

Jefferson Academy

Board of Directors Meeting

Date: June 9, 2025

Time: 7:00 PM

Location: 290 N Flint St, Kaysville, UT 84037



It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts.

AGENDA

CALL TO ORDER

PUBLIC COMMENT

- Sex Education Curriculum
- Language Arts Curriculum Wonders 2023

REPORTS

- Director's Report
- Policy Governance
 - Ends 1.1 Academic Accomplishment
 - Ends 1.5 Appreciation for Learning
 - Ends 1.6 Community Involvement
 - Ends 1.7 School Culture
 - Executive Limitations 2.1 Treatment of Student, Parents and Community
 - Executive Limitations 2.2 Treatment of Staff
 - Executive Limitations 2.3 Financial Planning/Budgeting
 - Executive Limitations 2.6 Asset Protection
 - Executive Limitations 2.7 Compensation and Benefits
 - Executive Limitations 2.8 Communication and Support to the Board
 - Executive Limitations 2.9 Ends Focus of Grants or Contract
 - 3.0 Global Board- Management Delegation
 - 4.0 Global Governance Process Policy
- Financial Report
 - Fraud Risk Assessment
 - Annual Commitment to Ethical Behavior

CONSENT ITEMS

- March 17, 2025, Board Meeting Minutes

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

VOTING AND DISCUSSION ITEMS

- Amended 2024-2025 Budget
- Proposed 2025-2026 Budget
- Audit Engagement Letter
- Summer Purchases
 - School Outfitters Lunch Tables Quote
 - School Outfitters Classroom Tables Quote
- Language Arts Curriculum Wonders 2023
- Sex Education Curriculum
- Sex Education Committee
- Teacher Student Success Act Plan
- Board Member Terms and Elected Officers
- Director Employment Agreement

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

CALENDARING

- Annual Board Meeting Calendar

ADJOURN



Proposed Curriculum

Sex Education Curriculum-

[https://core-docs.s3.us-east-](https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/4672/dsd/4244706/5thGradeMaturation-Girls.mp4)

[1.amazonaws.com/documents/asset/uploaded_file/4672/dsd/4244706/5thGradeMaturation-Girls.mp4](https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/4672/dsd/4244706/5thGradeMaturation-Girls.mp4)

[https://core-docs.s3.us-east-](https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/4672/dsd/4244707/5thGradeMaturation-Boys.mp4)

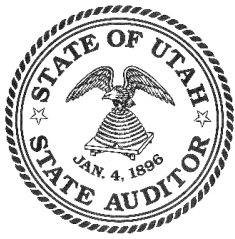
[1.amazonaws.com/documents/asset/uploaded_file/4672/dsd/4244707/5thGradeMaturation-Boys.mp4](https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/4672/dsd/4244707/5thGradeMaturation-Boys.mp4)

Language Arts- Wonders 2023

[https://www.mheducation.com/prek-12/program/wonders-2023/MKTSP-](https://www.mheducation.com/prek-12/program/wonders-2023/MKTSP-BGA10M0.html?srsId=AfmBOoldHalWDg6GLDfHcVn8dI6oxXf_6WJsN5hOgY9YDWABRUAYb64)

[BGA10M0.html?srsId=AfmBOoldHalWDg6GLDfHcVn8dI6oxXf_6WJsN5hOgY9YDWABRUAYb6](https://www.mheducation.com/prek-12/program/wonders-2023/MKTSP-BGA10M0.html?srsId=AfmBOoldHalWDg6GLDfHcVn8dI6oxXf_6WJsN5hOgY9YDWABRUAYb64)

[4](https://www.mheducation.com/prek-12/program/wonders-2023/MKTSP-BGA10M0.html?srsId=AfmBOoldHalWDg6GLDfHcVn8dI6oxXf_6WJsN5hOgY9YDWABRUAYb64)



OFFICE OF THE
STATE AUDITOR

Questionnaire

Revised December 2020

Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking “Yes” on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked “Yes” and enter the total on the “Total Points Earned” line.
- Based on the points earned, circle/highlight the risk level on the “Risk Level” line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

Fraud Risk Assessment

Continued

*Total Points Earned: 375 /395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?	--	20
9. Does the entity have a formal audit committee?	20	20

*Entity Name: Jefferson Academy

*Completed for Fiscal Year Ending: June 30, 2025 *Completion Date: _____

*CAO Name: Nicole Jones *CFO Name: Alana Wilson

*CAO Signature: _____ *CFO Signature: _____

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".				X
4. Are all the people who have access to blank checks different from those who are authorized signers?		X	X	
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☺ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☹ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.

