hinkle

ABSENT/EXCUSED
Robin O'Driscoll, Joe McKea

ATTENDANCE:
No Public in Attendance

Minutes recorded and written by Board Clerk Amanda Wilson

2. PRAYER Jamey Smuin, **PLEDGE OF ALLEGIANCE** Joel Brown

3. APPROVAL OF MINUTES Joel Brown made a motion to approve the April 9th 2025 Board Meeting USSD1 Regular Board Meeting Minutes. Jo Gardner seconded the motion. *The motion passed unanimously.*

4. BOARD INPUT, FOLLOW UP ON MINUTES, COMMITTEE REPORTS
Golf Committee- Cart path renovations have begun, with paving scheduled to begin on Monday. The final design for the golf simulators is nearly complete and will be sent out to bid soon.

Parks Committee- The pump track and bicycle playground are complete. The cement crew is currently on-site for the next phase of work.

Community Center Committee -Maintenance projects are actively being addressed and completed. Executive Director Cheryl Meier will return to the CIB in June to discuss funding for the Facility Expansion project and will provide an update at the June board meeting.

5. PUBLIC INPUT
There was no public input.

8. Jensen Water Discussion *(Moved Up on Agenda)*
Executive Director Cheryl Meier informed the board that the 100 acre-feet of water historically allocated by the county to USSD1 has not been granted this year. After 44 acre-feet were allocated to Jensen, only 75 acre-feet remain potentially available. Discussions with the county will be necessary to clarify whether USSD1 will receive those 75 acre-feet. Board Member Wayne Simper noted that Commissioner Willis LeFevre is working on a contract to address the allocation process moving forward. The board will also need to decide whether to approach Jensen to see if they have any water available for USSD1's use.

(Wayne Simper had to leave and was excused for the rest of the meeting.)

6. Community Bathroom Project
Executive Director Cheryl Meier presented a proposal to the Board requesting approval to purchase four bathroom units simultaneously for all the parks. Each park is in need of updated restroom facilities, and by purchasing all four units together, USSD1 can receive a bulk discount of up to 9%. Funding has already been budgeted individually for each park; however, this request is specifically to consolidate the purchase in order to take advantage of the discount. The proposed units are single-stall bathroom kits manufactured by Romtec. These kits will require on-site construction, and the district will go out to bid for installation services at a later date. Priority installation is planned for All Wheel Park and Ashley Valley Park, as these locations have the most immediate need.

Ross Morton made the motion to approve the purchase of 4 bathrooms from Romtec not to exceed $800,000 and to proceed with the construction of the units.
Shaun Murray seconded the motion.
Gardner Aye, Murray Aye, Norton Aye, Morton Aye, Brown Aye, Smuin Aye.

7. Outdoor Recreation Grant
Executive Director Cheryl Meier shared an update on the $1 million Outdoor Recreation Grant application submitted in January under the Regional Asset Tier. Out of 62 total applications, 15 were selected for interviews, ours was one of them, and it received the second-highest score. The presentation went well, and while official notice hasn't been received yet, Cheryl is confident the project will be funded. The grant would cover bathrooms and landscaping at the All Wheel Park, adding to the $2 million already budgeted, for a total project cost of $3 million including shade structures and site improvements.

Cheryl also applied for a $200,000 playground grant for an all-abilities park at Ashley Community Park. That application ranked 6th out of 119, but was not selected, likely due to efforts by the selection board to fund different regions of the state. Cheryl noted the Outdoor Rec grant program has become more competitive, with changing priorities each year, and future applications will be adjusted accordingly.

Item 8 was addressed earlier in the meeting.

9. August 7 - Fun Family Friendship Day

Executive Director Cheryl Meier proposed hosting a free community day at the Rec Center in June, instead of the originally considered August 7 “Fun, Family, Friendship Day.” The event would be open to everyone, with free admission, yard games, face painting, balloon animals, food trucks, and tours of the facility.

The goal is to promote the Rec Center, attract new users, and boost memberships. A summer membership special (Memorial Day to Labor Day) was suggested as part of the promotion.

Food trucks would be placed in the main Rec Center parking lot, and expenses would be covered through the Community Events budget. The Board was supportive, and Cheryl invited everyone to attend.

10. FINANCIALS

Financials were emailed by Shawna Weaver and reviewed during the meeting.

Joel Brown made a motion to adjourn the meeting.

Meeting adjourned 8:53 pm