Board Member Annual Commitment to Ethical Behavior

I understand that as a board member of Jefferson Academy I should always engage in ethical behavior. I have read the school's Ethics Policy and am committed to abiding by the policy, conducting myself consistent with high standards of ethics, and complying with applicable law.

Signature _____
Board Member Name

Date

Signature _____
Board Member Name

Date

Signature _____
Board Member Name

Date

Signature _____
Board Member Name

Date

Signature _____
Board Member Name

Date

Signature _____
Board Member Name

Date

Signature _____
Board Member Name

Date

Jefferson Academy

Board of Directors Meeting

Date: March 17, 2025

Location: 1425 S Angel St, UT 84037

In Attendance: Keith Facer, Natalie Allman, Alana Wilson, Paul Smith

Others Present: Nicole Jones, Dawn Benke, Alicia Ady, Heidi Bauerle



MINUTES

CALL TO ORDER

Keith Facer called the meeting to order at 7:05PM

PUBLIC COMMENT

- Sex Education Curriculum
- Language Arts Curriculum Wonders 2023

This was the first comment period for both the Sex Education Curriculum and Language Arts Curriculum. There was no public comment.

Heidi Bauerle joined the meeting at 7:07pm

REPORTS

- Financial Report
Dawn Benke provided the budget report. She reported on the statement of activities. 67% of the year has been completed. She went over the local, state and federal revenue. She discussed that the federal revenue should be going up pretty soon. She discussed the amounts in the budget that were over the 67%. Total expenses are at 59.7%. She also reviewed the statement of activities on the general fund. She went over some of the expenses on this page. Dawn also discussed the Special Education statement and the food service statements. She discussed how the food service is reimbursed after the initial expenses. She also reviewed the school's statement of financial position.
- Policy Governance
 - Ends 1.2 Citizenship
 - Ends 1.3 Moral Excellence
 - Ends 1.4 Principles of Liberty
 - Ends 1.6 Community Involvement
 - Ends 1.7 School Culture
 - Executive Limitations 2.6 Asset Protection
Keith Facer reviewed the above Policy Governance with the board. The board discussed some changes that would be prudent to make on Ends 2.6. They also discussed the changes that need to be made to Executive Limitations 2.6.
- Director's Report
Nicole Jones provided the director's report. She reported that she discussed the food budget increase to spend down some of their funds in their food service budget with

the kitchen staff. There have been no decisions made but they are still working through this. Nicole reported that the school's enrollment for next year is looking better than expected. She reported that they have heavy onboarding in place as they run the lottery. Nicole is doing all the onboarding and marketing as of right now. They are also holding school tours on Mondays and Wednesdays. She reported that they have had good attendance for the school tours. She also discussed that she is still actively advertising and using commercial marketing. She is working with two different companies that are helping with the marketing. Nicole also discussed that she is working on collecting staff intent to return for next year. They will plan for agreements once they have all of those back from teachers. She also reported that they have formed multiple parent committees from the lighthouse team. One of these teams hosted an event last week. They will also help with some of the spring open houses coming up. The leader in me representative will work with these committees to come up with new ways for the committees to be involved at the school. Keith Facer asked if the teachers are leading the parent committees. Nicole reported that the lighthouse team is mostly teachers, and they are helping run the committees. She has found this is a good way to structure these committees. It helps with reliability and structure to have teachers run them. Keith also asked where Nicole expects enrollment to land for next year. Nicole discussed that right now it's at 525, but they often lose enrollment as it gets closer to the start of school. She's hoping to increase their kindergarten enrollment numbers to build other grades for the future. Natalie Allman asked if there will still be a half day kindergarten next year. Nicole reported that it is required by the state to offer half day. They will not have a dedicated class that is half day unless they have enough students for a full class of half day kindergarten.

CONSENT ITEMS

- February 3, 2025, Board Meeting Minutes
Keith Facer made a motion to approve the February 3, 2025, Board Meeting Minutes. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

VOTING AND DISCUSSION ITEMS

- 2025-2026 School Land Trust Plan
Nicole Jones explained the 2025-2026 School Land Trust Plan. She discussed that the school land trust committee approved this plan last week. This plan includes amath, ELA, STEM, and a Science goals. She discussed that they are going to change their Language Arts curriculum. The school is supposed to purchase an approved state curriculum anyway, so they are shifting to Wonders 2023. They are going to implement it in the younger grades first. It is expensive to switch curriculums so they will do it in pieces. She discussed that they are not seeing the progress in Acadience and Math that they are wanting to see. They are going to purchase a math fluency software program that will give students practice and some additional instruction. She reviewed each of the goals in the School Land Trust Plan.
- Lawncare Quote

The board reviewed the lawncare quotes. Nicole Jones discussed that she collected the quotes herself. She reported that they had other bids come in, but they didn't follow the requirements as outlined. She reported that JD lawncare was the cheapest option and she was able to obtain recommendations for JD Lawncare from other companies. Alana Wilson asked if Nicole felt like JD lawn care was responsive and easy to work with through the bid process. The board discussed the two options for lawn care. Nicole discussed her hesitancy to switch lawncare companies but is confident they can come up with an agreement that has an option to back out if they aren't happy with the service provided.

- Geneva Quote

This item was tabled.

Keith Facer made a motion to approve the 2025-2026 School Land Trust Plan and the JD Lawn Care Quote. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

CALENDARING

- Next Board Meeting June 9, 2025, at 7:00pm at Academica West

ADJOURN

At 7:53pm Keith Facer made a motion to Adjourn. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

Jefferson Academy
For Approval at June 9, 2025 Board Meeting

	Year Ending June 30, 2024	Year Ending June 30, 2025	Year Ending June 30, 2025	Year Ending June 30, 2026	Year To Date May 23, 2025
	2024 Actuals	CY Approved	CY Amended	Proposed Initial	CY Actuals YTD
Net Income					
Income					
Revenue From Local Sources	223,932	120,700	232,497	141,040	217,789
Revenue From State Sources	5,697,959	5,442,772	5,547,903	5,607,887	4,625,538
Revenue From Federal Sources	323,344	235,599	253,668	194,663	206,126
Total Income	6,245,235	5,799,071	6,034,067	5,943,590	5,049,454
Expenses					
Instruction/Salaries	2,703,971	2,823,565	2,836,943	2,781,035	2,206,188
Employee Benefits	636,923	618,419	646,077	662,514	502,430
Purchased Prof & Tech Serv	557,738	559,402	610,195	621,237	514,256
Purchased Property Services	219,712	200,949	202,659	212,659	145,172
Other Purchased Services	84,317	90,086	131,291	131,291	119,371
Supplies & Materials	630,088	656,931	709,909	646,488	521,377
Property	126,226	10,000	102,216	35,750	46,965
Debt Services & Miscellaneous	663,123	668,496	668,496	667,405	556,840
Total Expenses	5,622,097	5,627,848	5,907,786	5,758,380	4,612,600
Total Net Income	623,137	171,222	126,281	185,210	436,854

Jefferson Academy
For Approval at June 9, 2025 Board Meeting

	Year Ending June 30, 2024	Year Ending June 30, 2025	Year Ending June 30, 2025	Year Ending June 30, 2026	Year To Date May 31, 2025
	2024 Actuals	CY Approved	CY Amended	Proposed Initial	CY Actuals YTD*
Net Income					
Income					
Revenue From Local Sources	223,932	120,700	232,497	141,040	230,256
Revenue From State Sources	5,697,959	5,442,772	5,547,903	5,607,887	5,054,218
Revenue From Federal Sources	323,344	235,599	253,668	194,663	213,125
Total Income	6,245,235	5,799,071	6,034,067	5,943,590	5,497,599
Expenses					
Instruction/Salaries	2,703,971	2,823,565	2,836,943	2,797,843	2,357,955
Employee Benefits	636,923	618,419	646,077	643,636	534,471
Purchased Prof & Tech Serv	557,738	559,402	610,195	621,237	517,199
Purchased Property Services	219,712	200,949	202,659	212,659	145,172
Other Purchased Services	84,317	90,086	131,291	132,643	120,516
Supplies & Materials	630,088	656,931	709,909	646,488	533,157
Property	126,226	10,000	102,216	35,750	46,965
Debt Services & Miscellaneous	663,123	668,496	668,496	667,405	556,850
Total Expenses	5,622,097	5,627,848	5,907,786	5,757,661	4,812,285
Total Net Income	623,137	171,222	126,281	185,929	685,314

* May books have not closed yet and these numbers could change.

April 7, 2025

Board of Directors

"[Name and Address of Client]"

You have requested that we audit the financial statements of the governmental activities and each major fund of [Client] (the School) as of June 30, 2025, and for the year then ended, and the related notes to the financial statements, which collectively comprise School's basic financial statements.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2025, if necessary. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards*, and/or any state or regulatory audit requirements will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), require that Management's Discussion and Analysis, Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund and Notes to Required Supplementary Information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund
- Notes to Required Supplementary Information

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audits in accordance with GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and, if applicable, in accordance with any state or regulatory audit requirements. As part of an audit of financial statements in accordance with GAAS and in accordance with Government Auditing Standards, Uniform Guidance and/or any state or regulatory audit requirements we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any

significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and/or state or regulatory audit requirements.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the School's basic financial statements. Our report will be addressed to the governing body of the School. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

We also will issue a written report on the financial statements, and single audit as necessary, upon completion of our audit.

Audit of Major Program Compliance

Our audit of the School's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and in accordance with *Government Auditing Standards*, and/or any state or regulatory audit requirements, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;

5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely, the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence.
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of

federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

With respect to any nonattest services we perform, we agree to perform the following:

- Prepare federal and state income tax returns.
- Prepare or assist with preparing financial statements in conformity with U.S. generally accepted accounting principles based on information provided by you.
- Complete the auditee's portion of the Data Collection Form, as necessary.
- Prepare or assist in preparing the government-wide statements and conversion entries and note disclosures.
- Assistance with preparation of Schedule of Expenditures, as necessary.

We will not assume management responsibilities on behalf of the School. The School's management understands and agrees that any advice or recommendation we may provide in connection with our audit engagement are solely to assist management in performing its responsibilities.

The School's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitor the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities. Our firm will advise the School with regard to tax positions taken in the preparation of the tax return, but the School must make all decisions with regard to those matters.

Fees and Timing

Ken Jeppesen is the engagement partner for the audit services specified in this letter. He will be assisted with the Single Audit portion of the engagement (as necessary) by Paul Skeen. The engagement partner's responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses, administrative charges and a technology fee. Invoices are payable upon presentation. We estimate that our fee for the audit will be \$12,950. If a Single Audit is required, these fees will be billed separately. The information return (Form 990) fees are estimated at \$1,900.

The ability to perform and complete our engagement consistent with the estimated fee included above depends upon the quality of your underlying accounting records and the timeliness of your personnel in providing information and responding to our requests. To assist with this process, we will provide you with an itemized request list that identifies the information you will need to prepare and provide in preparation for our engagement, as well as the requested delivery date for those items. A lack of preparation, including not providing this information in an accurate and timely manner, unanticipated audit adjustments, and/or untimely assistance by your personnel may result in an increase in our fees and/or a delay in the completion of our engagement.

We may be requested to make certain audit documentation available to outside parties, including regulators, pursuant to authority provided by law or regulation or applicable professional standards. If requested, access to such audit documentation will be provided under the supervision of Eide Bailly LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the outside party, who may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in making such audit documentation available or in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our audit procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

Other Matters

During the course of the engagement, we will only provide confidential engagement documentation to you via Eide Bailly's secure portal or other secure methods, and request that you use the same or similar tools in providing information to us. Should you choose not to utilize secure communication applications, you

acknowledge that such communication contains a risk of the information being made available to unintended third parties. Similarly, we may communicate with you or your personnel via e-mail or other electronic methods, and you acknowledge that communication in those mediums contains a risk of misdirected or intercepted communications.

Should you provide us with remote access to your information technology environment, including but not limited to your financial reporting system, you agree to (1) assign unique usernames and passwords for use by our personnel in accessing the system and to provide this information in a secure manner; (2) limit access to “read only” to prevent any unintentional deletion or alteration of your data; (3) limit access to the areas of your technology environment necessary to perform the procedures agreed upon; and (4) disable all usernames and passwords provided to us upon the completion of procedures for which access was provided. We agree to only access your technology environment to the extent necessary to perform the identified procedures.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your website or elsewhere, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, “service providers”) in order to facilitate delivering our services to you. Our use of service providers may require access to client information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the confidentiality of client information accessed by such service provider and any work performed by such service provider. You acknowledge that your information may be disclosed to such service providers, including those outside the United States.

Neither of us may use or disclose the other’s confidential information for any purpose except as permitted under this engagement letter or as otherwise necessary for Eide Bailly to provide the services. Your confidential information is defined as any information you provide to us that is not available to the public. Eide Bailly’s confidential information includes our audit documentation for this engagement. Our audit documentation shall at all times remain the property of Eide Bailly LLP. The confidentiality obligations described in this paragraph shall supersede and replace any and all prior confidentiality and/or nondisclosure agreements (NDAs) between us.

We agree to retain our audit documentation or work papers for a period of at least eight years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

You agree to share all facts that may affect your financial statements, even if you first become aware of those facts after the date of the auditor’s report but before the date your financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management and the board of directors the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

Government Auditing Standards require that we provide, upon request, a copy of our most recent external peer review report and any subsequent review reports to the party contracting for the audit. Accordingly, we will provide a copy of our most recent peer review report at your request.

MEDIATION

Any disagreement, controversy or claim arising out of or related to any aspect of our services or relationship with you (hereafter a "Dispute") shall, as a precondition to litigation in court, first be submitted to mediation. In mediation, the parties attempt to reach an amicable resolution of the Dispute with the aid of an impartial mediator. Mediation shall begin by service of a written demand. The mediator will be selected by mutual agreement. If we cannot agree on a mediator, one shall be designated by the American Arbitration Association ("AAA"). Mediation shall be conducted with the parties in person in Ogden, Utah. Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties. Neither party may commence a lawsuit until the mediator declares an impasse.

LIMITED INDEMNITY

Eide Bailly LLP and its partners, affiliates, officers and employees (collectively "Eide Bailly") shall not be responsible for any misstatements in your financial statements and tax return that we may fail to detect as a result of misrepresentations or concealment of information by any of your owners, directors, officers or employees. You shall indemnify and hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees arising from any such misstatement or concealment of information.

If through no fault of Eide Bailly we are named as a party to a dispute between you and a third party, you shall indemnify and hold Eide Bailly harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including attorneys' fees) we incur in connection with the dispute.

Eide Bailly shall not be entitled to indemnification under this agreement unless the services were performed in accordance with professional standards in all material respects.

LIMITATION OF LIABILITY

The exclusive remedy available to you for any alleged loss or damages arising from or related to Eide Bailly's services or relationship with you shall be the right to pursue claims for actual damages that are directly caused by Eide Bailly's breach of this agreement or Eide Bailly's violation of applicable professional standards. In no

event shall Eide Bailly’s aggregate liability to you exceed two times fees paid under this agreement, nor shall Eide Bailly ever be liable to you for incidental, consequential, punitive or exemplary damages, or attorneys’ fees.

TIME LIMITATION

You may not bring any legal proceeding against Eide Bailly unless it is commenced within twenty-four (24) months (“Limitation Period”) after the date when we delivered our report, return, or other deliverable under this agreement to you, regardless of whether we do other services for you or that may relate to the audit and tax return preparation. The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of a possible Dispute.

GOVERNING LAW AND VENUE

Any Dispute between us, including any Dispute related to the engagement contemplated by this agreement, shall be governed by Minnesota law. Any unresolved Dispute shall be submitted to a federal or state court located in Minneapolis, Minnesota.

ASSIGNMENTS PROHIBITED

You shall not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly to any person.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your certified public accountants and look forward to working with you and your staff.

Respectfully,

Kenneth D. Jeppesen, CPA
Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of the School by:

Name: _____

Title: _____



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Fax: N/A
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Ship to:

Jefferson Academy

Christy Carlson
1425 S Angel St
Kaysville UT 84037-6838 USA

Phone: 1 (801) 593-8200
Fax: N/A
Email: ccarlson@jeffersonacademy.org

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
①	LNT-HEX-DE	Accent Series Hex Collaborative Whiteboard Table Options: <ul style="list-style-type: none">● Matching Edgeband & Leg – North Sea (+ \$0.00) Estimated Delivery: <ul style="list-style-type: none">• 14 business days after order confirmation	20	\$1,183.98	51%	\$580.15	\$11,603.00

Shipping & Handling Breakdown

Items Shipping From:

Learniture

Shipping Via:

SAIA

Service(s) Included:

Product SubTotal:	\$11,603.00
Shipping & Handling:	\$0.00
Sales Tax:	0.00
Grand Total:	\$11,603.00

Important Shipping Information

Shipping is tail gate, requiring customer to unload from truck. Lift gate and inside delivery are available for additional charges.

Please remember to inspect your order at the time of delivery. Do not throw away any of the original packaging until inspection is completed. Any missing parts or damages must be reported to customer service at 1-866-619-1776 within 5 business days of delivery.

All quotations are for tailgate delivery, F.O.B. factory, unless otherwise noted.

Sales Representative Comments

Thank you for the opportunity to earn your business.



Item Details



Learniture

Accent Series Hex Collaborative Whiteboard Table

The Accent Series Hex Collaborative Whiteboard Table from Learniture® makes class collaboration easier than ever. Comes with both locking casters and leveling glides for ultimate versatility - simply swap out one for the other as needed. Height-adjustable legs accommodate students of all sizes, while the whiteboard top comes in handy for impromptu brainstorming and note taking. Thermofused edge banding protects your table's core and won't chip away. Features a tabletop weight capacity of 200 pounds. GREENGUARD Gold Certified. Choose between several matching edge band and leg colors.

Specifications

Product Weight (Lbs):	66.5
Assembly:	Assembly required
Casters/Glides:	6 locking casters and 6 nylon glides
Edge Band Material:	Thermofused PVC
Frame Finish:	Powder coat
Frame Material:	14 gauge steel upper leg & 16 gauge steel insert
Overall Depth:	48" D
Overall Height:	20" H - 33" H (adjustable in 1" H increments; casters add 2" H)
Overall Width:	48" W
Table Material:	Particleboard core w/ high-pressure, whiteboard laminate finish
Table Shape:	Hexagon
Table Thickness:	1 1/4"
Testing Certifications:	Greenguard Gold certified
Warranty:	10-year limited
Weight Capacity:	200 lbs

Options

Matching Edgeband & Leg Color:

- Blue Sapphire
- Brilliant Blue
- Chrysanthemum
- Faded Denim
- Fern Green
- Green Apple
- Light Gray
- Navy
- North Sea
- Purple
- Red
- Sea Foam
- Sunflower

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
1	LNT-HEX-DE	Accent Series Hex Collaborative Whiteboard Table	20	\$1,183.98	51%	\$580.15	\$11,603.00

Options:

- Matching Edgeband & Leg - North Sea (+ \$0.00)

Jefferson Academy Annual Board Meeting Calendar 2025-2026



Below are the tentative Jefferson Academy board meeting dates for the 2025-2026 school year. Meetings are tentatively scheduled on the second Monday for the established months. These dates are subject to change and additional meetings may take place. All meetings will be posted on the Utah Public Meeting Notice website at least twenty-four hours in advance. Meetings will generally be held at 1425 S. Angel Street in Kaysville or 290 N. Flint Street in Kaysville but may be held at other locations as specified.

**September 15, 2025 at 7:00pm
Jefferson Academy Library**

**November 10, 2025 at 7:00pm
Jefferson Academy library**

**January 12, 2026 at 7:00pm
290 N Flint Street**

**March 16, 2026 at 7:00pm
Jefferson Academy Library**

**June 8, 2026 at 7:00pm
290 N Flint Street**

Teacher and Student Success Plan

School Year: 2025-2026

School: Jefferson Academy

Date Board Student Success Framework Approved: June 3, 2019

Date Teacher and Student Success Plan Approved: June 9, 2025

General Information – In accordance with the Student Success Framework approved by the Board, the school's administration will create a Teacher and Student Success Plan designed to improve the school's performance under the state's accountability system (SBE staff have indicated that this means achieving at least a 1% increase from the previous year's overall score). The Plan's goals may align with the goals shown on the School Land Trust Plan. Schools must include at least one goal in the plan. Schools must solicit input on developing the plan from administrators, school level educators, parents, and the School Land Trust council and may solicit input from students, support professionals, or other community stakeholders. The Plan must be submitted to the school's Board for approval. The Board will annually review the Plan submitted and use its best efforts to complete the approval process by June 30 each year. The School Land Trust council will select a component of the approved plan to address within the School Land Trust Plan.

Goals based on School Needs

1. Students at JA in grades 3 - 6 will increase language arts scores by 2 percentage points as compared to the previous years' proficiency scores.
2. Students at JA in grades K-3 will increase in reading proficiency by 7 percentage points as measured by the Acadience Reading test from BOY to EOY.
3. Students at JA in grades 3 - 6 will increase math scores by 2 percentage points as compared to the previous years' proficiency scores.

Measurement

1. Goal 1 as measured by end of year summative test.
2. Goal 2 as measured by end of year Acadience Reading test.
3. Goal 3 as measured by end of year summative test.

Action Steps

- Administration will provide teachers and/or staff with professional learning opportunities to implement data-based decision making.
- Teachers will use data to create instructional opportunities for students.
- Teachers will be monitored and observed to ensure that instruction supports achievement of goals.
- Students will take end of year summative tests in language arts and math.

Budget

40% of the TSSA fund will be used to increase teacher salaries.

60% of the TSSA funds will be used for instructional supplies.

[illegible]



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Kaysville UT 84037-6838 USA

Phone: 1 (801) 593-8200
Fax: N/A
Email: ccarlson@jeffersonacademy.org

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
①	LNT-GNI3012	Mobile Convertible Bench Table w/ MDF Core & Protect Edge (30" W x 8' L) Options: Table Height – 29" H (+ \$0.00) <input type="radio"/> Laminate – Gray Nebula (+ \$0.00) Estimated Delivery: • 55 business days after order confirmation	40	\$2,029.00	52%	\$967.25	\$38,690.00

Shipping & Handling Breakdown

Items Shipping From:	Shipping Via:	Service(s) Included:	
Learniture	LTL-BEST	Lift Gate Inside Delivery Call Ahead:Christy Carlson 1 (801) 593-8200	
			Product SubTotal: \$38,690.00
			Shipping & Handling: \$4,947.08
			Sales Tax: 0.00
			Grand Total: \$43,637.08

Important Shipping Information

Shipping on specified items includes a lift gate on the truck and inside delivery. The driver will lower items to the ground and assist with bringing items inside.

Please remember to inspect your order at the time of delivery. Do not throw away any of the original packaging until inspection is completed. Any missing parts or damages must be reported to customer service at 1-866-619-1776 within 5 business days of delivery.

All quotations are for tailgate delivery, F.O.B. factory, unless otherwise noted.

Sales Representative Comments

TAILGATE Shipping is tail gate—customer unloads.

Thank you for the opportunity to earn your business.



Item Details



Learniture

Mobile Convertible Bench Table w/ MDF Core & Protect Edge (30" W x 8' L)

Learniture® Mobile Convertible Bench Table is the versatile way to make the most of your cafeteria space. Use a single bench table in areas where space is limited, or gang two bench tables together to form a full-sized table. The laminate surface with medium-density fiberboard core makes clean-ups fast and simple, and the durable steel frame makes it perfect for both lunchtime and assemblies. A protect-edge coating offers additional protection against food build-up, chips and dings. This table features four hard-rubber casters, two of which lock to keep your table securely in its place. Includes a ganging mechanism which allows you to connect two units together.

Specifications

Product Weight (Lbs):	159
Assembly:	Assembled
Casters/Glides:	4 hard-rubber casters (2 locking) w/ tamper-proof non-marring nylon steel insert glides
Edge Band Material:	Protect Edge (epoxy resin)
Frame Finish:	Powder coat
Frame Material:	14 gauge steel
Overall Height:	29" H or 27" H
Overall Length:	8' L
Overall Width:	30" W
Seat Height:	17" H (w/ 29" H table) or 15" H (w/ 27" H table)
Seating Capacity:	4 adults
Storage Dimensions:	96" W x 12" D x 34" H
Table Material:	Fiberboard core w/ high-pressure laminate finish
Table Shape:	Rectangle
Testing Certifications:	MAS Green certified; UL Listed
Warranty:	Lifetime

Options

Laminate Color:

- Blue
- Cherry
- Fusion Maple
- Gray Nebula
- Oak
- Red
- Walnut
- Yellow

Table Height

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
①	LNT-GNI3012	<u>Mobile Convertible Bench Table w/ MDF Core & Protect Edge (30" W x 8' L)</u>	40	\$2,029.00	52%	\$967.25	\$38,690.00

Options:

- Table Height – 29" H (+ \$0.00)
- Laminate – Gray Nebula (+ \$0.00)